

Fiscal Year 2017/2018

PROPOSED ANNUAL BUDGET

& FIVE-YEAR CAPITAL
IMPROVEMENT PROGRAM



**CITY OF SUNRISE, FLORIDA
FY 2017/2018 PROPOSED ANNUAL BUDGET
AND FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

Mayor and City Commission



Seated from left to right:
Mark A. Douglas, Commissioner; Michael J. Ryan, Mayor; Neil C. Kerch, Deputy Mayor
Standing from left to right:
Lawrence A. Sofield, Assistant Deputy Mayor; Joseph A. Scutto, Commissioner

CITY OF SUNRISE, FLORIDA

FY 2017/2018 PROPOSED ANNUAL BUDGET

MANAGEMENT TEAM

City Manager

Richard D. Salamon

Assistant City Managers

Mark S. Lubelski, P.E.

Emilie R. Smith

City Attorney

Kimberly A. Kisslan, Esq.

City Clerk

Felicia M. Bravo

Chief of Police

John E. Brooks

Acting Fire Chief

John K. McNamara

Community Development, Director

Shannon L. Ley, P.E.

Human Resources, Director

Carla M. Gomez

Utilities, Director

Timothy A. Welch, P.E.

Leisure Services, Director

Rosemarie Marco

Finance & Administrative Services,

Director

Wendy Dunbar, CPA

Information Technology,

Director

Laurie A. Gagner

Budget Manager

Kareyann Ashworth



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Sunrise
Florida**

For the Fiscal Year Beginning

October 1, 2016

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Sunrise, Florida for its annual budget for the fiscal year beginning October 1, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for

This is the fifth year that the City of Sunrise has received this distinguished and notable award.

READER'S GUIDE

The purpose of this section is to provide the reader with a guide to the document's contents: where and how to find the information and how to understand the information. The following describes each of the major sections.

INTRODUCTION

The first critical reading of the *FY 2017/2018 Proposed Annual Budget* is the City Manager's Message. The reader will gain an understanding of the City's vision, critical issues, recommended policies & operational changes and the financial plan. It also includes a profile of the City: the City's history, demographics, citywide organizational chart, explanation of the City's government, comprehensive plan, and legislative and emerging issues affecting the City.

BUDGET OVERVIEW SECTION

This section provides the reader with a basic overview of the budget. It also answers one of the most often asked questions: "What's new in the Budget?" Included in this section are the budget summary, budget overview by fund, fund summaries, summaries of changes in fund balance, staffing, program modifications, and capital outlays. This section also includes information on debt administration, revenue sources trends and forecasts, a description of the budget process, the budget calendar and a tax millage summary. It also includes the City's fund structure, fund descriptions, budgetary basis, budgetary and financial policies.

FUNDS

This section explains the types of funds and what services are offered by the City. Each department includes an organizational chart, division program narratives, explanation of variances between the *FY 2016/2017 and FY 2017/2018 budgets*, a personnel complement and revenue and expenditure line item.

CAPITAL IMPROVEMENT PROGRAM

This section provides a summary of the Capital Improvement Program and a comprehensive explanation of the capital project needs of the City for the next five years including the annual operating impact.

APPENDICES

This section contains a glossary of terms and acronyms.

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CAPITAL IMPROVEMENT PROGRAM

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July 27, 2017

Honorable Mayor and Members of the City Commission
10770 West Oakland Park Boulevard
Sunrise, Florida 33351

Dear Mayor and Members of the City Commission:

In accordance with Section 4.04(g) of the City Charter, I am pleased to present the Proposed Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018, along with the Five-Year Capital Improvement Program (CIP).

The FY 2017/2018 Proposed Budget is shaped by our commitment to outstanding service delivery, public safety, transparency, and maintaining a vibrant first-class community for our residents and businesses. The Proposed Budget represents the synthesis of City Commission direction and staff recommendations on how best to accomplish City priorities and respond to community needs in accordance with available resources, appropriate policies, and sound financial and business practices. It includes significant continued investment in the City's infrastructure, equipment and facilities for leisure and recreation activities, programs to revitalize neighborhoods, and technology enhancements throughout the City.

The Proposed Budget is structurally balanced for the third year in a row, with no proposed use of General Fund available fund balance for ongoing or recurring expenditures. There are many positive indicators for Sunrise' economic success in the coming year. Property values experienced a considerable uptick in our community, sales tax revenue continues to increase, and building and development are steady and robust. These factors contribute to a proposed operating budget that allows the City to maintain and enhance services provided to our residents.

Sunrise has an outstanding reputation as an economic leader in the County. We have created an environment where businesses of all size can thrive, where new businesses are welcomed and appreciated, where new jobs are added each year, and where robust amenities serve as an attraction and a catalyst to growth and retention. As part of this Budget, we propose to use economic development designated funds to expand our efforts in this regard.

The FY 2017/2018 Proposed Budget totals \$406,734,740 for all funds and provides for the continuation of core services that meet and exceed the expectations of our diverse residents and businesses. While we have worked tirelessly to put in place programs and projects that are important to both economic vitality and quality of life in our community, we have also been careful to apply fiscal restraint and avoid unnecessary expenses. The development of this proposed budget required difficult decisions to prioritize organizational requirements. Among the needs funded in the proposed budget are the body worn camera program, replacement radios for public safety, repair and maintenance of City facilities, and continuation of the traffic calming and street lighting improvement programs. Additionally, the budget includes funding for a net eight (8) new full-time positions, two (2) new part-time positions, and one position conversion from part-time to full time.

General Fund Highlights

Based upon the property values released by the Property Appraiser on July 1, Sunrise property tax values rose 10.72%, which includes approximately \$232.5 million in new construction. This is the sixth consecutive year that property values have increased for the City and the second consecutive year that the City's property values exceed the 2007 level. This budget proposes to maintain the property tax rate at 6.0543 mills for the ninth consecutive year.

The General Fund budget totals \$127,285,320 and provides for the addition of a net four (4) new full-time positions and two (2) new part-time positions. The new positions proposed for the General Fund are as follows: one Assistant Procurement Manager (offset by the reduction of one vacant Payroll Specialist position) in Finance and Administrative Services; one Public Information Officer, one Field Supervisor, one Facility Attendant, one part-time Graphic Designer, and one part-time Technical Assistant II for the Theatre in Leisure Services; and one Maintenance Planner in the Facilities Maintenance section of the Utilities Department. In addition, the General Fund includes \$100,000 for design services related to a new phase of the popular Neighborhood Participation Program (NPP), which provides opportunities for communities to strengthen their identities and enhance their entrances.

The Proposed Budget continues the support of an additional rescue unit for the Fire Rescue Department to provide peak time medical response in the northernmost portion of the City. This pilot program has been successfully utilizing a reserve vehicle and existing Fire Rescue employees on overtime for the last several months. The additional rescue unit is operating Monday through Friday, during peak call hours, to ensure optimal service to this area of the City.

To ensure long-term financial stability and create a structurally balanced budget, a modest increase in the annual Fire Assessment, equivalent to \$10.00 for single family residential units, is recommended. This adjustment would bring the residential rate to \$209.50 per year, which is expected to generate revenue to fund approximately 72% of the annual cost of fire services provided to residents and businesses. The increase is recommended as a prudent approach to future fiscal sustainability, particularly given the potential for a significant reduction in the City's property tax collections should voters support an additional homestead exemption in 2018.

FY 2017/2018 will be an exciting year with the anticipated completion of various park improvement projects funded with General Obligation (GO) Bond funds. Given the uncertain timing of the park project completions, minimal funds were included in the FY 2017/2018 Leisure Services budget. In anticipation of the potential for additional operational needs associated with the completion of these projects, additional funds have been included in the General Fund contingency in the amount of approximately \$270,000. This funding can be reallocated via a budget amendment should the need arise.

Designated Reserves

According to Resolutions 86-155-10-A and 10-125, the City's budget submission each year must include a recommendation for a General Fund contribution to the contingency reserve and revenue stabilization accounts. The Fiscal Year 2016 Comprehensive Annual Financial Report (CAFR) lists our revenue stabilization account at \$5,181,693. Based on the audited General Fund actual operating expenditures of \$106,991,770, our revenue stabilization should be \$5,349,589 for the FY 2017/2018 Proposed Budget; therefore, it is recommended to increase the revenue stabilization account by \$167,896 to achieve the 5% minimum balance.

Likewise, our contingency reserve policy indicates that it should be at least 15% of the audited General Fund actual operating expenditures. Based upon the audited financial information, the contingency reserve will be increased by \$503,687 to \$16,048,766, which is approximately 15% of the fiscal year ending 2016 audited General Fund operating expenditures.

Capital Improvement Program

The Five-Year Capital Improvement Program (CIP) is a planning document that is updated annually, subject to change as the needs of the community become more defined and individual projects progress through their planning and evaluation processes. The effective use of a CIP process provides for considerable advance project identification, planning, evaluation, scope definition, design, public discussion, cost estimating and financial planning. Continued reinvestment in existing assets, combined with strategic investments in new assets, is essential to the City's future success. Newly funded projects were carefully assessed and prioritized to ensure that the most pressing needs of the City and the community are addressed.

Significant progress is being made on the General Obligation (GO) Bond park projects and the Municipal Campus. The new City Hall will be an architectural source of community pride; but it will also serve as an efficient, practical, customer service-oriented facility, designed to benefit the public and stakeholders with ease of use and efficiencies among departments. As indicated in the Municipal Campus Expansion CIP project sheet, it is anticipated that we will have to borrow funds during FY 2018/2019 in order to complete the project.

Other Fund Highlights

Building Fund

The Proposed Budget for the Building Fund includes funding for the replacement of two (2) vehicles. While permitting and inspection activities continue to be robust, projected Building fees are not anticipated to cover projected expenditures during the fiscal year and the Proposed Budget for the fund is balanced utilizing \$1,858,010 from available fund balance. The FY 2017/2018 Proposed Budget for the Building operations totals \$7,828,860.

Water and Wastewater Fund

The Proposed Budget for the Water and Wastewater Fund includes funding for various capital equipment purchases, vehicles, and capital improvement projects to continue rehabilitation or expansion to the utility system infrastructure. In addition, three (3) new positions are being added to the Utilities Department: one Safety Coordinator position, one Utility Maintenance Planner position, and one Utility Field Supervisor position. The budget also continues funding for interns in various areas within the Department. There are no fee increases included in the Water and Wastewater Fund, other than the Consumer Price Index adjustment. The FY 2017/2018 Proposed Budget for the Water and Wastewater System operating budget totals \$115,104,610, with an additional \$24,875,570 for Capital Improvement Projects.

Gas Fund

The Proposed Budget for the Gas Fund includes one new full time Director of Field Operations position and the conversion of one part-time Engineering Aide position to a full time Engineering Aide position. Funding is also included to replace two (2) vehicles, replace various gas mains, and to update the network flow model. There are no fee increases included in the Gas Fund, other than the Consumer Price Index adjustment. The FY 2017/2018 Proposed Budget for the Natural Gas System operating budget totals \$8,616,720, with an additional \$350,000 for Capital Improvement Projects.

Stormwater Fund

The Proposed Budget for the Stormwater Fund includes funding for four (4) vehicle replacements, a new weed harvester to improve drainage flow and maintenance of waterways, and funding for the purchase of a high-velocity pump to mitigate flooding in areas throughout the City, as necessary. The FY 2017/2018 Proposed Budget for the Stormwater operating budget totals \$7,538,100, with an additional \$947,500 for Capital Improvement Projects.

IT and Communications Fund

The Proposed Budget for the IT and Communications Fund includes funding to expand the City's free Wi-Fi program to additional parks and City facilities, funding for additional security measures to further protect the City's data and systems, and professional support services to assist with business continuity of the City's legacy mainframe system following transition to our new Enterprise Resource Planning (ERP) System. The FY 2017/2018 Proposed Budget for the IT and Communications operating budget totals \$5,840,060.

Health Insurance Trust Fund

In 2015, the City implemented a self-funded health insurance plan as a strategy to control the cost of rising health care expenses. While medical claims activity is unpredictable and fluctuates from month to month, the overall fund is trending favorably. To ensure that the City has sufficient funding to meet the rising costs of healthcare, a 7.5% increase to City contributions has been included in the Proposed Budget. However, the actual increase passed through to the City and its employees for calendar year 2018, will be determined prior to January 2018. The FY 2017/2018 Proposed Budget for the Health Insurance Trust Fund is \$15,048,770.

Conclusion

While the City of Sunrise continues to enjoy a fiscally sound position due to the outstanding efforts and commitment of the City Commission, we will continue to pursue cost-saving measures as pension and health care costs continue to rise. I appreciate the opportunity to serve as your City Manager, to build a stronger organization and a better community that incorporates goals of health, safety, sustainability, and opportunity for the residents of Sunrise.

I want to thank the Mayor and City Commission for your continued insight, engagement, and discussion regarding the strategic priorities of the organization. As always, the development of the Proposed Budget was a challenging task that would not have been possible without the efforts of many people. I truly appreciate the participation and contributions of the City's department directors and their dedicated teams, who were instrumental in the preparation of this document. And, finally, I want to thank all the members of the Finance and Administrative Services Department who have worked tirelessly to prepare this budget. I believe this budget truly meets the needs of our community today and in the future.

Respectfully submitted,

A handwritten signature in blue ink that reads "Rick Salamon". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Richard D. Salamon
City Manager

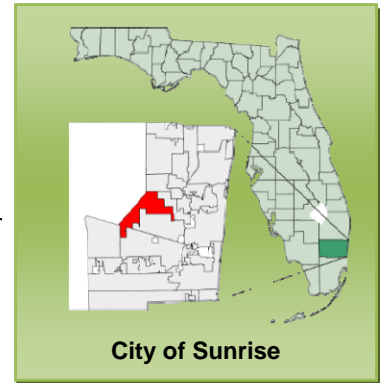


CITY PROFILE

The City of Sunrise was incorporated in 1961 by Norman Johnson - an innovative developer whose model homes attracted buyers to what was then the remote western edge of Broward County in southeast Florida. Based on the 2010 Census population data, the City of Sunrise is currently ranked the 8th largest municipality within Broward County and the 24th largest within the State of Florida.

Originally known as Sunrise Golf Village, the City had a population of 4,300 and comprised just 1.75 square miles by 1967. Then, during the 1970s - as Broward County began to push west - the City experienced its first real growth.

In 1971, the City, by referendum, changed its name to the City of Sunrise. Through annexation, Sunrise eventually expanded to its current boundaries - encompassing more than 18 square miles, reaching the Everglades and dropping south of I-595/State Road 84. The City is situated approximately six miles west of Fort Lauderdale, and is adjoined by the communities of Weston, Davie, Tamarac, Lauderhill and Plantation.

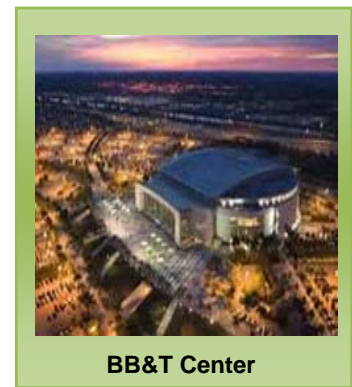


By October 1984, the City had reached an estimated population of 50,000. In the mid 1980s, growth gave way to challenges, as the City was faced with financial difficulties, limited economic opportunities and a lack of adequate civic amenities.



Prompted by this, the City began its metamorphosis. In the early '90s, Sunrise worked to put its financial house in order, rebuild its infrastructure and had begun to establish itself as a center for corporate headquarters. In 1990, the first phase of Sawgrass Mills Mall opened. This premiere destination is now the State of Florida's 2nd most visited tourist attraction after Walt Disney World, and has grown to over 2.5 million square feet with over 11,000 parking spaces. By the mid 1990s, the City was recognized as one of the leading municipalities in South Florida.

In 1998, the Branch Banking and Trust Company (BB&T) Center (formerly known as the National Car Rental Center) opened its doors to tremendous fanfare. This state-of-the-art arena, the fourth largest in the nation, is the home of the NHL's Florida Panthers hockey team and hosts top national entertainment and events. Sunrise has also developed into one of Florida's top tourist destinations, attracting several million visitors each year with an extensive assortment of shopping and entertainment choices. The City's appeal is further enhanced by its convenient, accessible location in the heart of the tri-county area. The City is in close proximity to Florida's Turnpike and I-95, and is bordered by the Sawgrass Expressway, I-75 and I-595.



Over the last decade, the City has fulfilled a commitment to improving residents' quality of life with approximately \$325 million in capital improvements completed or underway. Sunrise offers its residents a variety of attractive, well-maintained neighborhoods - from private, gated golf-course communities to quality rental properties. Sunrise also continues to provide its growing population with first-rate services, and is the County's recognized leader in providing quality-of-life facilities for residents. The City offers a wide variety of recreational opportunities, including a soccer club, golf course, a tennis club, playgrounds and municipal swimming pools, as well as a Senior Center and a Civic Center complex featuring a 300-seat theater, an art gallery and banquet facilities. Sunrise is also home to eleven public schools, one charter school, two post offices and a public library.

CITY PROFILE

Today, the City boasts its own flourishing job market and has emerged as the county's leader in commerce, having developed one of the largest corporate office parks in South Florida. From humble beginnings, Sunrise has also grown into a sophisticated city of culture - offering residents and visitors abundant opportunities to experience art, theatre, fine dining and first-class entertainment.



Did you know??

In FY 2013, the City applied for and was awarded the Government Finance Officers Association Distinguished Budget Presentation Award for the first time in its history. In FY 2017, the City received its 5th consecutive award.

CITY PROFILE

Sunrise Historical Milestones

- 1961 City of Sunrise Golf Village is incorporated. Governor Farris Bryant appoints Norman Johnson as first Mayor.
- 1962 The first condominium in Broward County is built on NW 12th Street.
- 1967 Village Elementary School opens, the City's first public school.
- 1971 Piper High School opens.
- 1972 Springtree Golf Club opens, a City-owned 18-hole executive golf course.
- 1975 Sunset Strip Branch Library, the City's first free standing library, opens.
- 1976 Sunrise Musical Theatre opens. It is host to world renowned entertainers such as Frank Sinatra, Liza Minelli, Bob Hope, and many more.
- 1977 First snowfall recorded.
- 1979 New City Hall opens at 10770 West Oakland Park Boulevard.
- 1980 First Woodstock Arts & Crafts Festival. This annual event attracts artists and crafters from around the country.
- 1983 Piper High School's radio station, WKPX-FM, begins broadcasting.
- 1986 Sawgrass Expressway opens, linking the City to a vast network of highways.
- 1987 Inaugural season of the Sunrise Pops, a 65-member orchestra.
- 1988 Named Tree City USA, and has been recognized every year since, demonstrating the City's commitment to developing and preserving our urban forest.
- 1988 A voter referendum changes the form of government from a strong Mayor/Council system to a Manager/Commissioner system.
- 1990 Sawgrass Mills Mall opens, the third largest mall in the US and second largest tourist attraction in Florida (after Disney World).
- 1995 Sunrise Fire Rescue Department awarded EMS Provider of the Year for the State of Florida. The Department also received the award in 2013.
- 2003 The NHL All-Star Game is played at the Office Depot Center, now known as the BB&T Center.
- 2005 Hurricane Wilma has devastating effects on the residents of Sunrise, including the temporary decommissioning of City Hall.
- 2008 The William "Bill" Kling Department of Veterans Affairs Clinic opens, serving over 150,000 veterans in the Tri-County area.

CITY PROFILE

Sunrise Historical Milestones

- 2010 First refurbished Habitat for Humanity home is completed in the City.
- 2011 Launched the Chess Initiative as a collaborative campaign to promote the benefits of chess in the classroom and in the community at-large. The "First Move" chess curriculum has been adopted by all second and third grade classrooms in Broward County.
- 2016 Sunrise Cyber-Seniors Initiative earns City Livability Award from the U.S. Conference of Mayors.
- 2017 The "Sunrise Center for Excellence in Chess" opens, a partnership with the National Scholastic Chess Foundation.

Did you know??

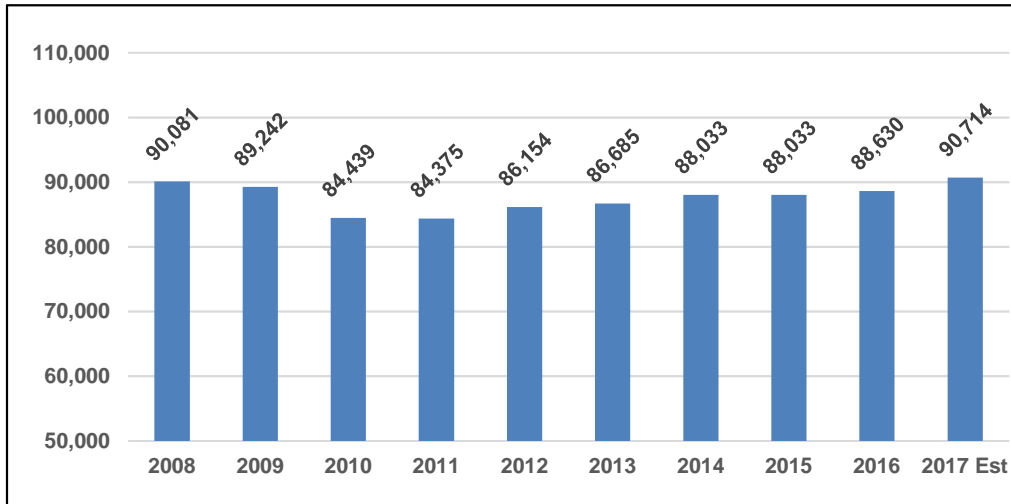
Forty-three hundred Sunrise residents are veterans of the U.S. Armed Services. We thank them for their service.

Source: U.S. Census Bureau

DEMOGRAPHICS

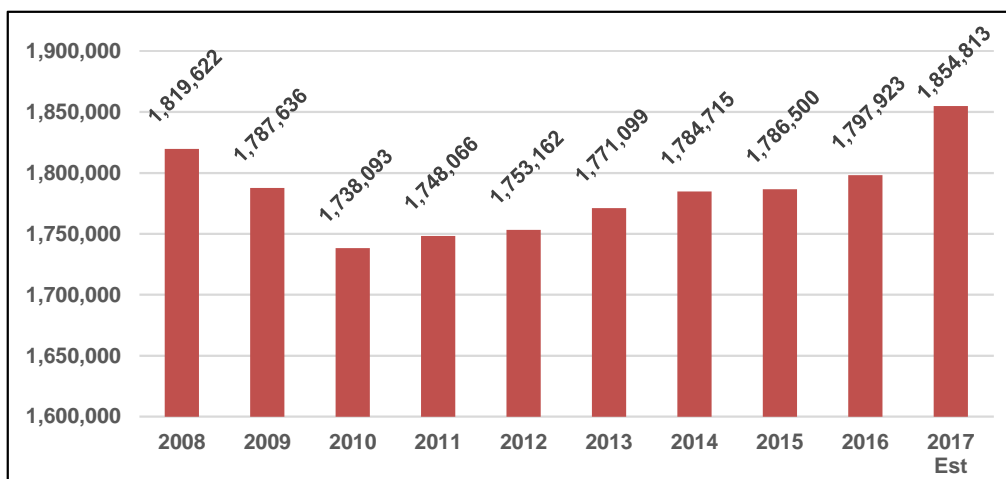
The City of Sunrise is located in the west-central region of Broward County, Florida. The 2010 Census showed a decrease in the population of the City due to the economic downturn. Current data shows that the city had a 7.4% population increase since 2010 and surpassed its 2008 population numbers. The population is expected to increase over the next several years. Population data, as illustrated below, was based on information obtained from the Bureau of Economic and Business Research at the University of Florida.

POPULATION TRENDS, 2008 TO 2017



The City is ranked the eighth largest municipality in Broward County, with a current population estimate of 90,714. Since hitting a low in 2011, the City has seen incremental population growth. This rise in population coincided with an increase in the total population of Broward County, which has seen moderate growth since the economic downturn of 2008.

BROWARD COUNTY POPULATION

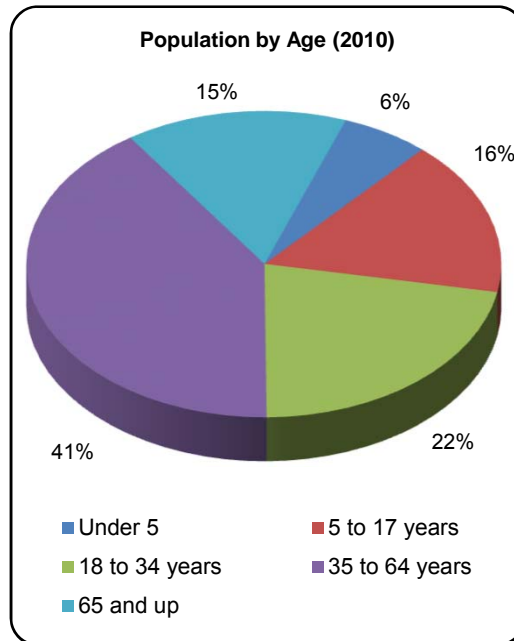
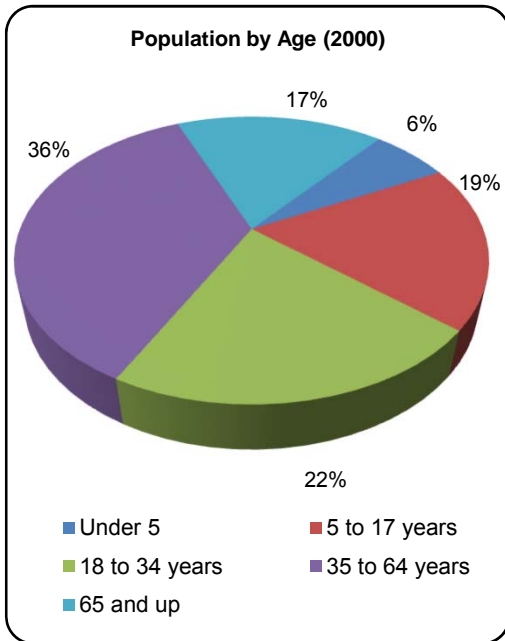


Broward County's population bottomed out at 1,738,093 in 2010. Since then, Broward County has seen moderate increases in population and surpassed 2008 numbers.

DEMOGRAPHICS

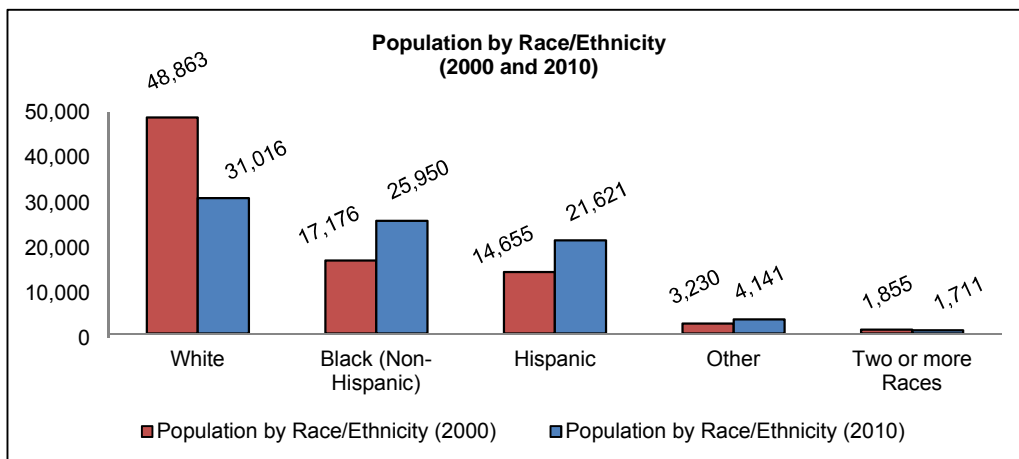
POPULATION BY AGE

Based on U.S. Census data, from 2000 to 2010, the comparison of age population changed slightly. Ages 5 to 17 years decreased by 3% and ages 65 years and up decreased by 2%, while ages 35 to 64 years increased by 5%. Age groups under 5 years and ages 18 to 34 years remained the same. As of 2010, the median age was 38.4 years, with females representing 53.5% of the population and males representing 46.5% of the population.



POPULATION BY RACE/ETHNICITY

Additionally, from 2000 to 2010, the comparison of race/ethnicity in population shifted. The predominant race/ethnicity in the City in 2000 was White at 57% and 37% in 2010. The Black (Non-Hispanic) population increased from 20% to 31%, followed by the Hispanic population which increased from 17% to 26%, respectively, during that same period.



DEMOGRAPHICS

EDUCATION

The City is home to a total of eleven public schools: eight elementary schools, two middle schools and one high school, all of which are operated and maintained by the Broward County Public School system.

As of the 2016-2017 school year there were a total of 6,015 Elementary school students, 1,959 Middle school students and 2,414 High school students for a total of 10,388 students. This represents approximately 3.8 percent of the total student population within grades PreK-12 in the Broward County Public School system (excluding Charter Schools).

According to the table below, 87.1 percent of residents (aged 25+) graduated from high school, including 24.5 percent who have a bachelor's degree or higher.

Maximum Level of Education	Citizens	Percent
Population 25 years and over	63,375	
Less than 9th grade	3,789	5.8%
9th - 12th grade, no diploma	4,652	7.1%
High School graduate	17,763	27.2%
Some college, no degree	15,511	23.7%
Associate's degree	7,636	11.7%
Bachelor's degree	11,066	16.9%
Graduate/professional degree	4,958	7.6%

Source: U.S. Census Bureau, 2015 American Community Survey and Broward County School District, Demographics Department

Number of Public Schools = 11

Elementary

Banyan Elementary School
 Discovery Elementary School
 Horizon Elementary School
 Nob Hill Elementary School
 Sandpiper Elementary School
 Sawgrass Elementary School
 Village Elementary School
 Welleby Elementary School

Middle

Bair Middle School
 Westpine Middle School

High

Piper High School



Discovery Elementary School



Bair Middle School



Piper High School

DEMOGRAPHICS

FIRE RESCUE

Number of Fire Rescue Stations = 5

Station #39

Village Civic Center
6800 Sunset Strip
Sunrise, FL 33313

Station #59

8330 NW 27 Place
Sunrise, FL 33322

Station #72

10490 W. Oakland Park Blvd.
Sunrise, FL 33351

Station #83

New River Civic Center
60 Weston Road
Sunrise, FL 33326

Station #92

13721 NW 21 Street
Sunrise, FL 33323

The City has five Fire Rescue facilities and one peak rescue unit. Operational personnel respond to approximately 12,000 emergency calls annually - utilizing five Paramedic Medical Rescue Units, five Advanced Life Support (ALS) engines and one ALS Ladder Company. Sunrise Fire Rescue has been a leader in the Fire Rescue industry, winning numerous awards as an EMS provider. The dual Firefighter/Paramedic certifications held by almost all personnel enable Sunrise Fire Rescue to respond to and successfully manage both fire and emergency medical incidents. The City's ability to deploy these highly trained crews has proven successful in preventing loss of life and property during structure fires and other emergencies. The Fire Rescue Department has been the recipient of multiple International Association of Fire Chiefs Life Safety Achievement Awards, which are issued annually in recognition of departments that have had no residential fire deaths.



POLICE

The City's Police Department is a Florida Accredited Law Enforcement agency. As such, the Department is charged with the responsibility to protect life and property, prevent crime, respond to calls for service, and enforce City Ordinances and State Laws. In addition, the City promotes citizen communication and involvement via a variety of community-based policing initiatives.

In June 2011, the City opened a new Public Safety Complex which is located on 7.3 acres of the Sunrise Municipal campus. The five-story, 109,000-square-foot Public Safety Building is the headquarters of the City's Police Department and Fire Rescue's Administration. This state-of-the-art facility also contains a community meeting room, the City's Emergency Operations Center (EOC), Broward County Central 9-1-1 Dispatch Center, as well as the City's Information Technology (IT) Department.



DEMOGRAPHICS

LEISURE SERVICES

The Department of Leisure Services is responsible for planning, creating, promoting, organizing and administering quality recreational, social and transportation services and keeping the public informed of services and programs available to them. This includes providing for the security and grounds maintenance of the City's parks and recreation facilities. Effective and innovative services and programs are offered to supplement basic human needs and to provide new leisure time choices for people of all ages.

We are a Playful City USA!



We know that providing appealing open spaces and outlets for play and recreation is important to the development of our children. **In 2017, Sunrise was named a Playful City USA for the eighth year in a row.**

The City is one of over 200 communities nationwide to earn this prestigious distinction. Playful City USA honorees are recognized for making a commitment to play and physical activity by developing unique local action plans to increase the quantity and quality of play available to residents. The City is dedicated to increasing opportunities for play in an effort to reduce the incidence of obesity and enhance the well being of children.

TRANSPORTATION

The City offers free mini-bus service. Medical transportation is also available to eligible residents.

Mini-Bus Service

Sunrise mini-buses operate on a regular schedule, picking up passengers in residential areas and transporting them to and from a variety of destinations - including shopping centers, libraries, the Senior Center and Sawgrass Mills. These buses are equipped with handicapped lifts and wheelchair stations.

Medical Transportation

Some seniors qualify for the Center's medical transportation program. In order to meet eligibility criteria, individuals should be:

- Sunrise Residents;
- 62 years of age or older, or physically disabled and qualified by the City of Sunrise social worker; and
- No longer able to drive or to maintain a vehicle in their immediate household.

DEMOGRAPHICS

UTILITIES

The City's Utilities Department is committed to supplying high quality water that meets or exceeds federal, state and local standards. In addition, the Department is responsible for the efficient, effective, environmentally-sound disposal of wastewater. The utility system spans approximately 70 square miles, encompassing Sunrise, Southwest Ranches, Weston and portions of Davie – serving more than 215,000 residential and commercial customers. The system consists of over 770 miles of water distribution mains, over 500 miles of sewer piping and mains, 200 wastewater pump stations, three water treatment facilities, four water re-pump facilities and three wastewater treatment facilities.



Utilities Department

The City's five-year Capital Improvements Program is part of a Master Planning process aimed at identifying the projects and funding required to meet needs within the utility service area.

For additional information regarding the Utilities Department, see the program budget pages for a detailed description of its operations.

GAS MAINTENANCE & OPERATIONS

The City's Gas System is committed to providing safe and reliable natural gas service to nearly 10,000 homes and businesses located in Sunrise, Tamarac, Lauderhill and Weston. Uniquely positioned as the only city-owned gas utility operating in South Florida, it has developed into the 8th largest municipal gas system in the state.

For additional information regarding the City's Gas System, see the program budget pages for a detailed description of its operations.



Gas Operations Building

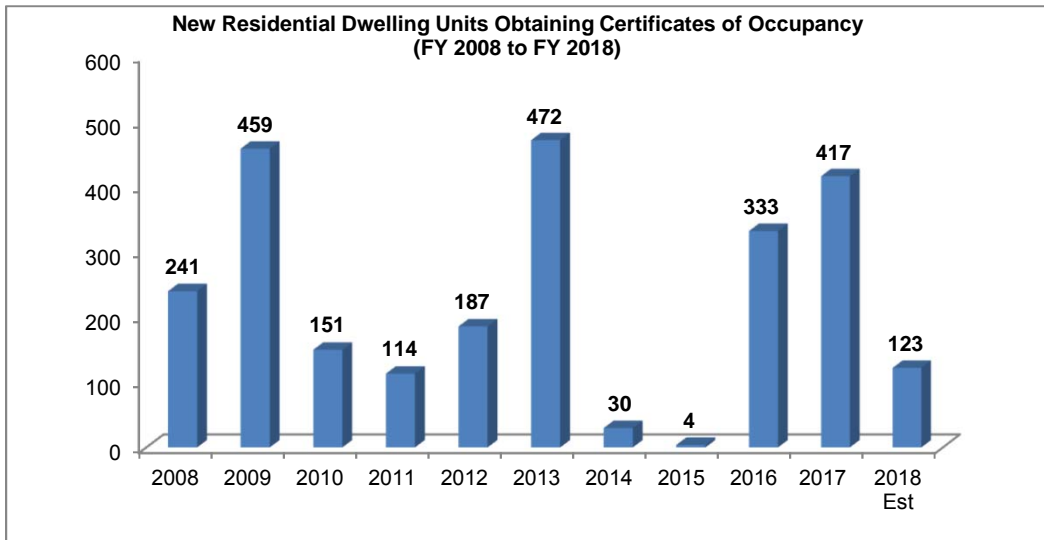
Did you know??

Over 8,700 homes and over 470 business in Sunrise use clean-burning natural gas.

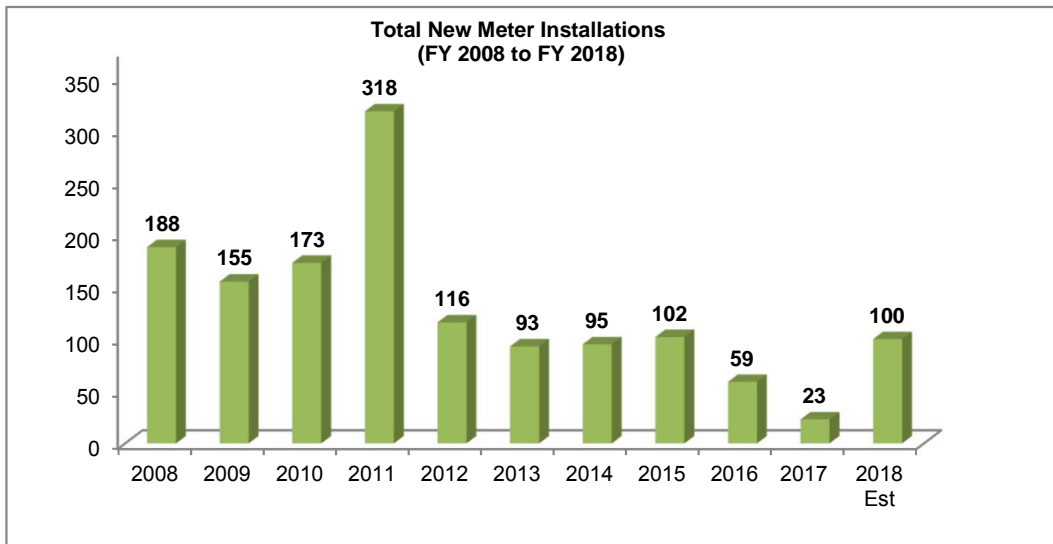
DEMOGRAPHICS

CITY DEVELOPMENTS

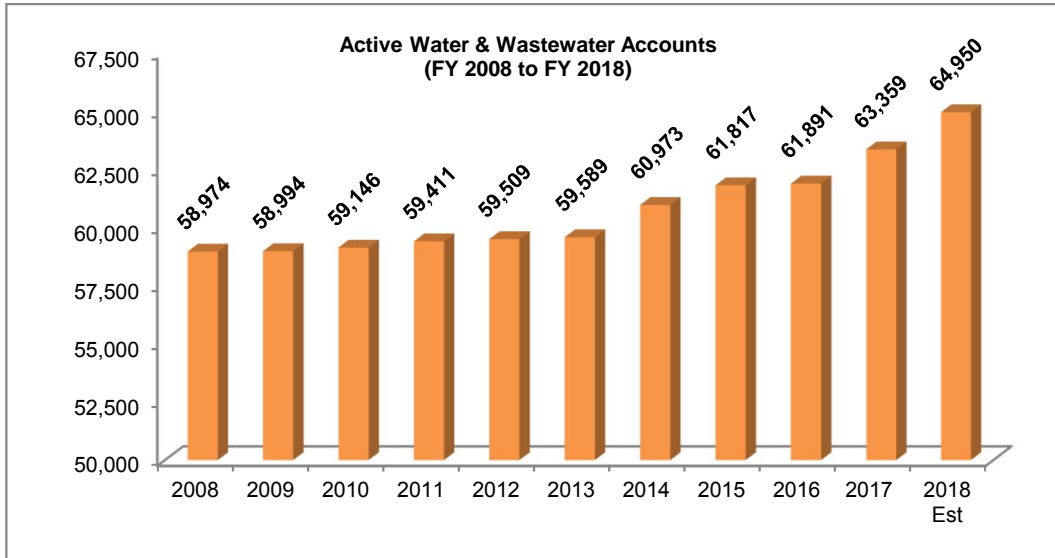
During the late 1990's and early 2000's, Sunrise experienced an increase in single family and multi-family construction throughout the western part of the City. However, due to the limited availability of land in the City, recent residential development has primarily been multi-family. The peaks in 2009 were due to the Artesia and Tao developments, and the Nexus development in 2013. In FY 2016, the AMLI development was completed adding 327 multifamily residential units to Western Sunrise. Over the next year, the City expects the first residential condominiums associated with the Metropica development to be completed as well as the final build-out of the Artesia development.



