



Preliminary Complaint Form
Chief of Police – Anthony W. Rosa

Employee's Name: Officer Alexandra Cook IBM 3774

Date: 10/22/2021

P.D. Case/Citation#: 42-2109-038847

I.A. #: 21-13

Alleged Misconduct (Attach additional sheets if necessary):

During the above listed incident the following policy violations were observed upon review of BWC footage.

61.6.4.2. Officers shall handcuff all prisoners with their hands behind their back and palms facing outward.

61.6.4.3.6. Caution will be taken with each exception, as officer safety is paramount.

61.6.5.1. Officers will keep prisoners in sight at all times.

Complainant (print): Sergeant Timothy McGovern IBM 3699

Signature: *T.M.G.*

Phone (home/Cell):

Phone:

Address: 10440 W Oakland Park Blvd Sunrise, Florida 33323

Supervisor Receiving Complaint: Lieutenant Gregory Looor IBM 3575

Investigation Authorized by: Chief Anthony W. Rosa

Chief Anthony W. Rosa

Investigation Conducted by: Sgt. McEwen

Sgt. McEwen

I.A. Investigation: N/G

Findings:

Unfounded Not Sustained Sustained Exonerated Training

Division Commander: *[Signature]*

Date: 11/10/21

Deputy Chief: *[Signature]*

Date: 11/10/21

Recommended Discipline (on Notice of Intent):

Verbal Counseling & Training

Chief of Police: *[Signature]*

Date: 11/10/21

In signing this report, I acknowledge only that it has been discussed with me and that I have received a copy. I understand that I may respond verbally or in writing, and that such response will be made part of this report and taken into consideration.

Employee's Signature

Alleganda Caon

Date

11/10/2021

11.3.21
b/c S/A: 11/8/21

Received & Forwarded

Major Brandon Beltrami

Please see attached Preliminary Complaint Form and I respectfully request that this memorandum and all accompanying documents be forwarded up the chain of command for further review.

61.6.5.1 Officers will keep prisoners in sight at all times.

61.6.4.3.6. Caution will be taken with each exception, as officer safety is paramount.

outward.

61.6.4.2. Officers shall handcuff all prisoners with their hands behind their back and palms facing

My investigation revealed the conclusion of fact to be documented as sustained.

significant officer safety concern.

Upon supervisor review of the incidents body worn camera footage, the following findings were revealed: The aforementioned incident was an in-custody arrest and required a medical clearance, due to the response to resistance. The juvenile female initially claimed she was pregnant and Officer Cook received supervisor authorization to hand cuff the juvenile female in the front of her body, prior to transport. Once at the hospital, it was determined by medical staff that the juvenile female was in fact not pregnant and at no point did Officer Cook transfer the hand cuffs behind her back. The juvenile female is later seen on camera walking into the Juvenile Assessment Center, with the hand cuffs still in the front of her body. In addition, and while still at the hospital, the juvenile female was seen left unattended in the hospital room behind a curtain, with the hand cuffs still in the front of her body and unattached from the hospital gurney, creating a significant officer safety concern.

Sunrise jurisdiction.

On September 25, 2021, in reference to Sunrise Police case # 42-2109-038847, a juvenile female was placed under arrest by Officer Alexandra Cook for petit theft and resisting arrest without violence. The incident occurred at the Walmart located at 3306 N University Dr, in the City of Sunrise jurisdiction.

Re: Officer Alexandra Cook Policy Violation – P&P Chapter 61 Prisoner Transportation

Date: 10/22/2021

From: Timothy McGovern, Sergeant

To: Anthony W. Rosa, Chief of Police

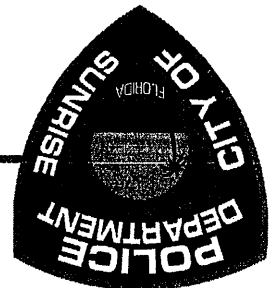
Memorandum



NOV 08 2021

SUNRISE POLICE OFFICE OF THE CHIEF

Training Attendance Roster
Chief of Police - Anthony W. Rosa



Subject: Handcuffing (Reimbursable)

Date: 01/13/2022
 Credit Hours: 1.5

Instructor(s): Drucker, Tuttle.

	Name (Print)	IBM	Signature	Leave Column Blank
1	Alexandra Cook	3774	<i>Alexandra Cook</i>	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Training Attendance Roster
Chief of Police - Anthony W. Rosa



Subject: Taser Transition Drills (Responsible)

Date: 01/13/2022
 Credit Hours: 1.5

Instructor(s): Drucker, Tuttle.

