

WELLEBY ELEMENTARY SCHOOL
School-Level Parent and Family Engagement Plan (PFEP)
2020-2021

Mission Statement

Our mission is to empower all students to reach their highest potential by making learning a top priority. As a community, we will promote academic excellence and personal success through data-driven decision making. Building a foundation of high expectations, we will prepare students to success in tomorrow's world.

Engagement of Parents and Families

Welleby Elementary School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Welleby believes that positive involvement is essential to student achievement. We encourage parent involvement in our school through quarterly academic family nights, our parent resource room, Volunteer activities, School advisory Committee, and PTA. Our parents are invited to be a part of the decision-making process through Title 1 and School Advisory meetings. An annual evaluation will be conducted to evaluate the effectiveness of the parent involvement program.

Coordination and Integration

Welleby Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Individuals With Disabilities Education Act	Supplemental Instructional Support provided by Title 1 will be discussed with parents during the development of the students IEP.
2	Standards and Assessments	Parents will be provided with information regarding FSA, Florida Standards, and grade level assessments.
3	Reading family Night	Parents will be provided with grade specific strategies that can be implemented at home to improve reading.
4	Publix Math Night	Parents will be provided with grade specific strategies that can be implemented at home to improve math.
5	STEM Night	Parents will engage in science, technology, engineering, and math activities in connection with the Museum of Discovery and Science which includes materials which parents can take home to continue the learning with their children.
6	Pre-K Programs	Pre-K teachers will conduct home visits and hold parent meetings to discuss specific learning needs and academic progress.
7	Kindergarten Transition	The school will provide activities to assist with the transition into the regular public school program. Activities may include school tours and back-to-school orientation.
8	Parent University Program	Parents will be provided with training in different areas that will enable them to become current with the public school curriculum and assessments.

Annual Parent Meeting

Welleby Elementary School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Annual Public Title 1 Meetin	Principal/Title 1 Liaison	September/October	Flyer, Parent Link, Agenda, Sign sheets, Surveys
2	Principal’s Message information dissemination	Principal	Ongoing	Parent Link, Flyer/letter
3	School website information dissemination	Principal	ongoing	Survey

Flexible Parent Meetings

Welleby Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Welleby offers monthly meeting for SAC and PTA which alternate between morning, afternoon, and evenings in order to accommodate parent schedule. In addition, parent universities and parent nights are offered at various times. Activities with child care are provided for evening meetings and family nights.

Building Capacity

Welleby Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Florida Standards and FSA	Leslie Atelus	Parents will be provided with information regarding the FSA standards	September	Sign-in Sheets, parent surveys.	NEA Article http://www.nea.org/tools/17360.htm
Reading	Reading coach	Parents will be provided with grade specific instructional strategies and resources that they can use at home, including information regarding the reading series, the AR program, the FSA standards	October	Flyer, Agenda, Sing-oin sheets, parent link, evaluation form	REL NW Study http://files.eric.ed.gov/fulltext/ED503237.pdf NEA Article http://www.nea.org/tools/17360.htm
Math/ Technology	Math coach	Parents will be provided with grade specific instructional strategies and resources that they can use at home to help students prepare for the FSA	January	Flyer, Agenda, Sing-in sheets, parent link, and evaluation forms.	REL NW Study http://files.eric.ed.gov/fulltext/ED503237.pdf NEA Article http://www.nea.org/tools/17360.htm
STEM	Coaches	Parents will be provided with hands-on science, technology, engineering, and mathematical activities and take-home materials to help students internalize STEM concepts and to help prepare students for the 5 th grade Science test	March	Flyer, Agenda, Sing-in sheets, parent link, and evaluation forms.	REL NW Study http://files.eric.ed.gov/fulltext/ED503237.pdf NEA Article http://www.nea.org/tools/17360.htm

Staff Training

Welleby Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Communication and conferencing	Leslie Atelus	Improve the ability of staff to work effectively with parents.	September	Feedback, Parental Involvement, Student Achievement	Building parent Teacher Relationships http://www.readingrockets.org/article/building-parent-teacher-relationships
Effective Ways to Involve Parents	Title 1 Liaison	Improve the ability of staff to work effectively with parents and involve them in their child's education	October	Feedback, Parental Involvement, Student Achievement	Getting parents Involved in Schools http://www.readingrockets.org/article/getting-parents-involved-schools
Florida Standards/FS A	Support Staff and Lead teachers	Improve understanding of the standards	November	Feedback, Student Achievement	NEA Article http://www.nea.org/tools/17360.htm
Establishment and maintaining partnerships	Partners Liaison	Improve the ability of staff to communication and plan with partners	December	Increased Community Involvement	5 Steps to Better School/Community Collaboration https://www.edutopia.org/blog/school-community-collaboration-brendan-okeefe
Diversity Training	Leslie Atelus and Equity Liaison	Improve Staff ability to connect with their students personally and academically thereby increasing achievement scores, especially focusing on our minority students.	September	Students Achievement	The Benefits of Diversity in Schools https://online.queens.edu/online-programs/medl/resources/benefits-of-diversity-in-school

Other Activities

Welleby Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Welleby will offer parents additional resources on the Welleby website and through visits from the Title 1 Mobile Unit. The Parent Resource room will be open to parents to access materials that will support classroom instruction at home. Parent universities will be available to parents to enable them to become familiar with the curriculum, used in all grade levels, including training in FSA preparation and expectations

Communication

Welleby Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:

- ***Timely information about programs under this part [Section 1116(c)(4)(A)];***
- ***A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].***

Welleby will provide information about Title 1 programs using flyers, websites, phone link, Principal's message, Remind app, and meetings. The Title 1 Informational meeting, Open House/Annual Parent Meeting and conferences will be opportunities to share information about: Title 1 programs, academic programs, Florida State Standards, FSA and other assessments. Meetings will be scheduled at different times throughout the year to accommodate the needs of all parents.

Accessibility

Welleby Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Welleby will provide the school involvement plan in English and Spanish. Additionally, parents that need translations will have translators made available.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council’s meeting minutes.

This plan was adopted by the school on 10/29/20 and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.

Signature of Principal

Date

SAC Chairperson

Date