Besides providing water and wastewater service to the citizens of Sunrise, the City also provides service to portions of Davie, Southwest Ranches, Weston and unincorporated Broward County. The City anticipates an increase in the number of meter installations and new accounts from FY 2017 to FY 2018 due to growth in multi-family housing units being completed.



DEMOGRAPHICS



ECONOMIC OUTLOOK

Sunrise is currently experiencing a significant amount of growth in the western portion of the City. The Sawgrass Mills Mall received approval to construct an additional 118,000 square feet of gross leasable area and an additional parking deck that will provide 1,447 parking spaces. Metropica continues construction on the first of eight residential towers, containing 263 residential units, with an expected completion date of Fall 2018. The Metropica development plan includes the construction of approximately 2,000 residential units, 500,000 square feet of office space, a hotel, and 480,000 square feet of commercial property. The City is experiencing an increased interest to redevelop older large commercial centers to a mixed-use concept incorporating both residential and commercial components.

Did you know??

In the early 1960's, Norman Johnson and F.E. Dykstra developed and built an "upside-down house" to lure prospective property buyers to the area, then known as Sunrise Golf Village.

The home was completely furnished, and the carport featured an upside-down automobile. The structure became a national attraction which drew thousands to the Village.

DEMOGRAPHICS

PRINCIPAL EMPLOYERS

The City is home to numerous locally-based, national, and global employers. The data below shows a breakdown of the largest employers in the City as published in the City's Comprehensive Annual Financial Report (CAFR), year ending September 30, 2016.

- As noted in the table below, Broward County School Board ranks first with the largest number of employees within the City.
- The Healthcare industry is responsible for approximately 7.2% of the workforce of the City's top ten largest employers.

CITY OF SUNRISE PRINCIPAL EMPLOYERS CURRENT YEAR AND NINE YEARS AGO

EMPLOYER	2016			2007		
	EMPLOYEES	RANK	PERCENTAGE OF TOTAL CITY EMPLOYMENT	EMPLOYEES	RANK	PERCENTAGE OF TOTAL CITY EMPLOYMENT
Broward County School Board	1,275	1	2.57%	1,692	1	3.45%
City of Sunrise	985	2	1.98%	1,027	2	2.09%
Coventry Healthcare of Florida	900	3	1.81%	-	-	-
United Healthcare	750	4	1.51%	750	4	1.53%
Mednax National Medical Group	600	5	1.21%	485	6	0.99%
Sheridan Health	500	6	1.01%	-	-	-
Centene Healthcare	450	7	0.91%	-	-	-
Team Health	350	8	0.71%	-	-	-
Comcast	350	9	0.71%	-	-	-
Cross Country Services	340	10	0.68%	-	-	-
Vista Health Plans	-	-	-	890	3	1.81%
Bell South	-	-	-	700	5	1.43%
Nortel	-	-	-	300	7	0.61%
BHA Engineering	-	-	-	300	8	0.61%
Interim Services	-	-	-	300	9	0.61%
Morse Operations	-	-	-	250	10	0.51%
Total	6,500		13.10%	6,694		13.64%

Source: City of Sunrise Economic Development Office and Broward County Public Schools.

DEMOGRAPHICS

PRINCIPAL PROPERTY TAXPAYERS

Ad Valorem, or property, taxes, are a main funding source for the City's General Fund. The data below shows a breakdown of the principal property tax payers in the City as published in the City's Comprehensive Annual Financial Report (CAFR), year ending September 30, 2016.

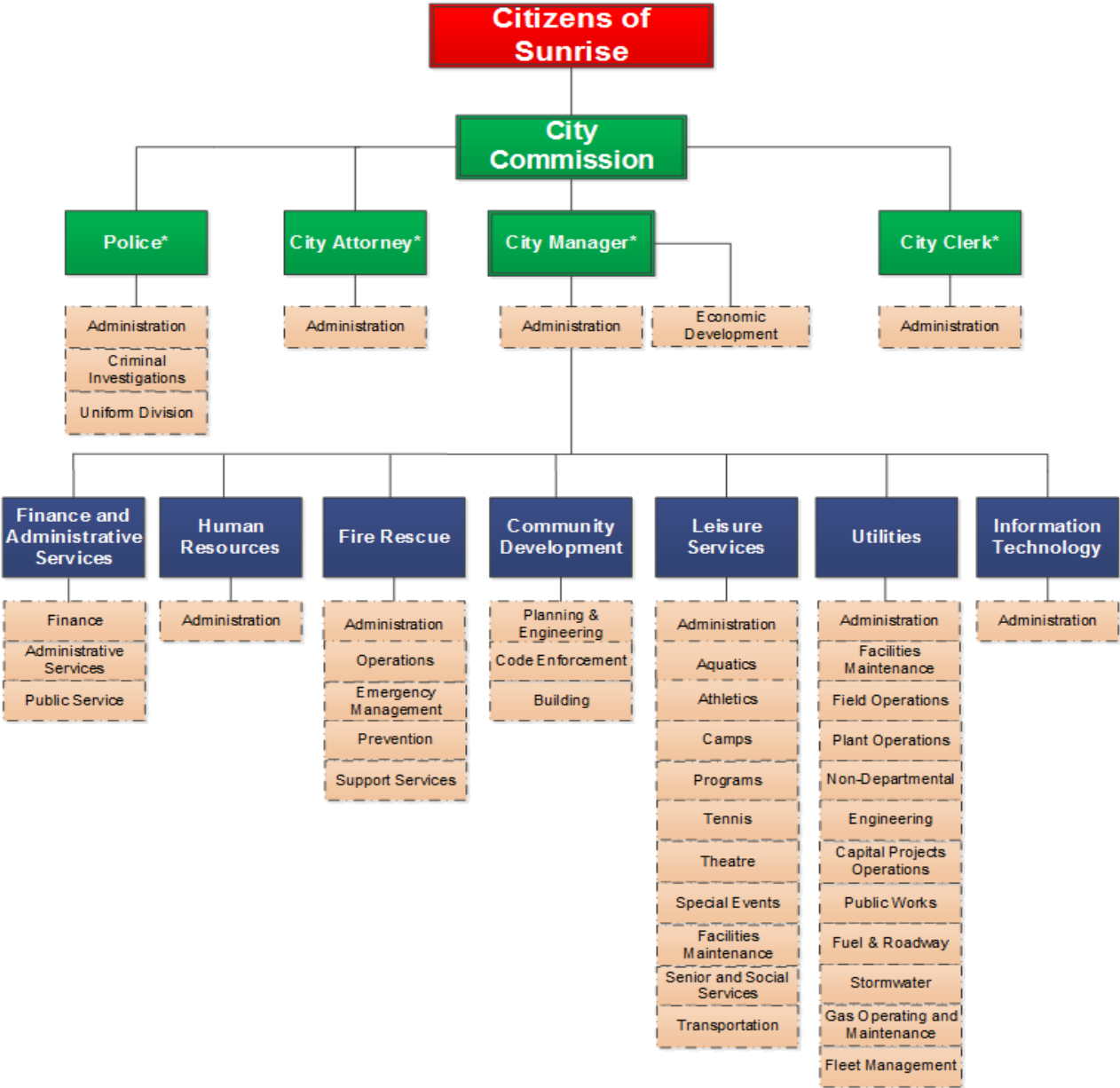
- As noted in the table below, the Sunrise Mills LTD Partner is the largest property taxpayer with more than \$377 million in taxable assessed value.
- Total taxable assessed value for the top ten taxpayers has increased by approximately 13.2% since 2007.

CITY OF SUNRISE PRINCIPAL PROPERTY TAXPAYERS CURRENT YEAR AND NINE YEARS AGO

TAXPAYER	2016			2007		
	TAXABLE ASSESSED	RANK	PERCENTAGE OF TOTAL CITY TAXABLE ASSESSED	TAXABLE ASSESSED	RANK	PERCENTAGE OF TOTAL CITY TAXABLE ASSESSED
	VALUE		VALUE	VALUE		VALUE
Sunrise Mills LTD Partner	\$377,511,320	1	7.01%	\$316,069,460	1	5.18%
Sawgrass Mills Phase III LP	91,268,610	2	1.69%	-	-	-
Sunrise Village Development LLC	89,258,408	3	1.66%	-	-	-
Florida Power & Light Co	55,488,278	4	1.03%	45,418,813	5	0.74%
MGI Flamingo Palms LTD Partner	51,121,623	5	0.95%	50,215,900	4	0.82%
Fifteen Gap Sawgrass LLC	48,794,560	6	0.91%	-	-	-
2641 N Flamingo LLC	46,611,140	7	0.87%	-	-	-
Liberty Property LTD Partnership	41,594,240	8	0.77%	-	-	-
CCRE SEF Sawgrass LLC	39,669,200	9	0.74%	-	-	-
SWVP Sawgrass Mills LLC	31,837,500	10	0.59%	-	-	-
Mills - Kan Am Sawgrass PH 3 LTD	-	-	-	85,596,980	2	1.40%
N/S Sawgrass Office Associates LLC	-	-	-	73,607,540	3	1.21%
Southern Bell Tel Co.	-	-	-	43,577,189	6	0.71%
Sawgrass Lakes Center LLC	-	-	-	42,702,590	7	0.70%
L/M #3	-	-	-	39,824,760	8	0.65%
Walmart	-	-	-	39,524,780	9	0.65%
TMW Weltfonds 1500 Concord Terrace LP	-	-	-	34,481,890	10	0.57%
Total	\$873,154,879		16.22%	\$771,019,902		12.63%

Source: Broward County Revenue Collection Division

GOVERNMENT STRUCTURE



* Charter Officer

COMMISSION - MANAGER GOVERNMENT

The City of Sunrise is governed by a Commission-Manager form of government, which combines the political leadership of elected officials with the managerial experience of an appointed administrator. The City Commission consists of five members: the Mayor and four City Commissioners who are elected on a non-partisan basis to four-year terms. The City Commission exercises legislative powers that are consistent with the United States Constitution, the Florida Constitution, the Laws of the State of Florida, the City Charter, and City Ordinances and Resolutions. The City Commission is entrusted with policy-setting authority, the establishment of rules and regulations, adopting the annual budget, formulating goals and objectives, and making decisions that affect the quality of life in the community.

The City Manager is appointed by and is directly responsible to the City Commission. The City Manager carries out the policies that are enacted by the City Commission and directs and coordinates the work of all City Departments. The City Manager also prepares and presents the City's annual budget for City Commission consideration. The Commission-Manager form of government affords the unification of authority and political responsibility of the elected City Commission and the centralization of administrative responsibility in a professional administrator.

Did you know??

Since Sunrise was incorporated, 45 men and 6 women have served on the City Council or City Commission. There have also been a total of 6 City Managers.

COMPREHENSIVE PLAN

The City of Sunrise Comprehensive Plan was adopted in 1999 and amended in 2009 to satisfy the requirements of the Evaluation and Appraisal Report. Subsequently, there have been annual updates to the Five Year schedule of Capital Improvements Element, most recently in December 2014 with the adoption of a new Five Year Schedule of Capital Improvements. In March 2015, the Plan was amended to adopt a 10-Year Water Supply Plan and updates to the Infrastructure, Conservation and Intergovernmental Coordination Elements to support and implement the City's Water Supply Plan. In June 2016, the City commenced its Evaluation and Appraisal Update with associated comprehensive plan amendments program. This update is anticipated to be completed by the end of 2017.

The Comprehensive Plan has nine elements:

- * Future Land Use
- * Transportation
- * Housing
- * Infrastructure
- * Conservation
- * Recreation and Open Space
- * Intergovernmental Coordination
- * Public School Facilities
- * Capital Improvements

FUTURE LAND USE

The Future Land Use Element (FLUE) of the Sunrise Comprehensive Plan outlines the principles and performance standards for the control and distribution of land development intensity and population densities. Statements of goals, objectives, and policies are intended to provide an effective framework for managing and directing the City's development. Existing land uses are evaluated and the proposed distribution, location, and extent of future land uses are designated on the Future Land Use Map (FLUM), which is consistent with the Broward County Land Use Plan. The City's Land Development Code implements the land use policies and restrictions of the FLUE and FLUM using the following land use categories:

Residential

Within the FLUE, residential uses are classified by ranges of density (maximum unit per acre). The FLUM allocates 3,083 acres (26% of the City's land area) for single-family residential use and 1,855 acres (16% of the City's land area) for multi-family residential use. Additionally, 4,550 residential units are allocated for development in the Local Activity Center and Transit Oriented Development mixed-use districts, equivalent to 2% of the City's land area.

Commercial

The FLUM allocates 1,328 acres (12% of the City's land area) for commercial use.

Industrial/Office

Industrial uses comprise 1,270 acres (11% of the City's land area). Sawgrass Corporate Park, the BB&T Center, and Sunrise Industrial Park are the largest properties with this land use designation. Additionally, 128 acres (1% of the City's land area) is designated as office park use.

Recreation and Open Space

The FLUM allocates 1,165 acres (10% of the City's land area) for recreation and open space and 211 acres (2% of the City's land area) for commercial recreation use. There are 24 City-owned parks totaling approximately 307 acres of land. Markham Park, a 667-acre regional park facility, is owned and operated by Broward County. The City also has one active golf course - The Bridges at Springtree Golf Club, a 71-acre public course.

COMPREHENSIVE PLAN

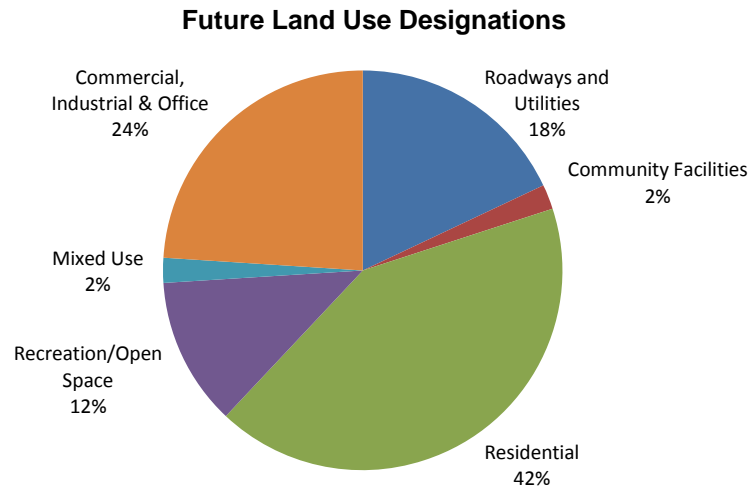
The FLUM allocates 206 acres (2% of the City's land area) for community facilities, which is primarily developed for educational facilities.

Utilities

There are approximately 94 acres (1% of the City's land area) designated for utilities within the City including 58 acres utilized by the City of Sunrise Springtree and Sawgrass Water and Wastewater Treatment plants.

Transportation

Approximately 745 acres (6% of the City's land area) is designated as transportation use that is part of the State of Florida's Strategic Intermodal System (SIS). This includes portions of Interstate 595, Interstate 75 and the Sawgrass Expressway (SR 869) that lie within the City limits. In addition, 1,317 acres (11% of the City's land area) is public right-of-way for local and collector streets.



Recent analysis by the Community Development Department indicates that the City has 816 acres (7% of the City's land area) of vacant land available for development. Currently, the City has 90,714 residents. It is projected that by 2040, the City's population will increase by 10 percent to 99,785, primarily attributed to additional residential communities that are planned for development.

TRANSPORTATION

The Transportation Element is closely linked to the Future Land Use Element as the intensity of land use determines transportation needs and, in turn, the transportation system impacts the way land is used for the pace of development. The objective of the Transportation Element is to analyze the existing transportation conditions, identify trends and issues, project future demands, and recommend improvements to meet demands and provide accessibility to all land uses in a convenient and economical manner.

HOUSING

The Housing Element identifies potential deficits in the supply of housing. The City is in a unique position to add to its housing stock while enhancing the quality of life for current residents. Through land development regulations supported by the Housing Element, appropriate plans and policies can be developed to accomplish the goal of a diversified, affordable, ample, and quality housing supply.

COMPREHENSIVE PLAN

INFRASTRUCTURE

The purpose of this element is to provide for the public facilities necessary to service both the current and projected demands represented by future land use projections. The specific services addressed in this element are potable water, wastewater, solid waste, and drainage. The City provides water and wastewater services for over 215,000 residents in Sunrise and portions of Weston, Davie, and Southwest Ranches. The Infrastructure Element establishes levels of service for each utility (except gas).

CONSERVATION

The purpose of the Conservation Element is to promote the conservation and preservation of natural resources. The Florida Department of Environmental Protection has defined natural resources as rivers, lakes, wetlands, air, minerals, wildlife, and native vegetation. There are 143 acres of wetlands within the city limits. These include sites that are publicly and privately owned. Various federal, state, regional, and local agencies are responsible for programs, policies, and standards related to environmental protection and conservation within the City.

RECREATION AND OPEN SPACE

Recreation and open space is an important component of the community. Residential and commercial areas benefit from the various amenities associated with parks, recreation, and open space. The City has approximately 330 acres of municipal open space. In this Element, the City has established 3 acres per 1,000 residents as the level of service for park land.

INTERGOVERNMENTAL COORDINATION

The purpose of the Intergovernmental Coordination Element is to provide for coordination between the City, adjacent municipalities, Broward County, and regional, state, and federal governmental entities. This includes participation on the Broward Metropolitan Planning Organization (MPO) for long term transportation planning, implementation of the Interlocal Agreement with the Broward County School Board for school concurrency, and coordination with the South Florida Water Management District for long term water supply planning.

PUBLIC SCHOOL FACILITIES

This element addresses the level of service for public school facilities and coordination with the Broward County School Board.

CAPITAL IMPROVEMENTS

This element is updated annually to incorporate the Five-Year Capital Improvement Program (CIP) which identifies future public improvements tied to levels of service established in the other elements of the Comprehensive Plan.

LEGISLATIVE ISSUES

As a Home Rule city, Sunrise operates under powers granted by the Florida Legislature. Its ability to levy property taxes, operate a police force, regulate zoning, enact ordinances, choose the type of government it wants, and provide services to its residents all come with the adoption of a Home Rule Charter. However, even as a Home Rule city, Sunrise cannot enact any ordinances or resolutions that conflict with US or Florida law. The City pays close attention every year when the Legislature is in session and lobbies for or against proposals that may affect the City and the way it operates.

This past year, there were various bills and issues that were of interest to the City. The following are some of the issues that could affect the City:

Homestead Exemption: House Joint Resolution 7105 is a proposed Constitutional Amendment that would create an additional \$25,000 exemption for homestead property for the purposes of non-school (city, county and special district) property taxes. The resolution was approved by the Legislature and will be placed on the 2018 General Election ballot. The amendment will need to be approved by 60 percent of voters in the General Election. If approved, the amendment will be effective January 1, 2019.

Public Records Requests: Senate Bill 80 gives a judge discretion to determine whether or not attorney fees are awarded in a public records lawsuit. Current law requires attorney fees to be awarded in public record cases if a violation has occurred under any circumstance. The bill would also add a provision requiring the complainant to notify the agency's custodian of records at least five days before filing the civil action in order to qualify to receive attorney fees. The bill went into effect on May 23, 2017.

Ad Valorem Taxes: House Joint Resolution 21 is a proposed Constitutional Amendment to retain provisions adopted in 2008 that limit increases in assessments, except for school district levies, of certain non-homestead real property to 10 percent each year. The resolution was approved by the Legislature and will be placed on the 2018 General Election ballot. The amendment will need to be approved by 60 percent of voters in the General Election. If approved, the amendment will be effective January 1, 2019.

Wireless Infrastructure: House Bill 687 blocks local government control of taxpayer-owned rights of way for the placement of "small" or "micro" wireless antennas and equipment. The bill also prohibits local governments from prohibiting or regulating the placement of "small" or "micro" wireless facilities on or next to existing cellphone towers and utility poles within municipally owned rights of way. The bill went into effect on July 1, 2017.

Transportation Network Companies: House Bill 221 blocks local governments from regulating Transportation Network Companies (TNCs) such as Uber or Lyft. The bill establishes a statewide regulation scheme that includes insurance coverage standards, fare and rate disclosure requirements, and minimum background checks, along with other provisions. The bill also prohibits local governments from imposing a tax, requiring a license, or subjecting a TNC or a driver to any local government requirements. The bill went into effect on July 1, 2017.

Drones: House Bill 1027 blocks local governments from enacting or enforcing any ordinance or resolution relating to the design, manufacture, test, maintenance, licensing, registration, certification, or operation of an unmanned aircraft system. The bill went into effect on July 1, 2017.

Did you know??

In 2016, Sunrise hosted one of Broward County's early voting locations for the first time.

EMERGING ISSUES

City Green Plan

Sustainability has emerged as a management best practice for local, regional, state and federal governments, as well as the private sector. Sustainability, as a management practice, was defined in the 1987 United Nation's Brundtland Commission Report as considering environmental, economic and social equity in decision-making, and further defined sustainable development as that "which meets the needs of current generations without compromising the ability of future generations to meet their own needs."

For municipal business, sustainability is an approach to enhance efficiency through integration of environmental, economic and social considerations into programs, policy and planning. It is also a lens through which to engage the community – residents and businesses, in activities that reduce environmental impacts, conserve resources and save money, and contribute to making the community a healthy place to live, work, and play for current and future generations.

The City exhibited leadership by joining other communities in signing documents such as the US Mayors Climate Protection Agreement (2005), the South East Florida Regional Climate Compact Mayor's Climate Action Pledge (2013), and the Resilient Communities for America Agreement (2013). In 2015, 195 nations from around the world made similar commitments by signing the Paris Accord on climate change. These documents call for measures to track and mitigate carbon emissions, conserve resources and enhance resiliency to sea level rise, severe weather, and drought.

A comprehensive Sustainability Master Plan is currently being developed to serve as a guidance document. The Plan will assess and articulate the City's goals and strategies and will track progress through annual updates. The Plan will provide a roadmap of strategic measures such as policies, procurement and operational protocols to integrate and institutionalize sustainability throughout municipal projects, programs and operations. The Plan will include a greenhouse gas (GHG) inventory to establish a baseline and track GHG reductions. These activities will address many of the priorities in the signatory documents mentioned above and are geared to support a healthy, vibrant, and resilient community.

Growing concerns around sea level rise, as well as goals of reducing reliance on foreign energy to support domestic security, have seen sustainability initiatives emphasize green building, energy efficiency and renewable energy, as well as the integration of climate adaptation and resiliency planning in land use, code, and infrastructure. Due to the potential for energy conservation to realize operational cost savings for the City, as well as to support the economic viability of our households and businesses – an aggressive approach to identifying opportunities for municipal financial savings through energy audits is recommended in the first year, along with activities to help our community realize similar savings. In addition, activities to engage the community in stewardship and resource conservation are planned.

East Sunrise Improvements Master Plan

The City of Sunrise has initiated the development of the East Sunrise Improvements Master Plan. The study area extends from University Drive east to the City limits, including both sides of University Drive, from Oakland Park Boulevard south to Sunrise Boulevard, and will reflect the community's long-range vision for the future of the neighborhood. It will stimulate investment and redevelopment of non-residential areas, help revitalize existing neighborhoods, and guide the appropriate use of land in order to protect the public health, safety, and to promote the overall quality of life.

City Mobility

The City has been planning a network of trails to provide pedestrians and cyclists with recreational opportunities within a safe alternative mode of mobility throughout the City. This can be described as creating a more "walkable" and "livable" community. There are existing trails throughout the City; however, the goal is to have a trail near most residential areas that are connected to a larger network. To accomplish this, the City has developed a bicycle/pedestrian greenways and trails master plan.

EMERGING ISSUES

Complete Streets

There is a collective effort in the region to adopt Complete Streets Guidelines and apply this policy to all roadway projects. This includes projects involving new construction, reconstruction, retrofits, repaving, rehabilitation, or changes in the allocation of pavement space on an existing roadway, as well as those that involve new privately built roads and easements intended for public use. Complete Streets elements may be achieved through single projects or incrementally through a series of smaller improvements or maintenance and operation activities over time. The City will actively look for opportunities to repurpose rights-of-way to enhance connectivity for pedestrians, bicyclists, and public transit and will mainly focus on the non-motorized connectivity improvements on services, schools, parks, civic uses, regional connections and commercial uses. Within the next two years, the City is expected to incorporate the Broward County Complete Streets Design Guidelines principles into all applicable plans, manuals, rules, regulations, and programs.

Future Water Issues

The City will require additional water supply within the next 15 years. The South Florida Water Management District (SFWMD), through its Water Availability Rule, capped any expansion of the Biscayne aquifer water supply to that use which occurred in year 2006, thereby forcing utilities to obtain new or expanded supply from alternate water supply projects involving the Floridan aquifer, wastewater reuse, or through conservation projects. The C-51 Reservoir is being planned for capture of wet weather flows, which would have otherwise been pumped to tide, to store and transmit during dry periods through existing canal networks from Palm Beach County south to Broward or Miami-Dade Counties. The City received \$400,000 funding assistance for development of this project and is considering this as one of several potential alternatives. The City is also developing an aquifer storage and recovery project utilizing the two Floridan Aquifer wells installed in FY 2011/2012.

Reuse Projects

The City is required to implement wastewater reuse as a condition of its wastewater operating permits described in the City's 2009 Reuse Feasibility Report. The City began planning for irrigational reuse in 2010 and is currently constructing a 2 million gallon per day (MGD) treatment storage and pumping station at its Sawgrass Treatment Facility.

Did you know??

Sunrise has grown from its initial 1.75 square miles in 1961 to its current size of 18.29 square miles.

BUDGET PROCESS

The City's fiscal year runs from October 1st through September 30th. The Budget Process begins in February with budgetary planning and continues for the next several months with budget preparation until final budget adoption in September. The following are highlights of this year's Budget Process:

- Budget planning commenced with a budget kickoff meeting with the departments which included discussion of budget due dates, important events, and instructions for all associated forms.
- Budget process began with training sessions to refresh City staff on the procedures of the budget process including entering line item requests into the new Enterprise Resource Planning (ERP) system and providing requests above baseline operations on forms to include detailed understanding of need and benefits.
- Departments assist the budget process by evaluating the salary and grade of proposed positions (Human Resources), computer and communication purchases (Information Technology), vehicle and heavy equipment replacements (Fleet Management), capital improvement requests, various capital projects, and proper accounting structure (Finance).
- Departments submitted detailed budgets and justification for their requests. This included line item amounts, new capital outlay, program modifications, and capital improvement projects.
- The Finance & Administrative Services (FAS) staff analyzed line items, program modification requests, capital outlay requests, and capital improvement project requests.
- Finance & Administrative Services meets and coordinates with Departments to gain a greater understanding of budget submittals.
- The City Manager and FAS staff meet with each department to review submissions. Then after meeting with all departments, recommendations were made to the City Manager.
- The Finance & Administrative Services Director reviewed and finalized revenue and fund balance projections. The City Manager finalized his recommendations. The City Manager's Proposed Budget documents are produced for transmittal to the City Commission no later than August 1st.
- The City Commission holds millage and budget public hearings in September.
- The City Commission concludes its budget review and approves the FY 2017/2018 Adopted Annual Budget and Five Year Capital Improvement Program.

Budget Summary

The Proposed Annual Budget encompasses the following:

- Complies with State mandated tax revenue cap
- Provides that current revenues are sufficient to support current expenditures
- Maintains adequate General Fund reserves
- Provides sufficient maintenance and replacement funding to ensure capital facilities and equipment are property maintained
- Maintains the quality of programs/events that residents have become accustomed to
- Proposes new positions as necessary

BUDGET PROCESS

Budget Adoption

For the budget to become effective, the City Commission must approve two (2) ordinances and three (3) resolutions. The ordinances adopt the operating budget and Capital Improvement Plan for the City and the budget for the Special Tax District No. 1. The resolutions adopt the millage rate for the City, the voted debt service millage rate for the General Obligation Bonds, Series 2015, and the voted debt service millage rate for Special Tax District No. 1. The third resolution adopts a final fire assessment rate at the first public hearing in September.

Budget Amendments

From time to time, it becomes necessary to modify the adopted budget. The procedure for amending the budget depends on the type of change that is needed.

The first budget amendment occurs within the first few weeks of the fiscal year. This budget amendment grants the authority to reappropriate funds for encumbrances, capital projects, and grants.

The City Commission, by ordinance, may make the following types of budget amendments:

Supplemental Appropriations - If, during the fiscal year, the City Manager certifies that there are additional revenues available for appropriation, the Commission by Ordinance may make supplemental appropriations.

Emergency Appropriations - To meet a public emergency affecting life, health, property, safety or the public peace, the City Commission may make emergency appropriations. Such appropriations may be made by emergency ordinance. To the extent that there are no available unappropriated revenues, the City Commission may by such emergency ordinance authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals of any fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

Reduction of Impending Deficits - If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, the City Manager shall report to the City Commission without delay, indicating the estimated amount of the deficit, any remedial action taken by the City Manager and recommendations as to any other steps to be taken. The City Commission shall then take action as it deems necessary to prevent or minimize any deficit; and for that purpose, it may by ordinance reduce one (1) or more appropriations.

Transfer of Appropriations - At any time during the fiscal year, the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office or agency. Upon written request approved by the City Commission, the City Manager may transfer part or all of any unencumbered appropriations balance from one (1) department, office or agency to another.

The Budget Amendments are available to the public on the City's website www.sunrisefl.gov.

FY 2017/2018 Budget Calendar of Events

Date	Event	Participant(s)
March 2017		
Commencement of FY 2017/2018 Budget Development Process		
Monday, March 6, 2017	Budget Kickoff 3:00 p.m. - 4:00 p.m.	City Manager, Department Directors, Departments, & Budget Staff
Wednesday, March 8, 2017	Budget Training - Session 1 9:00 a.m. - 5:00 p.m.	Departments & Budget Staff
Thursday, March 9, 2017	Budget Training - Session 2 9:00 a.m. - 5:00 p.m.	Departments & Budget Staff
Friday, March 17, 2017	5-Year Capital Improvement Requests Due	Utilities/Capital Projects
April 2017		
Budget Requests Due		
Friday, April 7, 2017	Budget Line Item Entry Due	Departments
Friday, April 7, 2017	Revenue Projections/Calculations Worksheet Due	Departments
Friday, April 14, 2017	Department/Division Narrative Form Due	Departments
Friday, April 14, 2017	Organizational Chart Markups Due	Departments
Friday, April 14, 2017	Position Related Program Modification-Supplemental Request(s) Due to Human Resources	Departments
Friday, April 21, 2017	Computer Related Capital Outlay Request(s) Due to Information Technology	Departments
Friday, April 28, 2017	Program Modification-Supplemental Request Due (including requests reviewed by Human Resources)	Departments
Friday, April 28, 2017	Capital Outlay Request Due (including requests reviewed by Information Technology)	Departments
Friday, April 28, 2017	Equipment and Fleet Replacement Schedules Due	Departments
May 2017		
Budget Office Reviews & Assembles Budget		
May 1 - May 25, 2017	Budget Office Reviews Submissions & Meets with Departments	Departments & Budget Staff
May 26, 2017	Budget Packages Due to City Manager and Department Directors	Budget Staff
June 2017		
City Manager Budget Review		
June 12 - June 23, 2017	Budget & 5-Year Capital Improvement Plan Review with City Manager	City Manager, Department Directors, Departments, & Budget Staff
Saturday, June 24, 2017	Budget Planning Session	City Manager, Department Directors, Departments, & Budget Staff
July 2017		
Budget Office Finalizes Proposed Budget & Revenues		
July 11, 2017	City Commission Sets Property Tax Millage Rate, Fire Assessment Rate, & Voted GO Debt Rate	City Commission, City Manager & Budget Staff
July 28, 2017	Deliver Proposed Budget to City Commission, City Manager & Publish	Budget Staff
September 2017		
Public Hearings		
September 13, 2017	First Public Hearing on Budget/Millage Adoption & Special Tax District, Final Hearing on Fire Assessment, & Voted GO Debt Rate	City Manager, Department Directors, Departments, & Budget Staff
September 27, 2017	Second Public Hearing on Budget/Millage Adoption & Special Tax District & Voted GO Debt Rate	City Manager, Department Directors, Departments, & Budget Staff
October 1, 2017		
First Day of Fiscal Year 2017/2018		

BUDGETARY BASIS

Basis of accounting refers to the point at which revenues or expenditures are recognized in the accounts and reported in the financial statements. All governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recorded when they become measurable and available. Expenditures are recorded when a liability is incurred. The basis of budgeting for these funds is the same as the basis of accounting in the City's audited financial statements.

All enterprise and internal service funds are accounted for using the full accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred. The basis of budgeting for these funds is the same as the basis of accounting used in the City's audited financial statements.

In all cases (General Governmental and Enterprise Funds), when goods and services are not received by year end, the encumbrances lapse.

The City maintains financial records in accordance with Generally Accepted Accounting Principles (GAAP), applied to governmental units as dictated by the Governmental Accounting Standards Board (GASB), the Financial Accounting Standards Board (FASB), and the Uniform Accounting System presented by the Florida Department of Financial Services.

FINANCIAL POLICIES

The City of Sunrise Budgetary and Financial Policies provide the basic framework for the overall fiscal management of the City. Some of these tenets can appear to be little more than common sense, barely worthy of the effort necessary to set them forth. On the other hand, they are guidelines, which determine whether or not specific requests, no matter how meritorious, ever reach implementation. When the City Manager seeks the financial support from the Commissioners, it is best for all concerned that the framework for making decisions be clearly understood.

The policies consist of: operating, revenue, cash management and investments, reserve, capital improvements program, accounting and financial reporting, organizational, and financial stability. These policies are used in the development of current activities and planning for future programs. They are reviewed at least annually and updated as needed.

Balancing the Budget

The City will live within its means. All departments supported by the resources of the City must function within the limits of the financial resources identified or available specifically to them.

Therefore, the City shall annually adopt a balanced budget where available and anticipated resources are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations.

A balance must be struck between revenues and expenditures, so that the public can realize the benefits of a strong and stable government. It is important to understand that this policy is applied to budget entities over periods of time, which extend beyond current appropriations. By law, budgets cannot exceed available resources, which is defined as revenues generated in the current period added to balances carried forward from prior years. Temporary shortages, or operating deficits, can and do occur, but they are not tolerated as extended trends. The City cannot develop a legacy of shortages or a legacy of missing one-time resources and expect to continue delivery of services, the very reason for which it exists.

FINANCIAL POLICIES (continued)

Operating Budget Policies

- The City's budget will support City Commission goals, objectives and policies in meeting the needs of the community.
- The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- The City will continuously evaluate its service delivery system according to established efficiency and effectiveness criteria.
- The City will evaluate its use of intergovernmental service contracts to preclude unwarranted duplication of service in overlapping jurisdictions and assure an effective and efficient service delivery system to the community.
- The City will comply with mandatory Federal, State, and local laws and, when appropriate, will comply with industry and professional requirements or standards.
- The operating impacts of the Capital Improvements Program (CIP) projects will be reviewed prior to any project being included in the CIP budget.
- The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
- The City will prepare a balanced budget; where each fund's revenues plus other sources equal its expenditures/expenses plus other uses.
- Transfer of funds between personnel services, operating and capital outlay categories is discouraged.
- To the extent possible, current operations will be funded by current revenues. The use of unencumbered prior period balances in all funds shall be scrutinized and carefully limited.
- The City will consider General Fund requests for new or expanded programs during the course of the regular budget process.
- The City will attempt to maintain a diversified and stable revenue system to avoid reliance on any one revenue source and will attempt to minimize the dependence on property taxes.
- The City will pursue alternative revenue sources as an additional source of funds.
- The City will establish all user charges and fees to recover the partial or full cost of providing a service. Sufficient user charges and fees shall be pursued and levied to support the full cost (operating, direct, indirect, and capital) of operations.
- Market rates and charges levied by other public and private organizations for similar services should be considered when establishing tax rates, fees and charges.
- New, ongoing operating costs will be funded with permanent, ongoing revenue sources; one-time operating costs may be tied to one-time revenue sources to ensure fund balance integrity.
- New and expanded unrestricted revenue streams should be first applied to support existing programs prior to funding new or expanded programs.

FINANCIAL POLICIES (continued)

- The City will pursue Federal, State, and local grants but will strictly limit financial support of these programs to avoid commitments which continue beyond funding availability.
- General Fund expenditures for mandated and priority programs are to be made against current revenue sources, and not dependent upon uncertain reserves or fluctuating prior period cash balances.
- Special Revenue Funds are supported by special levies and fees, grants or intergovernmental revenues. Expenditures in these funds are strictly limited to the mandates of the funding source. Special Revenue Funds are not to be used to subsidize other funds, except as required or permitted by program regulations.
- Enterprise Funds are expected to derive at least 50% of their revenues from charges and user fees. Enterprises should strive to become self-supporting entities through periodic reviews of its fee structure, charges for services, and other operating revenues and expenditures.

Cash Management and Investment Policies

- The City will follow its adopted investment/portfolio policy when handling public funds. The investment/portfolio policy is contained in a separate document.
- The City will collect revenues aggressively, including past due bills of any type and may utilize an outside collection agency to accomplish this.
- The City shall strive to deposit all funds within forty-eight (48) business hours of receipt.
- The Finance and Administrative Services Department will prepare and present an investment report to the City's Commission on a quarterly basis to review the City's investment/portfolio activities.

Debt Policies

- The City will seek to maintain its current bond ratings to minimize borrowing costs.
- The City will review and evaluate its existing debt obligations and future borrowing needs annually.
- The City will not issue long term debt to finance current operations.
- The City will publish and distribute an official statement for each bond and note issued.
- The City will adhere to the bond covenant requirements of each debt issuance.
- Capital projects financed by the issuance of bonded debt will be financed for a period not to exceed the expected useful life of the project.

Reserve Policies

- The City will maintain a General Fund Contingency Fund equal to 15 percent of audited actual operating expenditures in the most recent year available. The reserve will be used by the City in the event of disasters, emergencies or other exigent circumstances.

FINANCIAL POLICIES (continued)

- The City will maintain a General Fund Revenue Stabilization account equal to 5 percent of audited actual operating expenditures in the most recent year available. The account will be used by the City to identify, reserve and accumulate unexpended General Fund resources in order to mitigate impacts of future General Fund revenue shortfalls.

Capital Improvements Program (CIP) Policies

- The City will develop and update a five-year Capital Improvements Program on an annual basis.
- In the development of the Capital Improvements Program, the City will review the operational impact of each project.
- The operating impact of each capital project shall be incorporated into annual operating budgets. Capital assets shall be purchased and maintained on a regular schedule. Within legal limits and the constraints of operating budgets, debt may be issued for the purchase of capital assets, including major renovations.

Accounting and Financial Reporting Policies

- An independent audit will be performed annually with the subsequent issue of an official annual financial report.
- The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) within 180 days of the end of the fiscal year.
- The City will maintain an accounting and financial reporting system that conforms to GAAP and State laws.

