

# Sustainability Advisory Board

## Meeting Minutes

December 12, 2018

### I. Welcome

#### a. Roll Call:

**Present:** Marcus Austin, Sangeeta Dhulashia, Michael Fils-Aime, Ryan Goldman, Sarah Ham, Laila Kitchen, N. Skye McCloud, Emolyn Shaw, Lawrence Szeliga and Derric Tay. **Staff:** Carrie Kashar (Sustainability Officer).

#### b. Approval of Meeting Minutes:

The minutes for the month of November meeting was approved by the Board.

#### c. Events and Announcements:

##### i. The Chair informed the Board about the following:

1. The City sent in 9 more habitat yard certifications since the last meeting which increased the total to 14 homes since October 2018.
2. The Broward County Schools Climate Summit is scheduled for January 22, 2019. The Summit is only for Broward County students and they are currently accepting applications from students in middle and high school, up to a maximum of 500 students. They are also looking for sponsors who would have to pay a sponsorship fee of \$250, and would be able to display their information in an exhibit area wherein the students would be able to come and learn valuable information. Each school who had participating students in the Summit would have to create a Climate Action Plan for their school.
3. It was also related to the Board that the date of the next scheduled Board meeting was changed from January 9, 2019 to January 23, 2019, as the Sustainability Officer was summoned for Jury Duty.

### II. Public Open Discussion:

There was no one from the public in attendance for the meeting.

### III. Old Business:

#### a. Recycle Update:

The Sustainability Officer reported to the Board there were no new updates, and they were not expecting to hear anything about Recycling until next year. She also noted that in the City Commission meeting which was held on December 11, 2018, it was reported that Richard Salamon, City Manager, was participating on the Regional Solid Waste Board, and that Broward County along with other cities who were participating were now looking into a regional approach to waste.

The Board was informed there were laws which were passed in South Beach and the Keys of Florida wherein the restaurant businesses are not allowed to have any type of plastic straws in their establishments, only paper or biodegradable straws are allowed because the plastic straws were harmful to the wildlife and the fish as it killed them when they ingested it.

The Sustainability Officer also reported there was an international group working on the Refuse the Straw Campaign, and that it was a recommendation she was planning to discuss with the Board to implement moving forward with the Sustainability Action Plan.

b. Sunrise Country Club Follow-Up:

The Chair informed the Board that there was no update on the matter, but it was an item which would be revisited in January 2019 at the next meeting.

The Sustainability Officer announced that Alan Gavazzi, Director of Capital Projects, has been invited to present an update on the City Hall Project for the January 2019 meeting, and Mark Lubelski, Assistant City Manager, was invited to attend the meeting in February 2019.

c. Metropica:

A Board member inquired if there were plans for any type of green space at the Metropica location. The Chair responded they have a small park which will be developed within the middle of the development, but there were no additional details on the matter. The Board suggested getting a status of the Metropica development from representatives from the Community Development department.

**IV. New Business:**

a. SAB Action Plan for 2019:

The Sustainability Officer reported to the board that the Sustainability Action Plan (SAP) was in the final stages with a graphic designer, and the final draft has been distributed to the City's staff for review. She noted that she would like to submit the finalized SAP to the City Commissioners by the January 22, 2019, meeting, or depending on the finalization of the plan, it may be pushed to February 2019.

The Board discussed that the staff should look at the SAP and develop some goals, objectives, and policies over the next year or so, so that they can be integrated into the Comprehensive Plan with some tangible actions.

The Sustainability Officer related to the Board that in January 2019 she will have the implementation plan with the timeline and the indicators for the SAP which she will be reporting on and focusing on for the first year.

The Board discussed that if the City could identify 3 or 4 schools wherein 2 or 3 students who would champion the Climate Action Plans within the City's service area, and if the Board could bring value to them by helping them with the process from their perspective, then it would be a good effect within the community.

The Sustainability Officer responded that it was the type of idea that she would like to do with the students who were going to be involved in the Broward Youth Climate Summit.