Leave Column Blank	Signature	IBM	Name (Print)
	Alexandra Cook	3774	Alexandra Cook
1			
2			
3			
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5			
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10			
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20			

INCIDENT/INVESTIGATION REPORT

Case# 42-2109-038847	Date / Time Reported 09/24/2021 22:20 Fyt	Last Known Secure 09/24/2021 22:19 Fyt	At Found 09/24/2021 22:20 Fyt	Activity
Location of Incident 3306 N UNIVERSITY DR, Sunrise FL 33351 Gang Relat NO Premise Type Parking/drop Zone/Tract 4207				ORI FL 0062700

Crime Incident(s)	Weapon / Tools	Entry	Exit	Security	Activity
#1 THEFT - Retail / Shopping	(Com)	Entry	Exit	Security	
#2 Resist Arrest	Weapon / Tools	Entry	Exit	Security	Activity
#3 Crime Incident	Weapon / Tools	Entry	Exit	Security	Activity

# of Victims 2	Type: BUSINESS	Injury: Domestic: N	Victim/Business Name (Last, First, Middle) WALMART	Age 1	DOB	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status	Home Address 3306 N UNIVERSITY DR, Sunrise, FL	Employer Name/Address	Home Phone	Business Phone	Mobile Phone
CODES: V - Victim (Denote V2, V3) O = Owner (if other than victim) R = Reporting Person (if other than victim) Type: STATE Name (Last, First, Middle) STATE OF FLORIDA Victim of Crime # 2 Age // / Race Sex Relationship To Offender Resident Status Military Branch/Status Home Address Employer Name/Address Business Phone Mobile Phone Injury:															

Type: INDIVIDUAL (NOT A LE OFFICER)	Name (Last, First, Middle) HARRIS, MATTHEW KIERSTEN	Victim of Crime # 11/16/1990	Age 30	DOB	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status	Home Address 3306 N UNIVERSITY DR SUNRISE, FL 33351	Employer Name/Address WALMART (LP WALMART)	Business Phone 954-749-3111	Mobile Phone
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VI #	Code	Status	Value	OF	QTY	Property Description	Make/Model	Serial Number
1	77	5	\$6.47		1	DOVE BODY WASH		
1	77	5	\$6.47		1	DOVE BODY WASH		
1	77	7.5	\$3.96		1	PACGRP GRDOT		
1	77	5	\$3.96		1	PACGRP GRDOT		
1	77	7.5	\$7.88		1	NB FLARE PT		
1	77	5	\$7.88		1	NB FLARE PT		
1	77	7.5	\$19.84		1	FITTED SHEET		
1	77	5	\$19.84		1	FITTED SHEET		
1	77	7.5	\$1.97		1	WASH CLOTH		
1	77	5	\$1.97		1	WASH CLOTH		
1	77	7.5	\$16.56		1	NK BIL MCK		
1	77	5	\$16.56		1	NK BIL MCK		

VI #	Status Code	Value	QTY	Property Description	Make/Model	Serial Number
1	77	\$9.97	1	MICKY SIP		
1	77	\$9.97	1	MICKY SIP		
15	77	\$3.58	1	GB CEREAL		
1	77	\$3.58	1	GB CEREAL		
1	77	\$3.58	1	GB CEREAL		
1	77	\$2.24	1	GB TODDLER		
1	77	\$2.24	1	GB TODDLER		
1	77	\$2.24	1	GB TODDLER		
1	77	\$2.24	1	GB TODDLER		
1	77	\$9.96	1	BABY SHARK		
1	77	\$9.96	1	BABY SHARK		
20	77	\$9.96	1	BABY SHARK		

Status Codes L = Lost S = Stolen R = Recovered D = Damaged Z = Seized B = Burned C = Counterfeit/Forged F = Found

Property List (Continued) Page 2

OCA: 42-2109-038847

Incident Report Additional Property List

Sunrise Police Department

INCIDENT/INVESTIGATION REPORT

Sunrise Police Department

Case # 42-2109-038847

Status Codes L = Lost S = Stolen R = Recovered D = Damaged Z = Seized B = Burned C = Counterfeit / Forged F = Round

UCR Status	Quantity	Type Measure	Suspected Type	Up to 3 types of activity	D	R	U	G	S	Assisting Officers				
										Suspect Hate / Bias Motivated:				

NARRATIVE

[Faint, illegible text area]

- DOVE BODY WASH \$6.47
- NB FLARE PT \$7.88
- PACIFIER GRIP \$3.96
- FITTED SHEET \$19.84
- WASH CLOTH \$1.97
- NK BTL MICK \$16.56
- MICKEY SIP \$9.97
- GB CEREAL \$3.58
- GB TODDLER \$2.24
- BABY SHARK \$9.96
- SUBTOTAL \$82.43

The following items were recovered from [redacted] shopping cart:

Contact was made with Matthew (LP) who again confirmed [redacted] was one of the individuals involved in the theft of merchandise. Matthew stated the recovered merchandise was valued at \$87.79 (\$82.43 before tax) and provided me with a receipt of said merchandise. A copy of the receipt was turned into SPD Records.