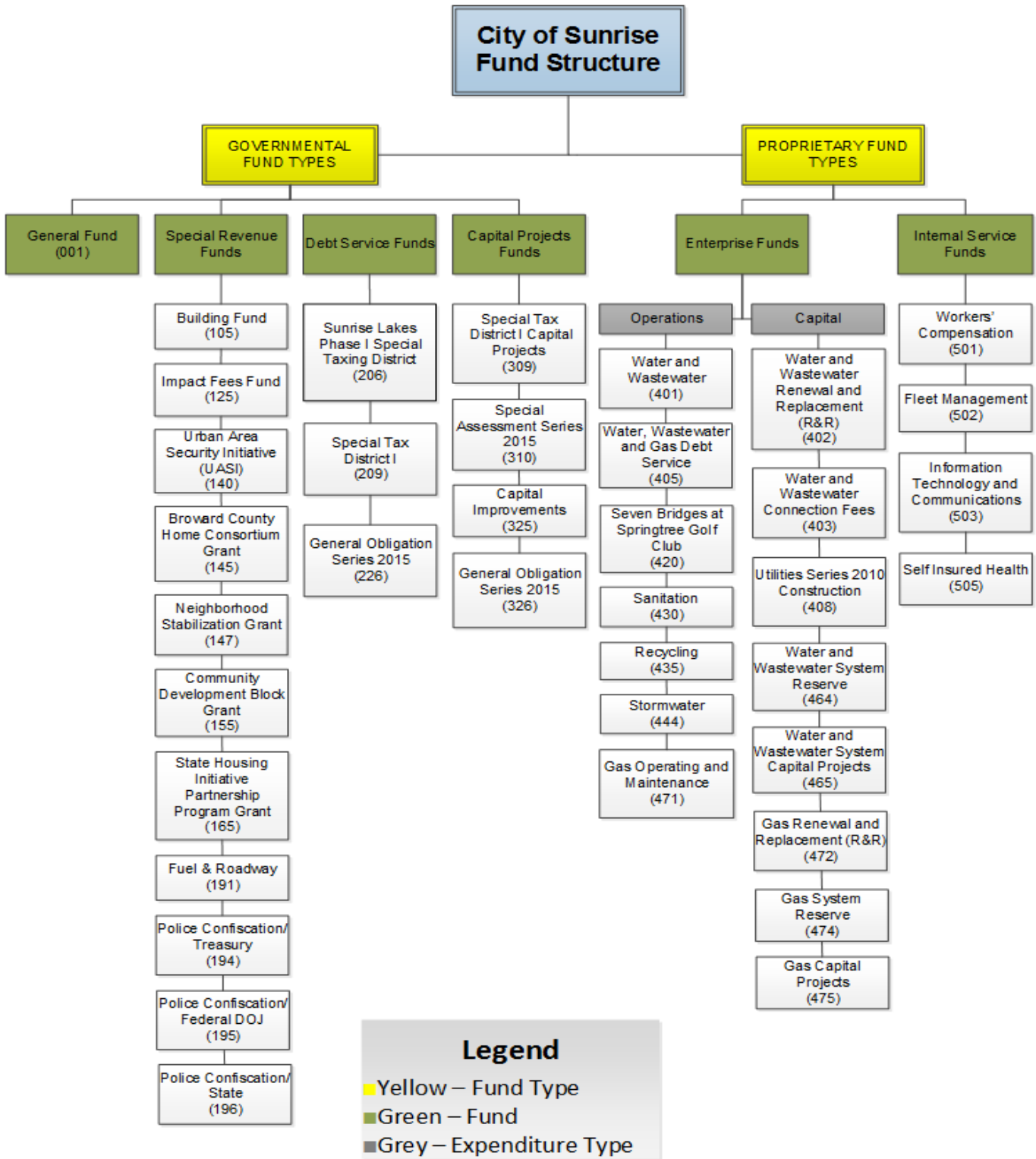
Organizational Policies

- The City will review the organizational structure regularly to assure that residents receive the highest level of service in the most efficient manner.
- The City will be committed to maintaining and improving the productivity of staff through a productive working environment, appropriate equipment, necessary training, and adequate supplies and materials.
- Employee compensation will be reviewed regularly to ensure the City is competitive with comparable public entities.

Financial Stability Policies

- The City will review and evaluate its existing debt obligations and future borrowing needs annually.
- The City will prepare and update its Five-Year Capital Improvements Program annually.
- The City will continuously monitor revenues and expenditures to ensure responsible fiscal management of the City.

FUND STRUCTURE



FUND DESCRIPTIONS

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities-identified as funds-based upon the purposes for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Governmental, Proprietary, and Fiduciary. The City of Sunrise does not annually budget for any Fiduciary Fund Types. Below is an outline of the City's various funds and fund types.

GOVERNMENTAL FUND TYPES

Governmental Fund Types are subdivided into four sections: **General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.**

General Fund - Accounts for all financial resources not required by law or administrative action to be accounted for in another fund.

- FUND 001 - GENERAL FUND (MAJOR FUND)

The General Fund of a municipal organization serves as the primary reporting mechanism for day to day governmental operations. The major sources of revenue for the General Fund include: ad valorem taxes, franchise fees, charges for services and intergovernmental revenues. The departments funded within the General Fund include: City Commission, City Manager, City Clerk, City Attorney, Finance & Administrative Services, Human Resources, Police, Fire Rescue, Community Development, Leisure Services, Public Works, and Non-Departmental.

Special Revenue Funds - Accounts for the proceeds of revenue source(s) that are restricted or committed to expenditures for specified purposes.

- FUND 105 - BUILDING

This fund accounts for the receipts of building permit fees and expenditures to support the operations of this fund to enforce Florida's building code.

- FUND 125 - IMPACT FEES

This fund accounts for the receipts and disbursements of impact fees received from developers pursuing construction within the City limits.

- FUND 140 - URBAN AREA SECURITY INITIATIVE (UASI) GRANT

This fund provides funding from the U.S. Department of Homeland Security (DHS), through the Office of Grants and Training (OG&T) to the Fort Lauderdale Urban Areas through the Urban Area Security Initiative (UASI) Grant Program. This grant program is designed to enhance and quantify the preparedness of the nation to combat terrorism. Funding is provided to address unique equipment, training, planning, and exercise needs and is administered by the Police Department.

FUND DESCRIPTIONS

- FUND 145 - BROWARD COUNTY HOME CONSORTIUM GRANT

This fund accounts for the receipt and disbursements of the Broward County Home Consortium grant funding and is administered by the Community Development Department.

- FUND 147 - NEIGHBORHOOD STABILIZATION GRANT

This fund accounts for funding provided by the Housing and Economic Recovery Act of 2008 (HERA) to address foreclosures and abandoned properties within the City. This fund accounts for the receipt and disbursement of Neighborhood Stabilization grant funding and is administered by the Community Development Department.

- FUND 155 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

This fund accounts for funding provided by the U.S. Department of Housing and Urban Development (HUD) to address housing and community development needs within the City. This grant fund is administered by the Community Development Department.

- FUND 165 - STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM GRANT (SHIP)

This fund accounts for funds received from the State Housing Initiatives Partnership program (SHIP) for the purpose of providing affordable housing in the City. This grant fund is administered by the Community Development Department.

- FUND 191 - FUEL AND ROADWAY

This fund accounts for the receipt and distribution of Local Option Gas Taxes and other revenues. Funds received are utilized to maintain and improve streets, roadways, median strips, and streetlights and are administered by the Utilities Department/Public Works Division.

- FUND 194 - POLICE CONFISCATION TREASURY

This fund accounts for the administration of confiscated funds directly related to the daily activity of the City's Police Department and received from the U.S. Department of the Treasury.

- FUND 195 - POLICE CONFISCATION FEDERAL DOJ

This fund accounts for the administration of confiscated funds directly related to the daily activity of the City's Police Department and received from the U.S. Department of Justice.

- FUND 196 - POLICE CONFISCATION STATE

This fund accounts for the administration of confiscated funds directly related to the daily activity of the City's Police Department and received from the State of Florida.

Debt Service Funds - Account for the accumulation of resources for, and the payment of, principal and interest.

- FUND 206 - SUNRISE LAKES PHASE I SPECIAL TAXING DISTRICT

This fund accounts for the assessment and other revenues which are pledged to secure the payment of debt service and other expenditures for the Sunrise Lakes Phase I Special Recreation District. The bonds were paid off in FY 17.

- FUND 209 - SPECIAL TAX DISTRICT I

Accumulates voted debt service ad valorem tax monies for Special Tax District I. The tax bonds, mature on October 1, 2021.

FUND DESCRIPTIONS

- FUND 226 - GENERAL OBLIGATION SERIES 2015 DEBT

This fund accounts for the voted debt service millage and other revenues which are pledged to secure the payment of debt services and other expenditures for the issuance of the General Obligation Bond Series 2015.

Capital Project Funds - Account for financial resources to be used for the acquisition or construction of major capital outlays.

- FUND 309 - SPECIAL TAX DISTRICT # 1 CAPITAL

This fund accounts for the construction of a parking garage and additional public works improvements for the district.

- FUND 310 - SPECIAL ASSESSMENT SERIES 2015

This fund accounts for the construction of two additional parking garages at the Sawgrass Mills Mall.

- FUND 325 - GENERAL CAPITAL IMPROVEMENTS

This fund accounts for the revenues and expenditures of general capital improvement projects.

- FUND 326 - GENERAL OBLIGATION SERIES 2015

This fund accounts for the development, design, and construction of certain parks, recreation, and leisure projects citywide.

Proprietary Fund Types are subdivided into two sections: **Enterprise Funds and Internal Service Funds.**

Enterprise Funds - Account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public police, management control, accountability, or other purposes.

- FUND 401 - WATER AND WASTEWATER

This fund accounts for the daily operations of Water/Wastewater. The Water & Wastewater function provides for the safe and efficient management of the City's water and sewer operations by assuring a continuous supply of clean water, assuring the collection, treatment, and disposal of sewage, and the servicing of all related infrastructure.

- FUND 402 - WATER AND WASTEWATER RENEWAL AND REPLACEMENT (R&R)

This fund is used to account for capital repairs and maintenance to the City's water/wastewater systems as well as the replacement and enhancement of existing equipment, and other capital items related to the systems.

- FUND 403 - WATER AND WASTEWATER CONNECTION FEES

This fund is used to account for capital expenditures of the Water/Wastewater system that relate to expansion of plants and/or line capacity. The revenues collected are for either water or wastewater connection fees and can only be utilized in their respective areas.

FUND DESCRIPTIONS

- **FUND 405 - WATER, WASTEWATER, AND GAS DEBT SERVICE**
This fund is used to account for transfers from the Water, Wastewater and Gas operating funds for the purpose of providing required bond service payments and to record bond transactions.
- **FUND 408 - UTILITIES SERIES 2010 CONSTRUCTION**
This fund is used to account for Series 2010 Bonds for the construction of utilities capital projects.
- **FUND 420 - THE BRIDGES AT SPRINGTREE GOLF CLUB**
This fund is used to account for the daily operations and maintenance of the City-owned Springtree Golf Club.
- **FUND 430 - SANITATION**
This fund is used to account for the operations of the City's Sanitation program, consisting of regular garbage and bulk rate pickup provided by an outside contractor.
- **FUND 435 - RECYCLING**
This fund is used to account for the operations of the City's Recycling program, consisting of regular recycling pickup provided by an outside contractor.
- **FUND 444 - STORMWATER**
This fund accounts for the daily operation, maintenance, renewal, and replacement of the City's comprehensive flood control infrastructure.
- **FUND 464 - WATER AND WASTEWATER SYSTEM RESERVE**
This fund is established to separately account for the accumulation of financial resources for the Water/Wastewater Enterprise. This reserve fund is established to provide operating reserves as mandated by bond covenants, provide funding for Capital Improvement Projects, and to reserve funding for emergency events and unanticipated operational needs.
- **FUND 465 - WATER AND WASTEWATER CAPITAL PROJECTS**
This fund is established to separately account for the development and construction of annual capital improvement projects associated with the Water and Wastewater Utility.
- **FUND 471 - GAS OPERATING AND MAINTENANCE**
This fund accounts for the daily operations of Gas utilities. The Gas function provides for the safe and efficient management of the City's Natural Gas Operations, assuring a continuous supply of clean energy, and servicing of gas equipment and appliances for residential and commercial customers.
- **FUND 472 - GAS RENEWAL AND REPLACEMENT (R&R)**
This fund is used to account for capital repairs and maintenance to the City's gas utility systems as well as the replacement and enhancement of existing equipment, and other capital items related to the system.
- **FUND 474 - GAS SYSTEM RESERVE**
This fund is established to separately account for the accumulation of financial resources for the Gas Enterprise.

FUND DESCRIPTIONS

- FUND 475 - GAS CAPITAL PROJECTS

This fund is established to separately account for the construction of annual capital improvement projects associated with the Gas Utility.

Internal Service Funds - Account for the financing of goods and services provided by one Department or agency to other Departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

- FUND 501 - WORKERS' COMPENSATION

This fund is used to account for the City's self-insurance program for workers' compensation. The fund is supported by administrative services charges to City departments.

- FUND 502 - FLEET MANAGEMENT

This fund is used to account for the operations of Fleet Services and the repairs and replacements of vehicles and equipment. The fund is supported by administrative services charges to City departments.

- FUND 503 - INFORMATION TECHNOLOGY (IT) AND COMMUNICATIONS

This fund is used to account for the acquisition of technology and communications related equipment and the operation of Information Technology. The fund is supported by administrative services charges to City departments.

- FUND 505 - SELF INSURED HEALTH

This fund is used to account for the City's self-insurance health program. The fund is supported by service charges to City departments and retirees.

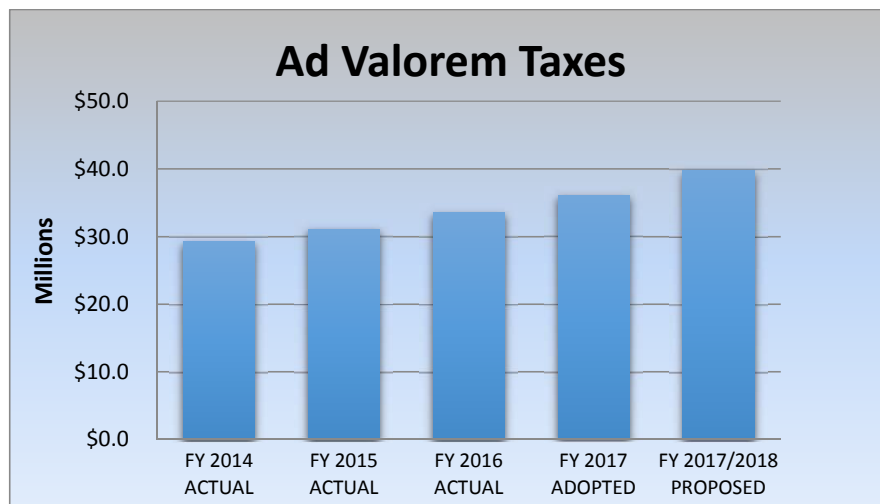


MAJOR REVENUE SOURCES AND TRENDS

The following section includes a discussion of the City's major revenue sources, including tables, graphs, fundamental assumptions, and impacts for each revenue estimate. In an effort to easily understand the information presented within the graphs, the data is represented as three (3) years of actual and two (2) years of budgeted revenues.

Ad Valorem Taxes - \$39,728,690

Ad Valorem is a tax levied on the assessed value of real and personal property located within the City. A millage rate is adopted on an annual basis and is applied as one dollar of tax for each \$1,000 of estimated taxable assessed value as determined by the Broward County Property Appraiser. For example, a tax rate of one mill produces one dollar of tax revenue on each \$1,000 of taxable property value. Three ad valorem millage rates are adopted – an operating millage rate applied to all assessed properties within the City, a voted debt service rate applied to a specified area near the Sawgrass Mills Mall, also known as Special Tax District 1, and a voted debt service rate for the General Obligation Bond issuance for various parks, recreation, and leisure projects. For the past nine (9) years the City Commission has adopted the operating millage rate at 6.0543 mills.



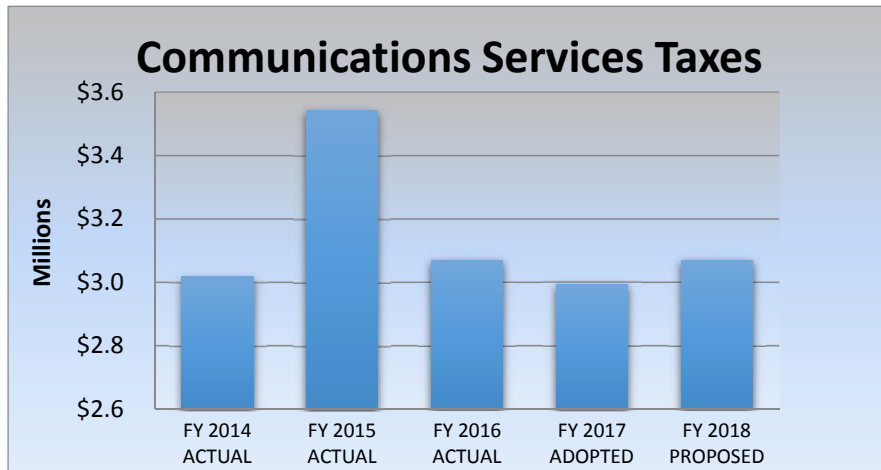
Ad Valorem revenues are budgeted as the millage rate multiplied by the taxable value divided by 1000, less approximately 4% to account for discounts provided for early payment and adjustments to assessed values determined by the Value Adjustment Board, based on Florida Statutes.

As noted in the graph above, operating Ad Valorem tax revenues are estimated at \$39,728,690 and represents 31.2% of total General fund revenues for FY 2017/2018. Ad Valorem taxes are the largest source of revenue for the General Fund. Based on property valuations from the Broward County Property Appraiser dated July 1, 2017, the City of Sunrise realized an increase in property values of 10.72%. The increase represents approximately \$3,731,870 in additional revenues for FY 2017/2018. This addition to the Ad Valorem Tax revenues is exclusively due to the increase in property valuations with some additional growth throughout the City.

MAJOR REVENUE SOURCES AND TRENDS

Communications Services Taxes - \$3,070,000

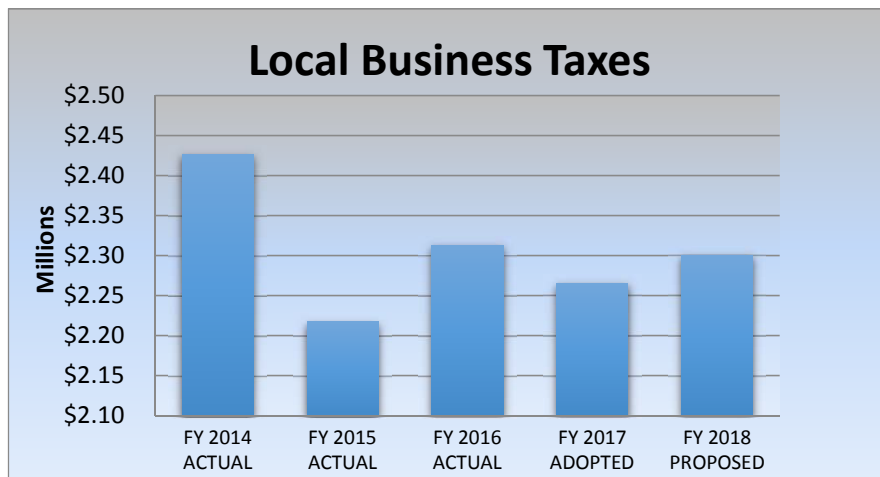
Communications Services Tax (CST) applies to telecommunications, video, direct-to-home satellite, and other related services. The tax is imposed on retail sales of communication services which originate or terminate in Florida and which are billed to residents of the City of Sunrise. Pursuant to Florida Statute 202.19, authorization to impose local communications services tax, the City's current tax rate is 5.220%.



As the graph above indicates, CST revenues are projected to generate \$3,070,000 or 2.41% of total General Fund revenues in FY 2017/2018. This is an increase from FY 2016/2017 of approximately \$77,100. The increase in revenues is attributed to state audit adjustments that are expected for Sirius Satellite services. These state adjustments are done periodically throughout the fiscal year.

Local Business Taxes - \$2,300,000

The local business tax represents the fees charged and the method by which a local government authority grants the privilege of engaging in or managing any business, profession, or occupation within the City limits. Counties and municipalities may levy a business tax, and the tax proceeds are considered general fund revenue for the local government.

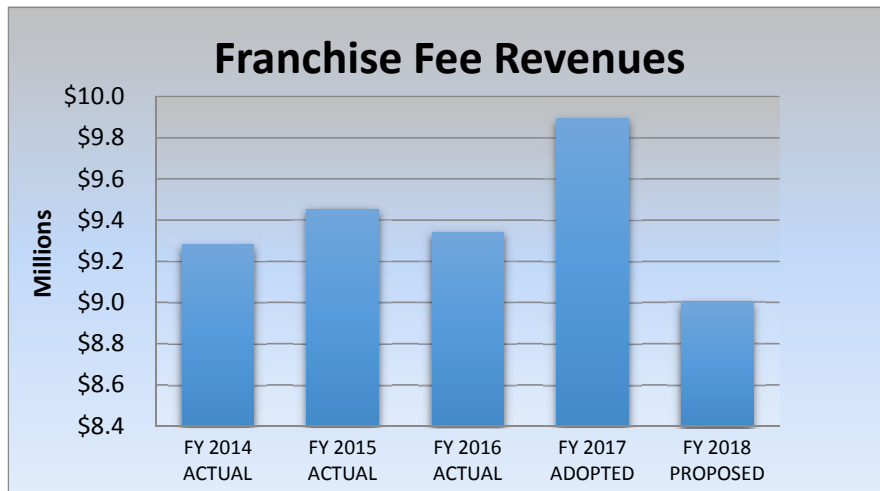


MAJOR REVENUE SOURCES AND TRENDS

As indicated in the graph above, Local Business Tax revenues are projected to generate \$2,300,000 or 1.81% of total General Fund revenues in FY 2017/2018. This is an increase from FY 2016/2017 of 1.55% or \$35,000. The increase in revenues is based on new businesses which validates the City's extensive efforts towards economic development. However, there continues to be an increasing trend in the payment of penalty fees directly attributed to the late payment of business license fees.

Franchise Fees - \$9,001,000

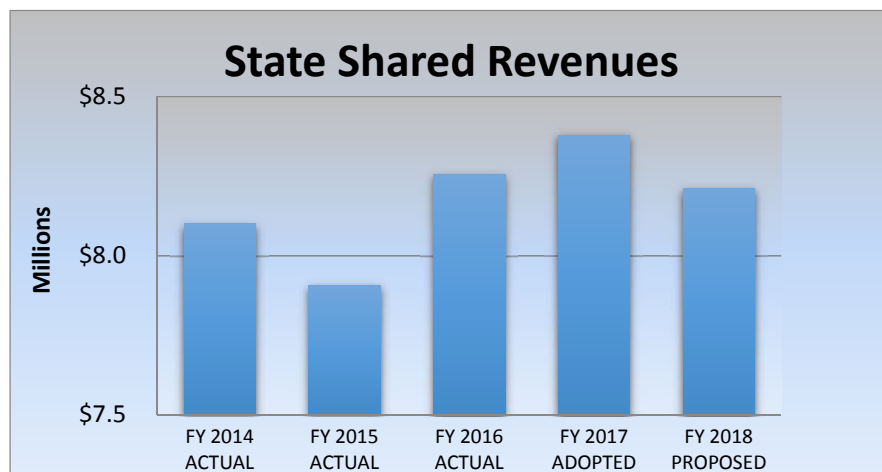
Franchise fees are negotiated fixed fees for the use of municipal right-of-ways (poles, lines, pipes, etc.) and could include the value of the right for a utility company to be the exclusive provider of its services within the City. The City currently has franchise agreements for electricity, solid waste, towing, and residential recycling.



As indicated in the graph above, franchise fee revenues are projected to generate \$9,001,000 or 7.07% of General Fund revenues in FY 2017/2018. This represents a 9.01% or \$890,860 decrease from the FY 2016/2017. The decrease represents an effort to project conservatively based on historical actuals of each franchise fee collected by the City.

State Shared Revenues - \$8,210,970

The State Shared Revenue category consists of revenue collections from the State Municipal Revenue Sharing Program, State Beverage Licenses, State Sales Tax, and Firefighter Supplemental sources. For FY 2017/2018, the graph below indicates that total State Shared Revenues represent \$8,210,970 or 6.75% of General Fund revenues.

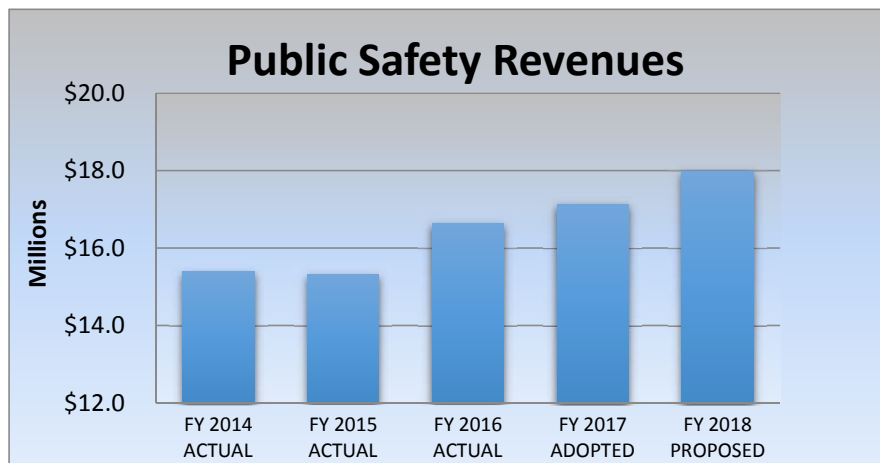


MAJOR REVENUE SOURCES AND TRENDS

State Municipal Revenue Sharing and State Sales Tax collections are the largest revenue sources within the category. These sources combined represent 98.29% or \$8,070,370 of the total state shared revenue category budget. Both are distributed by the State according to a predetermined formula based on population, sales tax collections, and the municipality's ability to raise revenue. The main factors used to project these revenue sources are 1) the State's annual projections; 2) historical data; 3) current economic conditions; 4) estimated population changes.

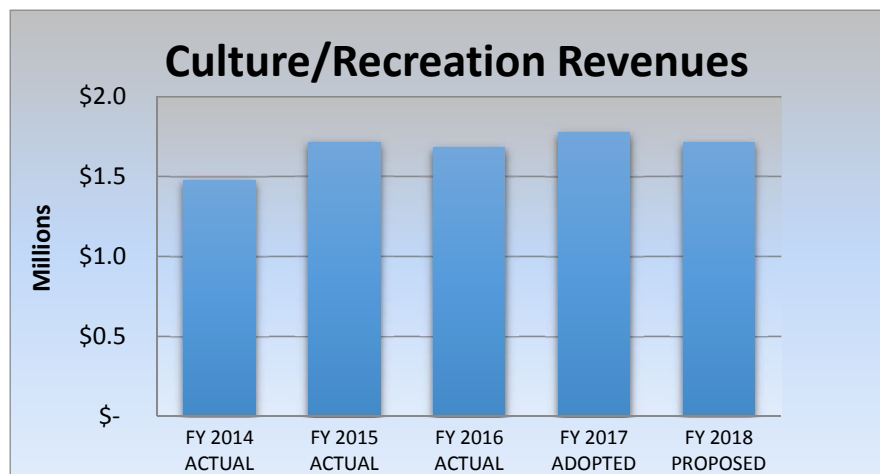
Charges for Services and Special Assessments - \$41,737,770

In FY 2017/2018, the Charges for Services and Special Assessments revenue category includes Public Safety (including the Fire Assessment), Culture/ Recreation, and Other Charges for Services revenues. The category represents 32.79% of budgeted General Fund revenues for FY 2017/2018. Two revenue sources within this classification, to be discussed in this section, are defined as Public Safety and Culture/Recreation revenues. Public Safety revenues represent \$17,984,330 or 43.09% and Culture/Recreation revenues represent \$1,711,780 or 4.10% of total budgeted revenues within the category.



As referenced in the graph above, Public Safety revenues are estimated to increase by 4.92% or \$843,360 (from \$17,140,970 to \$17,984,330) in FY 2017/2018. The increase is primarily attributed to an increase in the proposed fire assessment fee of \$10/per residential and a percentage increase based on square footage for commercial, industrial and institutional properties.

The graph below indicates that Culture/Recreation revenues are estimated to decrease by 3.77% or \$64,510 in FY 2017/2018. In FY 2017/2018, many facility improvements, including the Civic Center expansion, are projected to decrease membership collections based on the availability of the facilities.

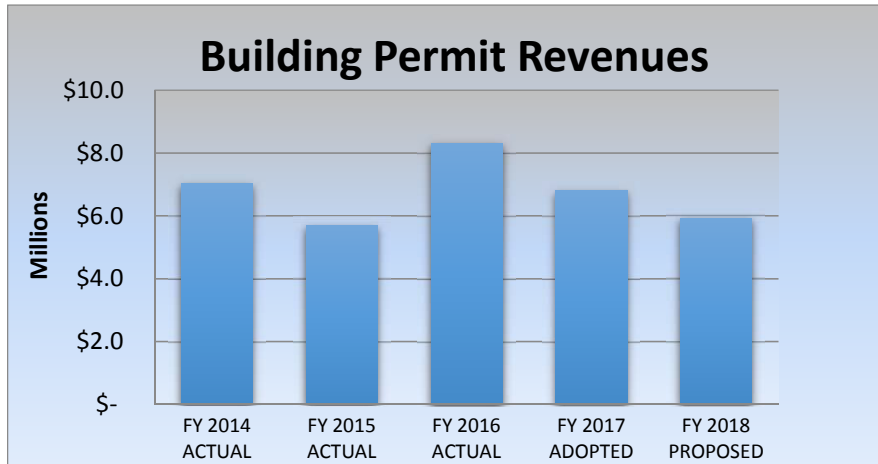


MAJOR REVENUE SOURCES AND TRENDS

The remaining revenue collections within the Charges for Services category are mainly the product of the City's direct cost allocation program. A direct cost allocation is a comprehensive distribution of citywide administrative services costs to all departments that benefit from centralized services. Such departments receive a direct benefit from general city services and through the direct cost allocation method, reimburse the General Fund for the support provided. The direct cost allocation method was updated in FY 2013/2014 and includes direct, indirect, and incremental costs provided by centralized services such as General Government, Finance, Budget, Purchasing, and Human Resources. All related costs are distributed to all benefiting departments through the utilization of a unique, fair, and equitable allocation basis. The Direct Cost Allocation Study is proposed to be updated in FY 2017/2018, to take into consideration new operational changes throughout the organization.

Building Permits - \$5,920,850

Building Permit Fees are regulatory fees imposed pursuant to the local government's rules and regulations. The imposed fee cannot exceed the cost of the activity, and the fee is generally required to be applied solely to pay for the cost of the activity for which it is imposed. Building permit revenues consist of permit and inspection fees related to construction, alteration, repair or other activities as governed by the City Code of Ordinances and/or the South Florida Building Code.

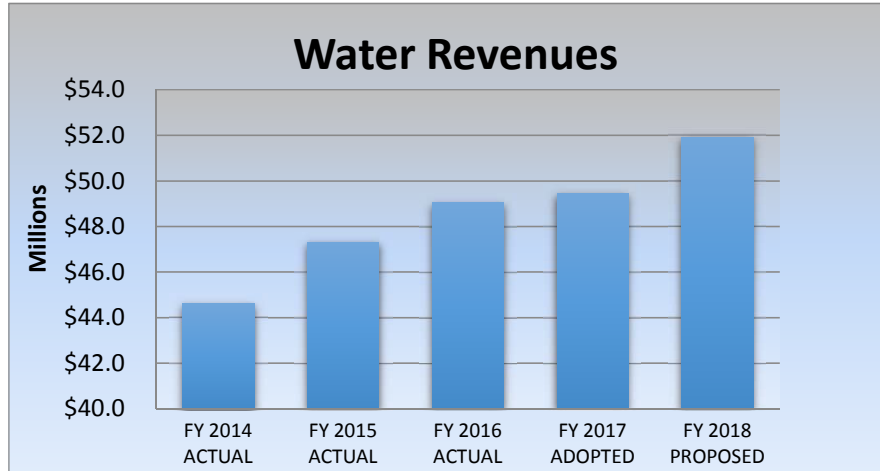


Building Permit revenues are projected to generate \$5,920,850 or 75.63% of Building Fund revenues in FY 2017/2018, as indicated in the graph above. This is a decrease of 12.95% or \$881,050 from FY 2016/2017. The projected decrease is primarily attributed to the timing of the issuance of construction permits during FY 2017/2018. Additionally, building permit applications are expected to increase with the construction of the General Obligation Bond projects for Leisure Services however there will be no permit fees paid on these projects. Building fund revenue projections are constantly being revised to account for projected economic activity and the City's extensive efforts towards economic development.

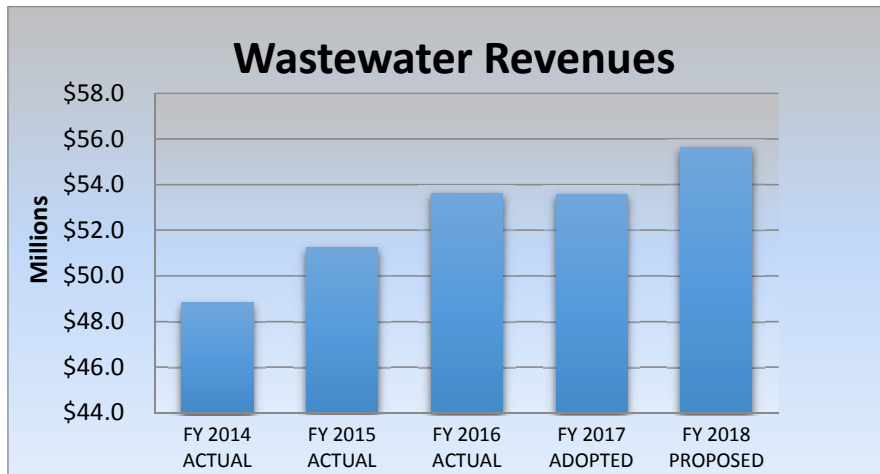
MAJOR REVENUE SOURCES AND TRENDS

Water/Wastewater Revenues - \$107,532,000

Water and wastewater charges consist of a base charge and a volume-based charge related to monthly water consumption. These charges are used to fund the cost of the Utility's operations and maintenance, debt service requirements and capital improvement projects. Water and wastewater rates and base facility charges are adjusted on an annual basis to reflect the cost of doing business, measured by fluctuation in the Consumer Price Index (CPI) – All Urban Consumers, Water and Sewerage Maintenance as published by the U.S. Department of Labor, Bureau of Labor Statistics, based on the percentage change in the CPI from the previous June to June of the year in which the adjustment is affected.



The graph above indicates that water revenues are estimated to generate \$51,912,000 or 45.04% of Utility Fund revenues in FY 2017/2018. The projected increase of \$2,472,000 from FY 2016/2017 is based on the All Urban Consumers, Water and Sewerage Maintenance CPI increase.

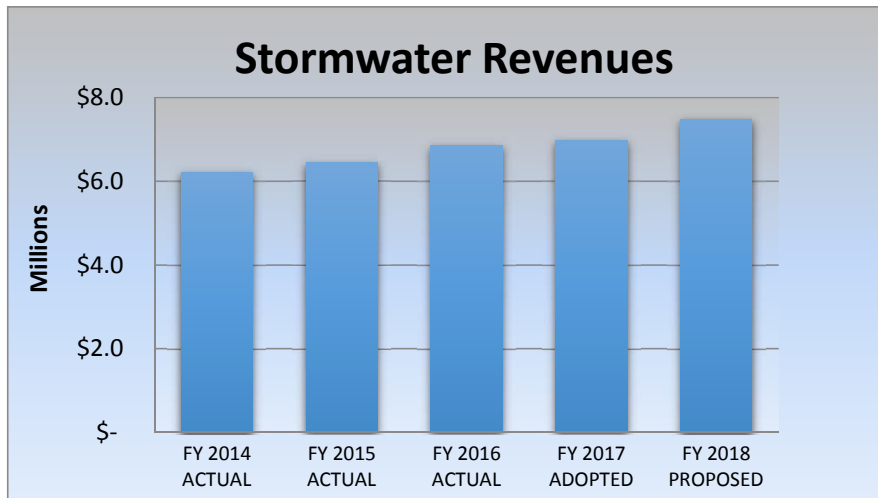


As indicated in the graph above, wastewater revenues are projected to generate \$55,620,000 or 45.70% of Utility Fund revenues in FY 2017/2018. The estimated increase of \$2,060,000 from FY 2017 is based on the All Urban Consumers, Water and Sewerage Maintenance CPI increase.

MAJOR REVENUE SOURCES AND TRENDS

Stormwater Revenues - \$7,483,100

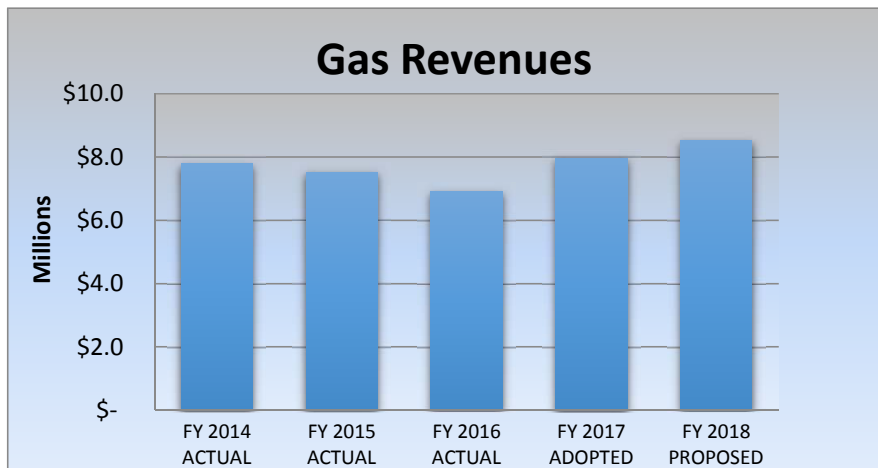
A Stormwater utility provides for the collection and disposal of stormwater and the regulation of ground water. Stormwater fees support 100% of operating and capital costs of the City's stormwater system and are charged to all property owners. Effective October 1, 2008 and on each October 1 thereafter, the City's stormwater rates are adjusted to reflect the cost of doing business, measured by the fluctuation in the Consumer Price Index (CPI) - All Urban Consumers, Water and Sewerage Maintenance, as published by the U.S. Department of Labor, Bureau of Labor Statistics based on the percentage change in the CPI from the previous June to June of the year in which the adjustment is affected.



The graph above indicates that Stormwater rates are projected to generate \$7,483,100 or 99.27% of the Stormwater Fund revenues in FY 2017/2018. The estimated increase of \$513,100 from FY 2016/2017 is based on the All Urban Consumers, Water and Sewerage Maintenance CPI increase.

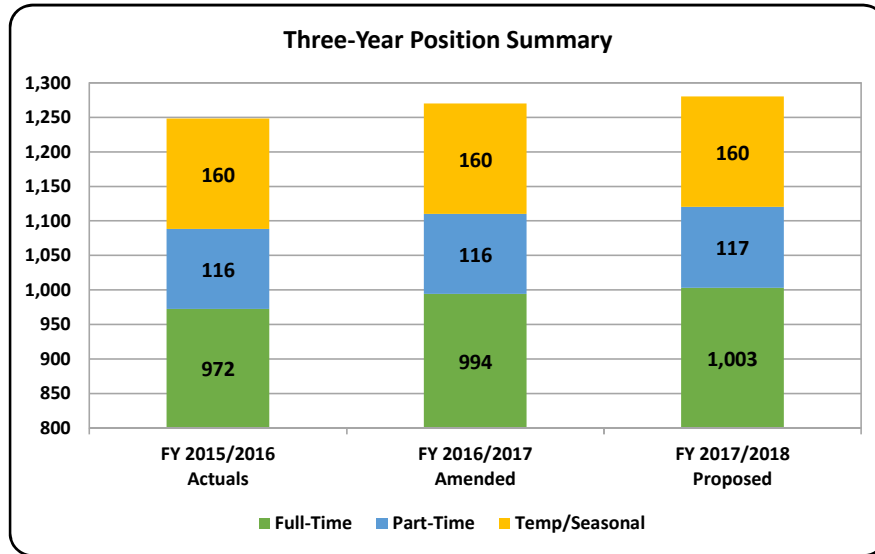
Gas Revenues - \$8,526,720

A Gas utility provides for the distribution of natural gas to residential and commercial properties within the City of Sunrise and neighboring municipalities.



The graph above indicates that gas revenues are projected to generate \$8,526,720 or 98.96% of Gas Fund revenues in FY 2017/2018. The estimated increase of \$568,270 from FY 2016/2017 is based on a conservative expectation of natural gas prices and an annual CPI adjustment.

