



Education Advisory Board – Meeting 11

Date/Time: Tuesday, November 1, 2022 at 5:30 p.m.

Location/Address: Sunrise Civic Center – Community Room (10610 West Oakland Park Blvd., Sunrise, FL 33351)

Board Secretary: Stephanie Joseph, Administrative Support IV

Board Liaison: Sady Diaz, Public Engagement Manager

Summary Minutes

Call Meeting to Order/Pledge of Allegiance

- The meeting was called to order by Natalia A. (EAB Vice Chair) and the Pledge of Allegiance was observed.

Introductions/Roll Call

- **Present:** Natalia Allen (EAB Vice Chair), Carolyn Hudson, Dr. Carolyn Stewart, Gessika Moss, Stacy Sherman, Kevin Sawyer, Dr. Dana Rolle, Aldett Francis. **Absent/Excused:** Erncy Dumornay, Dr. Anelle Moss, Ingrid Morgan and Lindsay Oosterhoff **Board Liaison:** Sady Diaz; **Board Secretary:** Stephanie Joseph

Approval of EAB Summary Minutes

- Stacy S. made a motion to approve M10 meeting minutes (10/10/22). Carolyn H. second the motion. There was no opposition from the EAB.

Open Discussion: Updates/Announcements Regarding Schools

- Stacy S - Bair Middle:** (a) Halloween Dance on 10/31 (b) Harvest Can Food Drive (TBA); (c) Magnet School Open House on 11/9; (d) Homecoming Basketball Game on 11/11 at 4:30 pm - 7:00 pm; (e) i-Pad distribution Saturday on 12/10 (all grade levels).
- Dr. Rolle - Sandpiper Elementary:** (a) Dr. Rolle was provided incorrect dates for the Red Ribbon banner signing. Dr. Rolle was unable to attend but is looking forward to attending future events.
- Aldett F. Village Elementary:** (a) Aldett F. read for Read for the Record on 10/27; (b) Vocabulary/Storybook Parade held 11/4; (c) Volunteer/Partner Breakfast on 11/18; (d) Ms. Haynes will be recognized at the 2022 Hall of Fame Award on 12/2.
- Dr. Stewart - Discover Elementary:** (a) Multicultural event on 10/26; (b) Participated in the Read for the Record event on 10/27; (c) Annual Storybook parade on 10/31; (d) Annual Parent University on 11/09 (e) Annual Harvest Food Drive (TBA).
- Carolyn H - Banyan Elementary:** (a) Carolyn H. is working with the Banyan Principal on obtaining a food list for baskets, to provide to Kathy Osborne for families in need; (b) Sady D. was able to donate 30 books from her personal storybook stash for the Discovery Elementary - Literally Night book drive.
- Natalia A. - Horizon Elementary:** (a) Looking for guest speakers for Career Day on 11/17. (b) The school is searching for a muralist to paint the media center. Kevin S. suggested to reach out to high school students within the area, in exchange for service hours. (c) Upcoming events: There will be a Fall Festival, Book Fair, and Movie

Night (d) Horizon Elementary is in the process of establishing a debate team. (e) There is a teacher shortage at the school, with 5 – 7 vacancies still need to be filed.

Old Business:

- a. **Trick or Trot 10/20/22:** 600+ people attended the [Trick or Trot 2022](#) event.
- b. **Read for the Record – 10/27/22:** Aldett F. and Dr. Stewart participated in [Read for the Record 2022](#) on 10/27. Sady D. thanked everyone who participated at the literary event.
- c. **Soca Step at City Park (Halloween Kick Off) – 10/28/22:** 200+ people attended event. Soca Step will resume in 2023 with fun themes and potential door prizes.
- d. **Boo Bash at City Park – 10/29/22:** 5,000 + – 7,000 people attended the event. It has been the largest [Boo Bash](#) thus far.