[redacted] was given several verbal commands to stop resisting and put her hands behind her back throughout the entire struggle between her and I and when Officer E Plunsk was assisting me in handcuffing her [redacted] continued to ignore my verbal commands and pull her arms away from me, push me, and conceal her arms underneath her body to prevent being detained.

[redacted] was ultimately detained pending further investigation. [redacted] was given several verbal commands to stop resisting and put her hands behind her back throughout the entire struggle between her and I and when Officer E Plunsk was assisting me in handcuffing her [redacted] continued to ignore my verbal commands and pull her arms away from me, push me, and conceal her arms underneath her body to prevent being detained. [redacted] was assisted in escorting her to the ground and detaining her. After [redacted] was placed on the ground, she continued to resist and hold her arms under her body to prevent us from being able to place handcuffs on her. After another brief struggle [redacted] was ultimately detained pending further investigation. I observed Matthew follow [redacted] and another female out of the store where [redacted] was pushed the cart out past all points of sale without making an attempt to purchase [redacted] then proceeded to exit out of the north exit doors of Walmart. I approached [redacted] and asked her to stop walking to her vehicle and if she could provide me with a receipt for her purchases [redacted] handed me a receipt for 2 towels. There were several other items in her cart (inside and outside of Walmart shopping bags). When I asked [redacted] where the receipt for the other items was she began grabbing bags out of the shopping cart and stated she was going to leave. I grabbed the remaining bags out of the cart and handed them to Matthew. I told [redacted] she was not free to leave. At this time [redacted] began walking away from me. I attempted to detain [redacted] while advising her she was being detained and we just needed to speak to her in the LP office to sort everything out [redacted] began bracing and tensing away from me as well as pushing me when I grabbed her wrist to place handcuffs on her. A struggle ensued between myself and [redacted]. I called for backup and [redacted] was assisted in escorting her to the ground and detaining her. After [redacted] was placed on the ground, she continued to resist and hold her arms under her body to prevent us from being able to place handcuffs on her. After another brief struggle [redacted] was ultimately detained pending further investigation.

On 9/24/2021 I made contact with [redacted] who was pointed out to me by Walmart Loss Prevention Officer, Matthew Harris. Matthew witnessed [redacted] and two other females on continuous CCTV removing tags from items and placing them in Walmart bags inside of the car [redacted] was pushing.

42-2109-038847
3306 N UNIVERSITY DR
RETAIL THEFT [MISDEMEANOR] F.S.S. 812.014
RESIST OFFICER WITHOUT VIOLENCE [MISDEMEANOR] F.S.S. 843.02
BWC IN USE

Sunrise Police Department	
WALMART	Victim
THEFT - RETAIL / SHOPLIFTING	Offense
Date / Time Reported FRI 09/24/2021 22:20	OCA 42-2109-038847

REPORTING OFFICER NARRATIVE

0236 hours

Under penalties of perjury I declare that I have read the foregoing and that the facts stated therein are true and correct to the best of my knowledge and belief. Electronically Signed By: (#3774) Cook, Alexandra 09-25-2021

CCTV footage was placed into SPD evidence.

Mathew (LP) advised he wishes to press charges on behalf of Walmart for petit retail theft.

██████████ was cleared medically from PGH and transported to JAC without further incident.

██████████ was trespassed from Walmart indefinitely.

The other 2 females ██████████ was with ██████████ (also juveniles) were trespassed from Walmart indefinitely and released to their parent/unt who was on scene but in a different section of the store (see FIC's related to this case).

Officer B. McCutcheon read ██████████ Miranda on scene to which she stated she wish to speak to officers. At PGH, Officer E. Plunске spoke to ██████████ and questioned her about the incident to which she was forthcoming about the events that took place. (See Officer E. Plunске supplement). During the conversation with ██████████ and Ofc. E Plunске, ██████████ stated she stole the bedsheets because she sleeps on an air mattress with no sheets and she doesn't have food/money. DCF was notified. Oper Sean #088 documented the call but did not generate a report due to the claims not meeting their criteria.

██████████ stated on scene that she was having back pain (for the past few days) and requested medical care. Rescue 59 arrived on scene and transported ██████████ to Plantation General Hospital. (At one point during the struggle with me, ██████████ stated she was pregnant, ██████████ received a negative pregnancy test at PGH) and put on antibiotics for an infection which was most likely the cause of her back pain. ██████████ stated she had no new pain or injuries due to the incident that took place at Walmart.

