

## SUMMARY MINUTES

### ECONOMIC DEVELOPMENT ADVISORY BOARD MEETING

June 7, 2023 – 5:30 P.M.

City Commission Chambers

10770 West Oakland Park Boulevard, Sunrise, FL 33351

- A. WELCOME & CALL TO ORDER** BY: **REGINALD WHITE, VICE-CHAIR**

- B. ROLL CALL**

Annie Cohen Coles  
Roberta Block  
Natalya McFarlane  
Corey LeGrand – **Absent Excused**  
Maria Renee Davila  
Reginald White  
Dionne Smith

Danielle Lima – Economic Development Director  
Shannon Ley – Community Development Director  
Stephanie Joseph – Administrative Assistant I  
Reilly Bridgers – City Manager’s Office Intern

- C. OPEN PUBLIC DISCUSSION**

- D. APPROVAL OF MAY 3, 2023 SUMMARY MINUTES**

Motion was made and carried to approve the May 3, 2023 summary minutes. Annie Cohen Coles made a motion and Roberta Block seconded. There was no opposition from the board.

- E. OLD BUSINESS**

Reilly Bridgers (City Manager’s Office Intern) introduced himself to the Board and provided a brief background about himself.

- a. Community Development Overview – Shannon Ley, Community Development Director**

Shannon introduced herself to the Board and provided a brief background about herself and her work experience.

Department Overview - To guide the development of the City through effective measures of planning, design review, construction plan approval,

code compliance, and housing assistance to preserve and enhance the quality of life for the residents of the City of Sunrise.

Reggie asked what projects do not require application approval for the Planning Division development applications. Shannon explained that an administrative review will be used for a building that is already constructed with very few changes.

Annie inquired about the procedure for Crunch Fitness to take over the previous 24-Hour Fitness gym. Shannon explained that if the pool is being filled, a permit will need to be submitted.

Roberta inquired about the housing on 44<sup>th</sup> Street and Pine Island (Vista Verde Project) – The builder received the certificate of occupancy for three of the buildings. Shannon explained that there are eight buildings in total.

Maria inquired about the safety protocol that the city is taking to prevent buildings from collapsing. Shannon explained that the Broward County Board of Rules and Appeals which has oversight of the County when it comes to building regulations. Broward County adopted the 40-year recertification program which calls for structural and electrical safety inspection for buildings 40 years old or older and every ten years, thereafter. The State recently changed the recertification to 30 years and the County was changed to 25 years. These changes are in flux and can change at any time. The city does not have the expertise to deem a building structurally unsound. The city enforces what the code and requirements say. The City is responsible for notifying the properties and the properties are responsible for hiring an engineer to inspect the buildings.

The Board requested that Shannon continue her presentation at the next Board meeting. There was no opposition from the board.

**F. NEW BUSINESS**

**G. BOARD MEMBERS DISCUSSION**

**H. ADJOURNMENT**

Motion made by Roberta Block to adjourn. Second by Reginald White at 6:28 P.M.

The next meeting will be on July 12, 2023.

Transcribed by: Stephanie Joseph, Board Secretary/ *Stephanie Joseph*

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S.S. 286.0105.