SUMMARY OF STAFFING



DEPARTMENT NAME	FY 15/16 ACTUALS	FY 16/17 AMENDED	FY 17/18 FULL-TIME	FY 17/18 PART-TIME	FY 17/18 SS/TEMPS	PROPOSED TOTAL	NET CHANGE	FY 17/18 ADOPTED FTE
<u>GENERAL FUND</u>								
City Commission's Office	7	7	7	0	0	7	0	7.00
City Manager's Office	6	6	6	0	0	6	0	6.00
City Clerk's Office	4	4	4	0	0	4	0	4.00
City Attorney's Office	4	4	4	0	0	4	0	4.00
Finance and Administrative Services	39	39	39	0	0	39	0	39.00
Human Resources	8	10	10	0	0	10	0	10.00
Police	291	298	249	49	0	298	0	270.50
Fire Rescue	169	168	167	1	0	168	0	167.50
Community Development	46	49	46	3	0	49	0	47.50
Leisure Services	289	293	82	57	159	298	5	143.55
Public Works	0	5	6	0	0	6	1	6.00
TOTAL GENERAL FUND	863	883	620	110	159	889	6	705.05
<u>BUILDING FUND</u>								
Building	40	41	41	0	0	41	0	41.00
<u>FUEL & ROADWAY FUND</u>								
Leisure Services	12	12	9	2	1	12	0	10.21
<u>WATER & WASTEWATER FUND</u>								
Water & Wastewater	242	240	242	1	0	243	3	242.50
Public Works	25	21	20	1	0	21	0	20.50
TOTAL WATER & WASTEWATER FUND	267	261	262	2	0	264	3	263.00
<u>SANITATION FUND</u>								
Sanitation	0	2	2	0	0	2	0	2.00
<u>STORMWATER FUND</u>								
Stormwater	23	22	20	2	0	22	0	21.00
<u>GAS FUND</u>								
Gas	25	27	28	0	0	28	1	28.00
<u>FLEET MANAGEMENT FUND</u>								
Fleet Management	2	2	2	0	0	2	0	2.00
<u>INFORMATION TECHNOLOGY & COMMUNICATIONS FUND</u>								
Information Technology	16	20	19	1	0	20	0	19.50
TOTAL ALL FUNDS	1,248	1,270	1,003	117	160	1,280	10	1,091.76

POSITION CHANGES DURING FISCAL YEAR 2017/2018 BUDGET PROCESS

DEPT/ DIV#	DEPT/DIV NAME	POSITION TITLE	NET CHANGE	NOTES
15.08	FAS/Finance	Payroll Specialist	(1)	Eliminated
15.09	FAS/Administrative Services	Assistant Procurement Manager	1	Added
15.09	FAS/Administrative Services	Purchasing Director	(1)	Retitled
15.09	FAS/Administrative Services	Procurement Manager	1	Retitled
21.11	Police/Criminal Investigations	Public Service Aide	(1)	Reclassification
21.11	Police/Criminal Investigations	ID Technician	1	Reclassification
23.22	Fire Rescue/Emergency Management	Battalion Chief	(1)	Reclassification
23.22	Fire Rescue/Emergency Management	Division Chief	1	Reclassification
23.23	Fire Rescue/Support Services	Fire Captain	(1)	Reclassification
23.23	Fire Rescue/Support Services	Battalion Chief	1	Reclassification
36.10	Leisure/Administration	Public Information Officer	1	Added
36.10	Leisure/Administration	Graphic Designer PT	1	Added
36.41	Leisure/Aquatics	Lifeguard II	(1)	Reclassification
36.41	Leisure/Aquatics	Lifeguard III	1	Reclassification
36.46	Leisure/Theatre	Technical Assistant II PT	1	Added
36.48	Leisure/Facilities Maintenance	Field Supervisor	1	Added
36.48	Leisure/Facilities Maintenance	Facility Attendant	1	Added
43.48	Public Works/Facilities Maintenance	Maintenance Planner	1	Added
TOTAL GENERAL FUND CHANGES			6	
42.10	Utilities/Administration	Safety Coordinator	1	Added
42.48	Utilities/Facilities Maintenance	Utilities Maintenance Planner	1	Added
42.57	Utilities/Field Operations	Utilities Field Supervisor	1	Added
TOTAL WATER & WASTEWATER FUND CHANGES			3	
41.21	Gas Operations	Director of Field Operators (Gas)	1	Added
41.21	Gas Operations	Engineering Aide PT	(1)	Conversion
41.21	Gas Operations	Engineering Aide	1	Conversion
TOTAL GAS FUND CHANGES			1	
TOTAL POSITION CHANGES			10	

DEBT ADMINISTRATION

The City's Long-Term Debt Schedule is presented below. While the City has set no legal debt limits, debt levels are carefully planned to achieve project goals while maintaining appropriate operating balances. Revenue bonds and other long-term debt, as related to various funds, are budgeted in the accounts of each fund as appropriate.

General Long-Term Debt Bonds are secured by various revenue sources. The Special Tax District No. 1 ad valorem tax bonds and ad valorem tax refunding bonds are secured by voted debt service millage to be levied upon all taxable property within the District. The General Obligation bonds are secured by voted debt service millage levied upon all taxable property. The Utility system revenue bonds are secured by a lien on the revenues earned by the system.

GOVERNMENTAL FUNDS

The City currently has general obligation and ad valorem tax bonds outstanding as follows:

2001 SERIES SPECIAL TAX DISTRICT NO. 1 AD VALOREM TAX REFUNDING BONDS

Issued to refund the outstanding Series 1991. They are collateralized by voted debt service ad valorem taxes to be levied upon all taxable property within the District. The note has a 20 year term.

2003 SERIES SPECIAL TAX DISTRICT NO. 1 AD VALOREM TAX REFUNDING BONDS

Issued to finance the construction of a parking garage located at Sawgrass Mills Mall and fund additional public works improvements benefiting properties within the District. They are collateralized by voted debt service ad valorem taxes to be levied upon all taxable property within the district. The note has an 18 year term.

2015 SERIES SPECIAL ASSESSMENT BONDS

Issued to finance the development, design, construction, equipment, installation and financing of two public parking garage structures at Sawgrass Mills Mall. They are paid solely from and secured by a lien upon and pledge of the special assessments of certain properties. The note has a 30-year term.

2015 SERIES GENERAL OBLIGATION BONDS

Issued to finance the development, design, acquisition, construction, equipment, installation and financing of certain parks, recreation and leisure projects. They are collateralized by voted debt service to be levied upon all taxable property. The note has a 29-year term.

ENTERPRISE FUNDS

The City currently has four revenue bonds outstanding as follows:

1998 UTILITY REVENUE BOND

Issued to refund the Series 1986A, 1996, 1996A and 1997 as well as fund improvements to the City's water, wastewater and gas utility system. The note has a 30 year term and is secured by water, wastewater and gas revenues.

2010A AND 2010B UTILITY REVENUE BONDS

Issued to fund construction, acquisition or equipping of certain capital improvements to the City's water and wastewater facilities. The 2010A note has a 10 year term and the 2010B has a 25 year term. Both are secured by water/wastewater revenues.

2010C UTILITY REVENUE BOND

Issued to refund a portion of the Series 1993 and Series 1996. The note has a 9 year term and is secured by water, wastewater and gas revenues.

DEBT SCHEDULE

Governmental Funds	Original Issue Amount	Outstanding Principal 9/30/2017	FY 2018 Principal	FY 2018 Interest	FY 2018 Requirement
Special Tax Dist No. 1 Series 2001	26,660,000	7,230,000	1,680,000	359,400	2,039,400
Special Tax Dist No. 1 Series 2003	6,770,000	1,925,000	450,000	86,690	536,690
General Obligation Series 2015	37,630,000	36,255,000	740,000	1,402,196	2,142,196
Total Governmental Funds	\$ 71,060,000	\$ 45,410,000	\$ 2,870,000	\$ 1,848,286	\$ 4,718,286
Enterprise Funds	Original Issue Amount	Outstanding Principal 9/30/2017	FY 2018 Principal	FY 2018 Interest	FY 2018 Requirement
Utility Revenue Bonds Series 1998	157,585,000	88,295,000	-	4,469,060	4,469,060
Utility Revenue Bonds Series 2010A	19,960,000	12,100,000	4,360,000	484,000	4,844,000
Utility Revenue Bonds Series 2010B	93,915,000	93,915,000	-	5,516,379	5,516,379
Utility Revenue Bonds Series 2010C	4,740,000	1,045,000	355,000	41,800	396,800
Total Enterprise Funds	\$ 276,200,000	\$ 195,355,000	\$ 4,715,000	\$ 10,511,239	\$ 15,226,239
TOTAL LONG-TERM DEBT	\$ 347,260,000	\$ 240,765,000	\$ 7,585,000	\$ 12,359,525	\$ 19,944,525

BOND RATINGS

Due to the variety of debt issues, there is more than one set of ratings for the City. The rating agencies have separately rated bonds of the City which are secured by specific revenue pledges.

The City's special tax district ad valorem tax bonds have an insured rating of "A2" by Moody's and an insured rating of "AA" by Standard and Poor's. The general obligation bonds have a rating of "AA" by Fitch and a rating of "Aa2" by Moody's.

The City's Series 2010 utility revenue bonds have a rating of "AA-" by Standard and Poor's and "AA" by Fitch. The Series 1998 utility revenue bonds were also rated "AA-" by Standard and Poor's.

SUMMARY OF CHANGES IN FUND BALANCES

	MAJOR FUNDS		
	General Fund	Special Assessment Bonds, Series 2015 Capital Projects Fund	Other Governmental Funds (Aggregate)
FUND BALANCE October 1, 2016	\$67,353,393	\$37,760,357	\$93,893,197
2016-17 Projected Revenues	117,824,544	190,000	18,173,435
2016-17 Projected Expenditures	(116,729,068)	(10,000,000)	(17,187,236)
Net Increase (Decrease)	1,095,476	(9,810,000)	986,199
FUND BALANCE Projected October 1, 2017	\$68,448,869	\$27,950,357	\$94,879,396
2017-18 Budgeted Revenues	127,285,320	150,000	18,756,690
2017-18 Budgeted Expenditures	(127,285,320)	(150,000)	(18,756,690)
Net Increase (Decrease)	-	-	-
FUND BALANCE Projected September 30, 2018	\$68,448,869	\$27,950,357	\$94,879,396

Changes in Fund Balances

The General Fund and Special Assessments Bonds, Series 2015 Capital Projects Fund are major governmental funds. All other governmental funds are included in the Other Governmental Funds (Aggregate) category.

The City of Sunrise set aside funding for revenue stabilization and contingency as part of its committed fund balance. The purpose of the revenue stabilization funds is to mitigate the impact of future revenue shortfalls. The amount of funds set aside is adjusted each year based on 5% of actual audited operating expenditures. The purpose of the contingency funds is to set aside funds that could be used in the event of disasters, emergencies, or other exigent circumstances. The amount of funds set aside is adjusted each year based on 15% of actual audited operating expenditures. Setting aside funds for revenue stabilization and contingency increases financial stability by ensuring that the City maintains a prudent level of financial resources.

The FY 2017/2018 Budget seeks to preserve and build fund balances in each of the funds. Budgeting in FY 2017/2018 was done conservatively so that available ongoing revenues are able to fund ongoing expenditures.

The Special Assessment Bonds, Series 2015 Capital Projects Fund balance decrease is primarily due to the spend down of bond proceeds based on the progress of construction of the Sawgrass Mills Parking Garage.

PROPERTY VALUE AND MILLAGE SUMMARY

Prior Year Final Gross Taxable Value After Value Adjustment Board Changes	\$6,195,265,223	
Increase in Prior Year Taxable Value due to Reassessments	<u>431,558,244</u>	6.97%
Current Year Adjusted Taxable Value	\$6,626,823,467	
Current Year Additions (i.e. New Construction, Additions & Improvements)	232,463,500	<u>3.75%</u>
Current Year Gross Taxable Value for Operating Purposes	\$6,859,286,967	<u>10.72%</u>

	FY 2016/2017 TAX RATE	FY 2017/2018 ROLLED BACK RATE	FY 2017/2018 PROPOSED TAX RATE	<u>INCREASE (DECREASE) OVER</u>	
				FY 2016/2017 TAX RATE	ROLLED BACK RATE
Operating Millage	6.0543	5.6600	6.0543	0.0%	6.97%

	MILLS	REVENUE GENERATED	
		GROSS	NET (4% Discount)
PROPOSED FY 2017/2018 OPERATING MILLAGE	6.0543	\$ 41,528,190	\$ 39,659,420
CURRENT FY 2016/2017 OPERATING MILLAGE	6.0543	\$ 37,507,994	\$ 35,820,134
ROLLED BACK RATE	5.6600	\$ 37,507,821	\$ 35,819,969
PROPOSED INCREASE OVER FY 2016/2017 RATE	0.0000	\$ 4,020,196	\$ 3,839,286

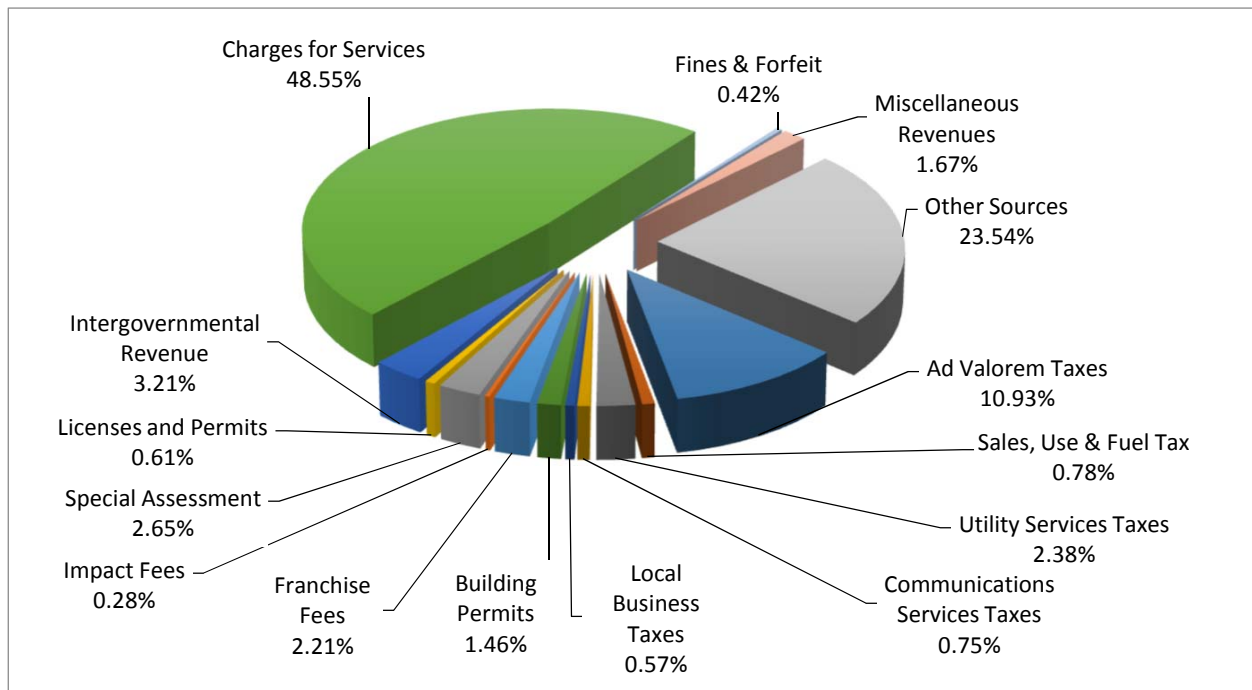
Did You Know??

*The City of Sunrise has **NOT** raised the Ad Valorem Property Tax Millage Rate since Fiscal Year 2010.*

ALL FUNDS SUMMARY REVENUES

	FY 2014/2015 ACTUAL	FY 2015/2016 ACTUAL	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	% TOTAL BUDGET	% VARIANCE FROM PRIOR FY
REVENUES BY TYPE						
Ad Valorem Taxes	\$ 33,486,369	\$ 38,118,401	\$ 40,758,020	\$ 44,459,620	10.93%	9.08%
Sales, Use & Fuel Tax	3,041,727	3,095,392	3,092,040	3,165,880	0.78%	2.39%
Utility Services Taxes	9,242,585	9,469,695	9,328,950	9,661,200	2.38%	3.56%
Communications Services Taxes	3,557,460	3,083,444	2,992,900	3,070,000	0.75%	2.58%
Local Business Taxes	2,217,511	2,313,203	2,265,000	2,300,000	0.57%	1.55%
Building Permits	5,678,369	8,321,000	6,801,900	5,920,850	1.46%	-12.95%
Franchise Fees	9,453,204	9,339,542	9,891,860	9,001,000	2.21%	-9.01%
Impact Fees	453,940	3,535	1,803,430	1,131,850	0.28%	-37.24%
Special Assessment	8,857,695	10,371,591	10,783,240	10,771,160	2.65%	-0.11%
Licenses and Permits	3,165,250	2,308,886	2,581,720	2,479,620	0.61%	-3.95%
Intergovernmental Revenue	13,016,039	13,326,977	13,150,420	13,052,310	3.21%	-0.75%
Charges for Services	177,747,711	189,548,358	191,870,550	197,464,870	48.55%	2.92%
Fines & Forfeit	3,409,077	3,418,604	1,692,050	1,706,000	0.42%	0.82%
Miscellaneous Revenues	7,426,152	8,135,502	5,542,190	6,790,800	1.67%	22.53%
Other Sources	265,700,214	139,864,711	141,006,410	95,759,580	23.54%	-32.09%
TOTAL REVENUES	\$ 546,453,303	\$ 440,718,841	\$ 443,560,680	\$ 406,734,740	100.00%	-8.30%

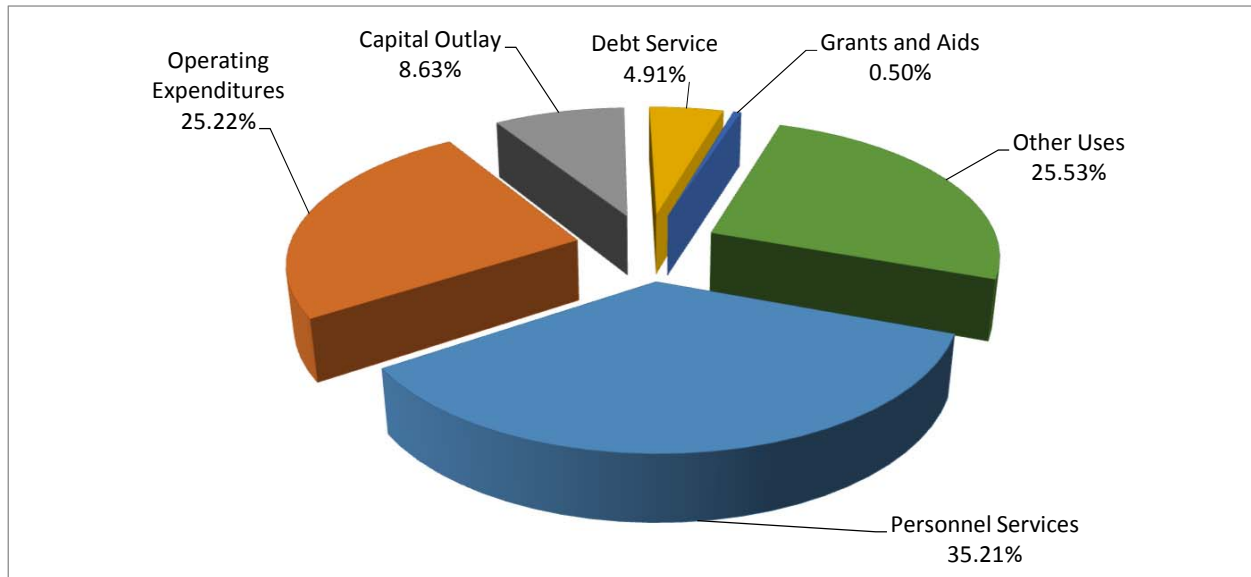
FY 2017/2018 Revenues by Type - All Funds \$406,734,740



ALL FUNDS SUMMARY EXPENDITURES

	FY 2014/2015 ACTUAL	FY 2015/2016 ACTUAL	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	% TOTAL BUDGET	% VARIANCE FROM PRIOR FY
EXPENDITURES BY TYPE						
Personnel Services	\$ 121,978,597	\$ 126,705,474	\$ 135,054,700	\$ 143,205,650	35.21%	6.04%
Operating Expenditures	79,807,888	87,981,384	101,399,480	102,580,870	25.22%	1.17%
Capital Outlay	27,181,709	22,171,234	61,274,470	35,103,250	8.63%	-42.71%
Debt Service	19,975,497	19,568,280	20,715,610	19,951,930	4.91%	-3.69%
Grants and Aids	671,870	1,043,202	2,963,010	2,046,550	0.50%	-30.93%
Other Uses	175,460,852	154,124,931	122,153,410	103,846,490	25.53%	-14.99%
TOTAL EXPENDITURES	\$ 425,076,413	\$ 411,594,505	\$ 443,560,680	\$ 406,734,740	100.00%	-8.30%

FY 2017/2018 Expenditures by Type - All Funds \$406,734,740



REVENUES SUMMARY BY FUND

FUND/FUND TYPE	FY 2014/2015 ACTUAL	FY 2015/2016 ACTUAL	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	% TOTAL BUDGET
GENERAL FUND	\$ 118,591,025	\$ 120,338,142	\$ 121,719,570	\$ 127,285,320	28.70%
SPECIAL REVENUE FUNDS					
BUILDING	14,986,686	8,382,716	7,406,170	7,828,860	1.77%
IMPACT FEES	460,236	8,478	167,700	61,000	0.01%
HOMELND URBN SEC INTVE GR	34,958	93,172	-	130,200	0.03%
BRWD CNTY HOME PROGRAM GR	73,317	159,759	732,920	253,460	0.06%
BRWD CNTY DISASTR REC INT	49,786	-	-	-	0.00%
NEIGHBORHOOD STABILIZATIO	(101,017)	-	140,530	140,580	0.03%
COMMUNITY DEV BLOCK GRANT	396,706	547,532	1,313,440	997,070	0.22%
ST HOUSE INITIATIVE PSHIP	371,474	473,462	850,410	764,130	0.17%
FUEL AND ROADWAY	3,099,883	3,016,083	3,391,850	3,745,410	0.84%
POLICE CONFISCATION	1,818,384	1,736,334	2,236,040	-	0.00%
POLICE CONFISCATION - TREASURY	-	-	-	515,700	0.12%
POLICE CONFISCATION - DOJ	-	-	-	544,780	0.12%
POLICE CONFISCATION - STATE	-	-	-	1,331,110	0.30%
DEBT SERVICE FUNDS					
SUNRISE LAKES I SPEC TAX	271,801	267,364	627,080	-	0.00%
SPECIAL TAX DISTRICT NO 1	2,382,057	2,466,024	2,620,960	2,620,600	0.59%
GEN OBLIGATION SER15 DEBT	956,531	2,145,862	2,213,740	2,170,230	0.49%
CAPITAL PROJECTS FUNDS					
SPEC TAX DIST #1 CAP PROJ	3,916	7,660	-	-	0.00%
SPEC ASSMNT BOND SER 2015	64,080,186	179,686	150,000	150,000	0.03%
CAPITAL IMPROVEMENT	5,074,006	8,499,370	3,667,410	771,740	0.17%
G.O. BONDS SERIES 2015	36,710,355	518,105	139,210	334,290	0.08%
ENTERPRISE FUNDS					
WATER AND WASTEWATER *	149,110,741	140,033,258	110,506,630	115,104,610	25.95%
WATER AND WASTEWATER R&R	5,078,805	5,374,207	5,531,990	5,761,560	1.30%
CONNECTION FEES	238,207	76,030	1,816,530	1,150,350	0.26%
DEBT SERVICE	18,431,011	12,220,354	15,243,240	15,226,240	3.43%
1996A BOND PROCEEDS	29,624	-	-	-	0.00%
1998/1998A BOND PROCEEDS	7,019	-	-	-	0.00%
SER 2010 CONSTRUCTION FND	1,034,225	37,223	185,610	27,860	0.01%
SPRINGTREE GOLF CLUB	1,826,575	1,829,142	2,035,380	1,920,260	0.43%
SANITATION	10,504,346	10,815,349	11,769,270	12,061,060	2.72%
RECYCLING	1,540,707	1,499,575	1,133,080	1,408,240	0.32%
STORMWATER	6,751,691	6,919,844	7,027,900	7,538,100	1.70%
WATER WWATER SYS RESERVE	32,062,934	41,315,520	48,011,920	33,438,360	7.54%
WATER WASTEW CAP PROJECTS	29,202,876	31,023,289	43,194,750	24,541,270	5.53%
GAS OPERATING & MAINT	9,876,140	7,218,057	8,042,250	8,616,720	1.94%
GAS RENEWAL & REPLACE	5,176,202	412,176	402,120	430,840	0.10%
GAS SYSTEM RESERVE	1,045,712	860,277	6,700,380	719,590	0.16%
GAS CAPITAL PROJECTS	-	1,613,008	6,360,380	350,000	0.08%
INTERNAL SERVICE FUNDS					
WORKERS' COMP FUND	2,121,769	2,860,541	2,409,300	2,195,300	0.49%
FLEET MANAGEMENT	6,474,107	6,630,051	6,024,810	5,711,070	1.29%
IT & COMMUNICATIONS FUND	7,641,204	6,301,888	5,669,400	5,840,060	1.32%
SELF-INSURED HEALTH	9,039,118	14,839,303	14,118,710	15,048,770	3.39%
TOTAL REVENUES	\$ 546,453,303	\$ 440,718,841	\$ 443,560,680	\$ 406,734,740	

*Gas Operating actuals included in FY2013 and FY2014. New Gas Operating Fund created in FY2015.

EXPENDITURE SUMMARY BY FUND

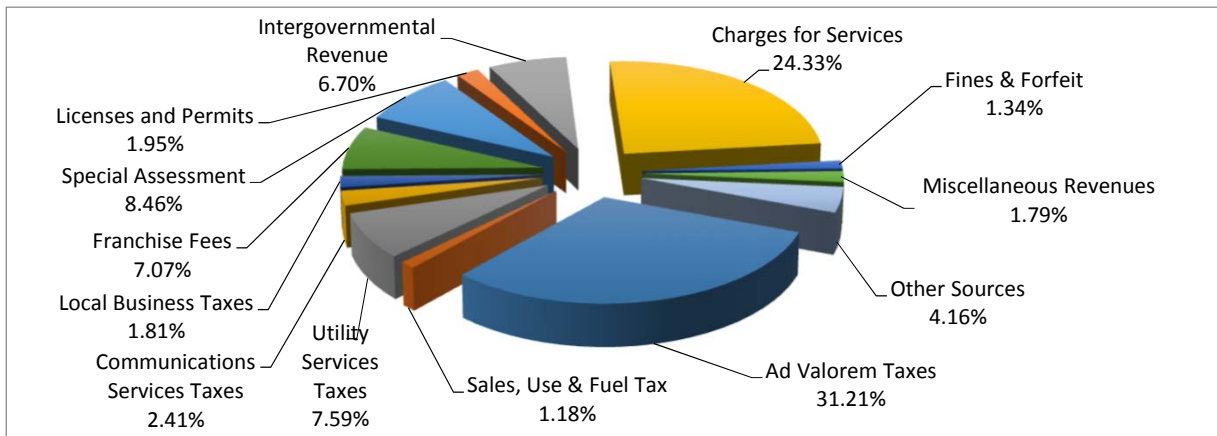
FUND/FUND TYPE	FY 2014/2015 ACTUAL	FY 2015/2016 ACTUAL	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	% TOTAL BUDGET
GENERAL FUND	\$ 125,424,069	\$ 116,199,380	\$ 121,719,570	\$ 127,285,320	28.70%
SPECIAL REVENUE FUNDS					
BUILDING	5,259,333	6,932,089	7,406,170	7,828,860	1.77%
IMPACT FEES	-	256,000	167,700	61,000	0.01%
HOMELND URBN SEC INTVE GR	34,958	93,172	-	130,200	0.03%
BRWD CNTY HOME PROGRAM GR	83,375	147,133	732,920	253,460	0.06%
NEIGHBORHOOD STABILIZATIO	15,565	57	140,530	140,580	0.03%
COMMUNITY DEV BLOCK GRANT	398,485	545,753	1,313,440	997,070	0.22%
ST HOUSE INITIATIVE PSHIP	309,687	425,295	850,410	764,130	0.17%
FUEL AND ROADWAY	2,802,893	2,597,896	3,391,850	3,745,410	0.84%
POLICE CONFISCATION	2,943,123	1,972,577	2,236,040	-	0.00%
POLICE CONFISCATION - TREASURY	-	-	-	515,700	0.12%
POLICE CONFISCATION - DOJ	-	-	-	544,780	0.12%
POLICE CONFISCATION - STATE	-	-	-	1,331,110	0.30%
DEBT SERVICE FUNDS					
SUNRISE LAKES I SPEC TAX	271,855	266,926	627,080	-	0.00%
SPECIAL TAX DISTRICT NO 1	2,627,905	2,615,108	2,620,960	2,620,600	0.59%
GEN OBLIGATION SER15 DEBT	1,016,577	2,141,246	2,213,740	2,170,230	0.49%
CAPITAL PROJECTS FUNDS					
SPEC TAX DIST #1 CAP PROJ	-	6,433	-	-	0.00%
SPEC ASSMNT BOND SER 2015	10,193,982	16,305,533	150,000	150,000	0.03%
CAPITAL IMPROVEMENT	5,450,687	2,459,030	3,667,410	771,740	0.17%
G.O. BONDS SERIES 2015	5,538,519	767,389	139,210	334,290	0.08%
ENTERPRISE FUNDS					
WATER AND WASTEWATER *	124,448,081	132,246,727	110,506,630	115,104,610	25.95%
WATER AND WASTEWATER R&R	9,181,582	13,527,907	5,531,990	5,761,560	1.30%
CONNECTION FEES	(1,092,114)	(1,799,340)	1,816,530	1,150,350	0.26%
DEBT SERVICE	16,080,836	14,570,529	15,243,240	15,226,240	3.43%
1996A BOND PROCEEDS	2,520,197	-	-	-	0.00%
1998/1998A BOND PROCEEDS	778,503	-	-	-	0.00%
SER 2010 CONSTRUCTION FND	31,147,288	8,345,666	185,610	27,860	0.01%
SPRINGTREE GOLF CLUB	1,915,202	1,869,511	2,035,380	1,920,260	0.43%
SANITATION	10,475,071	10,807,878	11,769,270	12,061,060	2.72%
RECYCLING	1,726,314	1,726,588	1,133,080	1,408,240	0.32%
STORMWATER	4,367,235	4,852,446	7,027,900	7,538,100	1.70%
WATER WWATER SYS RESERVE	33,754,741	35,719,463	48,011,920	33,438,360	7.54%
WATER WASTEW CAP PROJECTS	750,016	3,045,169	43,194,750	24,541,270	5.53%
GAS OPERATING & MAINT	8,041,248	7,852,887	8,042,250	8,616,720	1.94%
GAS RENEWAL & REPLACE	119,195	3,500	402,120	430,840	0.10%
GAS SYSTEM RESERVE	195,659	1,802,195	6,700,380	719,590	0.16%
GAS CAPITAL PROJECTS	-	188,119	6,360,380	350,000	0.08%
INTERNAL SERVICE FUNDS					
WORKERS' COMP FUND	2,082,016	1,747,734	2,409,300	2,195,300	0.49%
FLEET MANAGEMENT	4,118,828	4,141,088	6,024,810	5,711,070	1.29%
IT & COMMUNICATIONS FUND	4,177,423	4,316,212	5,669,400	5,840,060	1.32%
SELF-INSURED HEALTH	7,918,079	12,899,209	14,118,710	15,048,770	3.39%
TOTAL EXPENDITURES	\$ 425,076,413	\$ 411,594,505	\$ 443,560,680	\$ 406,734,740	

*Gas Operating actuals included in FY2013 and FY2014. New Gas Operating Fund created in FY2015.

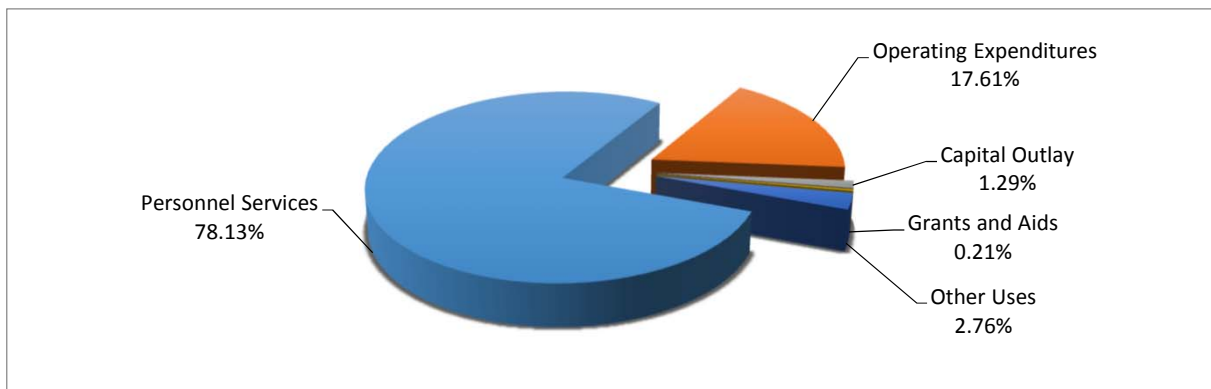
GENERAL FUND SUMMARY

	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	%	% VARIANCE
	ACTUAL	ACTUAL	ADOPTED	PROPOSED	TOTAL BUDGET	FROM PRIOR FY
REVENUES BY TYPE						
Ad Valorem Taxes	\$ 31,104,868	\$ 33,508,297	\$ 35,996,820	\$ 39,728,690	31.21%	10.37%
Sales, Use & Fuel Tax	1,492,420	1,496,667	1,492,440	1,496,670	1.18%	0.28%
Utility Services Taxes	9,242,585	9,469,695	9,328,950	9,661,200	7.59%	3.56%
Communications Services Taxes	3,557,460	3,083,444	2,992,900	3,070,000	2.41%	2.58%
Local Business Taxes	2,217,511	2,313,203	2,265,000	2,300,000	1.81%	1.55%
Franchise Fees	9,453,204	9,339,542	9,891,860	9,001,000	7.07%	-9.01%
Special Assessment	8,586,255	10,104,591	10,156,410	10,764,840	8.46%	5.99%
Licenses and Permits	3,165,250	2,308,886	2,581,720	2,479,620	1.95%	-3.95%
Intergovernmental Revenue	8,070,094	8,475,486	8,494,810	8,527,940	6.70%	0.39%
Charges for Services	29,963,280	30,613,329	29,492,690	30,972,930	24.33%	5.02%
Fines & Forfeit	1,681,491	1,777,998	1,692,050	1,706,000	1.34%	0.82%
Miscellaneous Revenues	4,395,434	2,095,559	2,029,350	2,281,660	1.79%	12.43%
Other Sources	5,661,173	5,751,445	5,304,570	5,294,770	4.16%	-0.18%
TOTAL REVENUES	\$ 118,591,025	\$ 120,338,142	\$ 121,719,570	\$ 127,285,320	100.00%	4.57%
EXPENDITURES BY TYPE						
Personnel Services	\$ 83,904,640	\$ 87,212,563	\$ 94,512,240	\$ 99,443,120	78.13%	5.22%
Operating Expenditures	18,622,506	19,538,746	23,403,910	22,410,810	17.61%	-4.24%
Capital Outlay	2,671,340	1,276,761	514,250	1,643,420	1.29%	219.58%
Grants and Aids	196,126	240,481	251,700	273,110	0.21%	8.51%
Other Uses	20,029,457	7,930,829	3,037,470	3,514,860	2.76%	15.72%
TOTAL EXPENDITURES	\$ 125,424,069	\$ 116,199,380	\$ 121,719,570	\$ 127,285,320	100.00%	4.57%

FY 2016/2017 Revenues by Source - General Fund
\$127,285,320



FY 2016/2017 Expenditures by Object - General Fund
\$127,285,320



PROGRAM MODIFICATION - SUPPLEMENTAL REQUESTS SUMMARY

The following new requests have been provided in consideration for the FY 2017/2018 Budget:

Dept./ Div. #	Department/Division Name	Request	Funding
10.10	City Clerk's Office	Special Election - Dissolution of Sunrise Lakes Phase IV Recreation District	45,000
CITY CLERK'S OFFICE - TOTAL			\$45,000
15.08	FAS/Finance	Eliminate - Payroll Specialist Position	(66,600)
15.09	FAS/Administrative Services	New Position - Assistant Procurement Manager	105,270
15.09	FAS/Administrative Services	Retitle - Purchasing Director to Procurement Manager	0
FINANCE & ADMINISTRATIVE SERVICES - TOTAL			\$38,670
21.11	Police/Criminal Investigations	Reclassification - Public Service Aide to ID Technician	4,530
21.12	Police/Uniform	Body Worn Camera Program	368,000
POLICE - TOTAL			\$372,530
23.21	Fire Rescue/Operations	Reaccreditation of Ambulance Services	12,500
23.22	Fire Rescue/Emergency Mgmt	Reclassification - Battalion Chief to Division Chief	9,170
23.24	Fire Rescue/Support Services	Reclassification - Fire Captain to Battalion Chief	7,950
FIRE RESCUE - TOTAL			\$29,620
33.30	CD/Planning & Engineering	Affordable Housing Linkage Fee Study	25,000
33.30	CD/Planning & Engineering	Electronic Plan Review	42,600
COMMUNITY DEVELOPMENT - TOTAL			\$67,600
36.10	Leisure/Administration	New Position - Public Information Officer	115,930
36.10	Leisure/Administration	New Position - Graphic Designer PT	14,030
36.41	Leisure/Aquatics	Reclassification - Lifeguard II to Lifeguard III	4,000
36.41	Leisure/Aquatics	New & Replacement Pool Furniture	20,200
36.41	Leisure/Aquatics	Resurface of Pools	40,500
36.41	Leisure/Aquatics	Replacement Umbrellas and Covers	4,100
36.42	Leisure/Athletics	Marketing of Athletic Programs	20,000
36.45	Leisure/Tennis	Painting of Sunrise Tennis Club Complex	20,000
36.45	Leisure/Tennis	Roofing Program - Tennis Club	7,020
36.46	Leisure/Theatre	New Position - Technical Assistant II PT	19,820
36.47	Leisure/Special Events	Family Fun Day & Community Resource Fair	4,500
36.47	Leisure/Special Events	Leisure Services Parks & Facilities Grand Openings	18,000
36.48	Leisure/Facilities Maintenance	New Position - Field Supervisor	113,840
36.48	Leisure/Facilities Maintenance	New Position - Facility Attendant	78,520
36.48	Leisure/Facilities Maintenance	12th Street Park Opening	6,000
36.48	Leisure/Facilities Maintenance	Flexipave Path Maintenance	61,540
36.48	Leisure/Facilities Maintenance	Grand Ballroom and Art Gallery Improvements	31,000
36.48	Leisure/Facilities Maintenance	Concrete and Asphalt Repairs	20,000
36.48	Leisure/Facilities Maintenance	Bathroom Partition Replacements	12,000
36.48	Leisure/Facilities Maintenance	Building Repairs and Maintenance	20,000
36.48	Leisure/Facilities Maintenance	Holiday Decorations	5,200
LEISURE SERVICES - TOTAL			\$636,200
43.21	Public Works/Operations	Neighborhood Participation Program Phase 4	100,000
43.48	Public Works/Facilities Maintenance	New Position - Maintenance Planner	88,810
43.48	Public Works/Facilities Maintenance	Energy Audits of Municipal Buildings	20,000
43.48	Public Works/Facilities Maintenance	Roof Repairs & Replacement Program	383,640

PROGRAM MODIFICATION - SUPPLEMENTAL REQUESTS SUMMARY

The following new requests have been provided in consideration for the FY 2017/2018 Budget:

Dept./ Div. #	Department/Division Name	Request	Funding
43.48	Public Works/Facilities Maintenance	Structural Inspections of Bridges	8,000
PUBLIC WORKS - TOTAL			\$592,450
GENERAL FUND - TOTAL			\$1,786,070
43.40	Public Works/Transportation	Guardrail Installation and Maintenance Program	200,000
43.40	Public Works/Transportation	Neighborhood Traffic Calming Program	150,000
43.40	Public Works/Transportation	Citywide Street Lighting Program	225,000
FUEL & ROADWAY FUND - TOTAL			\$575,000
42.10	Utilities/Administration	New Position - Safety Coordinator	122,190
42.10	Utilities/Administration	Sustainability Intern Funding	13,430
42.48	Utilities/Facilities Maintenance	New Position - Utility Maintenance Planner	88,110
42.48	Utilities/Facilities Maintenance	Energy Audits of Utilities Buildings	50,000
42.48	Utilities/Facilities Maintenance	Plant Switchgear Maintenance	98,000
42.57	Utilities/Field Operations	New Position - Utility Field Supervisor	94,430
42.57	Utilities/Field Operations	Lift Station 299 Study	100,000
42.59	Utilities/Plant Operations	Sawgrass & Springtree Sludge Digestion Process	200,000
43.64	Utilities/Engineering	Intern Funding	13,430
43.65	Utilities/Capital Projects	Intern Funding	13,430
WATER/WASTEWATER FUND - TOTAL			\$793,020
39.21	Springtree/Operations	Roofing Program - Springtree Golf Club	2,000
THE BRIDGES AT SPRINGTREE GOLF CLUB FUND - TOTAL			\$2,000
41.21	Gas/Operations	New Position - Director of Field Operations (Gas)	67,940
41.21	Gas/Operations	Conversion - Engineering Aide PT to FT	43,620
41.21	Gas/Operations	Network Flow Model Update	10,000
GAS FUND - TOTAL			\$121,560
17.21	Information Technology	Mainframe Maintenance Services - Business Continuity	15,000
17.21	Information Technology	WiFi in the Parks - Network Expansion	75,000
17.21	Information Technology	Security Provisions - City Data and Systems (Phase 1)	40,000
INFORMATION TECHNOLOGY & COMM FUND - TOTAL			\$130,000
TOTAL CITY-WIDE PROGRAM MODIFICATION - SUPPLEMENTAL REQUESTS			\$3,407,650