TOTAL \$87.79

OCA		42-2109-038847	
Sunrise Police Department	REPORTING OFFICER NARRATIVE	WALMART	THEFT - RETAIL / SHOPLIFTING
Victim	Offense	Date / Time Reported	Frt 09/24/2021 22:20

Name (Last, First, Middle)													Also Known As		Home Address					
Business Address																				
DOB		Age	Race	Sex	Eth	Hgt	Wgt	Hair	Eye	Skin	Driver's License / State.		Scars, Marks, Tattoos, or other distinguishing features							
		B																		
Reported Suspect Detail													Suspect Age		Race	Sex	Eth	Height	Weight	SSN
Weapon, Type			Feature	Make	Model	Color	Caliber	Dir of Travel	Mode of Travel	VIN	VehYr/Make/Model	Drs	Style	Color	Li/St	Physical Char				
Notes																				

OCA: 42-2109-038847

Incident Report Suspect List

Sunrise Police Department

Incident Report Related Property List

Sunrise Police Department

OCA: 42-2109-038847

Notes												
* No name *												
Name (Last, First, Middle)												
DOB												
Age												
Race												
Sex												
Status												
Recovered												
Date												
09/25/2021												
NIC #												
State #												
Local #												
OAN												
Color												
Serial No.												
Value												
\$6.47												
Qty												
1.000												
Unit												
Jurisdiction												
Locally												
Property Description												
DOVE BODY WASH												
Make												
Model												
Caliber												

Notes												
Name (Last, First, Middle)												
DOB												
Age												
Race												
Sex												
Status												
Recovered												
Date												
09/25/2021												
NIC #												
State #												
Local #												
OAN												
Color												
Serial No.												
Value												
\$3.96												
Qty												
1.000												
Unit												
Jurisdiction												
Locally												
Property Description												
PACGRP GRDOT												
Make												
Model												
Caliber												

Notes												
Name (Last, First, Middle)												
DOB												
Age												
Race												
Sex												
Status												
Recovered												
Date												
09/25/2021												
NIC #												
State #												
Local #												
OAN												
Color												
Serial No.												
Value												
\$7.88												
Qty												
1.000												
Unit												
Jurisdiction												
Locally												
Property Description												
NB FLARE PT												
Make												
Model												
Caliber												

Notes												
Name (Last, First, Middle)												
DOB												
Age												
Race												
Sex												
Status												
Recovered												
Date												
09/25/2021												
NIC #												
State #												
Local #												
OAN												
Color												
Serial No.												
Value												
\$19.84												
Qty												
1.000												
Unit												
Jurisdiction												
Locally												
Property Description												
FITTED SHEET												
Make												
Model												
Caliber												

Incident Report Related Property List

OCA: 42-2109-038847

Notes												
Walmart, Name (Last, First, Middle)												
DOB												
Age												
Race												
Sex												
Recovered												
Date 09/25/2021												
NIC #												
State #												
Local #												
OAN												
Color												
Serial No.												
Value												
Qty												
Unit												
Jurisdiction												
Locally												
Property Description												
WASH CLOTH												
Make												
Model												
Caliber												

Notes												
Walmart, Name (Last, First, Middle)												
DOB												
Age												
Race												
Sex												
Recovered												
Date 09/25/2021												
NIC #												
State #												
Local #												
OAN												
Color												
Serial No.												
Value												
Qty												
Unit												
Jurisdiction												
Locally												
Property Description												
NK BIL MICK												
Make												
Model												
Caliber												

Notes												
Walmart, Name (Last, First, Middle)												
DOB												
Age												
Race												
Sex												
Recovered												
Date 09/25/2021												
NIC #												
State #												
Local #												
OAN												
Color												
Serial No.												
Value												
Qty												
Unit												
Jurisdiction												
Locally												
Property Description												
MICKY SIP												
Make												
Model												
Caliber												

Notes												
Walmart, Name (Last, First, Middle)												
DOB												
Age												
Race												
Sex												
Recovered												
Date 09/25/2021												
NIC #												
State #												
Local #												
OAN												
Color												
Serial No.												
Value												
Qty												
Unit												
Jurisdiction												
Locally												
Property Description												
GB CEREAL												
Make												
Model												
Caliber												

Incident Report Related Property List

Sunrise Police Department

OCA: 42-2109-038847

Property Description										9
GB TODDLER										
Serial No.		Value		Qty	Unit	Jurisdiction		Color		
		\$2.24		1.000		Locally				
Date		NIC #		State #		Local #		OAN		
09/25/2021										
Status										
Recovered										
Name (Last, First, Middle)		DOB		Age		Race		Sex		
Wal-Mart,										
Notes										