New Business:

- a. **Parent Family Engagement Plan – Village Elementary School:** Sady D. provided a copy of [the Village Elementary School PFE Engagement Plan](#) to the EAB to review (TBA).
- b. **Cambridge Meeting at Piper High School – February 2023:** Sady D. spoke with Principal Hautigan at the IKEA 15th Year Anniversary, regarding the [Cambridge Program](#) presentation. Ms. Hautigan stated she will be hosting a meeting at Piper High School to further discuss the Cambridge Program and get additional area schools (Sunrise feeder schools) on board. The meeting will be held in February 2022 (no date has been set).
- c. **Outstanding Citizenship Scholarship 11/1/22:** The portal for [Broward Education Foundation scholarship site](#) went live on 11/01. The application for Outstanding Citizenship Scholarship is updated and currently being reviewed by Ada Griffin (Administrative Officer/Scholarship Liaison).
- d. **Cultural Festival 11/5/22:** Sady D. encouraged the EAB to share with their schools the Sunrise Cultural Festival taking place at City Park.
- e. **SPEAKER – Kathy Osborne, Social Worker (City of Sunrise – Senior Center):**
 - **Social Worker** – The City has a [full-time social worker \(Kathy Osborne\)](#), with an office in the [Sunrise Senior Center](#), who helps eligible residents of all ages obtain federal, state and/or local assistance. The office is open Monday through Friday from 8:30 am to 4:30 pm.
 - **Compassion Center** – During the COVID Pandemic the [Compassion Center](#) was introduced to the community and helped filtering 5,000+ calls. The Compassion Center was originally created in response to the COVID-19 pandemic, the City of Sunrise recognized a growing need to provide a one-stop location for residents/businesses to call/email for resources and assistance in dealing with the public health and safety crisis. The Compassion Center became a support hub for Sunrise residents/businesses providing direct services and referrals, advocacy, and assistance with COVID-19 recovery resources. Additionally, residents were provided with information on healthcare, regional food pantries, transportation, and financial referral resources (to offset or pay for utilities/rent/mortgage). The Compassion Center continues to be an information hub to access food resources, utilities assistance, transportation services, and community-specific information on pharmacies/grocery stores and navigating through State/Federal programs.
 - **Emergency Assistance Fund (EAF)** – Donations are made to this fund by the local business community/ civic groups and individuals to help provide financial assistance for qualified residents in emergency situations.

The EAF is provided to help with financial assistance for qualified residents in *emergency situations*. The EAF helps with utility bills, to avoid service disruptions.

- **Fee Waiver Program** – The City of Sunrise offers a fee waiver program for designated youth recreational programs allowing qualified disadvantaged youth to participate in athletic or camp programs. The fee waiver is based on current *Federal Poverty Guidelines*, residents are screened/registered for the waivers through the office of the Sunrise Social Worker.
- **Crisis Closet** – Canned food is collected/distributed to supplement groceries to eligible residents in time of emergency. Durable medical equipment including canes, walkers and wheelchairs are also available *on loan* to residents in need of these supplies.
- **Thanksgiving Baskets** – The City distributes approximately 200 baskets to Sunrise families in need. Families are referred to Kathy O. (City Social Worker) by front facing departments, schools, and resident/business referrals. Families receive large food baskets (including fresh fruits/veggies, dried goods, and Publix gift card) and City employees donate their turkey vouchers. Dr. Stewart suggested to contact Publix for additional food donations.
- **Holiday Breakfast Party** – Empty toy boxes are being wrapped/distributed to each department for employees to donate toys. New families are selected every year (35-40 families to participate in the event). Participants are nominated by social workers at Sunrise schools and Kathy O. encouraged the EAB if they are aware of ANY families (who are residents) to please submit their names. Board members are able to nominate families from their schools with 3+ children in their family.

Meeting Adjourned

- Dr. Stewart made a motion to adjourn the meeting. Stacy S. seconded the motion. There was no opposition from the EAB.

Village Elementary School
School-Level Parent and Family Engagement Plan (PFEP)
2021-2022

Mission Statement

Our mission is to empower all students to reach their highest potential by making learning a top priority. As a community, we will promote academic excellence and personal success through data driven decision-making. Building a foundation of high expectations, we will prepare students to succeed in tomorrow's world.