CAPITAL OUTLAY REQUESTS SUMMARY

The following new requests have been provided in consideration for the FY 2017/2018 Budget:

Dept./ Div. #	Department/Division Name	Request	Funding
21.10	Police/Administration	X2 Taser	58,750
21.11	Police/Criminal Investigations	Tactical Vest Complete Paraclete FTOC AXLL with 10X12 Rifle & Speed Plates	25,100
21.12	Police/Uniform	Paraclete FTOC Complete Tactical Vest	14,750
21.12	Police/Uniform	Flir Universal Night Scope (UNS) Sniper Night Vision - Model AN/PVS-27	10,810
21.12	Police/Uniform	Traffic Data Collector with Mount	3,160
21.12	Police/Uniform	Radar Speed Trailer	7,570
21.12	Police/Uniform	Laser Gun	7,190
21.12	Police/Uniform	Flatbed Trailer	11,000
21.12	Police/Uniform	Canine	15,000
21.12	Police/Uniform	Police Vehicles	119,250
POLICE DEPARTMENT - TOTAL			\$272,580
23.24	Fire Rescue/Support Services	Portable Radios	353,000
23.24	Fire Rescue/Support Services	Mobile Radios	143,160
23.24	Fire Rescue/Support Services	LUCAS Chest Compression System	44,280
23.24	Fire Rescue/Support Services	Arm Gate At Station 92	50,000
FIRE RESCUE - TOTAL			\$590,440
36.41	Leisure/Aquatics	Lifeguard Stands	6,540
36.41	Leisure/Aquatics	Chemical Controller	7,000
36.41	Leisure/Aquatics	Motor/Pump	15,000
36.46	Leisure/Theatre	Mobile Wireless Microphone System	20,000
36.46	Leisure/Theatre	Scissor Lift & Trailer	31,500
36.48	Leisure/Facilities Maintenance	Utility Vehicle	17,000
36.48	Leisure/Facilities Maintenance	Trailer Mounted Pressure Washer	15,000
36.48	Leisure/Facilities Maintenance	Playground Canopies	7,000
36.49	Leisure/Senior & Social Services	Billiard Tables and Supplies	15,000
LEISURE SERVICES - TOTAL			\$134,040
43.48	Public Works/Facilities Maintenance	15-ton chiller units located at Fire Station #83	48,000
43.48	Public Works/Facilities Maintenance	7.5-ton chiller unit located at Fire Station #92	12,500
43.48	Public Works/Facilities Maintenance	Radiator units for emergency generators located at FS #39 and # 83	56,800
PUBLIC WORKS - TOTAL			\$117,300
GENERAL FUND - TOTAL			\$1,114,360
34.21	CD/Building	Building Division Replacement Vehicles	65,000
BUILDING FUND - TOTAL			\$65,000
21.14	Police Confiscation/Treasury	Surveillance Equipment	50,000
POLICE CONFISCATION TREASURY FUND - TOTAL			\$50,000
21.16	Police Confiscation/State	Spacesaver Shelving and Design	24,500
21.16	Police Confiscation/State	LPR (License Plate Reader) Speed Trailer	33,000
21.16	Police Confiscation/State	Portable Radios	605,000
POLICE CONFISCATION STATE FUND - TOTAL			\$662,500
42.57	Utilities/Field Operations	Fluid Conservation Systems (FCS) Leak Detection Equipment	45,000
WATER/WASTEWATER FUND - TOTAL			\$45,000

CAPITAL OUTLAY REQUESTS SUMMARY

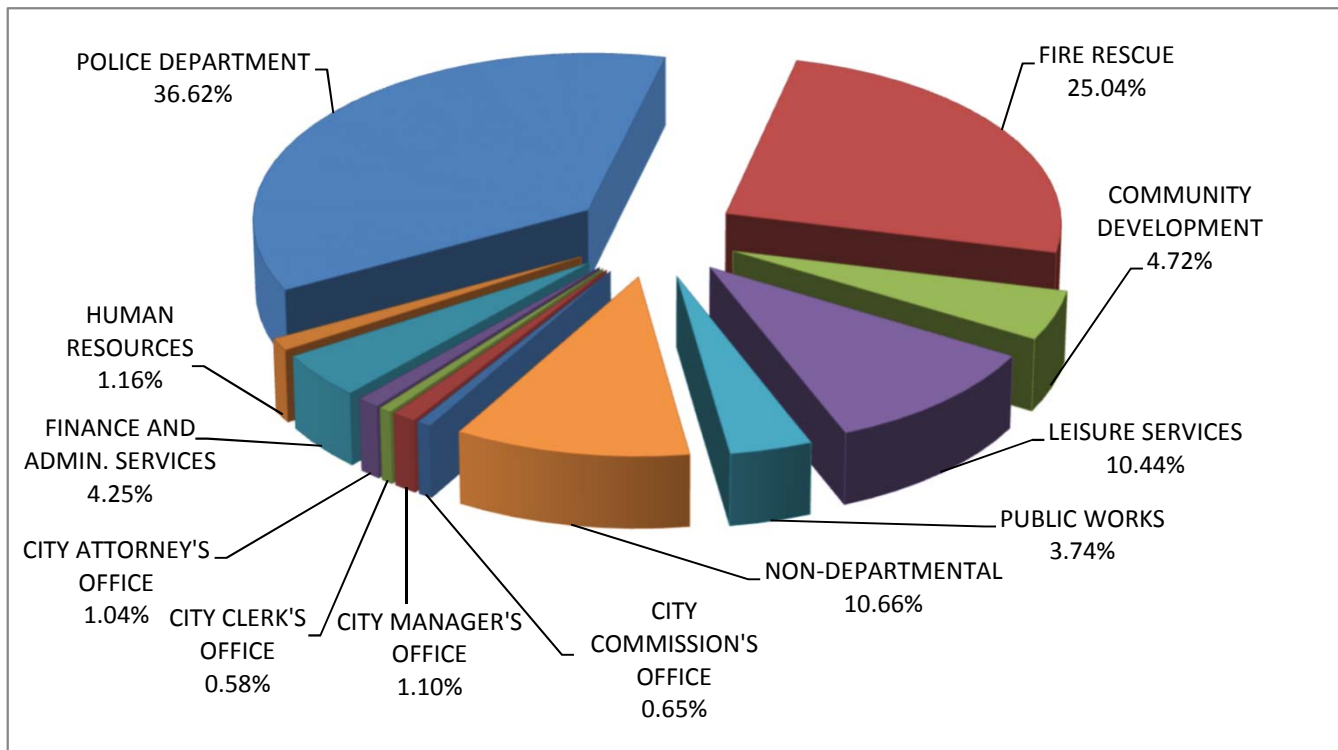
The following new requests have been provided in consideration for the FY 2017/2018 Budget:

Dept./ Div. #	Department/Division Name	Request	Funding
42.21	Utilities/Renewal & Replacement	Water Well	210,500
42.21	Utilities/Renewal & Replacement	Process Piping & Valves	60,000
42.21	Utilities/Renewal & Replacement	Pump Stations Electrical Restoration	75,000
42.21	Utilities/Renewal & Replacement	Various Pumps	120,000
42.21	Utilities/Renewal & Replacement	Various Large Meter Replacement	20,000
42.21	Utilities/Renewal & Replacement	Radios	100,000
42.21	Utilities/Renewal & Replacement	Sawgrass (SG) Second Stage Train VFD's	83,400
42.21	Utilities/Renewal & Replacement	Sawgrass (SG) East High Service VFDs	197,700
42.21	Utilities/Renewal & Replacement	Springtree (ST) Return Pump VFDs	17,700
42.21	Utilities/Renewal & Replacement	Sawgrass (SG) East High Service Pump Soft Start	57,300
42.21	Utilities/Renewal & Replacement	Sawgrass (SG) Radiator for Generator #303	41,000
42.21	Utilities/Renewal & Replacement	Portable Generators 100kw	131,800
42.21	Utilities/Renewal & Replacement	Lift Station 299; 5-Ton Split A/C Units	28,000
42.21	Utilities/Renewal & Replacement	12" DeZurik Valves Springtree (ST) Water Treatment Facility	17,600
42.21	Utilities/Renewal & Replacement	Springtree (ST) Blowdown Submersible Pump	17,000
42.21	Utilities/Renewal & Replacement	Springtree (ST) Generator #103 fuel tank Monitoring Console	5,000
42.21	Utilities/Renewal & Replacement	Caterpillar Backhoe Loader	83,500
42.21	Utilities/Renewal & Replacement	Caterpillar Skid Steer Loader	42,000
42.21	Utilities/Renewal & Replacement	Caterpillar 416F2 Backhoe Loader	79,000
42.21	Utilities/Renewal & Replacement	Water/Wastewater Replacement Vehicles	653,500
42.21	Utilities/Renewal & Replacement	Sawgrass (SG) Generator 301 and 302 Insulation	60,000
42.21	Utilities/Renewal & Replacement	Sawgrass (SG) Plant Liftstation Control Panel	28,000
42.21	Utilities/Renewal & Replacement	Springtree (ST) Plant Liftstation Control Panel	28,000
42.21	Utilities/Renewal & Replacement	Laptops	17,000
UTILITIES/RENEWAL & REPLACEMENT - TOTAL			\$2,173,000
39.21	Leisure/Springtree	Greens Roller	12,550
39.21	Leisure/Springtree	Mower	29,000
THE BRIDGES AT SPRINGTREE GOLF CLUB FUND - TOTAL			\$41,550
46.21	Utilities/Stormwater	Stormwater Replacement Vehicles	210,000
46.21	Utilities/Stormwater	Mechanical Aquatic Weed Harvester	72,700
46.21	Utilities/Stormwater	High Velocity Pumps	50,000
STORMWATER FUND - TOTAL			\$332,700
41.21	Utilities/Gas Renew & Replace	Replacement of Mains and Services	50,000
41.21	Utilities/Gas Renew & Replace	Gas Division Replacement Vehicles	90,000
GAS/RENEWAL & REPLACEMENT - TOTAL			\$140,000
52.21	Utilities/Fleet Services	Community Development Replacement Vehicles	30,000
52.21	Utilities/Fleet Services	Leisure Services Replacement Vehicles	415,000
52.21	Utilities/Fleet Services	Police Replacement Vehicles	1,032,690
52.21	Utilities/Fleet Services	Fire Rescue Apparatus and Staff Replacement Vehicles	380,000
FLEET MANAGEMENT FUND - TOTAL			\$1,857,690
17.21	Information Technology	VOIP at Fire Stations 92, 39, 83	35,000
17.21	Information Technology	Tablets for ERP Mobility	49,950
17.21	Information Technology	Panasonic Toughpad FZ-GI-10.1 - Tablet	16,700
INFORMATION TECHNOLOGY & COMM FUND - TOTAL			\$84,950
TOTAL CITY-WIDE CAPITAL OUTLAY REQUESTS			\$6,566,750

GENERAL FUND EXPENDITURE SUMMARY BY DEPARTMENT

DEPARTMENT	FY 2014/2015 ACTUAL	FY 2015/2016 ACTUAL	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	% TOTAL BUDGET
CITY COMMISSION'S OFFICE	\$ 704,349	\$ 715,584	\$ 770,580	\$ 835,030	0.65%
CITY MANAGER'S OFFICE	1,069,521	1,205,527	1,286,170	1,397,370	1.10%
CITY CLERK'S OFFICE	546,134	526,767	710,970	741,440	0.58%
CITY ATTORNEY'S OFFICE	1,021,262	961,878	1,240,330	1,327,080	1.04%
FINANCE AND ADMIN. SERVICES	4,216,774	4,556,685	5,084,070	5,406,240	4.25%
HUMAN RESOURCES	881,542	990,322	1,331,100	1,473,770	1.16%
POLICE DEPARTMENT	40,354,546	41,639,294	45,079,080	46,610,390	36.62%
FIRE RESCUE	27,706,072	29,032,176	29,589,780	31,868,220	25.04%
COMMUNITY DEVELOPMENT	4,060,423	4,223,903	5,382,890	6,009,150	4.72%
LEISURE SERVICES	10,628,177	10,624,525	12,295,610	13,283,010	10.44%
PUBLIC WORKS	3,170,153	3,106,617	4,167,760	4,765,540	3.74%
NON-DEPARTMENTAL	31,065,116	18,616,102	14,781,230	13,568,080	10.66%
TOTAL REVENUES	\$ 125,424,069	\$ 116,199,380	\$ 121,719,570	\$ 127,285,320	100.00%

FY 2017/2018 Expenditures by Department - General Fund \$127,285,320



FUND 001 - GENERAL

REVENUE SUMMARY

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
TAX & FRANCHISE REVENUES				
311001 AD VALOREM TAXES-CURRENT	\$ 31,268,497	\$ 33,394,296	\$ 35,926,820	\$ 39,643,690
311002 AD VALOREM-PENALTIES/INTEREST	40,493	41,908	35,000	35,000
311003 AD VALOREM TAXES-DELINQUENT	(204,122)	72,093	35,000	50,000
312510 INSURANCE PREMIUM TAX-FIRE	853,244	803,419	853,240	803,420
312520 INSURANCE PREMIUM TAX-POLICE	639,176	693,248	639,200	693,250
314100 UTILITY SERVICE TAX-ELECTRIC	6,858,087	6,965,214	6,854,720	7,000,000
314300 UTILITY SERVICE TAX-WATER	1,884,286	1,997,575	1,939,750	2,123,290
314400 UTILITY SERVICE TAX-GAS	472,751	479,560	506,910	506,910
314800 UTILITY SERVICE TAX-PROPANE	27,461	27,346	27,570	31,000
315000 COMMUNICATION SERVICES TAX	3,557,460	3,083,444	2,992,900	3,070,000
316000 LOCAL BUSINESS TAX	2,174,279	2,262,674	2,225,000	2,260,000
316005 LOCAL BUSINESS TAX-PENALTY FEE	43,232	50,529	40,000	40,000
TOTAL TAX & FRANCHISE REVENUES	\$ 47,614,844	\$ 49,871,306	\$ 52,076,110	\$ 56,256,560
PERMITS, FEES, & SPECIAL ASSESSMENTS				
323100 FRANCHISE FEES-ELECTRICITY	\$ 5,648,641	\$ 5,458,527	\$ 6,043,700	\$ 5,140,000
323700 FRANCHISE FEES-SOLID WASTE	3,541,079	3,630,740	3,591,000	3,591,000
323902 FRANCHISE FEES-TOWING	80,073	63,579	70,000	70,000
323904 FRANCH FEES-RESIDENTIAL RECYCL	183,411	186,696	187,160	200,000
325200 SPECIAL ASSESSMENT-FIRE RESCUE	8,586,255	10,104,591	10,156,410	10,764,840
329001 RECOVERED MATERIALS REGISTRN	1,800	1,800	2,400	2,400
329002 INIT APPL FEE-SITE PLAN REVIEW	166,409	198,438	185,000	185,000
329003 SPECIAL EXCEPTION	25,000	17,500	15,000	15,000
329004 INITIAL APPL FEE-VARIANCE	5,000	4,625	2,500	3,000
329005 INITIAL APPL FEE-REZONING	-	2,850	7,500	10,000
329006 LAND USE PLAN AMENDMENTS	-	-	15,000	15,000
329007 INITIAL APPLICATION FEE-PLATS	1,750	875	4,200	4,200
329008 COST RECOVERY	20,910	11,944	17,500	17,500
329009 COST RECOVERY ADMIN FEE	627	358	520	520
329010 MISCELLANEOUS PERMIT FEE	1,820	1,650	1,500	1,500
329011 UTILITY INSPECTIONS	99,375	116,667	100,000	100,000
329012 WATER & WASTEWATER PERMIT	1,315,687	1,102,564	1,300,000	1,200,000
329013 PERMIT INSPECTION-DRAINAGE	630,091	378,747	300,000	300,000
329014 PERMIT INSPECTION-ENGINEERING	202,975	8,075	100,000	100,000
329015 PERMIT INSPECTION-PAVING	204,901	111,429	150,000	150,000
329016 PERMIT INSPECTION-SIDEWALK	32,318	14,055	30,000	30,000
329017 FINAL SITE INSPECTION	7,813	4,750	6,000	4,000
329018 CONTRACT OVERTIME	6,217	1,819	5,000	5,000
329019 PERMIT INSPECTION-EXCAVATION	8,750	2,500	5,000	2,500
329020 TECHNOLOGY FEE	133,983	101,755	118,900	120,000
329021 PERMIT INSPECTION-SITE PREP	25,000	16,250	12,000	12,000
329022 LANDSCAPING & IRRIGATION	166,489	85,241	100,000	100,000
329023 ZONING APPROVAL	44,169	48,216	45,000	45,000
329024 SIGN APPROVAL & WAIVERS	8,704	12,388	8,000	7,000
329025 ROADCUT	12,700	10,825	8,000	8,000
329026 IMPROPER WATER USE CONNECT	-	-	-	500
329027 REPRODUCTION/PHOTOCOPIES	3,960	3,762	4,000	3,000
329028 REFORESTATION REPLACE FEE	-	7,210	5,000	5,000
329029 DEVELOPER PERMIT FEES	2,250	3,750	2,500	2,000
329030 MISC PLANNING & DEVELOPMENT	35,152	36,143	30,000	30,000
329031 EXTENDED LIQUOR LICENSE FEE	1,400	2,700	1,200	1,500
TOTAL PERMITS, FEES, & SPECIAL ASSESSMENTS	\$ 21,204,709	\$ 21,753,019	\$ 22,629,990	\$ 22,245,460

FUND 001 - GENERAL

REVENUE SUMMARY

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
INTERGOVERNMENT REVENUES					
331200	FEDERAL GRANTS-PUBLIC SAFETY	\$ 3,776	\$ 30,699	\$ -	\$ 201,970
331214	FEDL PUBLIC SAFETY-VEST GRANT	11,236	29,996	-	-
331218	FEDL PUBLIC SAFETY-SAFETY SEAT	20	-	-	-
331219	FEDL PUBLIC SAFETY-JUSTICE AST	34,011	1,028	-	-
334202	STATE BICYCLE/PEDESTRIAN GRANT	25,551	14,340	-	-
334203	STATE FL DEPT HEALTH GRANT	-	33,299	30,000	30,000
335120	STATE REVENUE SHARING	2,174,801	2,275,951	2,325,480	2,217,000
335150	ALCOHOLIC BEVERAGE LICENSE TAX	38,830	42,314	40,600	40,600
335180	HALF CENT SALES TAX	5,598,265	5,812,622	5,918,840	5,853,370
335210	FIREFIGHTER SUPPLEMENTAL	95,095	125,358	94,890	100,000
337200	LOCAL GOVT GRANT-PUBLIC SAFETY	-	17,229	-	-
338000	SHARED REV LOCAL BUSINESS TAX	88,509	92,650	85,000	85,000
	TOTAL INTERGOVERNMENT REVENUES	\$ 8,070,094	\$ 8,475,486	\$ 8,494,810	\$ 8,527,940
SERVICE REVENUES					
341901	OTHER CHARGES-LIEN INQUIRY	\$ 591,120	\$ 552,114	\$ 550,800	\$ 516,000
342102	POLICE ACCIDENT REPORTS	15,933	18,957	14,000	17,020
342103	POLICE SPECIAL DETAILS	957,099	1,377,870	1,033,000	1,151,000
342104	POLICE WITNESS FEES	5,450	4,730	5,040	5,000
342105	POLICE OVERTIME REIMBURSEMENT	80,301	41,687	94,040	72,180
342203	FIRE SPECIAL DETAILS	145,907	145,028	131,600	147,000
342205	FIRE OVERTIME REIMBURSEMENT	36,938	47,589	30,000	30,000
342501	PROTECT INSPECT-NEW CONSTRUCT	486,142	562,822	556,020	638,980
342502	PROTECT INSPECT-COMMERCL PROP	1,038,745	1,073,242	1,240,280	1,203,930
342503	PROTECT INSPECT-INSPECT TRAIN	8,632	9,588	9,000	9,000
342504	PROTECT INSPECT-MAINT CERTIF	411	376	500	400
342600	AMBULANCE FEES	2,722,528	2,705,288	2,752,400	2,848,210
342901	FALSE ALARM FEE-POLICE	124,084	98,016	86,080	98,000
342902	SCHOOL RESOURCE OFFICER	610,526	407,018	542,680	508,770
342903	HAZMAT RESPONSE TEAM	454,211	454,211	454,210	450,000
342909	TECHNOLOGY FEE FIRE	44,042	50,609	35,710	40,000
347211	SPORTS PROGRAM FEES	176,876	144,313	170,920	152,130
347212	CAMP FEES	473,275	463,428	470,000	506,300
347215	SWIMMING POOL FEES	37,288	34,205	38,300	39,000
347219	PARKS & RECREATION MISC FEES	113,442	78,959	106,560	16,100
347220	MEMBERSHIP FEES	57,930	53,309	30,000	20,000
347236	LANDSCP MAINT FLAM LIN PK	45,851	42,657	50,000	50,000
347404	SPECIAL EVENTS-FESTIVALS	6,682	4,125	5,000	40,000
347405	SPECIAL EVENTS-VENDOR FEES	19,458	21,260	16,000	28,000
347502	RECREATION CENTER FEES	210,815	257,151	234,910	220,000
347503	REC INSTRUCTORS/PROGRAMS	106,292	94,290	110,000	80,250
347505	TENNIS CONTRACT	241,676	269,568	350,000	350,000
347508	PAVILLION RENTALS	29,751	30,856	20,000	25,000
347509	TENNIS MISCELLANEOUS	24,105	-	-	-
347901	OTHER CULTURE PROGRAM REVENUES	1,060	3,386	1,000	1,000
347902	CONCESSIONS AND RESALE	49,164	46,764	40,000	40,000
347906	SENIOR PROGRAMS	58,755	67,052	62,600	65,000
347907	CIVIC CENTER THEATER	35,656	37,294	34,000	40,000
347908	CIVIC CENTER CONTRACT FEE	26,150	32,107	37,000	39,000
349001	REPRODUCTION/PHOTOCOPIES	5,713	5,912	2,540	4,000
349005	DOCA FUND 105 BUILDING	900,000	1,021,440	1,041,870	1,062,710
349035	DOCA FUND 435 RECYCLING	-	-	5,500	5,610

FUND 001 - GENERAL

REVENUE SUMMARY

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
349041	DOCA FUND 401 WATER/WASTEWATER	\$ 4,755,630	\$ 4,660,520	\$ 4,753,740	\$ 4,901,460
349042	DOCA FUND 420 SPRINGTREE	181,870	158,460	161,630	164,870
349043	DOCA FUND 430 SANITATION	284,710	290,400	296,210	302,140
349044	DOCA FUND 444 STORMWATER	394,910	474,470	483,960	493,640
349071	DOCA FUND 471 GAS	462,880	472,140	481,590	491,230
349099	COST RECOVERY CHARGE	13,941,272	14,300,118	12,954,000	14,100,000
TOTAL SERVICE REVENUES		\$ 29,963,280	\$ 30,613,329	\$ 29,492,690	\$ 30,972,930

FINES & FORFEIT REVENUES

351100	FINES-COUNTY COURT CRIMINAL	\$ 17,014	\$ 22,043	\$ 10,000	\$ 20,000
351200	FINES-CIRCUIT COURT CRIMINAL	1,953	706	490	1,000
351300	FINES-COUNTY COURT CIVIL	78	-	-	-
351500	FINES-TRAFFIC COURT	673,489	385,912	646,000	350,000
354021	LOCAL ORD VIOL-RED LIGHT FINES	850,138	1,303,222	960,560	1,275,000
359000	OTHER FINES & FORFEITURES	138,819	66,115	75,000	60,000
TOTAL FINES & FORFEIT REVENUES		\$ 1,681,491	\$ 1,777,998	\$ 1,692,050	\$ 1,706,000

MISCELLANEOUS REVENUES

361100	INTEREST EARNINGS	\$ 347,535	\$ 200,236	\$ 192,500	\$ 250,000
361105	INVESTMENT INCOME	-	241,210	96,300	200,000
361144	INTEREST OTHER-STORMWATER	16,910	11,559	5,930	-
361300	INC (DEC) FAIR VALUE INVESTMTS	17,340	(12,228)	-	-
362000	RENTALS	183,212	164,191	169,390	167,660
364001	DISPOSITION OF ASSET-CASH PROC	9,185	74,966	20,000	20,000
364061	SALE OF LAND	5,000	-	-	-
366021	CONTRIB/DONATION-PUBLIC SAFETY	120	40	-	-
366036	CONTRIBUTION/DONATIONS-LEISURE	36,800	3,129	5,000	3,000
366037	SPONSORSHIPS LEISURE SERVICES	79,800	55,750	66,120	56,000
369900	MISCELLANEOUS REVENUE	2,323,804	171,074	362,500	245,000
369904	MISC REV-CODE LIENS SATISFACTN	254,753	462,663	300,000	300,000
369906	MISC REV-INSURANCE RECEIPTS	4,205	24,825	15,000	15,000
369908	MISC REVENUE-LEGAL CLAIM REIMB	28,310	3,641	-	-
369911	MISC REV-FORECLOSURE REGISTRY	88,800	57,000	100,000	80,000
369912	MISC REV-SCHOOL BOARD BROW CTY	22,232	19,155	21,610	20,000
369913	MISC REV-LIEN AMNESTY PROGRAM	162,418	-	-	-
369943	ALL SERVICE CONTRACT FEE	815,010	618,348	675,000	925,000
TOTAL MISCELLANEOUS REVENUES		\$ 4,395,434	\$ 2,095,559	\$ 2,029,350	\$ 2,281,660

OTHER SOURCES

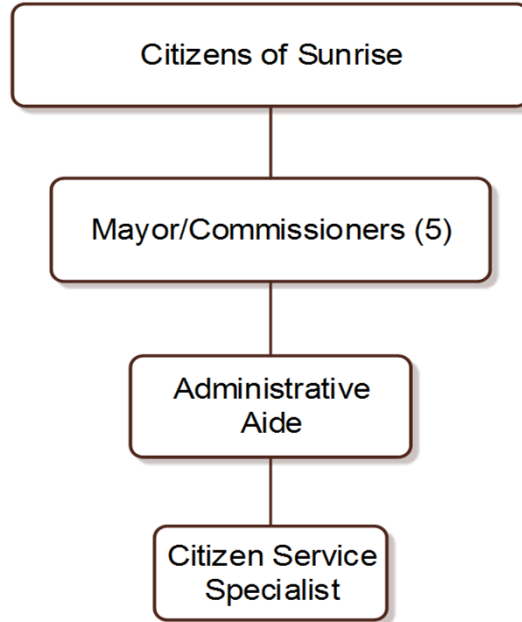
381025	TRANSFER FROM IMPACT FEES 125	\$ -	\$ -	\$ 107,400	\$ -
381035	TRANSFER FROM RECYCLING 435	910,773	873,540	-	-
381064	TRANSFER FR SYS RESRV ROI-W/WW	4,554,741	4,688,833	4,817,170	4,885,180
381074	TRANSFER FR SYS RESRV ROI-GAS	195,659	189,072	340,000	369,590
389900	FROM FUND BALANCE*	-	-	40,000	40,000
TOTAL OTHER SOURCES		\$ 5,661,173	\$ 5,751,445	\$ 5,304,570	\$ 5,294,770

TOTAL REVENUES	\$ 118,591,025	\$ 120,338,142	\$ 121,719,570	\$ 127,285,320
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*Appropriation from Economic Development Designation Funding

CITY COMMISSION'S OFFICE

(7 Full-Time)



CITY COMMISSION'S OFFICE (01.10.511)

PROGRAM/SERVICES DESCRIPTION

Authority is vested in the City Commission to legislate policies, enact ordinances, conduct public hearings and approve agreements/contracts. The staff of the City Commission's Office provides logistical support to the City Commissioners. The Office also provides constituent services, fielding questions/comments from members of the public and routing/responding to them as appropriate. The Office also works with the City Manager on the development and dissemination of all City Commission meeting agendas, including working with City staff on individual agenda items.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Supported the suspension of fees for transportation services provided by the Leisure Services Department for one year.
- ◇ Approved to host the Red Bull Wings for Life World Run in May 2017, which is one of only two locations in the United States.
- ◇ Hosted the Cyber Security Summit where participants learned from world-renowned experts in cyber security and identity fraud.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Continue to provide quality, efficient services to the City Commission, citizens, visitors and businesses through open communications and timely responses.
- ◇ To meet the needs and concerns of the residents and businesses of the City of Sunrise with effective representation and legislation.
- ◇ Foster transparent, effective communications between the Mayor, Commissioners, City Manager's office staff, and our community.

CITY COMMISSION'S OFFICE (01.10.511)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 634,671	\$ 648,248	\$ 683,290	\$ 746,740
Operating Expenses	69,678	67,336	87,290	88,290
TOTAL EXPENDITURES	\$ 704,349	\$ 715,584	\$ 770,580	\$ 835,030

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 63,450

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Employee's Pension costs based on the actuarial valuation report.

OPERATING EXPENSES \$ 1,000

The positive variance is primarily attributed to a increase in annual membership dues for the Florida League of Cities.

PERSONNEL COMPLEMENT

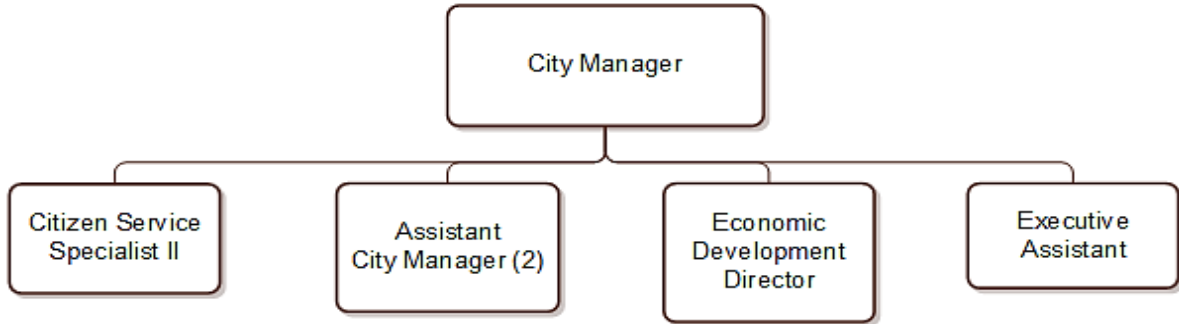
POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Aide	1	1	1	1
Assistant Deputy Mayor	1	1	1	1
Citizen Service Specialist	1	1	1	1
Commissioner(s)	2	2	2	2
Deputy Mayor	1	1	1	1
Mayor	1	1	1	1
TOTAL POSITIONS	7	7	7	7

CITY COMMISSION'S OFFICE (01.10.511)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
<u>PERSONNEL SERVICES</u>				
501201 Salaries	\$ 360,035	\$ 364,937	\$ 368,500	\$ 391,830
501401 Overtime-Time And A Half	987	1,099	1,840	1,840
501402 Overtime-Straight Time	1,434	1,339	840	840
501501 Executive Expense	19,253	19,305	19,200	19,200
501504 Auto Allowance	9,626	9,653	9,600	9,600
502101 SS & Medicare Matching	29,693	30,062	29,940	32,390
502201 Pension - General	93,549	92,026	103,660	139,870
502204 401A Contribution	12,448	12,567	12,760	14,340
502301 Health Insurance	98,634	108,204	126,150	126,790
502305 Long Term Care Insurance	1,038	853	2,490	2,490
502306 Dental Insurance	2,296	2,371	2,470	2,760
502307 Catastrophic/Intensive Care	4,928	4,942	4,950	4,000
502400 Workers' Compensation	750	890	890	790
TOTAL PERSONNEL SERVICES	\$ 634,671	\$ 648,248	\$ 683,290	\$ 746,740
<u>OPERATING EXPENSES</u>				
504004 Travel / In County	\$ -	\$ -	\$ 900	\$ 900
504005 Travel / Out Of County	6,541	-	8,700	8,700
504006 Travel / Out Of State	12,877	15,300	20,000	20,000
504101 Communications	4,845	4,989	4,860	4,860
504106 Communication Equipment	280	-	-	-
504201 Postage	116	108	550	550
504406 Rents & Leases Copiers	6,915	6,915	6,920	6,920
504407 Per Print Copy Cost	406	382	720	720
504701 Printing & Binding	324	558	960	960
504909 Registration Fees	-	700	940	940
505101 Office Supplies	3,318	3,478	3,500	3,500
505295 Other Material & Supplies	2,687	2,389	2,900	2,900
505401 Subs & Memberships	30,029	30,712	32,140	33,190
505501 Training Registration	1,340	1,805	4,200	4,150
TOTAL OPERATING EXPENSES	\$ 69,678	\$ 67,336	\$ 87,290	\$ 88,290
TOTAL EXPENDITURES	\$ 704,349	\$ 715,584	\$ 770,580	\$ 835,030

CITY MANAGER'S OFFICE

(6 Full-Time)



CITY MANAGER'S OFFICE (05.10.512)

PROGRAM/SERVICES DESCRIPTION

Mission

The City Manager's Office is responsible for the professional management of the governmental organization of the City of Sunrise, always focused on providing high quality and ethical leadership on behalf of the City Commission, residents, employees, businesses, and other community stakeholders.

Overview

The City Manager serves as the Chief Administrative Officer for the City of Sunrise, responsible for the day to day management of the governmental organization. Key responsibilities include: preparation and implementation of the City's annual budget, execution of the strategic vision and policies established by the City Commission, providing technical expertise and recommendations to the City Commission, and developing/maintaining an organization that works effectively, efficiently and cooperatively for the benefit of the residents and other community stakeholders of the City of Sunrise.

FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Presented a Budget that maintained the City's property tax rate at 6.0543 mills for the eighth consecutive year with no use of appropriated fund balance or one-time revenues for ongoing expenses.
- ◇ Prepared a comprehensive Annual Report highlighting citywide accomplishments.
- ◇ Vigorously pursued various economic development initiatives to recruit new businesses, retain and expand existing businesses, and promote entrepreneurship development.
- ◇ Successfully procured additional property adjacent to City Park in support of the City's General Obligation Bond plans for additional programming on the east side of the City.
- ◇ Introduced a City Manager's Update to regularly update the City Commission on development, capital projects, and other noteworthy organizational activities.
- ◇ Successfully negotiated a new franchise agreement with Republic Services and transitioned to automated garbage collection services with enhanced frequency of bulk trash collection.
- ◇ Successfully pursued appropriation funding for the City's reclaimed water distribution system, with \$500,000 included in the FY 2018 State budget.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Provide effective leadership for an organization that embraces a culture of inclusion, empowerment, collaboration, and transparency.
- ◇ Make effective use of available resources and promote sound, sustainable financial management in all areas by continuing to review the City's short and long term fiscal situation and promote fiscal reforms when appropriate.
- ◇ Enhance the organization's ability to manage existing and projected workflow demands through strategic investments in staffing, infrastructure, and technology.
- ◇ Enhance the quality of life for all residents of the Sunrise community by aligning service offerings to the needs of the entire population.

CITY MANAGER'S OFFICE (05.10.512)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 1,059,197	\$ 1,179,754	\$ 1,253,970	\$ 1,366,320
Operating Expenses	10,324	25,773	32,200	31,050
TOTAL EXPENDITURES	\$ 1,069,521	\$ 1,205,527	\$ 1,286,170	\$ 1,397,370

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 112,350

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Employee's Pension costs based on the actuarial valuation report.

OPERATING EXPENSES \$ (1,150)

The negative variance is primarily attributed to a decrease in the costs for communications due to the consumer price index remaining flat and lower registration fees for conference registration.

PERSONNEL COMPLEMENT

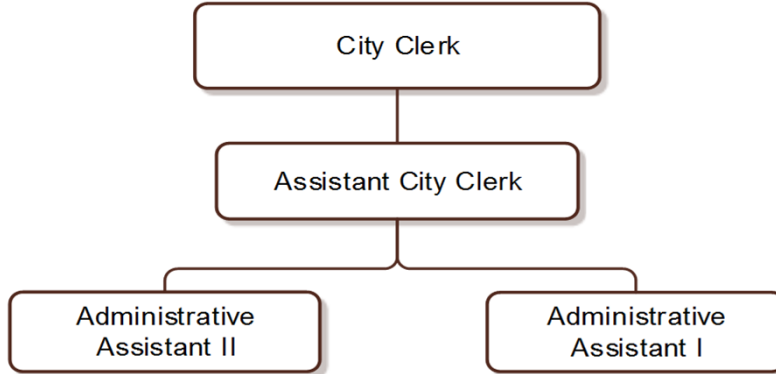
POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Assistant City Manager	1	2	2	2
Citizen Service Specialist II	1	1	1	1
City Manager	1	1	1	1
Economic Development Director	1	1	1	1
Executive Assistant	1	1	1	1
TOTAL POSITIONS	5	6	6	6

CITY MANAGER'S OFFICE (05.10.512)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
<u>PERSONNEL SERVICES</u>					
501201	Salaries	\$ 715,284	\$ 811,394	\$ 841,470	\$ 915,900
501401	Overtime-Time And A Half	449	2,147	1,200	2,500
501402	Overtime-Straight Time	1,700	2,782	2,500	1,200
501501	Executive Expense	185	1,980	2,500	2,500
501503	Leave Payout	35,122	-	-	-
501504	Auto Allowance	3,987	4,431	4,800	4,800
501506	Deferred Compensation	26,425	24,132	24,000	24,000
502101	SS & Medicare Matching	46,360	50,364	65,610	72,730
502201	Pension - General	74,417	121,058	137,060	166,120
502204	401A Contribution	72,278	68,748	68,200	69,570
502301	Health Insurance	75,585	84,031	97,970	98,460
502305	Long Term Care Insurance	2,725	3,075	3,080	3,080
502306	Dental Insurance	1,157	1,348	1,400	1,460
502307	Catastrophic/Intensive Care	2,033	2,224	2,230	2,230
502400	Workers' Compensation	1,490	2,040	1,950	1,770
TOTAL PERSONNEL SERVICES		\$ 1,059,197	\$ 1,179,754	\$ 1,253,970	\$ 1,366,320
<u>OPERATING EXPENSES</u>					
503404	Temporary Services	\$ 1,745	\$ -	\$ -	\$ -
503420	Misc Contract Services	6	24	150	150
504002	Local Mileage	306	570	1,650	1,650
504005	Travel / Out Of County	1,823	3,023	7,400	7,400
504006	Travel / Out Of State	-	3,573	5,400	5,400
504101	Communications	1,099	1,575	2,280	2,000
504201	Postage	91	-	200	200
504407	Per Print Copy Cost	643	1,245	1,500	1,500
504701	Printing & Binding	150	204	800	800
504804	Economic Development	-	225	500	250
505101	Office Supplies	1,029	1,037	1,600	1,600
505203	Uniforms	100	-	400	400
505295	Other Material & Supplies	426	247	500	500
505401	Subs & Memberships	2,666	12,625	6,200	6,275
505501	Training Registration	240	1,425	3,620	2,925
TOTAL OPERATING EXPENSES		\$ 10,324	\$ 25,773	\$ 32,200	\$ 31,050
TOTAL EXPENDITURES		\$ 1,069,521	\$ 1,205,527	\$ 1,286,170	\$ 1,397,370

CITY CLERK'S OFFICE

(4 Full-Time)



CITY CLERK'S OFFICE (10.10.511)

PROGRAM/SERVICES DESCRIPTION

The City Clerk is the official Secretary to the City of Sunrise and the City Commission. The City Clerk is also the Custodian of the City Seal, Municipal Supervisor of Elections, official Records Custodian, Records Management Liaison Officer with the State of Florida, Local Financial Disclosure Coordinator, and Local Filing Officer for Broward County ethics disclosures.