Property Description										10
BABY SHARK										
Serial No.		Value		Qty	Unit	Jurisdiction		Color		
		\$9.96		1.000		Locally				
Date		NIC #		State #		Local #		OAN		
09/25/2021										
Status										
Recovered										
Name (Last, First, Middle)		DOB		Age		Race		Sex		
Wal-Mart,										
Notes										

CASE SUPPLEMENTAL REPORT

OCA: 422109038847

Sunrise Police Department

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: OPEN / ACTIVE Case Mng Status: CLEARED BY ARREST Occurred: 09/24/2021

Offense: THEFT - RETAIL / SHOPLIFTING

Investigator: PLUNSKA, E. M. (3747) Date / Time: 09/25/2021 23:31:59, Saturday

Supervisor: WILDS, M. P. (3719) Supervisor Review Date / Time: 09/26/2021 00:17:43, Sunday

Contact: Reference: Assisting Officer

Supplement - 3306 N University Dr. 09/25/2021

BWC IN USE

On September 24, 2021 I responded to Walmart (3306 N University Drive) in reference to multiple subjects concealing merchandise inside of the store. Further investigation resulted in Ofc. A. Cook attempting to detain the subjects in the north side of the parking, at the listed business. Ofc. A. Cook requested additional units to assist in her detaining the subjects.

Upon my arrival, I observed a heavy-set black female (later identified as [redacted]) wearing all black, actively resisting Ofc. A. Cook. [redacted] was observed pushing and pulling away from Ofc. A. Cook multiple times. Based on my observations, I escorted [redacted] to the ground in an attempt to gain control of her, to which she continued to resist officers by tensing her arms and refusing to place them behind her back. After a brief struggle [redacted] was ultimately detained.

It should be noted [redacted] initially stated she was pregnant and was experiencing lower back pain. I requested Sunrise Fire-Rescue to respond to evaluate [redacted] [redacted] was then transported to Plantation General Hospital to receive treatment. While at the hospital, I spoke with [redacted] whom had been provided her Miranda Warnings by Ofc. B. McCutcheon in which she waived. Post Miranda, [redacted] stated she had purchased the towels that were in her cart for \$5.00. [redacted] further stated she did not have enough money to buy soap and a bedsheet for herself and proceeded to exit the store without paying for those items, in addition to the other items placed in the cart by the other involved parties. [redacted] also advised when Ofc. A. Cook attempted to detain her, she pushed Ofc. Cook because she was upset.

It was later discovered [redacted] was not pregnant (negative pregnancy test) and she stated to me that she had been experiencing back pain for a few days and prior to law enforcement contact. Upon my observation of [redacted] person no signs of physical injury were observed. [redacted] noted she was not injured by officers during this incident. [redacted] was medically cleared by Plantation General Hospital and transported to BSO JAC for processing. This concludes my involvement in this investigation.

Upon penalties of perjury, I declare that I have read the foregoing and that the facts stated therein are true and correct to the best of my knowledge and belief.

Investigator Signature

[Handwritten Signature]

Supervisor Signature

[Handwritten Signature]

CASE SUPPLEMENTAL REPORT

OCA: 422109038847

Sunrise Police Department

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: OPEN/ACTIVE Case Mng Status: CLEARED BY ARREST Occurred: 09/24/2021

Offense: THEFT - RETAIL / SHOPLIFTING

Investigator: PLUNSKKE, E. M. (3747) Date / Time: 09/25/2021 23:31:59, Saturday

Supervisor: WILDS, M. F. (3719) Supervisor Review Date / Time: 09/26/2021 00:17:43, Sunday

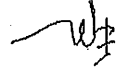
Contact:

Reference: Assisting Officer

Electronically signed by: Plunskke, Eric (3747)
Date: 09/25/2021 Time: 23:57 hours/military time

[Faint, mostly illegible text, likely a report body or notes]

Investigator Signature



Supervisor Signature



SUNRISE POLICE DEPARTMENT		POLICIES AND PROCEDURES MANUAL		CHAPTER 61		PRISONER TRANSPORTATION	
Effective Date	07/30/91	Revision Date	05/01/08	Revision No.	1.1	Page No.	1 of 8
Approval:							

61. PURPOSE

The purpose of this policy is to establish guidelines on the transportation of all persons in the custody of a law enforcement officer.

61.1. REVISION HISTORY

Date	Rev. No.	Change	Reference Section
07/30/91	1.0	New Procedure	Prisoner Release
05/01/08	1.1	Title Change – Prisoner Transportation, Arrival at Facilities.	Formerly Chapter 08 of the Uniform Division SOP. Former Chapter 61 – Booking Responsibilities incorporated into Chapter 60 – Arrest Procedures, 61.6.5.13.

