

# Shop Sunrise SMART Goal

Initial Goal	Write your goal here.
S Specific	Your goal should be well defined, detailed and clear.
M Measurable	Is your goal measurable? You should be able to tell when you reach your goal.
A Achievable	Can you reach the goal, taking into account the City's available time, personnel, budget, and other resources?
R Realistic	Is your goal realistically achievable within the given time frame and with the available resources?
T Timely	Set a start and finish date for your goal.
	Start Date: _____ Finish Date _____
SMART Goal	Revise your goal based on the answers to the questions above.

## Action Plan

**What steps do you need to take to get you to your goal?**

Action Items	Expected Completion Date	Actual Completion Date

## Potential Obstacles and Solutions

Potential Obstacles	Potential Solutions