The City Clerk's Office is responsible for overseeing the storage of active and inactive records, and the disposition of obsolete records in accordance with State of Florida guidelines; maintaining, updating and distributing the City Charter and Code of Ordinances; attesting to documents, legislation, checks, warrants, and certificates; maintaining and safeguarding original documents for the City, such as minutes of public meetings, ordinances, resolutions, contracts, and agreements; providing for disaster recovery of official documents; representing the City in court on public records requests as may be required; managing all aspects of the advisory board appointment process, including the maintenance of board membership and activities; training City staff and board members regarding the Sunshine Law and Public Records Act; administering City of Sunrise elections; conducting elections for the General Employees', Police Officers' and Firefighters' Retirement Plan Boards; coordinating and responding to lien inquiries; supervising and responding to public records requests from the public, departments and other governmental agencies, including specific research when required; and, managing all aspects of lobbyist registration, including database maintenance and compliance with all state statutes, county regulations and municipal ethics ordinances.

FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Conducted the November 2016 Municipal Election.
- ◇ Oversaw the first early voting site in Sunrise during a presidential election cycle.
- ◇ Researched, implemented and provided closed captioning services for live web-streamed City Commission meetings.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Conduct elections for the General Employees', Firefighters' and Police Officers' Retirement Plan Boards.
- ◇ Implement a web-based lien inquiry process to make city lien inquiries more efficient.
- ◇ Creation and publication of an advisory board handbook to give current and prospective board members guidance in choosing and serving on any one of Sunrise's 14 advisory boards.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of internally-generated responses to public records requests	112	111	52	110
Percentage of internally-generated responses within 3 days	100%	100%	100%	95%
Number of externally-generated responses to public records requests	570	489	286	570
Percentage of externally-generated responses within 10 days	92%	90%	95%	90%

CITY CLERK'S OFFICE (10.10.511)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 591,120	\$ 552,114	\$ 550,800	\$ 516,000
TOTAL REVENUES	\$ 591,120	\$ 552,114	\$ 550,800	\$ 516,000
EXPENDITURES				
Personnel Services	\$ 454,708	\$ 422,675	\$ 515,870	\$ 552,730
Operating Expenses	91,426	104,092	195,100	188,710
TOTAL EXPENDITURES	\$ 546,134	\$ 526,767	\$ 710,970	\$ 741,440

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES \$ (34,800)

The negative variance is primarily attributed to a decrease in the projected annual number of lien searches received.

PERSONNEL SERVICES \$ 36,860

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Employee's Pension costs based on the actuarial valuation report.

OPERATING EXPENSES \$ (6,390)

The negative variance is primarily attributed to a decrease in biennial election costs and a reduction in the cost of the automated lien inquiry program, which were partially offset by the additional costs to hold a special election to dissolve the Sunrise Lakes Phase IV Recreation District.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	1	1	1	1
Administrative Assistant II	1	1	1	1
Assistant City Clerk	1	1	1	1
City Clerk	1	1	1	1
TOTAL POSITIONS	4	4	4	4

CITY CLERK'S OFFICE (10.10.511)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
341901	Other Charges-Lien Inquiry	\$ 591,120	\$ 552,114	\$ 550,800	\$ 516,000
	TOTAL SERVICE REVENUES	\$ 591,120	\$ 552,114	\$ 550,800	\$ 516,000
	TOTAL REVENUES	\$ 591,120	\$ 552,114	\$ 550,800	\$ 516,000
PERSONNEL SERVICES					
501201	Salaries	\$ 271,277	\$ 254,850	\$ 298,810	\$ 323,200
501401	Overtime-Time And A Half	242	479	830	900
501402	Overtime-Straight Time	415	588	620	340
501504	Auto Allowance	3,610	3,620	3,600	3,600
502101	SS & Medicare Matching	20,911	19,134	22,800	25,090
502201	Pension - General	86,696	78,275	96,410	115,360
502204	401A Contribution	10,059	10,468	10,870	11,740
502301	Health Insurance	54,341	47,962	74,560	65,340
502305	Long Term Care Insurance	4,067	4,078	4,070	4,070
502306	Dental Insurance	990	977	1,060	910
502307	Catastrophic/Intensive Care	1,550	1,554	1,560	1,560
502400	Workers' Compensation	550	690	680	620
	TOTAL PERSONNEL SERVICES	\$ 454,708	\$ 422,675	\$ 515,870	\$ 552,730
OPERATING EXPENSES					
503130	Professional Services	\$ -	\$ -	\$ 60,570	\$ 37,000
503402	Records Retention	1,001	786	1,100	1,300
503404	Temporary Services	3,675	25,897	-	-
504002	Local Mileage	16	51	100	100
504005	Travel / Out Of County	1,414	-	-	-
504006	Travel / Out Of State	-	-	1,520	1,520
504101	Communications	1,450	1,441	1,360	600
504201	Postage	5	970	1,400	1,660
504611	Maint Office Equipment	192	483	400	400
504701	Printing & Binding	488	364	200	700
504703	Printing Municipal Code	6,291	8,454	10,000	10,000
504901	Lien Recording Fees	9,849	10,195	12,000	13,000
504903	Boards	43,819	49,907	72,870	73,830
504906	Elections	17,510	-	29,910	45,000
504908	Permits & Licenses	-	-	200	100
505101	Office Supplies	1,292	1,942	1,700	1,700
505207	Non-Capital Furniture	-	1,344	-	-
505208	Non-Capital Computer	2,754	918	-	100
505295	Other Material & Supplies	118	236	-	-
505401	Subs & Memberships	1,152	854	970	980
505501	Training Registration	400	250	800	720
	TOTAL OPERATING EXPENSES	\$ 91,426	\$ 104,092	\$ 195,100	\$ 188,710
	TOTAL EXPENDITURES	\$ 546,134	\$ 526,767	\$ 710,970	\$ 741,440

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Special Election - Dissolution of Sunrise Lakes Phase IV Recreation District

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
10.10	CITY CLERK	ADMINISTRATION	\$ 45,000

Justification

The Sunrise Lakes Phase IV Recreation District (SLPIV) is interested in amending the Code to allow for the transfer of property from the District to the Recreation Association, and to dissolve the dependent district. In order to make amendments or dissolve the District, a referendum would have to be conducted in accordance with Sunrise City Code Section 13-96(b). If conducted, the mail ballot referendum would be held after mid-March 2018. The District would reimburse the City for all expenses related to the dissolution of the district, including all referendum-related costs. **There is a revenue offset of \$45,000 to cover the cost of the election.**

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
504906	Elections	45,000
Total One-Time Costs		\$ 45,000

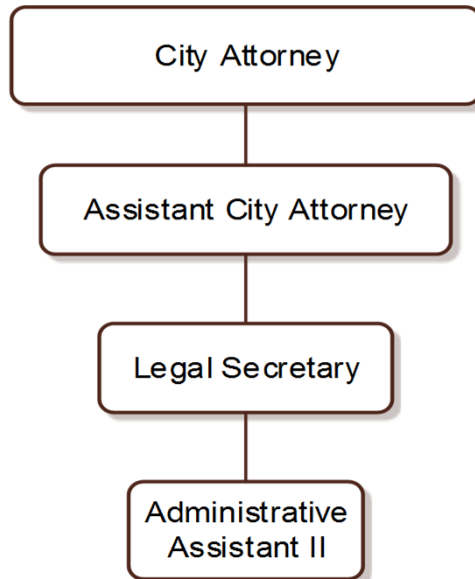
Benefits

If approved by ballot, the District would sell the recreational facilities to the Recreation Association to pay off the recreation bonds early, which would save the SLPIV owners money in interest. Additionally, the District would reimburse the City for all referendum-related expenses.



CITY ATTORNEY'S OFFICE

(4 Full-Time)



CITY ATTORNEY'S OFFICE (14.10.514)

PROGRAM/SERVICES DESCRIPTION

The City Attorney's Office serves as the principal legal counsel to the City's elected officials and staff. It is comprised of the City Attorney, Assistant City Attorney, a Legal Secretary and an Administrative Assistant II. The City Attorney's Office staff performs the following functions: 1.) assists, meets with and provides legal counsel to the City Commission, City Manager and all departments on the legal aspects of City business, contracts, leases, bids, risk management matters, personnel matters, development issues, real estate transactions, ordinances and resolutions; 2.) assists in the preparation of agenda ordinances and resolutions, including backup materials; 3.) renders ethics opinions; 4.) interacts with consultants, other governmental entities, private enterprise and local citizens; 5.) interprets laws and ordinances; 6.) prosecutes municipal code violations in court and before the Code Enforcement Special Magistrate; 7.) represents the City in civil matters in all courts, including red light camera violations, foreclosures, forfeitures and other matters; 8.) serves as liaison to special legal counsel; and 9.) conducts all administrative functions of a City Department.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Following the City's adoption of moratoria, the City enacted new ordinances regarding automobile gasoline stations and communications.
- ◇ The City's Special Magistrate ordered All County to pay over \$400,000 for its Code violations. All County's lawsuit was settled and they paid an agreed sum for the City's Rule 11 sanctions.
- ◇ Drafted ordinances to amend the routes for Republic Services Franchise Agreement and to update the City's solid waste ordinance codified in Chapter 12 of the City's Code of Ordinances.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Develop the agreements for land use and resolutions and ordinances for the bond financing for Metropica.
- ◇ Continue to work with the City Manager to negotiate expired and expiring collective bargaining agreements.
- ◇ Assist the City in the purchase of properties and with project agreements related to the design and construction for the City's General Obligation Bonds for Parks, Recreation and Leisure Services.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Number of Resolutions/Ordinances prepared	408	350	156	350
Number of Code Cases prosecuted	1,587	800	760	1,200
Number of Foreclosure Cases	93	100	67	95
Number of Bankruptcies/Tax Deeds	239	250	216	225

CITY ATTORNEY'S OFFICE (14.10.514)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 691,075	\$ 730,480	\$ 749,460	\$ 836,210
Operating Expenses	330,187	231,398	490,870	490,870
TOTAL EXPENDITURES	\$ 1,021,262	\$ 961,878	\$ 1,240,330	\$ 1,327,080

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES	\$ 86,750
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Employee's Pension costs based on the actuarial valuation report.

PERSONNEL COMPLEMENT

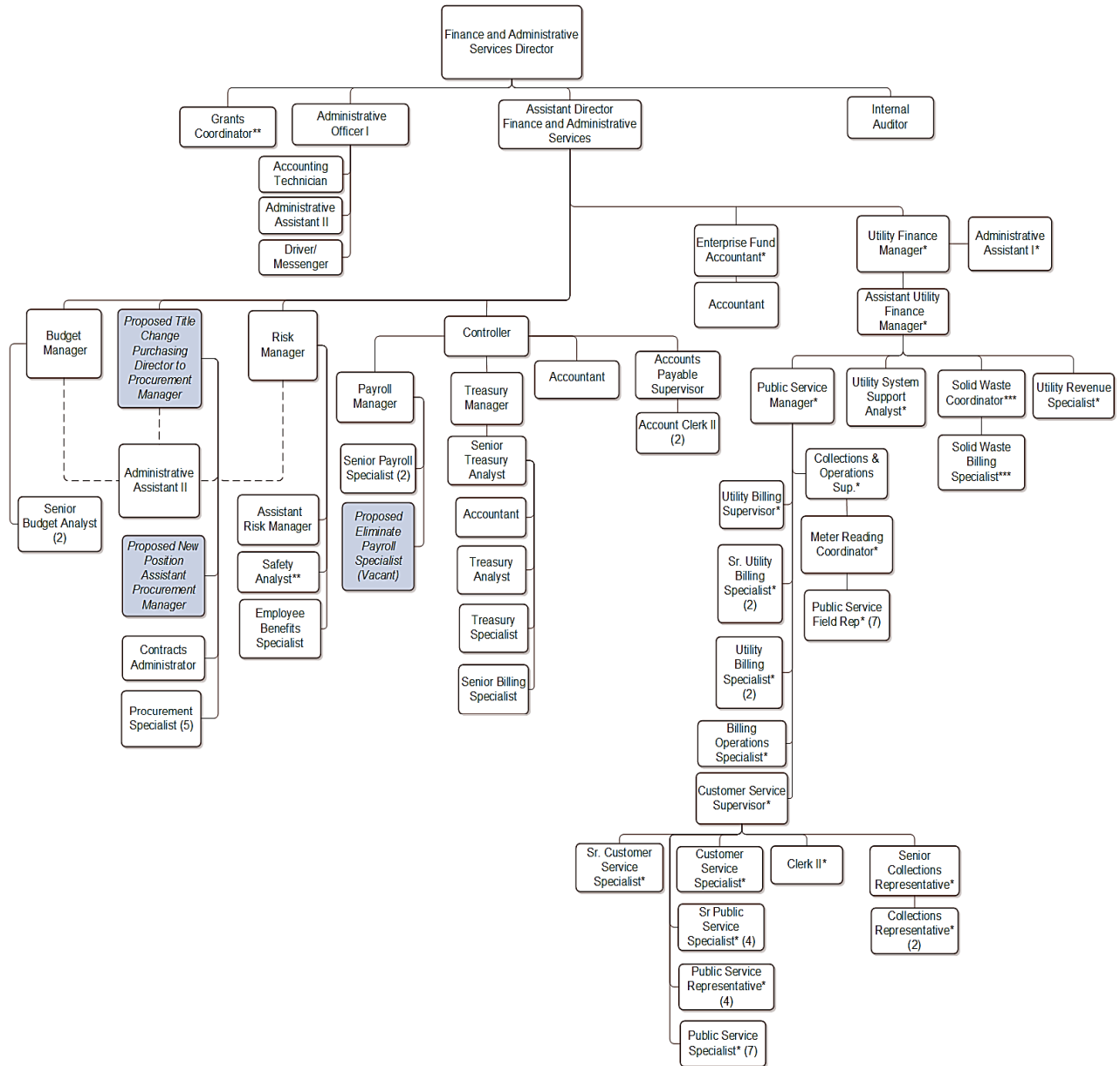
POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant II	1	1	1	1
Assistant City Attorney	1	1	1	1
City Attorney	1	1	1	1
Legal Secretary	1	1	1	1
TOTAL POSITIONS	4	4	4	4

CITY ATTORNEY'S OFFICE (14.10.514)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 445,553	\$ 470,349	\$ 471,790	\$ 519,890
501401	Overtime-Time And A Half	-	-	50	50
501402	Overtime-Straight Time	1	-	150	150
501501	Executive Expense	-	-	1,500	1,500
501504	Auto Allowance	6,016	6,033	6,000	6,000
501506	Deferred Compensation	17,937	22,797	24,000	24,000
502101	SS & Medicare Matching	28,299	28,635	37,670	42,200
502201	Pension - General	148,958	153,851	151,650	185,570
502301	Health Insurance	43,371	47,579	55,480	55,740
502306	Dental Insurance	180	186	200	200
502400	Workers' Compensation	760	1,050	970	910
TOTAL PERSONNEL SERVICES		\$ 691,075	\$ 730,480	\$ 749,460	\$ 836,210
OPERATING EXPENSES					
503111	Legal Services	\$ 230,242	\$ 124,689	\$ 298,670	\$ 298,670
503113	Labor Relations	84,978	90,586	168,590	168,590
503402	Records Retention	876	644	840	840
504002	Local Mileage	4	35	100	100
504005	Travel / Out Of County	2,601	3,468	4,380	4,380
504101	Communications	954	951	960	960
504201	Postage	250	112	570	570
504407	Per Print Copy Cost	366	403	600	600
504611	Maint Office Equipment	-	-	150	150
504701	Printing & Binding	66	97	200	200
504920	Title Searches	1,920	1,920	2,290	2,290
505101	Office Supplies	938	906	2,730	2,630
505295	Other Material & Supplies	378	-	570	570
505401	Subs & Memberships	1,049	1,380	1,110	1,030
505405	Law Library	3,540	4,353	6,650	6,830
505501	Training Registration	2,025	1,854	2,460	2,460
TOTAL OPERATING EXPENSES		\$ 330,187	\$ 231,398	\$ 490,870	\$ 490,870
TOTAL EXPENDITURES		\$ 1,021,262	\$ 961,878	\$ 1,240,330	\$ 1,327,080

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

(85 Full-Time)



* Positions Funded by Water & Wastewater Fund (401)

** Positions Split-Funded by General Fund (001)/ Water & Wastewater Fund (401)/ Stormwater Fund (444)

*** Positions Funded by Sanitation Fund 430

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT PERSONNEL SUMMARY

POSITION TITLE	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
	ACTUALS	ACTUALS	ADOPTED	PROPOSED
Account Clerk II	2	2	2	2
Accountant	2	3	3	3
Accounting Technician	1	1	1	1
Accounts Payable Supervisor	1	1	1	1
Admin Officer/Payroll Specialist	1	1	0	0
Administrative Assistant I*	0	0	1	1
Administrative Assistant II	2	2	2	2
Administrative Assistant I-NT*	1	1	0	0
Administrative Officer I	1	1	1	1
Assisitant Procurement Manager	0	0	0	1
Assistant Risk Manager	1	1	1	1
Assistant Utility Finance Manager*	1	1	1	1
Asst Dir Fin & Admin Services	1	1	1	1
Billing Manager	1	0	0	0
Billing Operations Specialist*	1	1	1	1
Budget Manager	1	1	1	1
Clerk II*	1	1	1	1
Collection & Operations Supervisor*	1	1	1	1
Collection Representative*	2	2	2	2
Contracts Administrator	1	1	1	1
Controller	1	1	1	1
Customer Service Specialist*	1	1	1	1
Customer Service Supervisor*	1	1	1	1
Driver/Messenger	0	1	1	1
Employee Benefit Coordinator	0	1	1	1
Enterprise Fund Accountant*	1	1	1	1
Finance & Admin Services Director	1	1	1	1
Grants Coordinator**	1	1	1	1
Internal Auditor	1	1	1	1
Meter Reading Coordinator*	1	1	1	1
Payroll Manager	0	0	1	1
Payroll Specialist	1	1	1	0
Procurement Manager	0	0	0	1
Procurement Specialist	5	5	5	5
Public Service Field Representative*	7	7	7	7
Public Service Manager*	1	1	1	1
Public Service Representative*	4	4	4	4
Public Service Specialist*	7	7	7	7
Purchasing Director	1	1	1	0
Risk Manager	1	1	1	1
Safety Analyst**	1	1	1	1
Senior Billing Specialist	1	1	1	1
Senior Budget Analyst	2	2	2	2
Senior Collection Representative*	1	1	1	1
Senior Customer Service Specialist*	1	1	1	1
Senior Payroll Specialist	2	2	2	2
Senior Public Service Specialist*	4	4	4	4
Senior Treasury Analyst	1	1	1	1
Senior Utility Billing Specialist*	2	2	2	2
Solid Waste Billing Specialist***	0	0	1	1
Solid Waste Coordinator***	1	1	1	1
Treasury Analyst	1	1	1	1

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT PERSONNEL SUMMARY

POSITION TITLE	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
	ACTUALS	ACTUALS	ADOPTED	PROPOSED
Treasury Manager	1	1	1	1
Treasury Specialist	1	1	1	1
Utility Billing Specialist*	2	2	2	2
Utility Billing Supervisor*	1	1	1	1
Utility Finance Manager*	1	1	1	1
Utility Revenue Specialist*	1	1	1	1
Utility System Support Analyst*	1	1	1	1
TOTAL POSITIONS	82	84	85	85



* Positions Funded by Water & Wastewater Fund (401)

** Positions Split-Funded by General Fund (001)/ Water & Wastewater Fund (401)/ Stormwater Fund (444)

*** Positions Funded by Sanitation Fund 430

FINANCE (15.08.513)

PROGRAM/SERVICES DESCRIPTION

Finance oversees the major financial internal service functions providing critical support to operating and other internal service departments. Finance is responsible for ensuring the integrity of the City's financial records, as well as billing for services rendered, administering the collection of revenues, and investing of City funds. The division is also responsible for payroll, accounts payable, annual report preparation, bond issuances, and debt management services. All activities are in conformance with generally accepted accounting principles, sound business practices, municipal ordinances, and Federal and State statutes.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Replaced manual timekeeping process and implemented the automated system (KRONOS).
- ◇ During 2016, the City of Sunrise was awarded approximately \$1.1M in Federal, state, and local grant funding.
- ◇ Implemented acceptance of credit card payments from American Express.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Begin implementation of the use of Electronic Funds Transfer (EFT) payments to increase automated vendor payments.
- ◇ Continue implementation process for payroll conversion from the NaviLine (SunGard Public Sector) system to Tyler Munis.
- ◇ Successful transition of financial module from NaviLine to Tyler Munis.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Received GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes
Percentage of police & fire false alarms billed within 5 business days	93%	100%	95%	100%
Percentage of fire inspections billed within 5 business days	91%	100%	96%	100%
Percentage of grants applied for and awarded	69%	100%	77%	90%

FINANCE (15.08.513)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 2,311,984	\$ 2,431,432	\$ 2,802,540	\$ 2,893,540
Operating Expenses	306,188	283,791	354,470	357,170
Capital Outlay	1,318	7,272	-	-
TOTAL EXPENDITURES	\$ 2,619,490	\$ 2,722,495	\$ 3,157,010	\$ 3,250,710

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES	\$ 91,000
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefit, and the General Employee's Pension costs based on the actuarial valuation report; and offset by the elimination of one (1) Payroll Specialist position.

OPERATING EXPENSES	\$ 2,700
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The positive variance is primarily attributed to an increase in annual auditing fees.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Account Clerk II	2	2	2	2
Accountant	2	3	3	3
Accounting Technician	1	1	1	1
Accounts Payable Supervisor	1	1	1	1
Admin Officer/Payroll Specialist	1	1	0	0
Administrative Assistant II	1	1	1	1
Administrative Officer I	1	1	1	1
Asst Dir Fin & Admin Services	1	1	1	1
Billing Manager	1	0	0	0
Controller	1	1	1	1
Driver/Messenger	0	1	1	1
Finance & Admin Services Director	1	1	1	1
Grants Coordinator	1	1	1	1
Internal Auditor	1	1	1	1
Payroll Manager	0	0	1	1
Payroll Specialist	1	1	1	0
Senior Billing Specialist	1	1	1	1
Senior Payroll Specialist	2	2	2	2
Senior Treasury Analyst	1	1	1	1
Treasury Analyst	1	1	1	1
Treasury Manager	1	1	1	1
Treasury Specialist	1	1	1	1
TOTAL POSITIONS	23	24	24	23

FINANCE (15.08.513)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERSONNEL SERVICES				
501201 Salaries	\$ 1,479,735	\$ 1,471,927	\$ 1,697,970	\$ 1,755,820
501401 Overtime-Time And A Half	21,166	33,048	7,150	7,150
501402 Overtime-Straight Time	22,642	24,355	13,200	13,200
501503 Leave Payout	41,683	-	-	-
501504 Auto Allowance	3,376	2,413	2,400	2,400
501601 Annual Leave Pay-Out	-	51,131	19,880	-
501701 Sick Leave Pay-Out	-	52,908	21,430	-
502101 SS & Medicare Matching	113,979	118,226	134,790	136,070
502201 Pension - General	377,807	404,541	519,900	641,970
502204 401A Contribution	9,256	11,173	6,280	11,580
502301 Health Insurance	227,869	249,169	367,840	315,390
502305 Long Term Care Insurance	4,072	3,067	2,090	2,330
502306 Dental Insurance	2,475	1,953	2,120	1,650
502307 Catastrophic/Intensive Care	4,484	3,381	3,510	2,610
502400 Workers' Compensation	3,440	4,140	3,980	3,370
TOTAL PERSONNEL SERVICES	\$ 2,311,984	\$ 2,431,432	\$ 2,802,540	\$ 2,893,540
OPERATING EXPENSES				
503130 Professional Services	\$ 26,250	\$ 24,750	\$ 45,000	\$ 45,000
503201 Auditing Services	66,200	71,904	72,070	74,420
503401 Banking Services	8,789	7,184	10,070	10,070
503402 Records Retention	6,444	7,500	5,000	5,000
503403 Property Appraiser	18,645	18,644	18,650	18,650
503404 Temporary Services	7,180	352	-	-
503407 Software Support	6,924	15,438	12,170	12,550
503420 Misc Contract Services	-	1,500	1,500	1,500
504002 Local Mileage	942	570	1,300	1,300
504004 Travel / In County	297	-	930	930
504005 Travel / Out Of County	-	1,750	370	370
504006 Travel / Out Of State	-	929	1,450	1,450
504101 Communications	129	-	-	-
504201 Postage	130,188	90,853	130,150	130,150
504405 Rental - Equipment	-	2,478	4,960	4,960
504406 Rents & Leases Copiers	3,260	3,488	3,600	3,600
504407 Per Print Copy Cost	2,032	2,788	3,000	3,000
504409 Rents & Leases Other	1,004	242	180	200
504611 Maint Office Equipment	2,425	1,798	2,550	2,550
504616 Maint Computer Equipment	-	925	720	890
504701 Printing & Binding	4,437	5,018	5,420	5,420
505101 Office Supplies	13,910	18,487	20,600	20,600
505207 Non-Capital Furniture	-	2,339	-	-
505208 Non-Capital Computer	1,185	-	-	-
505401 Subs & Memberships	2,194	2,261	4,280	4,060
505501 Training Registration	3,753	2,593	10,500	10,500
TOTAL OPERATING EXPENSES	\$ 306,188	\$ 283,791	\$ 354,470	\$ 357,170
CAPITAL OUTLAY				
506402 Computer Equipment	\$ 1,318	\$ 7,272	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 1,318	\$ 7,272	\$ -	\$ -
TOTAL EXPENDITURES	\$ 2,619,490	\$ 2,722,495	\$ 3,157,010	\$ 3,250,710

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Eliminate - Payroll Specialist Position

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
15.08	FINANCE AND ADMINISTRATIVE SERVICES	FINANCE	\$ (66,600)

Justification
<p>With the upcoming implementation of the KRONOS Timekeeping System and the implementation of the Tyler Munis Human Resources & Payroll modules in January of 2018, we are requesting the elimination of 1 (one) vacant Payroll Specialist position.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
(1)	Payroll Specialist	NE	FT	42,693	23,910	(66,600)
					-	-
					-	-
Total Personnel Costs						\$ (66,600)

Recurring Operating Costs		
Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs		
Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits
<p>Once the implementation of the KRONOS Timekeeping System and the Tyler Munis Human Resources & Payroll Modules are completed, payroll processing will be streamlined. Therefore, the Payroll Specialist position will no longer be necessary.</p>

ADMINISTRATIVE SERVICES (15.09.513)

PROGRAM/SERVICES DESCRIPTION

The Administrative Services Division is comprised of the Management & Budget, Purchasing, and Risk Management functions of the Finance and Administrative Services Department. Management & Budget prepares, administers, monitors, and amends the annual budget; provides budget information and analysis to the City Manager and City Commission; and perform surveys, studies, and special projects. Purchasing facilitates the procurement of commodities and services in accordance with Florida Statutes and City Code using a variety of procurement methods, oversees various citywide contracts, and administers the disposition of surplus property. Risk Management administers the City's property, casualty, and employee group insurance plans, manages workers' compensation and liability claims, and provides safety related training in order to reduce on the job injuries and claims.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Successfully prepared and implemented the City's Annual Budget using the new Tyler Munis financial system.
- ◇ Began implementation of the Purchasing Module in Tyler Munis.
- ◇ Wellness events participation from City employees, dependents and retirees increased from 171 to 350 participants over the prior year.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Prepare, coordinate, and implement a new training program relevant to the City's travel process.
- ◇ Apply for the National Purchasing Institute Achievement of Excellence Award in Procurement.
- ◇ Update and implement a new Safety Policy and Procedure Manual citywide.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Received GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes
General Fund Expenditures per Capita	1,311	1,200	588	1,250
POs \$2,500 to \$25,000 issued within 30 days	98%	99%	98%	99%
Number of Workers' Compensation Claims processed	59	70	37	70

ADMINISTRATIVE SERVICES (15.09.513)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 1,538,272	\$ 1,777,334	\$ 1,845,340	\$ 2,098,640
Operating Expenses	59,012	56,856	81,720	56,890
TOTAL EXPENDITURES	\$ 1,597,284	\$ 1,834,190	\$ 1,927,060	\$ 2,155,530

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES	\$ 253,300
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits and the General Employee's Pension costs based on the actuarial valuation report, and the addition of an Assistant Procurement Manager position.

OPERATING EXPENSES	\$ (24,830)
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The negative variance is primarily attributed to the decrease of one-time funding for the implementation of a citywide cost allocation study.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant II	1	1	1	1
Assistant Procurement Manager	0	0	0	1
Assistant Risk Manager	1	1	1	1
Budget Manager	1	1	1	1
Contracts Administrator	1	1	1	1
Employee Benefit Coordinator	0	1	1	1
Procurement Manager	0	0	0	1
Procurement Specialist	5	5	5	5
Purchasing Director	1	1	1	0
Risk Manager	1	1	1	1
Safety Analyst	1	1	1	1
Senior Budget Analyst	2	2	2	2
TOTAL POSITIONS	14	15	15	16

ADMINISTRATIVE SERVICES (15.09.513)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERSONNEL SERVICES				
501201 Salaries	\$ 985,765	\$ 1,163,897	\$ 1,185,900	\$ 1,336,550
501402 Overtime-Straight Time	-	6	-	-
501503 Leave Payout	23,664	-	-	-
502101 SS & Medicare Matching	75,205	85,733	88,570	102,250
502201 Pension - General	317,104	366,412	381,100	448,950
502204 401A Contribution	5,763	7,322	7,260	7,610
502301 Health Insurance	122,394	144,513	173,010	194,020
502305 Long Term Care Insurance	1,474	2,107	2,110	2,110
502306 Dental Insurance	1,498	1,534	1,600	1,660
502307 Catastrophic/Intensive Care	3,195	3,140	3,140	3,140
502400 Workers' Compensation	2,210	2,670	2,650	2,350
TOTAL PERSONNEL SERVICES	\$ 1,538,272	\$ 1,777,334	\$ 1,845,340	\$ 2,098,640
OPERATING EXPENSES				
503130 Professional Services	\$ 2,000	\$ 3,248	\$ 2,000	\$ 2,000
503402 Records Retention	1,513	1,445	1,740	1,740
503404 Temporary Services	19,177	11,446	-	-
503420 Misc Contract Services	9,896	3,631	35,100	12,100
504002 Local Mileage	512	444	500	500
504004 Travel / In County	15	-	410	410
504005 Travel / Out Of County	302	1,458	4,900	4,900
504006 Travel / Out Of State	1,465	4,540	4,400	4,400
504101 Communications	2,068	3,768	3,320	3,320
504201 Postage	41	203	80	80
504406 Rents & Leases Copiers	3,365	3,365	3,370	3,370
504407 Per Print Copy Cost	2,442	3,428	3,000	3,000
504611 Maint Office Equipment	-	93	-	-
504701 Printing & Binding	367	4,310	2,170	2,770
504908 Permits & Licenses	60	-	550	550
505101 Office Supplies	4,433	4,093	5,000	5,000
505208 Non-Capital Computer	1,275	1,809	-	-
505401 Subs & Memberships	4,742	4,621	5,480	5,450
505501 Training Registration	5,339	4,954	9,700	7,300
TOTAL OPERATING EXPENSES	\$ 59,012	\$ 56,856	\$ 81,720	\$ 56,890
TOTAL EXPENDITURES	\$ 1,597,284	\$ 1,834,190	\$ 1,927,060	\$ 2,155,530

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Assistant Procurement Manager

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
15.09	FINANCE AND ADMINISTRATIVE SERVICES	ADMINISTRATIVE SERVICES	\$ 105,270

Justification

An Assistant Procurement Manager is required to assist the Procurement Manager with overseeing the Procurement Specialists and to allow for succession planning. Additionally, the position will assist with the increased number of construction bids related to the General Obligation Bonds as well as any Water/Wastewater and Gas projects. Purchasing currently has three (3) Procurement Specialists that handle all construction projects. The remaining two (2) Procurement Specialists handle all other Departments and are not experienced in construction bids. The position will be funded 50% General Fund and 50% Water and Wastewater Fund.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Asst Procurement Manager	E	FT	78,810	24,760	103,570
					-	-
					-	-
Total Personnel Costs						\$ 103,570

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
504106	Communication Equipment	400
505208	Non-Capital Computer	1,300
Total One-Time Costs		\$ 1,700

Benefits

As a result, there will be succession planning and Purchasing will be able to accommodate the additional projects and workload as needed.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Retitle - Purchasing Director to Procurement Manager

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
15.09	FINANCE AND ADMINISTRATIVE SERVICES	ADMINISTRATIVE SERVICES	\$ -

Justification
In order to make the titles consistent throughout the divisions in the Finance and Administrative Services Department, the Purchasing Director position will be retitled to a Procurement Manager. All other Divisions in the Department reference the Manager title as a division head rather than a Director. This also aligns with the request for a New Assistant Procurement Manager. There is no fiscal impact with this retitle.

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

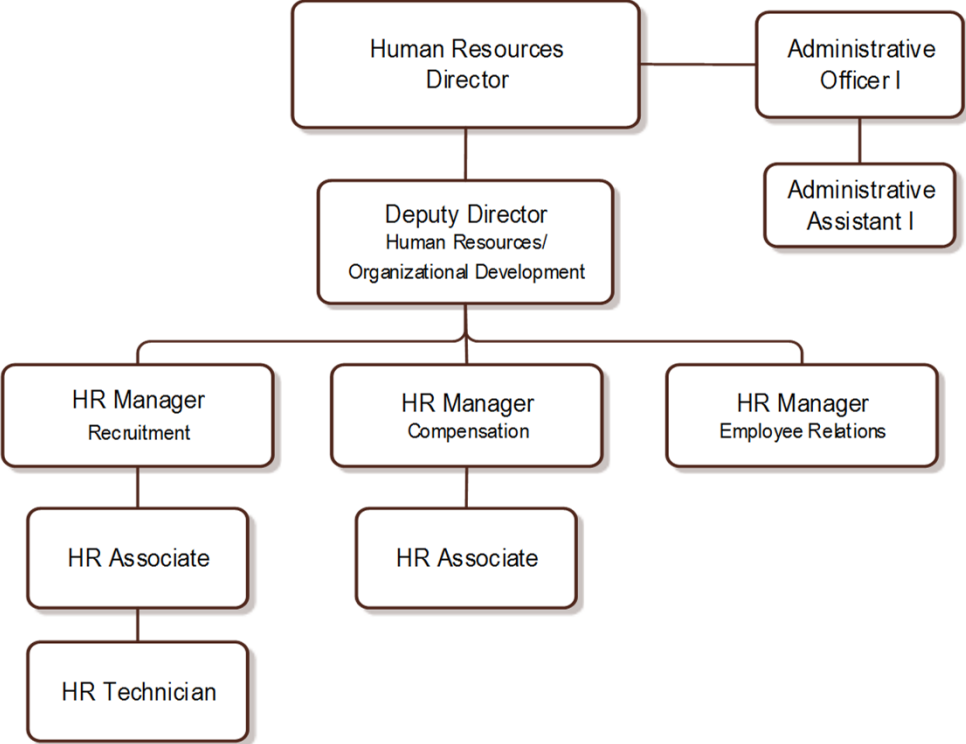
Recurring Operating Costs		
Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs		
Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits
This request will align the position with the other Manager positions to maintain consistency within the Department.

HUMAN RESOURCES DEPARTMENT

(10 Full-Time)



HUMAN RESOURCES (16.10.513)

PROGRAM/SERVICES DESCRIPTION

The Human Resources Department is committed to providing the City of Sunrise with quality services by promoting organizational excellence through effective human resources programming. The Department is responsible for various aspects of employee services including recruitment, employee and labor relations and personnel records management. The Department also maintains oversight of job classification and compensation, performance evaluation program, citywide trainings, and professional development. The Department coordinates citywide employee recognition events, administers the Citizens Volunteer Corps and internship programs, and develops and implements policies that ensure compliance with local, state and federal labor laws. The Human Resources Team is dedicated to recruiting, developing, rewarding and retaining a diverse and talented professional workforce capable of meeting the City's current and future needs, while striving to exceed the expectations of all City of Sunrise citizens and stakeholders.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Offered professional development courses on Excel and Business Writing and expanded trainings on Advanced Diversity & Inclusion, Prevention of Workplace Violence, Sexual Harassment, and Customer Service.
- ◇ Established specialized disciplines within the Human Resources Department for Compensation, Recruitment, Employee Relations, Labor Relations, Policy & Compliance, and Organizational Development & Training.
- ◇ Coordinated citywide implementation/testing of Kronos timekeeping system.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Continue implementation of Kronos timekeeping system and Tyler-Munis Enterprise Resource Planning System.
- ◇ Successfully negotiate the terms of new collective bargaining agreements with Fraternal Order of Police and General Employee unions.
- ◇ Completion of citywide Employee Satisfaction Survey and Class & Compensation Study.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of accumulated employee training hours	3,385	4,500	3,000	4,500
Career Fairs/Veteran & Community Outreach	2	4	2	5
Number of hits (visitors) to City's employment portal	214,116	250,000	149,777	275,000

HUMAN RESOURCES (16.10.513)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 744,523	\$ 803,221	\$ 1,112,280	\$ 1,267,400
Operating Expenses	137,019	186,132	205,820	206,370
Capital Outlay	-	969	13,000	-
TOTAL EXPENDITURES	\$ 881,542	\$ 990,322	\$ 1,331,100	\$ 1,473,770

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 155,120

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits and the General Employee's Pension costs based on the actuarial valuation report, and the full cost of the HR Technician position added in FY 2016/2017.

OPERATING EXPENSES \$ 550

The positive variance is primarily attributed to an increase in expenses related to the employee appreciation program.