61.2. PERSONS AFFECTED

All Sworn Department Personnel

61.3. POLICY

It is the policy of the Sunrise Police Department to take precautions necessary while transporting prisoners to protect the lives and safety of officers, the public and the person in custody.

61.4. DEFINITIONS

61.4.1. Prisoner or Detainee – A person who, having been arrested and detained, is held in a holding facility usually for not more than seventy-two (72) hours. Such persons are held in the holding facility pending arraignment, release, adjudication or transfer to another facility.

61.4.2. Disabled Prisoner – A prisoner with an anatomical, physiological or mental impairment that hinders mobility.

61.4.3. Restraining Devices – Equipment used to restrain the movement of a prisoner such as handcuffs, flex-cuffs, leg restraints, waist chains, restraining straps or tie-down stretchers.

61.4.4. Safety Screens – A clear shield, usually constructed of plexi-glass or other durable substance that is located within marked police vehicles, which separates the front seat passenger(s) from rear seat passenger(s). Safety screens will allow the front seat passenger(s) to communicate with and observe the rear passenger(s).

61.5. RESPONSIBILITIES

61.5.1. All police personnel are responsible for complying with this policy. Supervisory Personnel are responsible for the enforcement of this policy. Unjustified violations may result in disciplinary action, up to and including, termination.

61.5.2. This Policy is not intended to be all-inclusive. It is intended to be a general guideline to be read in conjunction with all other Department rules, regulations, policies and procedures, as well as other City rules and ordinances.

61.6. PROCEDURES

61.6.1. Employee Responsibilities:

61.6.1.1. Employees will transport prisoners with consideration given to the following:

61.6.1.1.1. Employee safety.

61.6.1.1.2. The prisoner's health and welfare.

61.6.1.1.3. Prevention of any escape attempts by the prisoner(s).

61.6.1.2. Employees will bear full responsibility for the safety of their prisoner(s) and for the safekeeping of prisoner property.

61.6.2. Security:

61.6.2.1. Approved vehicles for prisoner transport:

61.6.2.1.1. Unless otherwise provided herein, Officers will use marked general purpose vehicles, except motorcycles, as defined in Policies and Procedures, Chapter 41 – Vehicles, to transport all prisoners. These vehicles will be equipped with safety screens and deactivated rear seat door and window controls. (CALFEA: 71.4.1, 71.4.2)

- 61.6.2.1.1.1. A marked vehicle should always be the first option for transporting prisoners, however, should the use of an unmarked vehicle become necessary, members will utilize all the procedures as set forth in this Policy.
- 61.6.3. Vehicle Inspection and Searches: (CFA: 29.08; CALFA: 71.1.2)
- 61.6.3.1. Vehicles used to transport prisoners will be searched for contraband, weapons, etc. at the following times:
 - 61.6.3.1.1. At the start of the shift.
 - 61.6.3.1.2. As soon as practical after providing any authorized transport of civilian or other personnel but in all cases before a prisoner is transported.
 - 61.6.3.1.3. At the end of the shift.
 - 61.6.3.1.4. As soon as practical after a prisoner has been transported but in all cases before the vehicle is re-used.
- 61.6.3.2. In addition, officers shall check the following:
 - 61.6.3.2.1. Safety screens shall be securely in place and undamaged.
 - 61.6.3.2.2. All windows shall be intact and outer door latches in proper working order.
 - 61.6.3.2.3. Rear seat door handles and window controls shall be deactivated.
- 61.6.3.3. Officers will ensure that vehicles which do not function properly in accordance with this procedure are serviced at the approved City maintenance facility.
- 61.6.4. Prisoner Restraint:
 - 61.6.4.1. All prisoners will be restrained prior to and during transport.
 - 61.6.4.1.1. Prisoners will not be restrained to any fixed object prior to transport.
 - 61.6.4.2. Officers shall handcuff all prisoners with their hands behind their back and palms facing outward. (CALFA: 71.2.1)
 - 61.6.4.2.1. All handcuffs shall be double-locked. (CALFA: 71.2.1)
 - 61.6.4.3. Officers may alter the procedures for handcuffing behind the back only under the following circumstances: (CFA: 29.07; CALFA: 71.2.1)
 - 61.6.4.3.1. The prisoner is in an obvious state of pregnancy.