Next, the Sustainability Officer facilitated an action planning exercise. The first step was a brainstorming session where the Board was asked to write down different ideas as to what they would like to see occurring within the Board meetings. The Board were then instructed to write down their top 2 ideas. This resulted in the following list:

- Clean up Streets and Parks
- Earth Hour
- Install 100,000 Oaks
- Children Learning Sustainability
- Providing the SAP with the Comprehensive Plan and developing an Ordinance
- Plant more trees
- Demonstration Garden
- Facility Energy Study
- Coach Climate Champions
- Community Workshop
- Recycle Technology (electronic waste)
- Implement State Park
- Natural Area Sites
- Free City Mulch
- Expand Social Media such as Instagram and Twitter
- Climate Interactive Game
- Mentor Schools and Summit
- Public Sustainability Workshops
- Recycling Composting Waste
- Refuse the Straw Campaign
- Business & Environmental Friendly Material

Discussion ensued to combine similar ideas and then move the ideas that were both do able and After their discussion the following assignments and due dates were decided by the Board for the Sustainability Action Plan:

BOARD INITIATIVE	TASK	BY WHOM	BY WHEN
Earth Hour	Prepare a brief overview of what Earth Hour is (Michael) and propose 3-5 ideas for discussion and potential implementation	Michael and Emolyn	Report at the SAB <b>January 23<sup>rd</sup></b> Meeting
Refuse the Straw Campaign	Research what other cities are doing regarding straw ordinances (Larry) and research outreach efforts (Ryan)	Larry and Ryan	Report at the SAB <b>February 13<sup>th</sup></b> Meeting
Public Sustainability Workshops	Propose potential dates for the initial workshop (potential of 1 or 3 for the year) which will include a climate interactive game, and a potential list of participants	Skye, Derric and Marcus	Report at the SAB <b>February 13<sup>th</sup></b> Meeting
SAP/Comp Plan Integration	Compare the Sunrise SAP (once approved) to the Comp Plan and generate a list of SAP actions that could potentially be addressed through an ordinance in the Comp Plan	Sangeeta and Ryan	Report at the SAB <b>May 8<sup>th</sup></b> Meeting

**V. Other:**

There were additional discussions to have workshops about wildlife habitat at the 2019 Sunrise Earth Day wherein one topic would be repeated at least 3 times during the duration of the event.

**VI. Agenda Items for Next Meeting:** Wednesday, January 23, 2019, at 6:00 p.m.

1. Update on City Hall Project – Alan Gavazzi
2. Update on the City’s Initial Tree Canopy Analysis – Erin Emmons of Kimley Horn
3. Earth Hour Initiative – Emolyn Shaw and Michael Fils-Aime

**VII. Meeting Adjourned**

Respectfully Submitted by: \_\_\_\_\_

Dr. Carrie Kashar  
Sustainability Officer



## SUSTAINABILITY ADVISORY BOARD

Wednesday, December 12, 2018  
 6:00 PM – 8:00 PM  
 City Hall Commission Chambers  
 10770 W. Oakland Park Blvd.  
 Sunrise, FL 33351

## AGENDA

- I. **Welcome – Skye McCloud, Sustainability Advisory Board Chair**
  - A. Roll Call
  - B. Approval of Meeting Minutes
  - C. Events and Announcements
  
- II. **Public Open Discussion**
  
- III. **Old Business**
  - A. Recycle Update
  - B. Sunrise Country Club Update
  
- IV. **New Business**
  - A. SAB Action Plan for 2019
    1. [Climate Interactive web platform](#) member suggestions and discussion for possible SAB Community Workshop
  
- V. **Agenda Items for Next Meeting**
- VI. **Adjourn**

NEXT MEETING: Wednesday, **January 23**, 6:00 PM – 8:00 PM

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based F.S.S. 286.0105.

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If you plan to distribute written documents at the meeting, you must contact the Board Liaison, **Carrie Kashar**, at **954-888-6043** prior to the meeting to determine the correct number of copies to bring.