



Community Development Department – Planning Division
 10770 West Oakland Park Boulevard, Sunrise, FL 33351
 AskZoning@sunrisefl.gov

For Official Use Only

Date: _____

App. No.: _____

Fee: _____

Intake By: _____

Entered By: _____

Valet Parking Application

Property Name: _____

Property Owner Name: _____

Property Address: _____

Property Zoning District: _____

Property Owner Phone Number: _____ Fax Number: _____

Property Owner Email: _____

Valet Company Name: _____

Valet Operator Name: _____

Valet Operator Mailing Address: _____

Valet Operator Phone Number: _____ Fax Number: _____

Valet Operator Email: _____

FOR OFFICIAL USE ONLY:

Date routed	Comments	Reviewer Initials	Date Reviewed

ITEMS TO INCLUDE WITH YOUR APPLICATION:

- Permit Review Fee + Technology Fee
- Written notarized approval from the property owner(s)
- Approved shared parking agreement (if applicable)
- Indemnification and Hold Harmless Agreement
- Photographs or samples of Drop Off Area
- Site Plan or Survey of property (Must depict accurate current conditions)
- Narrative summary of operations including days and hours, number of valet staff during each shift, etc.
- Traffic Circulation Plan, which must include:
 - ___ Drop-off area
 - ___ Valet podium and signage
 - ___ All parking areas (Valet and Non-Valet) including quantity of stalls assigned for valet use
 - ___ All barriers used to block valet parking areas
 - ___ Adjacent streets including name
 - ___ All accessibility ramps
 - ___ All pedestrian crosswalks
 - ___ Vehicular stacking area
 - ___ Valet route indicating how vehicles will be parked and staff will safely return to drop off area

ACKNOWLEDGEMENT AND AGREEMENT:

By my signature below, I hereby acknowledge that I have read and fully understood the provisions of the City of Sunrise Land Development Code Section 16-153. – Valet and preferred parking, and agree to abide by the terms and conditions set forth in said section, along with any other applicable federal, state, county, and local laws as amended during the term of approved Valet Parking permit. Failure to abide by such terms and conditions of the Valet Parking permit, may result in the revocation of the Valet Parking permit as specified in said section.

Signature (Property Owner)

Date

Print Name (Property Owner)

VALET PARKING INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

Valet Company Name: _____

Valet Operator Name: _____

Property Owner: _____ Property Address: _____

The Property Owner and the Valet Company have applied to the City for permission to have valet parking for a business on the property at the above address, pursuant to the provisions of Section 16-153 of the City Code of Ordinances. The City is willing to issue approval for a Valet Parking Application provided the Property Owner and Valet Company agree to indemnify, defend, and hold the City harmless against any and all claims, demands, damages or suits that may arise from any valet parking operations, or the issuance of the approval for valet parking.

In consideration of the above premises, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the undersigned hereby agrees as follows:

1. To indemnify, defend, and hold harmless and forever release and discharge the City and its agents and authorized personnel from any and all liability that may arise out of, or in connection with any valet parking operations, the issuance of said valet parking approval, including the costs of any suit, attorney's fees and other expenses in connection therewith.
2. The obligations of the Property Owner and Valet Company (as applicable) are joint and several under this agreement and shall become operative and effective only upon the issuance of the Valet Parking Application approval.
3. The Property Owner and Valet Company (as applicable) acknowledge that the acceptance of the Valet Parking Application approval is a complete estoppel on them, their heirs, and assigns as to any rights, real, apparent or otherwise, that they, individually or jointly may have to challenge the efficacy of any conditions hereof.
4. Property Owner and Valet Company (as applicable) further agrees that the opportunity to utilize a portion of the outside area of the building will be done so in the manner described in the most current approved annual application and in accordance to the City of Sunrise Code of Ordinances as they may be amended, from time to time.
5. Property Owner and Valet Company (as applicable) expressly agree that this indemnification and hold harmless agreement is intended to be as broad and as inclusive as permitted by the laws of the State of Florida and that if any portion thereof is held invalid, it is agreed that the balance shall notwithstanding, continue in full force and effect.

PROPERTY OWNER AND TENANT (AS APPLICABLE) HEREBY ACKNOWLEDGE AND AGREE THAT THEY HAVE CAREFULLY READ THE FOREGOING INDEMNIFICATION AND HOLD HARMLESS AGREEMENT AND KNOW THAT CONTENTS THEREOF AND I HAVE SIGNED THIS DOCUMENT AS MY OWN FREE ACT.

BY: _____(SEAL)
Property Owner Signature

Property Owner's Name

BY: _____(SEAL)
Valet Representative Signature

Valet Representative's Name

State of Florida
County of Broward

Sworn to (or affirmed) and subscribed before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 202___, by _____ (name of person) as _____ (type of authority . . . e.g., officer, trustee, attorney in fact) for _____ (name of corporation/LLC).

Signature of Notary Public

Print, type or stamp commissioned name of Notary Public

Personally Known ___ OR Produced Identification ___

Type of Identification Produced _____