- 61.6.4.3.2. The prisoner is disabled. (CFA: 29.01B)
- 61.6.4.3.3. The prisoner has injuries that could be aggravated by standard handcuffing procedures. (CFA: 29.01B)
- 61.6.4.3.4. The prisoner's physical stature limits their flexibility to the extent that they cannot be properly and securely handcuffed behind their back.
- 61.6.4.3.5. Officers will use leg restraints for any prisoner meeting the above exceptions.
- 61.6.4.3.6. Caution will be taken with each exception, as officer safety is paramount.
- 61.6.4.4. Any wheelchairs, crutches, prosthetic devices and medication belonging to a disabled prisoner should be transported with, but not in the possession of, the prisoner. (CFA: 29.01B; CALFA: 71.3.1)
- 61.6.4.5. If it is determined that the prisoner must be transported in a Fire Department paramedic vehicle, officers will notify a supervisor and utilize appropriate restraint precautions as listed within this procedure. (CFA: 29.01B; CALFA: 71.2.1)
- 61.6.4.6. Prisoners shall not be handcuffed or shackled to each other or any part of a vehicle during transport. (CFA: 29.07; CALFA: 71.2.1)
- 61.6.4.6.1. Additional approved restraint devices, i.e., leg restraints, flexcuts or other devices as approved by the Chief of Police may be used to secure prisoners who are violent or who manifests mental disorders such that they pose a threat to themselves or others. (CFA: 29.01D; CALFA: 71.2.1)
- 61.6.4.6.1.1. Additional restraint devices as approved by the Chief of Police must be used within the manufacturer's specified guidelines.
- 61.6.4.7. Officers will not hog-tie a prisoner at any time nor will they transport prisoners in this fashion. (CFA: 29.07; CALFA: 71.2.1)
- 61.6.5. Prisoner Transport:
- 61.6.5.1. Officers will keep prisoners in sight at all times. (CALFA: 71.1.3)
- 61.6.5.2. Transport of prisoners from the scene will be accomplished as quickly as possible.
- 61.6.5.3. Officers will transport prisoners to an authorized facility based upon the requirements of the arrest, e.g., medical facility, temporary holding facility, authorized County facility, blood alcohol testing facility, etc.

61.6.5.3.1. The Uniform Division will be responsible for obtaining the location of authorized County in-take facilities. This information will be provided to all personnel.

61.6.5.3.2. Members may transport prisoners for the purpose of locating crime scenes, evidence or other pertinent information relative to investigations.

61.6.5.4. Passenger employees should not sit with prisoners in the rear of a vehicle unless transporting with an unmarked vehicle at which time a passenger employee will be seated in the rear, however, extra safety precautions must be followed. (CALBA: 71.1.3)

61.6.5.5. Prisoners will not be allowed to communicate with anyone other than Department members during the time they are being transported. (CALBA: 71.1.5)

61.6.5.6. Prior to transport, all prisoners shall be thoroughly searched for weapons, contraband, evidence or tools of escape. (CFA: 29.02; CALBA: 71.1.1)

61.6.5.6.1. If practical, the search should be conducted by an officer of the same sex as the prisoner. (CFA: 29.02; CALBA: 71.1.1)

61.6.5.7. If an officer is a transporting officer, but not the arresting officer, they shall conduct a complete search unless the arresting officer's search was conducted in their presence. (CFA: 29.02; CALBA: 71.1.1)

61.6.5.7.1. Anytime a prisoner is transferred from the custody of one officer to another, a complete search of the prisoner will be conducted. (CFA: 29.02; CALBA: 71.1.1)

61.6.5.8. Officers should use care when assisting a prisoner into a vehicle for transport. (CALBA: 71.1.3)

61.6.5.8.1. Prisoners shall be transported in the rear seat compartment and to the right of the driver. (CALBA: 71.1.3)

61.6.5.8.2. To avoid positional asphyxiation issues, Officers will ensure that prisoners are sitting in an upright position and are in the designated section of the rear compartment. (CALBA: 71.1.3)

61.6.5.8.3. All prisoners shall be secured in the vehicle by proper use of a seatbelt. (CALBA: 71.1.3)

61.6.5.8.4. Officers may transport more than one prisoner within an approved vehicle. Vehicles can accommodate up to, but no more than, three (3) prisoners depending upon the physical stature of the prisoner. (CALBA: 71.1.3)

61.6.5.8.4.1. Whenever an officer transports more than one (1) prisoner or a prisoner who is violent, a second officer shall either accompany the arresting officer within the

