



## **Meeting Minutes**

Cultural Affairs Advisory Board Meeting  
October 12, 2023

### **Call to Order**

The meeting was called to order by the board chair, Glinda Townsley.

### **Moment of Silence**

### **Pledge of Allegiance**

### **Roll Call**

Present: Gilbert Lenchus, Jennifer Martinez-Bre, Myrurgia (Maggie) Pichardo, Carole Simmons, Maxine Simson, Glinda Townsley

Absent: Aura Lopez

City Liaison: Kevin Pickard, Director of Leisure Services

City Staff: Amy Jean-Baptiste, Assistant Director of Leisure Services; Vernon Neeley, Operations Supervisor

### **Open Discussion**

### **Approval of Minutes**

A motion to approve the minutes (with corrections) from the meeting on September 7, 2023 was made by Maggie Pichardo and seconded by Maxine Simson. The motion carried without opposition.

### **Old Business**

Kevin Pickard shared the participation numbers for recently held events and shows:

#### Past Events

- 9/11 Ceremony- Civic Center Theatre- 75
- 9/23 Fall Harvest Festival- Welleby Park- 3,948
- 9/30 Mayors' Chess Challenge- SAC Multipurpose Center- 120  
Kevin remarked on the popularity of chess in our community. We provide opportunities to play at many of our special events and it is not uncommon to see people playing chess at Tunes 'n Trucks concerts and other events.
- 10/6 Tunes 'n Trucks Concert- City Park- La Muñeca de la Salsa- 500

#### Theatre Shows and Programs

September theatre shows were cancelled to complete a few needed building repairs.

#### Sunrise Superstars Update

Amy Jean-Baptiste shared that there were 19 performers registered for the evening's talent show. The board was given a sample of the judging sheet to review. Sean Todd, Cultural Arts Supervisor, served as the Master of Ceremonies.

#### Cultural Festival

- Band Selection- The board was given the final selection of performers and the schedule of events.
- Board Attendance/Schedule- Vernon Neeley handed out the fans that the board chose as a giveaway. Board members discussed their availability for attending the Cultural Festival to distribute the giveaways.

## **New Business**

### 2024 Advisory Board Cycle

Kevin Pickard reminded the board that it is time to apply for Advisory Board positions for 2024 and instructed them to them to contact the City Clerk's Office if they didn't receive the application via email.

### Upcoming Special Events

- 10/14 Sunrise Jazz in the Park- City Park, 11am-4pm- Free Admission
- 10/21 Trick or Trot 5k & Kids' Dash- Markham Park, 7:30am- Register Online- \$30
- 10/28 Boo Bash, City Park, 3-6pm- Free Admission
- 11/4 Cultural Festival, City Park, 5-9pm- Free Admission

### Upcoming Theatre Shows and Programs

- 10/21, 2pm & 7pm, 10/22, 2pm- Rent (Broadway Kids)- Reserved Seating: \$25

## **Board Discussion**

Glinda Townsley asked if it was too late for a vendor to register for the Cultural Festival. Kevin Pickard responded that the vendor may still be able to register and to send him an email if assistance is needed.

## **Adjournment**

A motion to adjourn the meeting was made by Gilbert Lenchus and seconded by Maggie Pichardo. The motion passed without opposition.

Transcribed by: \_\_\_\_\_  
Karen Gallagher, Board Secretary