



## Affordable Housing Advisory Board Meeting

Date: Tuesday, March 19, 2024, at 6:01 p.m.

Location: Osprey Conference Room, 2<sup>nd</sup> Floor

Address: 10770 W. Oakland Park Boulevard, Sunrise, FL 33351

### Meeting Minutes

**A. Welcome and Call to Order**

By: Karen Lawrence

**B. Introduction and Roll Call**

By: Karen Lawrence

**Board Members Present:**

Maria Doud  
Edward Gersten  
William Herard  
Jeffery Hittleman  
Rutledge Huckstep  
John LaMotta  
Traci Miller  
Neil Kerch  
Vernell Roberts

**Absent:**

Robert Daniels (*excused*)  
Derrick Jenkins (*unexcused*)

**City Staff:**

Isabel Blanco, Grants Division Manager  
Stephanie Hahn, Grants Administrator  
Karen Lawrence, Grants Coordinator

**C. Pledge of Allegiance and Moment of Silence**

Observed.

**D. Open Discussion**

One public attendee – no input.

**E. Review of Minutes**

The motion to approve the minutes of January 16, 2024 was made by William Herard and seconded by Vernell Roberts. The minutes were unanimously approved by the Board members.

**F. Old Business**

Isabel Blanco spoke about the judging of the Fair Housing Art Poster judging. She also spoke about the application cycle for the Owner-Occupied Rehabilitation Program. She stated that efforts have been made to put the application date out to the residents of

Sunrise through social media blast. The City has received 143 application submissions to date.

**G. New Business**

a. New Home Buyers:

Isabel Blanco advised the Board that the City's Purchase Assistance program is implemented by the County, and that staff would be happy to provide any additional information to the board.

b. Art Poster Contest:

Isabel Blanco and Stephanie Hahn discussed with the Board the guidelines plus instructions as related to the judging of the art poster contest. Board members volunteered and judged the various categories of posters.

Isabel Blanco, informed the members that there would be a Proclamation declaring April as Fair Housing Month at the April 9, 2024 City Commission Meeting. Further, the winners of the 2024 Fair Housing Art Poster Contest would be present and acknowledged. Attendees include art teachers, students and parents. Board members were encouraged to attend.

c. Next Meeting Date:

The board decided that the next meeting would be scheduled for Monday, August 19, 2024.

**H. Board Members Discussion**

No member discussion.

**I. Adjournment**

Edward Gersten made a motion to adjourn at 6:35 PM, and William Herard seconded the motion which passed unanimously by the Board.

Transcribed by: \_\_\_\_\_

Karen Lawrence, Grants Coordinator

**NOTE TO READER:**

- If these minutes do not bear the date of approval, this indicates that they are not the final approved minutes and will become the official minutes when approved by the Board.
- Approved at the Affordable Housing Advisory Board meeting of 9/16/24