

## Community Development Department Building Division

10770 West Oakland Park Boulevard · Sunrise, FL 33351 P: 954.572.2354

Website: www.sunrisefl.gov E-mail: AskBuilding@SunriseFL.gov

### **Early Start Request Checklist**

#### **Purpose**

The City of Sunrise Community Development Department Building Division has implemented an Early Start Request Program to provide an opportunity for construction to begin work while the application for building permit(s) is being reviewed. Please note if work has commenced prior to the approval of an early start request, the request will not be approved and a stop work order will be issued.

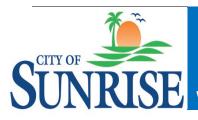
#### **Authority**

Section 105.12 of the Broward County Administrative Provisions to the Florida Building Code 7th Edition (2020) allows limited work to start before a building permit is issued. This code section allows certain work to commence up to the point an inspection would be required. In other words, a contractor is not allowed to continue work beyond the point of a required inspection without an official permit. Any work completed prior to the permit issuance is entirely at the risk of the permit applicant.

### **Submittal Pre-Requisites**

	All required building permit applications and corresponding plans must have been already submitted to the Community Development Department, Building Division.					
	Building Permit applications and plans must have been approved by both Planning and Engineering Divisions.					
	Required demolition permits and inspections must be obtained and approved.					
Submittal Requirements						
	Early Start Request must be submitted in person to the Community Development Department, Building Division.					
	Complete Early Start Request Application signed by the Owner and Building Qualifier.					

- BCEPGMD Environmental Review Approval Certificate (ER Review)
- BCEPGMD Transportation Concurrency Satisfaction Certificate (DR Review)
- Asbestos SRRA Certificate
- BCEPGMD Surface Water License Approval
- Broward County Health Department Approval



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#### Time/Date Stamp:

### **Early Start Request Application**

Please complete this application to apply for an Early Start Request. Make sure all contractor information is complete, including what specific work will be performed, for all contractors working under the Early Start Request. A fee of \$354.05 is due when the application is submitted. This fee is non-refundable and is not applied towards regular permit fees.

		,,
PROJECT INFORMATION  Name of Project		າ #
		C. ii. 4.
Property ID / Folio #		
Legal Description Lot	Block	Section
CONTRACTOR INFORMATION		
Building Contractor Information		
Name	License # (State	/ BC COC)
Address		,
City		Zip Code
Telephone	E-Mail	
Contact Name	Contact Phone	
Description of Work		
Electrical Contractor Information		
Name	License # (State	/ BC COC)
Address		,
City		Zip Code
Telephone	E-Mail	7
Contact Name	Contact Phone	
Description of Work		
Mechanical Contractor Information		
N.1	License # (State	/BC COC)
Address		
City		Zip Code
Telephone		
Contact Name		
Description of Work		
Plumbing Contractor Information Name	Licence # (State	/ BC COC)
Address	Licerise # (State	/ BC COC)
City	State	Zip Code
Telephone	E-Mail	Zip Gode
Contact Name	Contact Phone	
Description of Work		
·	F 1 01 1 P 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Pivision and submit a current liability insul		e registered with the City of Sunrise Building
Division and submit a current hability insul	ance and worker's compensati	on phor to Early Start application.
	FOR OFFICE USE ONLY	
Application Requirements Verified By:		Date
License and Insurance Current?   Yes	☐ No Checked By:	 Date

SUNRISE

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Time/Date Stamp:

From:					
То:	Christopher Augustin, Bui City of Sunrise – Building 10770 West Oakland Park Sunrise, FL 33351	Division			
Re:	<b>Building Permit Application</b>	n #	Job Address		
prior to	the issuance of the permit	This request is being m	ow work to commence for the above nade pursuant to, and in accordance e Florida Building Code, effective D	with the provisions	
delinea	ated in the building permit	application and plan ma	ten approval of the Building Official.  y be started prior to the final approv  of the permit applicant and the wor	val and issuance o	
			asserts that all work will be perforr		
that the to inde from a risk of	e Florida Building Code ma mnify and hold harmless, ny legal action or damages	ay require changes to the the City of Sunrise, it's resulting from the appro	dance with the Florida Building Coc e proposed scope of work and appli employees and agents (including the oval to commence work, and that an egress past the point of the first req	cant hereby agrees ne Building Official) y work is entirely a	
	derstand the risks and resp	oonsibilities associated v	vith this request and appreciate you	r consideration in	
Sincer	ely yours,				
Signat	ure of Qualifier	Date	Signature of Owner/Tenant	Date	
Printed Name of Qualifier and License #			Printed Name of Owner/Tenant		
STATE OF FLORIDA – COUNTY OF BROWARD Sworn to (or affirmed) and subscribed before me Thisday of, 20			STATE OF FLORIDA – COUNTY OF BROWARD Sworn to (or affirmed) and subscribed before me This day of, 20		
NOTAF	RY'S Signature		NOTARY'S Signature		
Name and Title (Printed) Personally Knownor I.D			Name and Title (Printed) Personally Knownor I.D		
	g Official's signature below				
	-	·			
Christo	pher Augustin, Building O	fficial			