

**Village Elementary School  
School-Level Parent and Family Engagement Plan (PFEP)  
2023-2024**

**Mission Statement**

*The mission of Village Elementary School is to deliver the highest quality educational experience to produce global citizens through engaging teaching methods and a passionate climate and culture.*

**Engagement of Parents and Families**

*Village Elementary School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

*Village believes that positive parent/family engagement is essential to student achievement, and we encourage involvement in our school through quarterly academic/family nights, our parent resource room, volunteer opportunities, School Advisory Councils and PTA. Our parents are invited to be a critical part of decision making through Title I and School Advisory Meetings. An annual evaluation will be conducted to evaluate the effectiveness of the parent involvement program.*

**Coordination and Integration**

*Village Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].*

Count	Program	Coordination
1	<i>Individuals with Disabilities Education Act</i>	<i>Supplemental Instructional Support provided by Title I will be discussed with parents during the development of the student IEP.</i>

2	<i>Standards and Assessment/Specific Grade Level Parent Nights</i>	Parents will be provided with information regarding F.A.S.T, Florida B.E.S.T Standards, and grade level assessments.
3	<i>Literacy Night</i>	Parents will be provided with grade specific strategies that can be implemented at home to improve reading and writing.
4	<i>Math and Technology Night</i>	Parents will be provided with specific grade level strategies that can be implemented at home to improve math skills. Parents will be introduced to technology resources.

### **Annual Parent Meeting**

*Village Elementary School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
<i>Annual Public Title I Meeting Notification</i>	<i>August</i>	<i>Incoming Pre-K through 5<sup>th</sup> graders are given the opportunity to become familiar with the elementary environment as they matriculate or move up to the next academic level.</i>	<i>Parent links, Tidbits</i>
<i>Develop Agendas/Sign-In Sheets</i>	<i>August-June</i>	<i>Document provides an outline to make parents aware of the school's policies and procedures. Research shows that parent involvement increases student achievement.</i>	<i>Sign-In Sheets, Surveys, program copy</i>



<i>Weekly Tidbits/ClassDojo</i>	<i>August-June</i>	<i>Document provides an outline to make parents aware of the school's policies and procedures. Research shows that parent involvement increases student achievement.</i>	
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**Flexible Parent Meetings**

*Village Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

*Village offers monthly meetings for SAC and PTA which alternate between mornings and evenings to accommodate parent schedules. In addition, parent nights are offered at various times. Childcare is provided for evening meetings and family nights.*

**Building Capacity**

*Village Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
<i>Florida B.E.S.T Standards and F.A.S.T</i>	<i>August/September</i>	<i>Improved strategies/performance on achievement test. Research show that those who are provided with information regarding Florida B.E.S.T standards help to improve F.A.S.T. scores.</i>	<i>Sign-In Sheet/Survey</i>
<i>Literacy</i>	<i>October</i>	<i>Improved strategies/performance on</i>	<i>Sign-In/Survey</i>

		achievement test. Research shows that parents who are provided with grade specific instructional strategies and resources that they can use at home such as information on LLI increases children's love for learning.	
Math	December	Research shows that there is a strong relationship between family engagement and student academic success. Fostering a partnership with parents provide them hands-on ways to help their child at home, which will help students prepare for F.A.S.T.	Sign-In Sheet/Survey

### Staff Training

*Village Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
<i>Conferencing and communicating with parents</i>	<i>September</i>	<i>Parents receive information about the progress and grade level expectations. Students will increase knowledge of classroom expectations by reviewing their data.</i>	Feedback, increase parental involvement, and student achievement.
Effective ways to involve parents training	October	Improved parent relations. Research shows that this will improve the ability of staff to involve parents into their child's education.	Increase parent involvement



Parent Communication Training- Explaining STAR and F.A.S.T scores	November	Improved strategies/performance on achievement test. Research shows that this will improve the understanding of the standards to ensure that all students improve.	Increase student achievement.
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**Other Activities**

*Village Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

*In addition to the above activities, there will also be an All-Pro Dad's group which will provide training and support for fathers/father figures at the school. Additionally, a Girls Scout Troupe is being created to support parents in activities that will reach the whole child.*

**Communication**

*Village Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

*Village Elementary will provide information about Title I programs using flyers, websites, phone link, weekly Tidbits, Remind app, and meetings. The Title I Information Meeting, Open House, and conferences will be opportunities to share information about: Title I programs, academic programs, Florida B.E.S.T Standards, F.A.S.T, and other assessments. Meetings will be scheduled at different times throughout the year to accommodate the needs of all parents.*

**Accessibility**

*Village Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].*

*Village will provide the school parent involvement plan in English, Haitian Creole, and Spanish. Additionally, parents that need the document in another language can request a conference with the Title I liaison. Parents will be sent notification through the school's website and it will be made available in the front office.*

**School-Parent Compact**

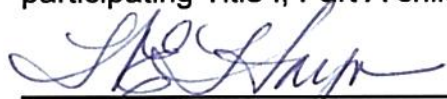
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

**Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

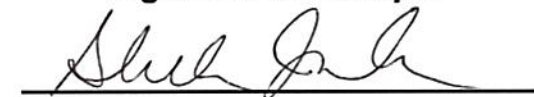
This plan was adopted by the school on (03/10/23) and will be in effect during the 2023-2024 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2023.



**Signature of Principal**

8-22-23

**Date**



**SAC Chairperson**

8-22-23

**Date**