



City of Sunrise Historical Commission Meeting Minutes

Date: Monday, February 13, 2023

Time: 4:00 PM

Location: City Commission Chambers

Address: 10770 W. Oakland Park Blvd., Sunrise FL 33351

Meeting Agenda

I. Call to Order at 4:02 p.m.

II. Roll Call:

Chairperson Toby Ginsburg Cohen

Vice Chair Bernard Shaw

Heather Clough-Robinson

Philip Howell

Roberto Fernandez III

Stacy Sherman

Laura Males

Also Present: Alan Gavazzi, Capital Projects Director

Marinelly Frias, Project Manager

Felicia Bravo, City Clerk

Meryl Girard, Deputy City Clerk

III. Oath of Office

The oath of office was administered to Ms. Sherman and Ms. Males.

IV. Open Discussion

No one was present.

V. Approval of Minutes – December 5, 2022 and January 9, 2023

MOTION A motion to approve the minutes of December 5, 2022 made by Mr. Fernandez was seconded by Ms. Males. All were in favor.

MOTION A motion to approve the minutes of January 9, 2023 made by Mr. Fernandez was seconded by Ms. Clough-Robinson. All were in favor.

VI. Correspondence

None

VII. New Business

VIII. Old Business

A. Follow up item:

1. Presentation by Marinelly Frias and Alan Gavazzi of Capital Projects regarding the Sunrise History Museum.

Alan Gavazzi and Marinelly Frias introduced themselves and gave a video presentation of the new city hall. It was followed by a question and answer session.

Mr. Fernandez said he had two requests; samples of the terrazzo being used for the floor, and a photograph of the staff responsible for construction of the building.

Mr. Gavazzi said there was a topping off ceremony, and there may be a photograph from that event. He would check with Stiles.

Mr. Fernandez assumed there would be a soft opening, and a grand opening later.

Mr. Gavazzi confirmed, they wanted to be in building for about a month before the grand opening was scheduled. He recalled the grand opening of the Public Safety Complex, hundreds of people showed up for tours.

Chairperson Ginsburg Cohen asked when the opening of the museum would take place.

Mr. Gavazzi said they may have the grand opening in August, if everyone was moved in by June.

Mr. Howell asked when the board could access the area.

Mr. Gavazzi replied maybe the first board meeting in the new building would be in June.

Chairperson Ginsburg Cohen asked about cases, was anything ordered.

Mr. Gavazzi replied they need to find out what is going to be put into cases. The upside-down house needs to be fixed. There will be built in display cases under the stairwell.

Chairperson Ginsburg Cohen inquired about lighting.

Mr. Gavazzi reported lights would be modified as needed. There were outlets installed in the floor to light up cases as needed.

Mr. Fernandez asked if there would be an archives room.

Mr. Gavazzi replied there was a museum room storage room that could hold objects. It had no windows and it locks.

Mr. Fernandez inquired about climate control and size.

Mr. Gavazzi said the room was 10-feet wide by 15-16 feet long, and was climate controlled.

Mr. Fernandez commented it was always interesting to see an archives room upon entering a building.

Discussion ensued regarding the material used for storage.

Ms. Sherman said acrylic boxes allowed for a 360-degree view.

Deputy City Clerk Girard brought some photographs of performers from the Sunrise Musical Theater, which were donated by Mr. George Mora. She asked if any of the board members could identify them. Board members passed around the photographs and several were identified.

2. Memo regarding community outreach for historical memorabilia.

City Clerk Felicia Bravo addressed the letter to different organizations. The Sunrise Historical Commission was not a 501(c)(3), and not a separate organization from the City. City boards were not permitted to solicit donations. She spoke with the City Attorney regarding this matter. Regarding sending a letter to from the City, this circumstance was different from posting a flyer. A letter would be directed to a specific entity for donations. Depending on the organization that received the letter, there could be a situation where organization required city approvals, and result in an appearance of a conflict of interest.

Mr. Howell suggested it could be seen as a quid pro quo.

City Clerk Bravo added there was no written policy regarding this matter.

Mr. Howell asked if the Boy Scout Troop from a nearby church donated old photographs, would the city have a concern with the use of those images without written permission.

City Clerk Bravo replied that was a question for the City Attorney's Office. The City Clerk's Office has 1000s of photographs of children at various events in the City, spanning decades. Currently parents must sign a waiver for use of their children's photographs.

Chairperson Ginsburg Cohen said Sunrise Lakes Phase 3 had a Trash to Treasure event scheduled next month, and inquired if they can put a flyer out at this event.

City Clerk Bravo replied a general call for items is fine, but a request to a specific organization was where there were concerns. A general flyer was not a problem.

Mr. Fernandez summarized that a general flyer with language similar to what was in the letter he drafted, but not saying anything about donations. Stating that they were looking to add to the museum collection.

City Clerk Bravo commented that this had been done many times before, in many different places and formats.

Mr. Fernandez said he would like to call John Feeney, Curator at the Plantation Historical Museum, and see how they collect items. It was a City run museum.

City Clerk Bravo replied that different cities handled things in different ways because they have different attorneys.

There was a brief discussion about 501(c)(3) organizations.

Mr. Fernandez inquired about one of the city attorney's being present at the meetings to advise the board when needed. There were grey areas on what they can and could not do.

City Clerk Bravo agreed there were grey areas. The board had a monumental task in front of them. City Hall would be opening in the near future. The board needed to focus on the items and artifacts they have on hand, what they wanted to put on display and how they want to display them. The collection of artifacts and memorabilia was always an ongoing activity for the Historical Commission.

Chairperson Ginsburg Cohen said that the NHL All-Star Game was recently held in the City of Sunrise.

City Clerk Felicia Bravo advised a poster from the event was secured and signed by Mike Bolt, one of the Keepers of the Stanley Cup. He was at the Civic Center with the Stanley Cup when it was being displayed during the All-Star Week festivities.

Mr. Fernandez asked if they had a puck from the All-Star game. It would be a commemorative item and have the City's name on it.

City Clerk Bravo said they may have one from the All-Star Game held in the City 20 years ago.

Deputy City Clerk Girard said they did.

City Clerk Bravo commented it was nice to meet the new members and see the returning members. The City was grateful to have them serve on the board.

Mr. Howell said they went through boxes and there would not be a lack of items to display.

Ms. Sherman added they had to see the rendering of the space.

Mr. Fernandez asked if all the items were in the City Clerk's Office.

Deputy City Clerk Girard responded some were in the Clerk's Office, and others were stored offsite.

Chairperson Ginsburg Cohen asked how they would lay it all out.

Mr. Fernandez responded they were really going to have to be creative how they looked at this. If it was customized too much, they would not be able to change out objects that had to rest. For example, the upside-down house model will eventually wear out by being on display all the time, due to light.

Ms. Clough Robinson said the cases had to make sense for where they are located. They cannot be custom ordered based for one display.

City Clerk Bravo said some of the items would be in direct sunlight due to the configuration of the space. There would also be a shadow caused by the staircase at times.

Mr. Fernandez stated those are the types of considerations that needed to be made. For durable items, they had to come up with a durable plan. Cases with wheels allowed them to take a display down, wheel it into the archives room and set up the new display.

IX. Adjournment

Seeing there was no further business to come before the board, the meeting adjourned at 5:12 p.m.

Respectfully submitted:

Meryl Girard, Deputy City Clerk