PERSONNEL COMPLEMENT

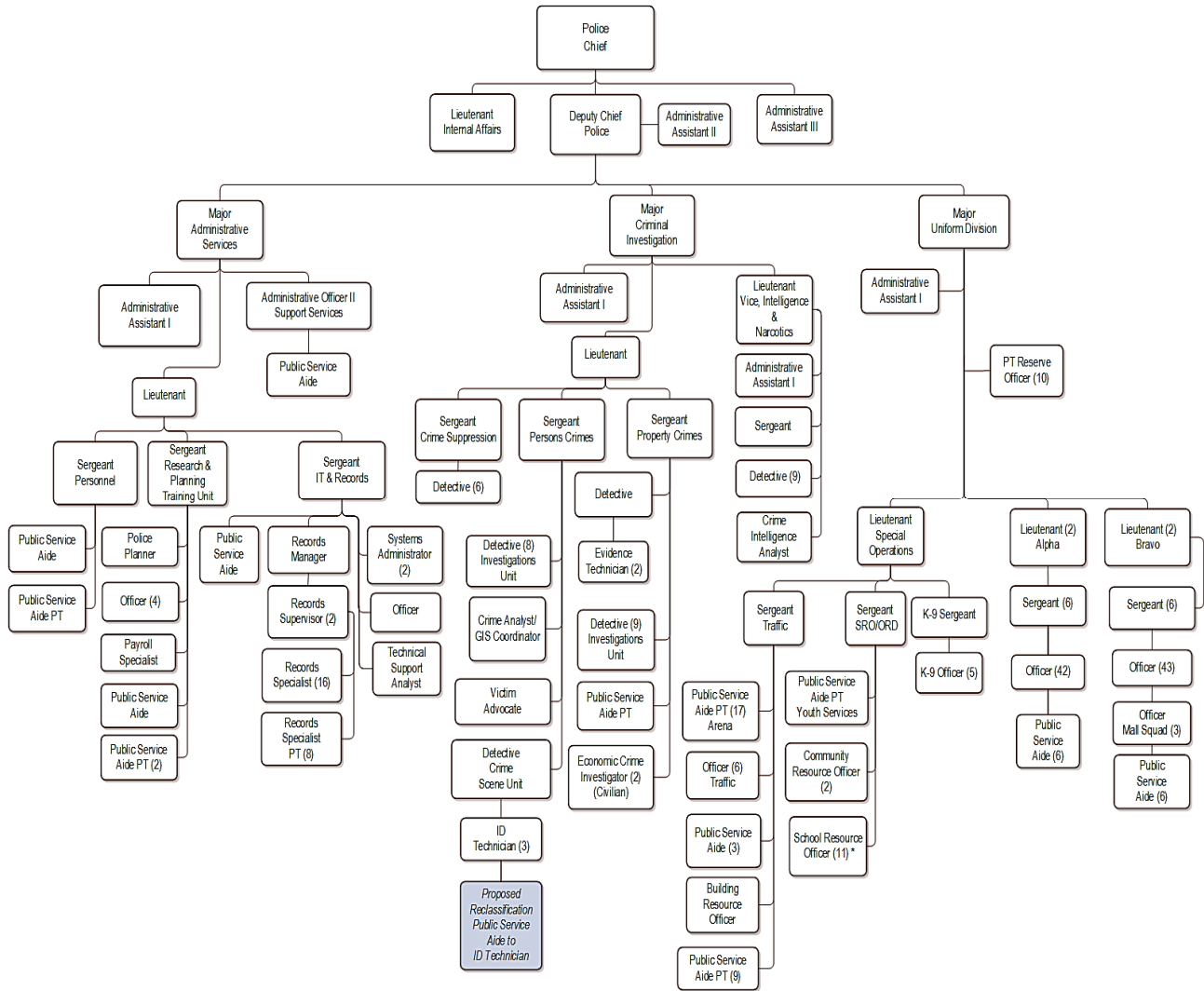
POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	0	0	1	1
Administrative Assistant II	1	1	0	0
Administrative Officer I	0	0	1	1
Employee Benefit Specialist	1	0	0	0
HR Associate	2	2	2	2
HR Deputy Director	1	1	1	1
HR Director	1	1	1	1
HR Manager	3	3	3	3
HR Technician	0	0	1	1
TOTAL POSITIONS	9	8	10	10

HUMAN RESOURCES (16.10.513)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 462,327	\$ 531,476	\$ 707,210	\$ 786,880
501401	Overtime-Time And A Half	544	-	-	-
501402	Overtime-Straight Time	7,031	160	2,500	-
501503	Leave Payout	37,308	-	-	-
501504	Auto Allowance	2,730	2,413	2,400	2,400
502101	SS & Medicare Matching	38,565	39,967	52,550	60,400
502201	Pension - General	135,427	146,602	196,700	256,500
502204	401A Contribution	4,811	3,155	3,100	3,510
502301	Health Insurance	51,195	75,460	143,910	153,740
502305	Long Term Care Insurance	1,359	1,087	1,070	1,070
502306	Dental Insurance	639	511	530	550
502307	Catastrophic/Intensive Care	1,277	870	870	870
502400	Workers' Compensation	1,310	1,520	1,440	1,480
TOTAL PERSONNEL SERVICES		\$ 744,523	\$ 803,221	\$ 1,112,280	\$ 1,267,400
OPERATING EXPENSES					
503120	Medical Services	\$ -	\$ 27,954	\$ 37,000	\$ 37,000
503402	Records Retention	1,065	1,403	2,500	2,500
503404	Temporary Services	102,788	71,157	-	-
503420	Misc Contract Services	5,525	6,785	40,110	40,000
504002	Local Mileage	52	411	600	600
504005	Travel / Out Of County	-	138	4,000	4,000
504006	Travel / Out Of State	-	3,225	-	-
504101	Communications	1,252	1,837	1,490	1,490
504201	Postage	173	13	100	100
504406	Rents & Leases Copiers	2,232	3,343	3,400	3,400
504407	Per Print Copy Cost	488	3,121	2,500	2,500
504611	Maint Office Equipment	-	-	100	100
504701	Printing & Binding	130	161	3,000	3,000
504907	Employee Appreciation	7,475	4,224	14,000	14,660
504980	Recruitment Expenses	1,170	879	2,000	2,000
505101	Office Supplies	4,646	18,114	6,000	6,000
505208	Non-Capital Computer	-	380	-	-
505295	Other Material & Supplies	5,327	9,596	3,500	3,500
505401	Subs & Memberships	3,454	1,119	1,500	1,500
505501	Training Registration	1,242	32,272	84,020	84,020
TOTAL OPERATING EXPENSES		\$ 137,019	\$ 186,132	\$ 205,820	\$ 206,370
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ -	\$ 969	\$ -	\$ -
506402	Computer Equipment	-	-	13,000	-
TOTAL CAPITAL OUTLAY		\$ -	\$ 969	\$ 13,000	\$ -
TOTAL EXPENDITURES		\$ 881,542	\$ 990,322	\$ 1,331,100	\$ 1,473,770

POLICE DEPARTMENT

(249 Full-Time, 49 Part-Time)



* One position is partially funded by Confiscation/State Fund (196)

POLICE DEPARTMENT PERSONNEL SUMMARY

POSITION TITLE	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
	ACTUALS	ACTUALS	ADOPTED	PROPOSED
Administrative Assistant I	4	4	4	4
Administrative Assistant II	1	1	1	1
Administrative Assistant III	1	1	1	1
Administrative Officer I	1	1	0	0
Administrative Officer II	0	0	1	1
Captain	3	0	0	0
Communications/Records Manager	1	1	1	1
Crime Analyst/GIS Coordinator	1	1	1	1
Crime Intelligence Analyst	1	1	1	1
Deputy Police Chief	1	1	1	1
Economic Crime Investigator	2	2	2	2
Evidence Technician	2	2	2	2
ID Technician	3	3	3	4
Lieutenant	9	9	9	9
Major	0	3	3	3
Payroll Specialist	1	1	1	1
Police Chief	1	1	1	1
Police Officer	147	147	153	152
Police Planner	1	1	1	1
Police Records Specialist II	16	16	16	16
Police Records Specialist PT	8	8	8	8
Public Service Aide	18	20	20	19
Public Service Aide PT	29	31	31	31
Records Supervisor	2	2	2	2
Reserve Officer PT	0	10	10	10
School Crossing Guards PT	3	0	0	0
Sergeant	21	21	21	22
Systems Administrator	2	2	2	2
Technical Support Analyst	0	0	0	1
Victim Advocate	1	1	1	1
TOTAL POSITIONS	280	291	297	298

Note: The increase in positions resulted in the addition of a Technical Support Analyst supported by the Body Worn Camera Grant (Personnel Summary Amendment C17043-approved by Commission, March 14,2017) and the reclassification of a Police Officer to a Sergeant (Personnel Summary Amendment C17067-approved by Commission, April 25, 2017).

ADMINISTRATION (21.10.521)

PROGRAM/SERVICES DESCRIPTION

The Administrative Services Division provides administrative and logistical support to the Police Department. Members work closely with other Divisions to ensure they are performing operations in compliance with standards as set forth by the Commission for the Florida Law Enforcement Accreditation (CFA).

This Division is made of six units, Personnel, Training, Research & Planning, Support Services, Information Technology and Records. The Personnel Unit provides services that include recruitment, pre-employment testing, hiring, maintenance of personnel records, and assistance in development and coordination of promotional exams. The Training Unit develops lesson plans for in-service training classes and tracks every officer's four-year training cycle to ensure compliance with mandatory retraining requirements as set forth by the Florida Department of Law Enforcement (FDLE). The Research and Planning Unit is responsible for researching and recommending grant opportunities, new programs, equipment and concepts. It also develops and maintains policies and procedures, directives, and rules and regulations to ensure compliance with accreditation standards. The Support Services Unit performs two primary functions: fiscal management and logistics. It is responsible for the preparation and monitoring of the Department's operating budget, processing all requisitions and purchase orders, and assists in analyzing applications and bids for capital expenses. The Information Technology Unit is responsible for the operational and end-user support of applications, system security, and research and evaluation of police software. The Records Unit is responsible for maintaining the integrity of the Department's records, both written and electronic. They provide vital information to the public, government agencies and personnel.

FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Processed and hired 13 new employees.
- ◇ Provided 26,310 hours of training/instruction to police personnel.
- ◇ Began evaluating functionality of various Body Worn Cameras and Software.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Successfully complete the Commission for Florida Accreditation/Assessment.
- ◇ Implement a functional Body Worn Camera Program.
- ◇ Provide advanced internal training to personnel during non-traditional hours.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of internal training hours provided for police personnel	26,310	15,000	14,240	25,000
Percentage of documentation collected for internal accreditation	100%	100%	100%	100%
Number of Police Officers hired	11	12	10	7
Number of Police IT service requests/work orders received and processed	N/A	N/A	793	3,000

ADMINISTRATION (21.10.521)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 1,220,732	\$ 1,583,788	\$ 1,296,430	\$ 1,390,840
TOTAL REVENUES	\$ 1,220,732	\$ 1,583,788	\$ 1,296,430	\$ 1,390,840
EXPENDITURES				
Personnel Services	\$ 5,834,282	\$ 6,341,053	\$ 6,867,640	\$ 6,862,950
Operating Expenses	904,636	957,429	1,111,690	1,214,230
Capital Outlay	8,940	13,222	8,790	58,750
TOTAL EXPENDITURES	\$ 6,747,858	\$ 7,311,704	\$ 7,988,120	\$ 8,135,930

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 94,410
The positive variance is primarily attributed to a projected increase in reimbursements received for Officers working special details.	
PERSONNEL SERVICES	\$ (4,690)
The negative variance is primarily attributed to the movement of personnel within the department and offset by cost of living increases based upon contract negotiations, annual increases in insurance benefits and the General Employee's Pension costs based on the actuarial valuation report.	
OPERATING EXPENSES	\$ 102,540
The positive variance is primarily attributed to an increase in promotional testing, maintenance of the firing range, software support, and a reallocation of remaining funding from the Alzheimer's Grant.	
CAPITAL OUTLAY	\$ 49,960
The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes replacement of tasers.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	1	1	1	1
Administrative Assistant II	1	1	1	1
Administrative Assistant III	1	1	1	1
Administrative Officer I	1	1	0	0
Administrative Officer II	0	0	1	1
Captain	1	0	0	0
Communications/Records Mgr.	1	1	1	1
Deputy Chief of Police	1	1	1	1
Lieutenant	2	2	2	1
Major	0	1	1	1
Payroll Specialist	0	1	1	1
Police Chief	1	1	1	1
Police Officer	4	4	6	4
Police Planner	1	1	1	1
Police Records Specialist II	16	16	16	16
Police Records Specialist PT	8	8	8	8
Public Service Aide	2	3	3	3
Public Service Aide PT	2	3	2	2
Records Supervisor	2	2	2	2
Sergeant	3	3	3	3
Systems Administrator	2	2	2	2
TOTAL POSITIONS	50	53	54	51

Note: The decrease in positions resulted from various transfers of personnel between Divisions within the Department.

ADMINISTRATION (21.10.521)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
342103	Police Special Details	\$ 957,099	\$ 1,377,870	\$ 1,033,000	\$ 1,151,000
342105	Police Overtime Reimbursement	80,301	41,687	94,040	72,180
362000	Rentals	183,212	164,191	169,390	167,660
366021	Contrib/Donation-Public Safety	120	40	-	-
	TOTAL SERVICE REVENUES	\$ 1,220,732	\$ 1,583,788	\$ 1,296,430	\$ 1,390,840
	TOTAL REVENUES	\$ 1,220,732	\$ 1,583,788	\$ 1,296,430	\$ 1,390,840

PERSONNEL SERVICES					
501201	Salaries	\$ 2,739,717	\$ 2,858,164	\$ 3,099,070	\$ 3,003,780
501202	Incentive Pay	24,683	72,764	70,800	77,200
501203	Holiday Pay	53,973	56,895	57,490	60,370
501300	Salaries Part-Time	106,739	92,840	180,880	193,320
501401	Overtime-Time And A Half	73,673	51,852	40,750	40,750
501402	Overtime-Straight Time	24,190	21,340	15,000	15,000
501501	Executive Expense	5,043	5,214	5,000	5,000
501502	Special Detail Pay	1,030,949	1,097,063	1,120,000	1,001,000
501503	Leave Payout	9,331	2,785	-	-
501505	Clothing Allowance	12,152	9,200	11,400	12,100
501506	Deferred Compensation	15,041	15,082	17,500	17,500
501507	Special Detail Non-Reimb	102,578	150,110	120,000	127,000
501601	Annual Leave Pay-Out	-	18,462	-	112,690
501701	Sick Leave Pay-Out	-	190,209	-	130,680
502101	SS & Medicare Matching	214,944	218,861	273,250	280,610
502201	Pension - General	429,214	466,943	486,560	578,290
502203	Pension - Police	462,438	420,497	622,700	540,000
502204	401A Contribution	25,285	28,098	26,130	26,100
502301	Health Insurance	429,646	481,309	631,120	568,350
502304	Statutory Life And AD&D	5,473	7,599	7,700	7,700
502305	Long Term Care Insurance	1,408	1,412	1,410	1,410
502306	Dental Insurance	180	186	200	200
502307	Catastrophic/Intensive Care	1,124	1,127	1,140	1,140
502400	Workers' Compensation	66,501	73,041	79,540	62,760
	TOTAL PERSONNEL SERVICES	\$ 5,834,282	\$ 6,341,053	\$ 6,867,640	\$ 6,862,950

OPERATING EXPENSES					
503114	Court Costs	\$ 1,500	\$ 1,200	\$ -	\$ -
503120	Medical Services	6,550	2,886	6,050	5,250
503130	Professional Services	11,621	35,600	23,000	48,000
503405	Building Maintenance Services	109,837	104,542	105,300	136,040
503407	Software Support	104,747	130,890	177,300	184,850
503420	Misc Contract Services	1,840	2,758	1,500	3,060
504002	Local Mileage	-	1,921	500	1,500
504005	Travel / Out Of County	20,087	22,341	17,820	17,820
504006	Travel / Out Of State	17,165	12,292	20,390	20,390
504101	Communications	121,525	147,090	125,930	125,930
504106	Communication Equipment	1,700	-	-	-
504201	Postage	787	1,454	1,000	2,050
504406	Rents & Leases Copiers	2,765	3,348	3,540	3,540
504407	Per Print Copy Cost	2,201	2,471	1,940	2,540
504611	Maint Office Equipment	-	1,507	1,900	2,300
504613	Maint Communication Equip	19,253	22,270	24,560	24,560
504629	Maint Other Equipment	2,060	7,982	5,700	6,000
504640	Repair & Maint Building	1,993	-	28,430	5,000
504701	Printing & Binding	12,962	18,166	14,400	16,340
504803	Promotions Advertising	83	-	-	-

ADMINISTRATION (21.10.521)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
504907	Employee Appreciation	\$ -	\$ -	\$ 1,600	\$ 1,600
504909	Registration Fees	-	540	-	-
505101	Office Supplies	7,548	8,426	15,000	15,000
505203	Uniforms	155,748	152,199	193,320	177,980
505205	Ammunition	103,870	85,523	117,000	117,000
505206	Non-Capital Equip & Parts	20,049	26,009	23,910	90,390
505208	Non-Capital Computer	3,230	-	-	-
505210	Medical/Safety Supplies	-	-	2,500	2,300
505295	Other Material & Supplies	10,139	10,591	10,520	23,580
505401	Subs & Memberships	8,947	7,787	8,670	8,910
505501	Training Registration	120,196	118,678	151,910	144,300
505502	Tuition Reimbursement	36,233	28,958	28,000	28,000
	TOTAL OPERATING EXPENSES	\$ 904,636	\$ 957,429	\$ 1,111,690	\$ 1,214,230
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ -	\$ 11,115	\$ -	\$ 58,750
506402	Computer Equipment	8,940	2,107	8,790	-
	TOTAL CAPITAL OUTLAY	\$ 8,940	\$ 13,222	\$ 8,790	\$ 58,750
	TOTAL EXPENDITURES	\$ 6,747,858	\$ 7,311,704	\$ 7,988,120	\$ 8,135,930

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
21.10		POLICE		ADMINISTRATION		\$ 58,750
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	30	X2 Taser	<p style="text-align: center;"><i>REPLACEMENT</i></p> <p>Part of a 5-year replacement program to replace tasers that have reached their life expectancy and are out of warranty. Price includes tasers, cartridges, and a 4-year warranty.</p>	1,958	58,750
						-
						-
						-
						-

CRIMINAL INVESTIGATIONS (21.11.521)

PROGRAM/SERVICES DESCRIPTION

The Investigations Division's primary responsibility is to investigate felony and serious misdemeanor crimes occurring within the City of Sunrise jurisdiction and to identify, arrest and present offenders to the judicial system. One component of the Investigations Division is the Criminal Investigations Section. The detectives from this section work cooperatively with officers and investigators from other divisions, other local, State and Federal agencies, as well as citizens and personnel from other City departments to accomplish this goal. Through cooperative efforts, not only are crimes and patterns detected, suspects identified, located and arrested, but also awareness and prevention programs are initiated to protect lives and property within the City of Sunrise. The Investigations Division also includes the Vice, Intelligence, and Narcotics Section. This Section investigates a myriad of criminal offenses, including narcotics, gambling, vice and money laundering. Detectives within this Section work to enhance the quality of life within the City of Sunrise through proactive and covert investigations.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Continued to support victim's rights through a proactive Victim Advocate Program and participation in the Broward County Chiefs of Police Association Domestic Violence Injunction Committee.
- ◇ Worked proactively, cooperatively and efficiently to prevent, detect and arrest offenders who attempt to negatively impact the quality of life of the citizens of Sunrise.
- ◇ Increased the number of detectives who were trained and became members of the Broward County Internet Crimes Against Children Task Force.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ To improve the quality of all criminal investigations through constant process assessment and refinement.
- ◇ To continue with the integration of technology in order to prevent and solve crimes within the community.
- ◇ To continue to cultivate and improve relationships with other agencies to arrest and prosecute offenders which cross jurisdictional lines.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Percentage of cleared Part I Crime Cases - by exception & arrest	23.7%	20.0%	20.5%	20.0%
Number of victims/citizens provided services by the City's Victim Advocate	1,345	1,500	619	1,500
Number of cases handled by the Criminal Investigations Section	3,545	3,000	1,804	3,000
Number of drug related arrests made	319	300	121	300

CRIMINAL INVESTIGATIONS (21.11.521)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 5,450	\$ 4,730	\$ 5,040	\$ 5,000
TOTAL REVENUES	\$ 5,450	\$ 4,730	\$ 5,040	\$ 5,000
EXPENDITURES				
Personnel Services	\$ 8,239,454	\$ 8,657,253	\$ 9,294,890	\$ 8,818,040
Operating Expenses	94,605	115,592	179,480	164,960
Capital Outlay	38,299	25,382	24,400	25,100
TOTAL EXPENDITURES	\$ 8,372,358	\$ 8,798,227	\$ 9,498,770	\$ 9,008,100

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ (40)
The negative variance is primarily attributed to the reduction in the projected collection of police witness fees based on historical actuals.	
PERSONNEL SERVICES	\$ (476,850)
The negative variance is primarily attributed to the movement of personnel within the department and offset by cost of living increases based upon contract negotiations, annual increases in insurance benefits and the General Employee's Pension costs based on the actuarial valuation report.	
OPERATING EXPENSES	\$ (14,520)
The negative variance is primarily attributed to a decrease in one-time funding related to the Cyber Security Summit that was held at the Sunrise Civic Center in October 2016.	
CAPITAL OUTLAY	\$ 700
The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes the replacement of tactical vests.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	2	2	2	2
Captain	1	0	0	0
Crime Analyst/GIS Coordinator	1	1	1	1
Crime Intelligence Analyst	1	1	1	1
Economic Crime Investigators	2	2	2	2
Evidence Technician	2	2	2	2
ID Technician	3	3	3	4
Lieutenant	2	2	2	2
Major	0	1	1	1
Police Officer	26	33	32	29
Public Service Aide	1	1	1	0
Public Service Aide PT	1	1	1	1
Sergeant	4	4	4	4
Victim Advocate	1	1	1	1
TOTAL POSITIONS	47	54	53	50

Note: The decrease in positions resulted from various transfers of personnel between Divisions within the Department.

CRIMINAL INVESTIGATIONS (21.11.521)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES				
342104 Police Witness Fees	\$ 5,450	\$ 4,730	\$ 5,040	\$ 5,000
TOTAL SERVICE REVENUES	\$ 5,450	\$ 4,730	\$ 5,040	\$ 5,000
TOTAL REVENUES	\$ 5,450	\$ 4,730	\$ 5,040	\$ 5,000

PERSONNEL SERVICES

501201 Salaries	\$ 4,118,495	\$ 4,045,412	\$ 4,329,200	\$ 4,191,190
501202 Incentive Pay	149,849	344,822	348,700	365,830
501203 Holiday Pay	148,385	143,952	148,370	152,730
501300 Salaries Part-Time	18,995	18,574	20,420	22,040
501401 Overtime-Time And A Half	502,853	565,227	350,000	350,000
501402 Overtime-Straight Time	87,252	7,708	5,750	5,750
501503 Leave Payout	159,878	-	-	-
501505 Clothing Allowance	44,738	33,208	41,300	39,600
501601 Annual Leave Pay-Out	-	-	25,310	-
501701 Sick Leave Pay-Out	-	-	141,390	-
502101 SS & Medicare Matching	361,545	351,433	419,700	392,260
502201 Pension - General	172,146	198,921	211,630	277,230
502203 Pension - Police	1,831,419	2,160,787	2,272,550	2,174,200
502204 401A Contribution	9,641	10,818	9,540	10,010
502301 Health Insurance	511,672	616,819	793,670	698,560
502305 Long Term Care Insurance	1,792	1,797	1,790	1,790
502306 Dental Insurance	991	1,023	1,060	1,100
502307 Catastrophic/Intensive Care	1,639	1,643	1,640	1,640
502400 Workers' Compensation	118,164	155,109	172,870	134,110
TOTAL PERSONNEL SERVICES	\$ 8,239,454	\$ 8,657,253	\$ 9,294,890	\$ 8,818,040

OPERATING EXPENSES

503130 Professional Services	\$ -	\$ -	\$ 37,000	\$ 37,000
503137 Translation Services	28,705	21,930	-	-
503407 Software Support	12,607	20,769	50,050	53,460
503420 Misc Contract Services	-	-	10,000	-
503500 Special Investigations	3,418	4,198	11,500	5,500
504106 Communication Equipment	-	7,659	-	-
504406 Rents & Leases Copiers	985	824	1,000	1,000
504407 Per Print Copy Cost	414	308	550	550
504629 Maint Other Equipment	120	-	-	-
504640 Repair & Maint Building	-	6,442	-	-
504690 Maint of Auto Equipment	17,471	-	-	-
504701 Printing & Binding	-	-	3,000	-
504807 Marketing	-	-	4,500	-
504803 Promotions Advertising	83	-	-	-
504908 Permits & Licenses	-	-	-	300
505101 Office Supplies	9,030	9,254	11,550	11,550
505206 Non-Capital Equip & Parts	5,905	16,478	13,680	11,700
505208 Non-Capital Computer	472	1,047	-	-

CRIMINAL INVESTIGATIONS (21.11.521)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
505211	Laboratory Supplies	\$ 5,742	\$ 751	\$ 5,800	\$ 9,500
505295	Other Material & Supplies	9,653	25,932	29,050	32,900
505401	Subs & Memberships	-	-	1,800	1,500
	TOTAL OPERATING EXPENSES	\$ 94,605	\$ 115,592	\$ 179,480	\$ 164,960
<u>CAPITAL OUTLAY</u>					
506203	Building Improvements	\$ -	\$ 17,528	\$ -	\$ -
506401	Machines & Equipment	1,600	3,593	24,400	25,100
506402	Computer Equipment	2,343	4,261	-	-
506404	Furniture & Equipment	7,177	-	-	-
506405	Motor Vehicles	27,179	-	-	-
	TOTAL CAPITAL OUTLAY	\$ 38,299	\$ 25,382	\$ 24,400	\$ 25,100
	TOTAL EXPENDITURES	\$ 8,372,358	\$ 8,798,227	\$ 9,498,770	\$ 9,008,100

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Reclassification - Public Service Aide to ID Technician

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
21.11	POLICE	CRIMINAL INVESTIGATIONS	\$ 4,530

Justification

The Police Department is requesting to reclassify a Public Service Aide position to an ID Technician position. The current functions, duties, applied knowledge and skills associated with this position are in alignment with an ID Technician. A reclassification is appropriate to ensure that the functions and compensation are adequately reflected for this position within the structure of the Division. The applicable step range is G01 36-49. Personnel costs reflect a two (2) step increase.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
(1)	Public Service Aide	NE	FT	57,417	32,150	(89,570)
1	ID Technician	NE	FT	60,323	33,780	94,100
					-	-
Total Personnel Costs						\$ 4,530

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

Upon reclassification, the functions performed would be in proper alignment with the Division's organizational and operational model.

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
21.11		POLICE		CRIMINAL INVESTIGATIONS		\$ 25,100
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	10	Tactical Vest Complete Paraclete FTOC AXLL with 10X12 Rifle & Speed Plates	<p style="text-align: center;">REPLACEMENT</p> Part of a 5-year replacement program to replace tactical vests that have reached the end of their five-year life cycle. BLK Tactical Vest FTOXC AXII with Rifle and Speed Plates. Federal Eastern FL State Contract #680-850-11-1.	2,510	25,100
						-
						-
						-
						-

UNIFORM (21.12.521)

PROGRAM/SERVICES DESCRIPTION

The Uniform Division is comprised of highly-skilled and trained law enforcement professionals who maintain a uniform presence 24 hours a day and are tasked with providing the majority of direct policing services to the community. Uniform Division personnel incorporate the tenets and philosophies of community-oriented policing into their daily interactions with members of the community and replicate the problem-solving model outlined within the organization's mission statement. The fundamental goal of community-oriented policing is the development of a collaborative relationship with citizens, businesses, civic organizations and faith-based institutes in order to identify and resolve issues that potentially impact the livability of their neighborhoods. Uniform Division officers are encouraged to spend quality time and energy detecting, cultivating and maintaining positive relationships with stakeholders (citizens, schools, religious, and community organizations) within their assigned area of patrol. The Uniform Division also seeks to actively engage the community by using citizen volunteers. These civilians patrol the streets of the city while reporting anything that appears to be either suspicious in nature or that may impede or negatively affect the quality of life within a neighborhood. Uniform officers are not only concerned with those criminal activities that are highly-visible, but with those minor offenses that may contribute to the fear/perception of crime and safety.

FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Increased the number of bicycle patrols within the community from four (4) per month to six (6) per month.
- ◇ Expanded the use of social media (Twitter, Facebook) to highlight community-oriented policing efforts.
- ◇ Increased the number of officers who have been trained in Crisis Intervention Training (CIT) in order to more effectively counsel mental health issues. Thirty-five (35) officers participated in CIT certification training.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Fully integrate the Canine Unit under the direction of the Special Operations Unit.
- ◇ Increase focus on community-oriented policing by expanding law enforcement, community and neighborhood interaction.
- ◇ Reduce vehicle burglaries at Sawgrass Mills Mall by 5%.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of traffic accidents investigated	2,180	2,000	1,016	2,200
Number of red light camera violations reviewed	177,132	110,000	80,187	180,000
Number of bicycle miles logged	1,160	1,000	620	1,200
Number of calls for service	75,525	84,000	34,106	82,000

UNIFORM (21.12.521)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 750,273	\$ 523,991	\$ 642,760	\$ 623,790
Fines & Forfeit Revenues	1,523,627	1,689,134	1,606,560	1,625,000
TOTAL REVENUES	\$ 2,273,900	\$ 2,213,125	\$ 2,249,320	\$ 2,248,790
EXPENDITURES				
Personnel Services	\$ 23,960,995	\$ 24,281,561	\$ 25,883,980	\$ 27,439,960
Operating Expenses	1,199,870	1,236,961	1,531,370	1,684,670
Capital Outlay	39,369	9,763	176,840	341,730
TOTAL EXPENDITURES	\$ 25,200,234	\$ 25,528,285	\$ 27,592,190	\$ 29,466,360

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES \$ (530)

The negative variance is primarily attributed to the decrease in revenue collections based on the annual agreement between the City and the School Board of Broward County.

PERSONNEL SERVICES \$ 1,555,980

The positive variance is primarily attributed to the movement of personnel within the department, the addition of a Technical Support Analyst during FY 2016/2017, cost of living increases based upon contract negotiations, annual increases in insurance benefits and General and Police Pensions based on the actuarial valuation report.

OPERATING EXPENSES \$ 153,300

The positive variance is primarily attributed to an increase in operating expenses related to the Body Worn Camera Program and an increase in canine supplies no longer supported by Confiscation funding.

CAPITAL OUTLAY \$ 164,890

The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes tactical vests, laser guns, a traffic data collector, a radar speed trailer, a replacement canine, body worn cameras, and three (3) additional police vehicles.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	1	1	1	1
Captain	1	0	0	0
Lieutenant	5	5	5	6
Major	0	1	1	1
Payroll Specialist	1	0	0	0
Police Officer	117	110	115	119
Public Service Aide	15	16	16	16
Public Service Aide PT	26	27	28	28
Reserve Officer PT	0	10	10	10
School Crossing Guards PT	3	0	0	0
Sergeant	14	14	14	15
Technical Support Analyst	0	0	0	1
TOTAL POSITIONS	183	184	190	197

Note: The increase in positions resulted from various transfers of personnel between Divisions within the Department and the addition of a Technical Support Analyst during FY 2016/2017.

UNIFORM (21.12.521)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
342102	Police Accident Reports	\$ 15,933	\$ 18,957	\$ 14,000	\$ 17,020
342901	False Alarm Fee-Police	124,084	98,016	86,080	98,000
342902	School Resource Officer	610,256	407,018	542,680	508,770
TOTAL SERVICE REVENUES		\$ 750,273	\$ 523,991	\$ 642,760	\$ 623,790
FINES & FORFEIT REVENUES					
351500	Fines-Traffic Court	\$ 673,489	\$ 385,912	\$ 646,000	\$ 350,000
354021	Local Ord Viol-Red Light Fines	850,138	1,303,222	960,560	1,275,000
TOTAL FINES & FORFEIT REVENUES		\$ 1,523,627	\$ 1,689,134	\$ 1,606,560	\$ 1,625,000
TOTAL REVENUES		\$ 2,273,900	\$ 2,213,125	\$ 2,249,320	\$ 2,248,790
PERSONNEL SERVICES					
501201	Salaries	\$ 12,503,933	\$ 11,377,318	\$ 12,332,440	\$ 13,304,020
501202	Incentive Pay	242,057	766,523	776,000	813,210
501203	Holiday Pay	435,038	421,357	452,390	447,020
501300	Salaries Part-Time	379,755	379,263	635,940	677,490
501401	Overtime-Time And A Half	565,257	783,677	424,880	424,880
501402	Overtime-Straight Time	65,198	10,312	9,560	9,560
501503	Leave Payout	21,945	-	-	-
501505	Clothing Allowance	41,746	39,309	42,900	45,800
501601	Annual Leave Pay-Out	-	100,180	61,930	-
501701	Sick Leave Pay-Out	-	136,006	102,480	-
502101	SS & Medicare Matching	1,102,716	1,064,036	1,145,690	1,202,890
502201	Pension - General	230,908	219,757	265,430	311,200
502203	Pension - Police	6,411,054	6,816,068	6,982,660	7,462,350
502204	401A Contribution	4,701	6,029	4,800	4,810
502301	Health Insurance	1,502,018	1,636,179	2,112,090	2,262,760
502400	Workers' Compensation	454,669	525,547	534,790	473,970
TOTAL PERSONNEL SERVICES		\$ 23,960,995	\$ 24,281,561	\$ 25,883,980	\$ 27,439,960
OPERATING EXPENSES					
503120	Medical Services	\$ -	\$ 4,917	\$ 2,460	\$ -
503407	Software Support	2,830	2,040	4,600	4,600
503420	Misc Contract Services	1,061,829	1,054,520	1,209,170	1,402,130
504002	Local Mileage	-	-	500	500
504006	Travel / Out Of State	-	-	-	7,800
504101	Communications	3,108	3,108	3,110	5,160
504106	Communication Equipment	-	1,200	-	-
504401	Rental & Leases Automobiles	40,033	46,873	43,600	44,400
504406	Rents & Leases Copiers	1,986	1,539	2,000	2,000
504407	Per Print Copy Cost	735	854	900	1,050
504629	Maint Other Equipment	8,319	2,705	12,300	12,000
504690	Maint of Auto Equipment	3,038	3,070	3,500	3,500
504701	Printing & Binding	2,045	3,786	4,000	6,070
504803	Promotions Advertising	208	(124)	-	-
504907	Employee Appreciation	-	1,287	-	1,290
504909	Registration Fees	-	491	-	500
505101	Office Supplies	6,356	7,500	10,000	10,000

UNIFORM (21.12.521)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
505203	Uniforms	\$ -	\$ -	\$ 4,660	\$ -
505206	Non-Capital Equip & Parts	12,655	40,258	89,160	68,690
505208	Non-Capital Computer	3,734	6,119	9,600	-
505210	Medical/Safety Supplies	-	2,585	48,740	51,180
505216	Canine	27,055	30,048	29,000	38,500
505243	Small Hand Tools	-	1,000	-	-
505247	Safety Equipment/Supplies	2,457	10,474	-	-
505295	Other Material & Supplies	23,482	12,711	24,580	25,300
505501	Training Registration	-	-	-	-
505502	Tuition Reimbursement	-	-	29,490	-
TOTAL OPERATING EXPENSES		\$ 1,199,870	\$ 1,236,961	\$ 1,531,370	\$ 1,684,670
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 39,369	\$ 9,763	\$ 54,320	\$ 222,480
506403	Radio & Communication Eq	-	-	15,120	-
506405	Motor Vehicles	-	-	107,400	119,250
TOTAL CAPITAL OUTLAY		\$ 39,369	\$ 9,763	\$ 176,840	\$ 341,730
TOTAL EXPENDITURES		\$ 25,200,234	\$ 25,528,285	\$ 27,592,190	\$ 29,466,360

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Body Worn Camera Program

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
21.12	POLICE	UNIFORM	\$ 368,000

Justification

The Police Department proposes to develop a Body Worn Camera (BWC) Program. The BWC Program will strengthen and build a positive relationship between local police and the community. This Program enhances evidence gathering capabilities with the use of BWC technology and social media. As a result, agencies are experiencing fewer complaints regarding encounters between officers and the public. **A grant award of \$250,000 over a two-year period from the U.S. Department of Justice to offset the cost of the program is pending. Expenses represented within this request are represented for a one-year period.**

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
503420	Misc Contract Services	205,200
504006	Travel / Out Of State	7,800
504701	Printing & Binding	2,000
Total Recurring Operating Costs		\$ 215,000

One -Time Costs

Account Number	Description	Cost
506401	Machines & Equipment	153,000
Total One-Time Costs		\$ 153,000

Benefits

The benefits of the Body Worn Camera (BWC) Program are to increase public awareness, provide an understanding of the Program's role in the community, improve agency transparency, and strengthen the Police Department's accountability.

CAPITAL OUTLAY REQUEST

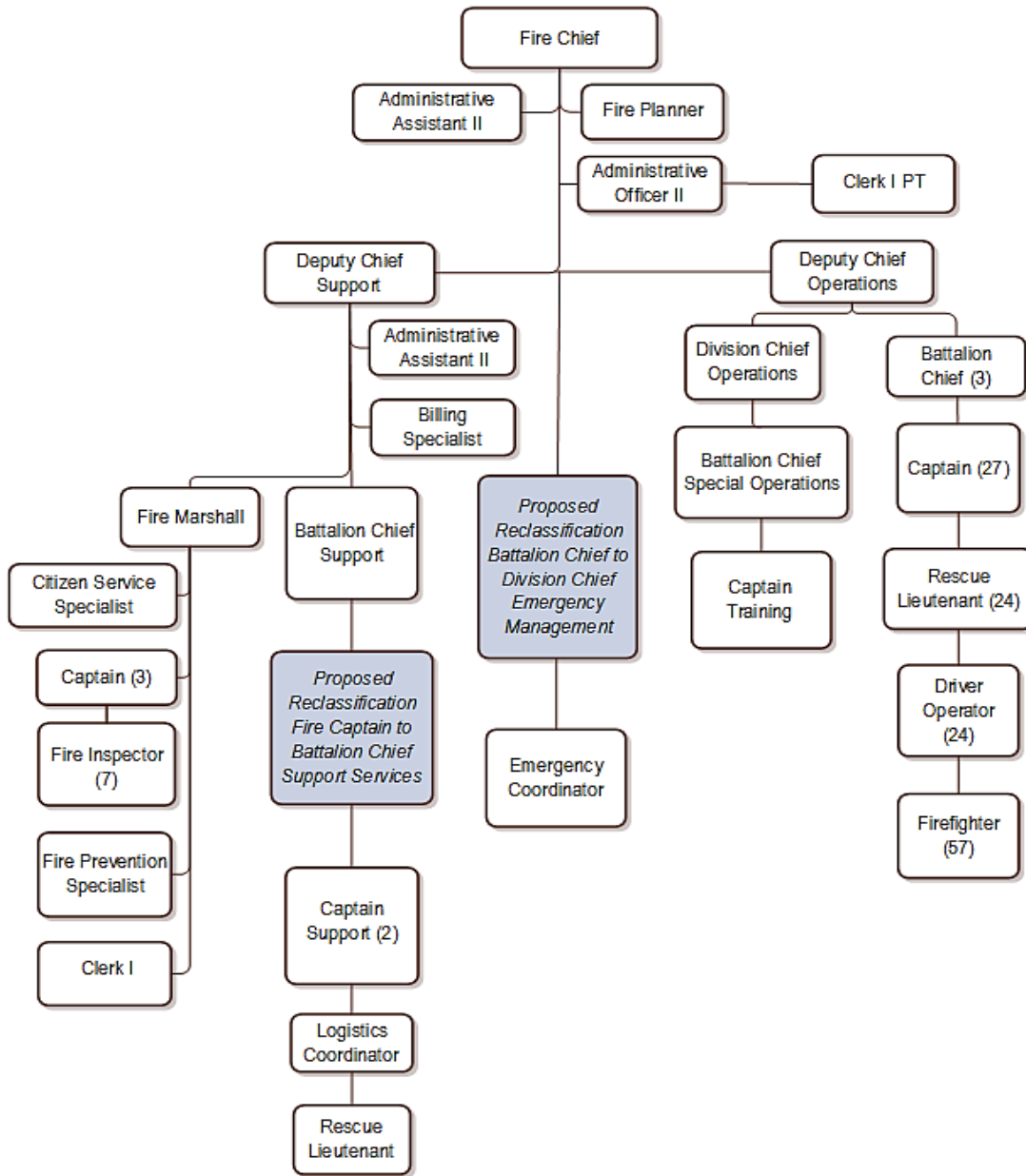
DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
21.12		POLICE		UNIFORM		\$ 43,480
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	5	Paraclete FTOC Complete Tactical Vest	REPLACEMENT	2,950	14,750
				Part of a 5-year replacement program to replace tactical vests for SWAT that have reached the end of their five-year life cycle.		
2	506401	1	Flir Universal Night Scope (UNS) Sniper Night Vision - Model AN/PVS-27	NEW	10,810	10,810
				This is needed so snipers can operate at night. Agency only has 2 and we have 4 snipers. The technology is outdated and is close to 10 years old.		
3	506401	1	Traffic Data Collector with Mount	NEW	3,160	3,160
				Stalker Traffic Data Collector is equipment that monitors the roadway and traffic conditions. It counts vehicles and registers their speed. Beneficial in evaluating complaints and allocating manpower.		
4	506401	1	Radar Speed Trailer	REPLACEMENT	7,570	7,570
				This unit would replace a unit that has reached the end of its 5-year life cycle last year. This model will record the speed and traffic data, which will be an asset to the agency.		
5	506401	3	Laser Gun	REPLACEMENT	2,395	7,190
				Replacing 3 antiquated Laser Guns within the traffic unit with the newest technology. This will prevent the gun from jamming during usage.		