Engagement of Parents and Families

Village Elementary will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Village believes that positive parent/family engagement is essential to student achievement and we encourage involvement in our school through quarterly academic/family nights, our parent resource room, volunteer opportunities, School Advisory Committees and PTA. Our parents invited to be a part decision making through Title 1 and School Advisory Meetings. An annual evaluation will be conducted to evaluate the effectiveness of the parent involvement program.

Coordination and Integration

Village Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten;

public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Individuals with Disabilities Education Act	Supplemental Instructional Support provided by Title I will be discussed with parents during the development of the student IEP.
2	Standards and Assessment/ Specific Grade Level Parent Nights	Parents will be provided with information regarding FSA, Florida Standards, and grade level assessment.
3	Literacy Night	Parents will be provided with grade specific strategies that can be implemented at home to improve reading.
4	Math and Technology Night	Parents will be provided with specific grade level strategies that can be implemented at home to improve math skills. Parents will be introduced to technology resources.

Annual Parent Meeting

Village Elementary will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school’s participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Annual Public Title I Meeting Notification	August	Research shows that parent who create an environment that encourages learning increases student achievement.	Parent links, Tidbits
Develop	August-June	Research shows that	Sign-In Sheets, Surveys

Agendas/Sign-In Sheets		parent involvement and the right strategies help with student achievement.	
Weekly Tibits/Remind	August-June	Research shows that parent involvement increases student achievement.	Sign-In Sheets, Surveys

Flexible Parent Meetings

Village Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Village offers monthly meetings for SAC and PTA which alternate between morning and afternoon and evenings in order to accommodate parent schedules. In addition, parent nights are offered at various times. Activities with childcare are provided for evening meetings and family nights.
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Building Capacity

Village Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Florida Standards and FSA	August/September	Research show that who are provided with information regarding the FSA standard hep to improve FSA scores.	Sign-In Sheet/ Survey
Literacy	October	Research show that	Sign-In Sheet/ Survey

		parents who are provided with grade specific instructional strategies and resources that they can use at home such as information on the AR program and LLI increases children love for reading.	
Math	January	Research show that parents who are provided with specific grade instructional strategies and resources that children can use at home will help prepare them for the FSA.	Sign-In Sheet/ Survey

Staff Training

Village Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Conferencing and Communicating with Parents	September	Research show that this will improve the ability of staff to work effectively with parents.	Feedback, Increase parental involvement, and student achievement.
Effective Ways to Involve Parents	October	Research shows that this will improve the ability of staff to involve parents into their child's education.	Increase parental involvement.
Florida Standards	November	Research shows that this will improve the understanding of the standard to ensure that all students improve.	Increased Students Achievement.

Other Activities

Village Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Village will offer parents additional resources on the school website and through visits from the Title 1 Mobile Unit. The Parent Resource room will be open to parents to access materials that will support classroom instruction at home. Parent universities will be available to parents to enable them to become familiar with the curriculum use in all grade levels.

Communication

Village Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

Timely information about programs under this part [Section 1116(c)(4)(A)];

A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and

If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].

Village will provide information about Title I programs using flyers, websites, phone link, weekly Tidbits, Remind app, and meetings. The Title I Information Meeting, Open House and conferences will be opportunities to share information about: Title I programs, academic programs, Florida Common Core Standards, FSA and other assessments. Meetings will be scheduled at different times throughout the year to accommodate the needs of all parents.

Accessibility

Village Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Village will provide the school parent involvement plan in English, Haitian Creole, and Spanish. Additionally, parents that need the document available in Creole can request a conference with the Title I liaison. Parents will be sent notification of the plan through the school website, and it will be made available in the front office.

School-Parent Compact

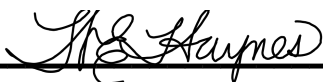
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 06/07/21 and will be in effect during the 2021-2022 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2021.



Signature of Principal

06/07/21

Date

Alphonso Joseph

SAC Chairperson

06/07/21

Date