- front compartment of vehicle or follow immediately behind in another vehicle. (CALBA: 71.1.3)
- 61.6.5.9. Officers will provide the Communications Unit with the following information whenever they are transporting any prisoner:
61.6.5.9.1. Location they are transporting to and starting mileage.
61.6.5.9.2. Arrival and ending mileage.
61.6.5.10. Prisoners of the opposite sex will not be transported or confined together. (CFA: 29.01A)
- 61.6.5.11. Juveniles may be transported with adults if they are arrested for being involved in the same offense. Officers will use their discretion concerning this type of transport taking into consideration the need to keep suspects separated for interview purposes and the juvenile's overall welfare. (CFA: 29.01C)
- 61.6.5.12. Officers will not respond to routine calls for police service while transporting prisoners. (CFA: 29.03; CALBA: 71.1.4)
- 61.6.5.12.1. Officers may respond to life threatening situations but extreme care must be utilized with regard to the safety of the prisoner and public. (CFA: 29.03; CALBA: 71.1.4)
- 61.6.5.12.2. Officers will not make personal or unnecessary administrative stops when transporting prisoners. (CFA: 29.03; CALBA: 71.1.4)
- 61.6.5.13. Arriving at Facilities:
- 61.6.5.13.1. Officers will not carry firearms into a detention facility. Firearms will either be secured within a designated storage area or the officer's vehicle. (CFA: 29.06A)
- 61.6.5.13.2. Officers will not remove restraint devices on any prisoner until the prisoner is secure within a sallyport or other secure area. (CFA: 29.06B)
- 61.6.5.13.3. Officers will submit all paperwork, such as the probable cause affidavit, juvenile case summary, prisoner property receipt, teletype information, medical clearance forms, or any other required paperwork to a receiving officer at the designated facility. (CFA: 29.06C)
- 61.6.5.13.3.1. Officers will submit all prisoner property to the receiving officer at the designated facility. Each item of property must be legibly documented on the prisoner property receipt.

- 61.6.5.13.4. Officers will ensure that they obtain the necessary documentation from the receiving facility indicating the prisoner transfer. (CFA: 29.06D)
- 61.6.5.13.5. Officers will ensure that they advise receiving facility personnel of any potential medical, security, suicidal or violent tendencies associated with the prisoner. (CFA: 29.06E)
- 61.6.6. Prisoner Escapes from Vehicles:
- 61.6.6.1. Prisoners shall not be left unattended during transport. (CALEA: 71.1.3)
- 61.6.6.2. Should a prisoner escape from a vehicle, officers will make all attempts to re-take the prisoner into custody. (CFA: 29.04C; CALFA: 71.1.7[c])
- 61.6.6.3. Escapes shall be immediately reported to the Communications Center. (CFA: 29.04A; CALFA: 71.1.7[a])
- 61.6.6.3.1. Officers will provide a complete description of the prisoner and their last known direction of travel. (CFA: 29.04C; CALFA: 71.1.7[c])
- 61.6.6.4. A shift supervisor will immediately be notified as well as surrounding jurisdictions. (CFA: 29.04A; CALFA: 71.1.7[a])
- 61.6.6.5. Officers will record any escapes within their original police report. A copy of this report will be forwarded to the Chief of Police, via chain of command. (CFA: 29.04B; CALFA: 71.1.7[b])
- 61.6.7. Special Transport or Security Risks:
- 61.6.7.1. Should a prisoner become sick or injured prior to transport, officers should seek medical attention at that time. (CFA: 20.01B; CALFA: 71.3.1)
- 61.6.7.1.1. Should a prisoner become sick or injured during transport, officers will obtain medical attention as soon as possible or upon arrival at a temporary holding facility. (CFA: 29.05; CALFA: 71.3.1)
- 61.6.7.1.2. Prisoners who are taken to a medical facility for immediate treatment will remain restrained unless treatment requires the removal of restraints. (CFA: 29.05; CALFA: 71.3.2)
- 61.6.7.1.2.1. Should removal of restraints be necessary, officers will attempt to keep some form of restraint on the prisoner and keep the prisoner in an isolated area. (CFA: 29.05; CALFA: 71.3.2)
- 61.6.7.1.2.2. If necessary a request should be made for a second officer to assist at the medical facility. (CFA: 29.05; CALFA: 71.3.2)

61.6.7.1.3. Only under unusual circumstances will Officers allow the prisoner to be out of their sight during procedures conducted at the medical facility. (CFA: 29.05; CALFA: 71.3.2)

61.6.7.1.4. Should it become necessary to admit a prisoner into a medical facility, a supervisor will immediately be notified. Officers will remain at the medical facility until properly cleared. (CFA: 29.05; CALFA: 71.3.2)

61.6.7.2. Officers will ensure that receiving facilities (medical or otherwise) are notified, prior to arrival, of any security risks that prisoners may pose. (CFA: 29.06E; CALFA: 71.1.8)

61.6.7.2.1. Supervisors may authorize extra security in the form of additional restraints or additional officers for the purpose of transport with high-risk prisoners. (CALFA: 71.1.8)

61.6.7.3. Officers required to transport prisoners beyond the County limits will, in addition to standard restraints, use leg restraints on such prisoners. (CALFA: 71.1.3)

61.6.7.3.1. Prior to the transport of any prisoner beyond the County limits, officers will ensure that the transport vehicle is in safe working condition and equipped with all necessary vehicular supplies and Department paperwork that may be required at the officer's destination. (CALFA: 71.1.2)