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
21.12		POLICE		UNIFORM		\$ 145,250
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
6	506401	1	Flatbed Trailer	<i>REPLACEMENT</i>	11,000	11,000
				Replace a trailer that is aging and deteriorating. The equipment is utilized for the safety cones and other items that are deployed for traffic control during all arena events.		
7	506401	1	Canine	<i>REPLACEMENT</i>	15,000	15,000
				Replacement canine for a retiring dog.		
8	506405	3	Police Vehicles	<i>NEW</i>	39,750	119,250
				Add new vehicles due to the increase of (6) Police Officers in FY 16/17.		
						-
						-

FIRE RESCUE DEPARTMENT

(167 Full-Time, 1 Part-Time)



FIRE RESCUE DEPARTMENT PERSONNEL SUMMARY

POSITION TITLE	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
	ACTUALS	ACTUALS	ADOPTED	PROPOSED
Administrative Assistant II	2	2	2	2
Administrative Officer II	1	1	1	1
Battalion Chief	5	6	6	6
Billing Specialist	1	1	1	1
Citizen Service Specialist	1	1	1	1
Clerk I	0	0	1	1
Clerk I PT	2	3	1	1
Deputy Fire Chief	2	2	2	2
Division Chief	1	1	1	2
Driver Operator	25	24	24	24
Emerg Mgmt. Coordinator	1	1	1	1
Fire Captain	33	33	33	32
Fire Chief	1	1	1	1
Fire Inspector	6	7	7	7
Fire Marshall	1	1	1	1
Fire Planner	1	1	1	1
Fire Prevention Specialist	1	1	1	1
Firefighter	56	57	57	57
Logistics Coordinator	1	1	1	1
Rescue Lieutenant	25	25	25	25
TOTAL POSITIONS	166	169	168	168

ADMINISTRATION (23.10.522)

PROGRAM/SERVICES DESCRIPTION

The Administration Division supports the department's primary mission, "Anticipate the needs of the community." This includes short and long term planning, development of analysis and sound fiscal management. The Administration Division is comprised of the Fire Chief and support staff.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Monitored monthly response performance measures to ensure proper emergency response deployment.
- ◇ Updated Department's Strategic Plan.
- ◇ Received \$450,000 in Federal Grants to replace Self Contained Breathing Apparatus.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Administer Captains and Driver Operators promotional tests.
- ◇ Commission on Ambulance Accreditation Services (CAAS) site visit and inspection.
- ◇ Prepare hiring and promotional processes for succession plan.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Shifts at 100% strength before overtime	58%	100%	56%	100%
Average overtime as a percentage of salaries (includes peak unit)	3.7%	5.0%	5.7%	5.0%
Insurance Services Office (ISO) Rating	2	1	2	1

ADMINISTRATION (23.10.522)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 182,845	\$ 192,617	\$ 161,600	\$ 177,000
TOTAL REVENUES	\$ 182,845	\$ 192,617	\$ 161,600	\$ 177,000
EXPENDITURES				
Personnel Services	\$ 793,110	\$ 807,290	\$ 788,220	\$ 925,330
Operating Expenses	260,551	253,434	265,300	262,530
TOTAL EXPENDITURES	\$ 1,053,661	\$ 1,060,724	\$ 1,053,520	\$ 1,187,860

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 15,400
The positive variance is primarily attributed to an increase in revenues generated from special detail assignments.	
PERSONNEL SERVICES	\$ 137,110
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General and Fire Pensions based on the actuarial valuation report.	
OPERATING EXPENSES	\$ (2,770)
The negative variance is primarily attributed to a decrease in the expenses related to printing and binding and training registration.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant II	1	1	1	1
Administrative Officer II	1	1	1	1
Clerk I PT	2	2	1	1
Fire Chief	1	1	1	1
Fire Planner	1	1	1	1
TOTAL POSITIONS	6	6	5	5

ADMINISTRATION (23.10.522)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
342203	Fire Special Details	\$ 145,907	\$ 145,028	\$ 131,600	\$ 147,000
342205	Overtime Reimbursement	36,938	47,589	30,000	30,000
	TOTAL SERVICE REVENUES	\$ 182,845	\$ 192,617	\$ 161,600	\$ 177,000
	TOTAL REVENUES	\$ 182,845	\$ 192,617	\$ 161,600	\$ 177,000
PERSONNEL SERVICES					
501201	Salaries	\$ 396,684	\$ 398,781	\$ 398,530	\$ 423,020
501202	Incentive Pay	34,170	29,339	30,200	31,130
501300	Salaries Part-Time	22,589	27,721	15,460	15,550
501401	Overtime-Time And A Half	-	-	200	100
501402	Overtime-Straight Time	-	-	140	240
501502	Special Detail Pay	109,213	121,972	100,000	110,000
501505	Clothing Allowance	200	200	200	200
501507	Special Detail Non-Reimb	28,871	31,878	28,000	30,000
502101	SS & Medicare Matching	27,625	28,519	34,030	35,990
502201	Pension - General	66,089	66,424	68,310	80,730
502202	Pension - Firefighters	13,866	-	-	93,180
502204	401A Contribution	15,570	15,520	15,900	8,740
502301	Health Insurance	58,295	63,950	74,560	74,930
502304	Statutory Life And AD&D	4,502	6,219	6,400	6,400
502305	Long Term Care Insurance	3,391	3,683	3,670	3,670
502306	Dental Insurance	496	511	530	550
502307	Catastrophic/Intensive Care	1,639	1,643	1,640	1,640
502400	Workers' Compensation	9,910	10,930	10,450	9,260
	TOTAL PERSONNEL SERVICES	\$ 793,110	\$ 807,290	\$ 788,220	\$ 925,330
OPERATING EXPENSES					
503130	Professional Services	\$ 212,991	\$ 211,940	\$ 212,000	\$ 212,000
503402	Records Retention	452	433	700	500
503407	Software Support	-	2,950	3,250	3,450
503420	Misc Contract Services	100	100	100	100
504005	Travel / Out Of County	2,306	1,268	3,350	3,350
504006	Travel / Out Of State	2,536	3,916	5,240	5,240
504101	Communications	23,759	18,154	18,070	18,070
504201	Postage	504	584	700	700
504406	Rents & Leases Copiers	1,353	1,523	1,530	1,850
504407	Per Print Copy Cost	656	612	660	660
504701	Printing & Binding	2,660	2,058	2,900	1,800
505101	Office Supplies	9,645	6,426	7,910	7,800
505203	Uniforms	-	300	300	300
505295	Other Material & Supplies	645	1,005	1,200	1,200
505401	Subs & Memberships	1,487	1,325	1,200	1,420
505410	Books & Publications	-	-	250	250
505501	Training Registration	1,457	840	5,940	3,840
	TOTAL OPERATING EXPENSES	\$ 260,551	\$ 253,434	\$ 265,300	\$ 262,530
	TOTAL EXPENDITURES	\$ 1,053,661	\$ 1,060,724	\$ 1,053,520	\$ 1,187,860

OPERATIONS (23.21.522)

PROGRAM/SERVICES DESCRIPTION

The Fire Rescue Operations Division provides fire protection and life safety services in emergency and non-emergency conditions through five strategically placed fire stations located throughout the city. The responsibilities of the personnel in this division include the extinguishment and control of fires, emergency pre-hospital care, advanced life support, and medical transport. In addition, the Operations Division manages several special response teams specific for emergencies involving technical rescues such as structural collapse, confined space rescue, Special Weapons and Tactics (SWAT) medic, dive rescue, and vehicle extrication to care for trapped and injured victims. Sunrise Fire Rescue is one of four regionalized Hazardous Materials teams trained in the mitigation of emergencies involving chemicals or environmental hazards.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Deployed new peak hour emergency medical unit for primary response along the northern area of Sunrise.
- ◇ Acquired new fire station alerting system.
- ◇ Enhanced joint Police and Fire Rescue active shooter operations and training.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Implement P25 capable mobile and portable radio system compatible with the new regional communications system.
- ◇ Enhance station level officer training in anticipation of attrition.
- ◇ As part of succession planning, hire and train 19 new entry level personnel.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Average scene time for trauma alerts (90% 10 minutes or less)	97%	95%	95%	95%
Average response time (in Minutes) for emergency responses	0:04:24	0:04:00	0:04:37	0:04:00
Fire Training hours per month	2,648	2,000	2,758	2,000

OPERATIONS (23.21.522)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 3,176,739	\$ 3,159,499	\$ 3,206,610	\$ 3,298,210
TOTAL REVENUES	\$ 3,176,739	\$ 3,159,499	\$ 3,206,610	\$ 3,298,210
EXPENDITURES				
Personnel Services	\$ 21,262,876	\$ 22,495,178	\$ 23,534,160	\$ 24,976,100
Operating Expenses	369,009	427,634	466,970	457,720
Capital Outlay	77,474	62,604	17,200	-
TOTAL EXPENDITURES	\$ 21,709,359	\$ 22,985,416	\$ 24,018,330	\$ 25,433,820

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 91,600
The positive variance is primarily attributed to a projected increase in revenue collections for ambulance service fees.	
PERSONNEL SERVICES	\$ 1,441,940
The positive variance is primarily attributed to cost of living increases, leave payouts for retiring employees, and annual increases in insurance benefits and the Firefighters' Pension based on the actuarial valuation report.	
OPERATING EXPENSES	\$ (9,250)
The negative variance is primarily attributed to transferring the costs for medical and safety supplies to the Support Services Division and a offset by increased expenses for medical services, credit card fees, and permits and licenses.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Battalion Chief	3	4	4	4
Deputy Fire Chief - Operations	1	1	1	1
Division Chief - Operations	1	1	1	1
Driver Operator	25	24	24	24
Fire Captain	27	27	27	27
Fire Captain - Training	1	1	1	1
Firefighter	56	57	57	57
Rescue Lieutenant	24	24	24	24
TOTAL POSITIONS	138	139	139	139

OPERATIONS (23.21.522)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
342600	Service Charge Ambulance Fee	\$ 2,722,528	\$ 2,705,288	\$ 2,752,400	\$ 2,848,210
342903	Hazmat Response Team	454,211	454,211	454,210	450,000
TOTAL SERVICE REVENUES		\$ 3,176,739	\$ 3,159,499	\$ 3,206,610	\$ 3,298,210
TOTAL REVENUES		\$ 3,176,739	\$ 3,159,499	\$ 3,206,610	\$ 3,298,210
PERSONNEL SERVICES					
501201	Salaries	\$ 9,750,822	\$ 10,760,106	\$ 11,137,190	\$ 11,243,130
501202	Incentive Pay	1,889,359	2,021,358	1,938,200	2,144,460
501203	Holiday Pay	520,539	536,913	547,260	569,630
501401	Overtime-Time And A Half	295,492	450,465	711,760	711,760
501402	Overtime-Straight Time	4,053	13,462	4,200	4,200
501503	Leave Payout	423,442	-	-	-
501505	Clothing Allowance	26,000	26,200	27,800	27,800
501601	Annual Leave Pay-Out	-	19,954	-	169,180
501701	Sick Leave Pay-Out	-	201,736	-	506,020
502101	SS & Medicare Matching	934,168	1,017,801	1,098,900	1,176,420
502201	Pension - General	-	-	-	-
502202	Pension - Firefighters	5,363,792	5,293,983	5,460,420	5,867,160
502204	401A Contribution	9,303	9,768	9,270	7,940
502301	Health Insurance	1,435,722	1,605,237	2,023,770	2,014,140
502306	Dental Insurance	44	405	400	750
502400	Workers' Compensation	610,140	537,790	574,990	533,510
TOTAL PERSONNEL SERVICES		\$ 21,262,876	\$ 22,495,178	\$ 23,534,160	\$ 24,976,100
OPERATING EXPENSES					
503120	Medical Services	\$ 7,155	\$ 34,633	\$ 52,800	\$ 59,060
503121	Medical Director	41,850	38,930	43,620	43,620
503130	Professional Services	32,920	21,678	32,060	46,610
503420	Misc Contract Services	200	299	11,000	11,000
504005	Travel / Out Of County	4,110	1,784	6,600	6,600
504006	Travel / Out Of State	912	954	2,250	2,250
504613	Maint Communication Equip	23,502	33,434	31,520	31,520
504907	Employee Appreciation	1,277	260	1,400	1,400
504908	Permits & Licenses	11,507	2,452	10,500	1,840
504926	Credit Card Fees	-	-	-	2,000
504949	Other Charges Miscellaneous	-	-	-	360
505203	Uniforms	30,652	36,178	45,530	45,530
505204	Protective Clothing	48,759	101,849	60,900	60,900
505206	Non-Capital Equip & Parts	18,119	26,019	23,000	23,000
505207	Non-Capital Furniture	12,167	8,197	12,500	12,500
505210	Medical/Safety Supplies	-	-	16,000	-
505295	Other Material & Supplies	14,875	13,313	15,000	15,000
505401	Subs & Memberships	833	843	1,010	1,190
505501	Training Registration	40,029	44,219	55,680	47,680
505502	Tuition Reimbursement	80,142	62,592	45,600	45,660
TOTAL OPERATING EXPENSES		\$ 369,009	\$ 427,634	\$ 466,970	\$ 457,720

OPERATIONS (23.21.522)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
<u>CAPITAL OUTLAY</u>					
506401	Machines & Equipment	\$ 37,157	\$ 16,327	\$ 17,200	\$ -
506402	Computer Equipment	-	2,377	-	-
506403	Radio & Communication Eq	15,000	16,900	-	-
506404	Furniture & Equipment	9,978	-	-	-
506405	Motor Vehicles	15,339	27,000	-	-
TOTAL CAPITAL OUTLAY		\$ 77,474	\$ 62,604	\$ 17,200	\$ -
TOTAL EXPENDITURES		\$ 21,709,359	\$ 22,985,416	\$ 24,018,330	\$ 25,433,820

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Reaccreditation of Ambulance Services

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
23.21	FIRE RESCUE	OPERATIONS	\$ 12,500

Justification
<p>Certification by the Commission on Accreditation of Ambulance Services (CAAS), an independent national organization, is designed to help Emergency Medical Services (EMS) agencies increase organizational performance and efficiency, increase clinical quality, and decrease risk and liability. Accreditation provides a template for making comprehensive organization changes that improve the overall performance of the department. An independent review validates that Sunrise Fire Rescue Department is adhering to the highest standards in the industry. Certification must be renewed every three (3) years in order to maintain accreditation.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs		
Account Number	Description	Cost
503130	Professional Services	12,500
Total One-Time Costs		\$ 12,500

Benefits
<p>Accreditation assures patients that the City's EMS has met the Commission's high standard for quality patient care and that the service stands ready to care for their families if needed.</p>

EMERGENCY MANAGEMENT (23.22.525)

PROGRAM/SERVICES DESCRIPTION

The Emergency Management Division oversees the Sunrise Emergency Operations Center (EOC) and all disaster preparedness planning and Incident Command System (ICS) for the City. This program is under the responsibility of a Battalion Chief and Emergency Management Coordinator. The program includes the Community Emergency Response Team (CERT), which educates residents about disaster preparedness and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Updated the City's Comprehensive Emergency Management Plan (CEMP).
- ◇ Continued to educate the City's command staff whose function/assignment during a disaster would be to act in some capacity in the Emergency Operating Center.
- ◇ Trained City employees on the public assistance procedures necessary for the completion of disaster management project worksheets.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ As part of updating the Comprehensive Emergency Management Plan (CEMP), establish a Sunrise Emergency Management representative and an alternate for each department's Incident Management Team (IMT).
- ◇ Update the Continuity of Operations Plan (COOP).
- ◇ Restructure the Community Emergency Response Team (CERT) Program.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of CERT training events per year	30	26	10	26
CERT community outreach hours provided	326	450	355	450

EMERGENCY MANAGEMENT (23.22.525)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 411,371	\$ 410,733	\$ 425,190	\$ 457,090
Operating Expenses	25,161	29,833	41,180	35,680
Capital Outlay	128,150	13,343	-	-
TOTAL EXPENDITURES	\$ 564,682	\$ 453,909	\$ 466,370	\$ 492,770

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES	\$ 31,900
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The positive variance is primarily attributed to cost of living increases, annual increases in insurance benefits, and the General and Firefighters' Pensions based on the actuarial valuation report.

OPERATING EXPENSES	\$ (5,500)
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The negative variance is primarily attributed to a decrease in printing and tuition reimbursement expenses for staff pursuing higher education classes.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Battalion Chief - Emergency Mgmt.	1	1	1	0
Division Chief	0	0	0	1
Emergency Mgmt Coordinator	1	1	1	1
TOTAL POSITIONS	2	2	2	2

EMERGENCY MANAGEMENT (23.22.525)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 199,322	\$ 207,850	\$ 205,920	\$ 224,070
501202	Incentive Pay	25,581	25,378	26,200	26,930
501203	Holiday Pay	6,348	6,446	6,710	6,840
501401	Overtime-Time And A Half	16,008	11,408	13,000	12,500
501402	Overtime-Straight Time	77	337	-	500
501505	Clothing Allowance	200	200	200	200
502101	SS & Medicare Matching	16,791	16,407	19,280	20,760
502201	Pension - General	27,585	27,551	28,620	34,400
502202	Pension - Firefighters	78,808	71,903	75,650	81,870
502301	Health Insurance	32,879	36,069	42,050	42,260
502306	Dental Insurance	315	325	340	360
502307	Catastrophic/Intensive Care	877	879	880	880
502400	Workers' Compensation	6,580	5,980	6,340	5,520
TOTAL PERSONNEL SERVICES		\$ 411,371	\$ 410,733	\$ 425,190	\$ 457,090
OPERATING EXPENSES					
503130	Professional Services	\$ 279	\$ 63	\$ 500	\$ 500
503420	Misc Contract Services	80	80	80	80
504005	Travel / Out Of County	2,032	2,476	3,800	2,920
504006	Travel / Out Of State	-	355	2,300	2,300
504101	Communications	5,747	6,441	5,540	5,660
504613	Maint Communication Equip	1,911	3,360	2,120	2,120
504701	Printing & Binding	2,854	2,495	3,800	2,000
505101	Office Supplies	796	500	800	800
505203	Uniforms	1,336	1,000	1,500	1,800
505295	Other Material & Supplies	5,169	5,732	11,800	11,800
505401	Subs & Memberships	685	314	440	450
505410	Books & Publications	-	810	500	500
505501	Training Registration	450	635	3,000	2,250
505502	Tuition Reimbursement	3,822	5,572	5,000	2,500
TOTAL OPERATING EXPENSES		\$ 25,161	\$ 29,833	\$ 41,180	\$ 35,680
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 128,150	\$ 10,890	\$ -	\$ -
506403	Radio & Communication Eq	-	2,453	-	-
TOTAL CAPITAL OUTLAY		\$ 128,150	\$ 13,343	\$ -	\$ -
TOTAL EXPENDITURES		\$ 564,682	\$ 453,909	\$ 466,370	\$ 492,770

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Reclassification - Battalion Chief to Division Chief

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
23.22	FIRE RESCUE	EMERGENCY MANAGEMENT	\$ 9,170

Justification

This change would ensure that the individual chosen for the role will have the necessary knowledge, skills, and abilities needed to manage the Emergency Management Division. Currently, the role is being filled by personnel taking a promotional exam geared towards the daily fire-rescue operations and not Emergency Management or administrative functions.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
(1)	Battalion Chief	NE	FT	116,295	65,130	(181,430)
1	Division Chief	E	FT	122,183	68,420	190,600
					-	-
Total Personnel Costs						\$ 9,170

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

Currently, the Emergency Management position splits their working hours between the Emergency Management Division (non-shift) and the Operations Division (shift). Having an executive position working a Monday through Friday schedule, focusing all their attention within this Division will provide a more thorough administration of the operations of the Division, as well as, improve how emergencies are managed citywide. In addition, the interaction with other departments - both internal & external - typically involves executive management roles and this will ensure the individual chosen for the position has the same technical skill set.

PREVENTION (23.23.522)

PROGRAM/SERVICES DESCRIPTION

The goal of the Fire Prevention Division is to reduce the loss of life and property in the City through building inspections, building plan review, and public education. In an effort to enhance public safety, approximately 12,000 fire safety inspections are performed each year on all commercial properties as well as multi-family residences to ensure compliance with all fire and life safety codes. In addition, building plans for new projects or renovations to existing properties are reviewed to ensure they meet all current fire and life safety codes and standards. The City's Fire Prevention Specialist conducts community outreach programs and oversees Fire Prevention Week, which reaches out to over 12,000 local school children and provides a uniform fire safety message. Through community risk reduction programs, public education is used to educate and inform residents of risk hazards to help keep residents safe.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Began the process of implementing a team to assist in the implementation of the citywide Enterprise Resource Planning (ERP) to incorporate an electronic inspection module.
- ◇ As a partner in the American Red Cross' Home Fire Prevention Campaign, 1,000 new smoke alarms were installed in residences throughout the City of Sunrise.
- ◇ Cross-trained personnel between inspections and plans review to meet the needs of building growth and renovation while providing for continued life safety inspections.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Continue the process of implementing the ERP to incorporate an electronic inspection module.
- ◇ Continue community risk reduction efforts through the installation of smoke detectors for the at-risk sections of our community.
- ◇ Continue to cross train personnel between inspections and plans review to meet the needs of building growth and renovation, while providing for continued life safety inspections.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of annual inspections	9,198	8,300	3,289	8,300
Number of fire prevention education events per year (in hours)	233	250	141	250
Number of fire inspector training hours per year	1226	600	368	600

PREVENTION (23.23.522)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 1,577,972	\$ 1,696,637	\$ 1,841,510	\$ 1,892,310
TOTAL REVENUES	\$ 1,577,972	\$ 1,696,637	\$ 1,841,510	\$ 1,892,310

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 2,046,575	\$ 2,101,068	\$ 2,226,350	\$ 2,304,940
Operating Expenses	71,764	88,145	84,080	80,700
Capital Outlay	56,492	-	-	-
TOTAL EXPENDITURES	\$ 2,174,831	\$ 2,189,213	\$ 2,310,430	\$ 2,385,640

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 50,800
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The positive variance is primarily attributed to an increase in fire inspection fees due to new development and Fire technology fees budgeted based on historical actuals.

PERSONNEL SERVICES	\$ 78,590
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Pension based on the actuarial valuation report.

OPERATING EXPENSES	\$ (3,380)
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The negative variance is primarily attributed to a decrease in expenses for building maintenance services.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Citizen Service Specialist	1	1	1	1
Clerk I	0	0	1	1
Clerk I PT	0	1	0	0
Fire Captain	3	3	3	3
Fire Inspector	6	7	7	7
Fire Marshall	1	1	1	1
Fire Prevention Specialist	1	1	1	1
TOTAL POSITIONS	12	14	14	14

PREVENTION (23.23.522)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
342501	New Construction	\$ 486,142	\$ 562,822	\$ 556,020	\$ 638,980
342502	Commercial Properties	1,038,745	1,073,242	1,240,280	1,203,930
342503	Inspector Train Retainage	8,632	9,588	9,000	9,000
342504	Maintenance Certification	411	376	500	400
342909	Technology Fee Fire	44,042	50,609	35,710	40,000
TOTAL SERVICE REVENUES		\$ 1,577,972	\$ 1,696,637	\$ 1,841,510	\$ 1,892,310
TOTAL REVENUES		\$ 1,577,972	\$ 1,696,637	\$ 1,841,510	\$ 1,892,310
PERSONNEL SERVICES					
501201	Salaries	\$ 1,000,096	\$ 1,103,964	\$ 1,126,070	\$ 1,153,900
501202	Incentive Pay	227,584	240,739	232,700	255,410
501203	Holiday Pay	1,808	-	3,800	-
501401	Overtime-Time And A Half	29,583	29,765	32,950	32,950
501402	Overtime-Straight Time	4,760	5,582	7,000	3,500
501503	Leave Payout	96,835	-	-	-
501505	Clothing Allowance	2,000	2,200	2,200	2,200
501601	Annual Leave Pay-Out	-	-	-	20,400
501701	Sick Leave Pay-Out	-	-	-	9,140
502101	SS & Medicare Matching	100,162	100,226	107,560	113,020
502201	Pension - General	19,628	24,008	24,680	39,640
502202	Pension - Firefighters	386,125	408,031	465,520	449,130
502204	401A Contribution	1,780	2,296	2,250	2,460
502301	Health Insurance	119,972	134,549	170,920	176,360
502305	Long Term Care Insurance	-	-	-	830
502306	Dental Insurance	140	186	200	200
502307	Catastrophic/Intensive Care	342	442	450	450
502400	Workers' Compensation	55,760	49,080	50,050	45,350
TOTAL PERSONNEL SERVICES		\$ 2,046,575	\$ 2,101,068	\$ 2,226,350	\$ 2,304,940
OPERATING EXPENSES					
503405	Building Maintenance Services	\$ 8,053	\$ 9,429	\$ 17,500	\$ 12,500
503410	Fire Alarm Maintenance	18,951	16,300	16,300	17,800
503420	Misc Contract Services	-	285	-	80
504005	Travel / Out Of County	433	208	1,010	1,010
504006	Travel / Out Of State	-	-	-	-
504101	Communications	4,971	6,595	6,260	6,260
504106	Communication Equipment	5,525	-	-	-
504407	Per Print Copy Cost	579	594	780	780
504613	Maint Communication Equip	1,611	2,460	2,590	2,590
504701	Printing & Binding	2,588	2,556	3,450	3,450
504806	Public Fire Education	14,395	33,583	15,000	15,000
505101	Office Supplies	491	319	400	400
505203	Uniforms	3,040	5,220	6,500	6,500
505206	Non-Capital Equip & Parts	-	-	1,250	1,250
505295	Other Material & Supplies	1,219	461	-	-
505401	Subs & Memberships	4,453	2,679	2,490	2,530
505501	Training Registration	5,398	5,148	6,550	6,550
505502	Tuition Reimbursement	57	2,308	4,000	4,000
TOTAL OPERATING EXPENSES		\$ 71,764	\$ 88,145	\$ 84,080	\$ 80,700
CAPITAL OUTLAY					
506402	Computer Equipment	\$ 992	\$ -	\$ -	\$ -
506405	Motor Vehicles	55,500	-	-	-
TOTAL CAPITAL OUTLAY		\$ 56,492	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 2,174,831	\$ 2,189,213	\$ 2,310,430	\$ 2,385,640

SUPPORT SERVICES (23.24.522)

PROGRAM/SERVICES DESCRIPTION

The Fire Rescue Support Services Division acts as a foundation for the Department by maintaining facilities, apparatus, and equipment so that the department can serve the public effectively and efficiently. They are also responsible for procurement of all equipment, materials and supplies for Emergency Medical Services (EMS). EMS support encompasses regulatory requirements, quality improvement, and medical oversight for the Department. This division also includes a Community Paramedic Program designed to assist those in need with alternative healthcare and social services resources.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Completed infrastructure improvements including access control devices at various stations and upgrading Fire Station bay doors to hurricane impact doors.
- ◇ Added Mechanical Cardiac Compression devices to two (2) additional rescue units.
- ◇ Enhanced risk reduction efforts including additional cancer prevention efforts for fire turnout gear maintenance and replacement as well as slip and fall injury prevention for Fire Station bay flooring.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Complete the purchase through grant funding for Mechanical Cardiac Compression devices to additional rescue units.
- ◇ Enhance critical infrastructure security measures for Fire Stations 92 & 83, to include card swipe entry systems and facility fencing and protection.
- ◇ Perform detailed needs analysis associated with the addition of a new fire station.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Paramedic training hours provided per year	2,468	3,242	1,221	3,242
Frontline rescue stability (in-service time)	84%	80%	68%	80%
Frontline engine stability (in-service time)	81%	80%	88%	80%

SUPPORT SERVICES (23.24.522)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 1,229,807	\$ 1,253,810	\$ 1,326,450	\$ 1,403,580
Operating Expenses	303,407	355,198	372,680	374,110
Capital Outlay	670,325	733,906	42,000	590,440
TOTAL EXPENDITURES	\$ 2,203,539	\$ 2,342,914	\$ 1,741,130	\$ 2,368,130

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES	\$ 77,130
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The positive variance is primarily attributed to cost of living increases, annual increases in insurance benefits, and the General and Firefighters' Pensions based on the actuarial valuation reports.

OPERATING EXPENSES	\$ 1,430
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The positive variance is primarily attributed to the transfer of medical and safety supply expenses from the Operations Division to account for inventory within the logistics function.

CAPITAL OUTLAY	\$ 548,440
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The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes portable/mobile radios, two (2) chest compression system devices, and the installation of an arm gate at Fire Station 92.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant II	1	1	1	1
Battalion Chief	1	1	1	2
Billing Specialist	1	1	1	1
Deputy Fire Chief	1	1	1	1
Fire Captain	2	2	2	1
Logistics Coordinator	1	1	1	1
Rescue Lieutenant	1	1	1	1
TOTAL POSITIONS	8	8	8	8

SUPPORT SERVICES (23.24.522)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 628,801	\$ 668,613	\$ 676,120	\$ 703,180
501202	Incentive Pay	128,985	130,779	120,400	138,760
501203	Holiday Pay	6,227	6,481	6,610	6,890
501401	Overtime-Time And A Half	18,579	10,081	19,000	19,000
501402	Overtime-Straight Time	2,461	6,032	3,800	3,800
501503	Leave Payout	8,555	-	-	-
501505	Clothing Allowance	1,000	1,000	1,000	1,000
502101	SS & Medicare Matching	54,811	55,189	63,260	66,750
502201	Pension - General	39,150	47,198	48,040	56,190
502202	Pension - Firefighters	236,203	214,859	248,980	271,650
502204	401A Contribution	4,600	5,074	4,920	4,280
502301	Health Insurance	75,865	83,207	106,630	107,140
502306	Dental Insurance	-	27	-	550
502400	Workers' Compensation	24,570	25,270	27,690	24,390
TOTAL PERSONNEL SERVICES		\$ 1,229,807	\$ 1,253,810	\$ 1,326,450	\$ 1,403,580
OPERATING EXPENSES					
503405	Building Maintenance Services	\$ 19,328	\$ 12,177	\$ 24,500	\$ 16,780
503407	Software Support	-	2,664	2,750	2,750
503420	Misc Contract Services	363	300	300	300
503422	Tree Maintenance	1,270	1,270	1,300	1,300
504002	Local Mileage	57	-	-	-
504005	Travel / Out Of County	588	507	2,900	2,900
504006	Travel / Out Of State	812	661	1,530	1,530
504106	Communication Equipment	5,730	2,479	-	-
504409	Rents & Leases Other	2,846	3,603	5,500	5,500
504629	Maint Other Equipment	71,828	75,898	102,900	96,650
504640	Repair & Maint Building	24,088	32,880	37,500	37,500
505203	Uniforms	530	-	-	-
505207	Non-Capital Furniture	-	11,166	-	-
505210	Medical/Safety Supplies	156,529	158,991	169,770	185,370
505212	Custodial Supplies	17,827	18,490	18,000	18,000
505217	Small Equipment	-	31,097	-	-
505401	Subs & Memberships	364	364	470	470
505501	Training Registration	1,247	-	2,260	2,060
505502	Tuition Reimbursement	-	2,651	3,000	3,000
TOTAL OPERATING EXPENSES		\$ 303,407	\$ 355,198	\$ 372,680	\$ 374,110
CAPITAL OUTLAY					
506301	Improvements Not Bldg	\$ -	\$ -	\$ -	\$ 50,000
506401	Machines & Equipment	622,776	728,906	42,000	44,280
506402	Computer Equipment	992	-	-	-
506403	Radio & Communication Eq	-	-	-	496,160
506404	Furniture & Equipment	13,785	5,000	-	-
506405	Motor Vehicles	32,772	-	-	-
TOTAL CAPITAL OUTLAY		\$ 670,325	\$ 733,906	\$ 42,000	\$ 590,440
TOTAL EXPENDITURES		\$ 2,203,539	\$ 2,342,914	\$ 1,741,130	\$ 2,368,130

PROGRAM MODIFICATION-POSITION REQUEST

Reclassification - Fire Captain to Battalion Chief

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
23.24	FIRE RESCUE	SUPPORT SERVICES	\$ 7,950

Justification
<p>The reclassification of an existing non-shift Fire Captain position to a non-shift Battalion Chief position will be consistent with the rank structure of the Department's needs. This position will report directly to the Deputy Chief of Administrative Services and be assigned more administrative tasks.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
(1)	Fire Captain	NE	FT	100,300	56,170	(156,470)
1	Battalion Chief	NE	FT	105,400	59,020	164,420
					-	-
Total Personnel Costs						\$ 7,950

Recurring Operating Costs		
Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs		
Account Number	Description	Cost
Total One-Time Costs		\$ -

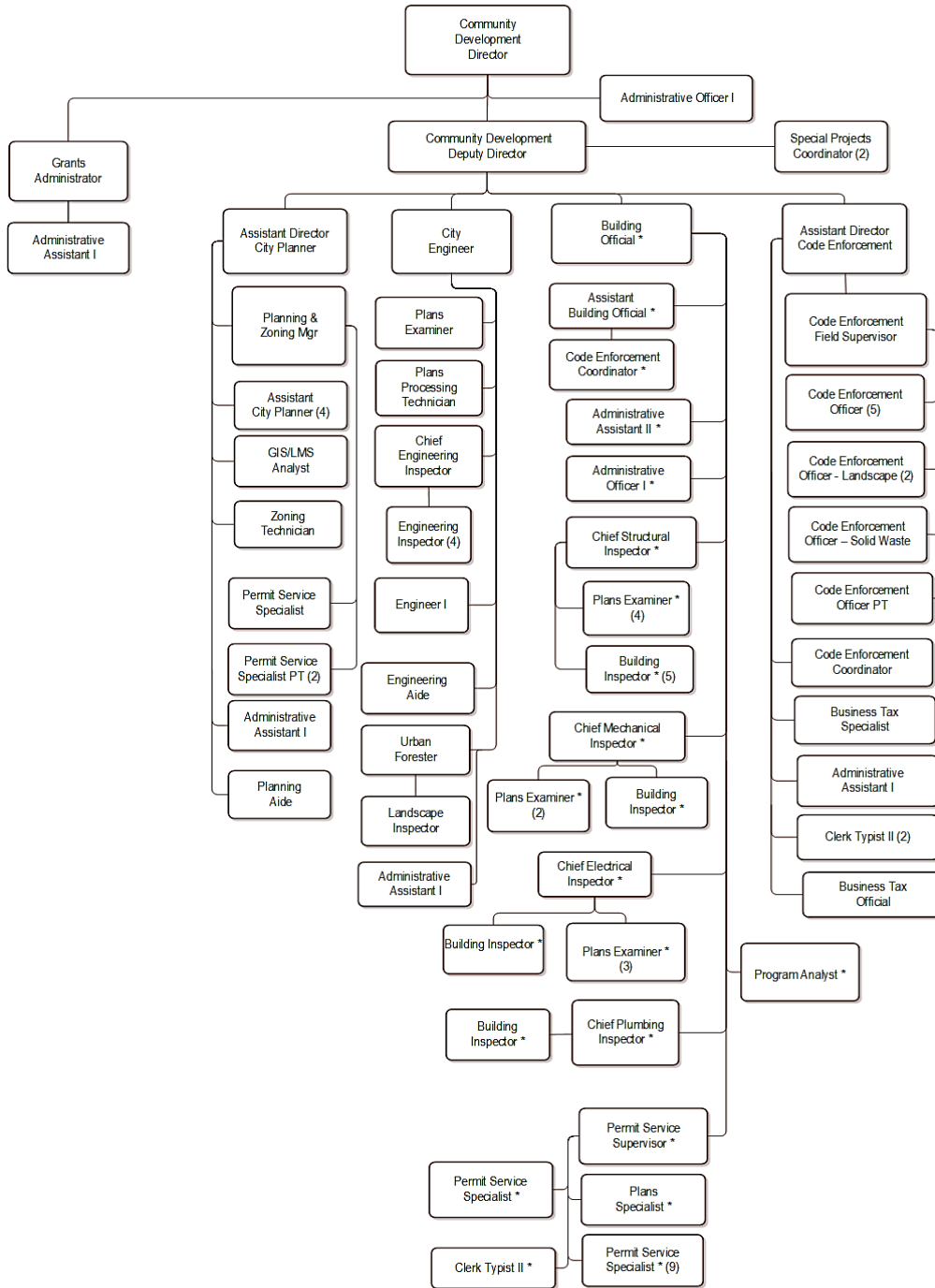
Benefits
<p>The reclassification of this position will ensure that all regulatory and accreditation items for the Fire Department are handled in a timely manner. In addition, the position will also manage all patient care, pharmaceutical quality assurance and oversee the Community Paramedic Program for City residents.</p>

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
23.24		FIRE RESCUE		SUPPORT SERVICES		\$ 590,440
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506403	50	Portable Radios	REPLACEMENT	7,060	353,000
				Purchase portable 800 MHz spectrum radios for public safety use. Public safety radio systems operate in several portions of the 800 MHz band, which consists of spectrum at 806-824 MHz paired with spectrum at 851-869 MHz.		
2	506403	24	Mobile Radios	REPLACEMENT	5,965	143,160
				Purchase mobile 800 MHz radios for use in Fire Department vehicles.		
3	506401	2	LUCAS Chest Compression System	NEW	22,140	44,280
				A device which assists with CPR and meets American Heart Association mechanical chest compression guidelines. Four units purchased the past two fiscal years. Reimbursable grant of \$30,000 awarded by Florida Department of Health, and the City will be responsible for \$14,280.		
4	506301	1	Arm Gate At Station 92	NEW	50,000	50,000
				Installation of arm gates on the west side of Station 92 to alleviate public traffic from entering the bay area. An electric gate will be installed in the parking area for security.		
						-

COMMUNITY DEVELOPMENT DEPARTMENT

(87 Full-Time, 3 Part-Time)



*Positions Funded by Building Fund (105)

COMMUNITY DEVELOPMENT DEPARTMENT PERSONNEL SUMMARY

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	3	4	4	4
Administrative Assistant II*	2	2	1	1
Administrative Officer I*	1	1	2	2
Assistant Building Director PT*	1	0	0	0
Assistant Building Official*	1	1	1	1
Assistant City Planner	2	2	3	4
Assistant Director/City Planner	1	1	1	1
Assistant Director/Code Enforcement	1	1	1	1
Building Inspector*	4	8	8	8
Building Official*	0	1	1	1
Business Outreach Coordinator	0	1	0	0
Business Tax Official	0	1	1	1
Business Tax Specialist	0	1	1	1
Chief Building Inspector*	1	0	0	0
Chief Electrical Inspector*	1	1	1	1
Chief Engineering Inspector	1	1	1	1
Chief Mechanical Inspector*	1	1	1	1
Chief Plumbing Inspector*	1	1	1	1
Chief Structural Inspector*	0	1	1	1
Citizen Service Specialist II	1	0	0	0
City Engineer	1	1	1	1
Clerk Typist II*	3	3	3	3
Code Enforcement Officer-Solid Waste	1	1	1	1
Code Enforcement Officer-Landscape	2	2	2	2
Code Enforcement Coordinator*	1	1	2	2
Code Enforcement Coordinator PT*	1	1	0	0
Code Enforcement Field Supervisor	1	1	1	1
Code Enforcement Officer	5	5	5	5
Code Enforcement Officer PT	1	1	1	1
Community Development Deputy Director*	1	1	1	1
Community Development Director	1	1	1	1
Electrical Inspector*	1	0	0	0
Engineer I	1	1	1	1
Engineering Aide	1	1	1	1
Engineering Inspector	4	4	4	4
GIS/LMS Analyst	1	1	1	1
Grants Administrator (Housing)	1	1	1	1
Landscape Inspector	1	1	1	1
Mechanical Inspector*	1	0	0	0
Occupational License Specialist	1	0	0	0
Permit Service Specialist*	9	9	10	10
Permit Service Specialist PT*	2	2	1	2
Permit Service Supervisor*	1	1	1	1
Planning & Zoning Manager	0	0	1	1
Planning Aide	1	1	1	1
Plans Examiner*	12	11	11	11
Plans Processing Technician	1	1	1	1
Plans Specialist*	1	1	1	1
Principal City Planner	1	1	0	0
Program Analyst*	0	0	1	1
Special Projects Coordinator	1	1	1	2
Urban Forester	1	1	1	1
Zoning Technician	1	1	1	1
TOTAL POSITIONS	83	86	87	90

Note: The increase in positions resulted in the addition of an Assistant City Planner, a Permit Service Specialist PT, and a Special Projects Coordinator (Personnel Summary Amendment C17067-approved by Commission, April 25, 2017).

* Positions funded by Building Fund (105)

PLANNING AND ENGINEERING (33.30.515)

PROGRAM/SERVICES DESCRIPTION

The Planning and Engineering Division provides overall developmental services associated with the Community Development Department. This Division provides planning, engineering, landscaping, comprehensive planning review, and development inspection services. In addition, the Division provides permitting and inspection services associated with public and private infrastructure within the City limits and utility service area.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Oversaw completion of the American Express Regional Headquarters, Sawgrass Mills Parking Garage (Deck 1), Portico Apartments, and Orchard Supply projects, and issued permits for the first Metropica residential tower.
- ◇ Commenced the East Sunrise Improvements Master Plan study.
- ◇ Prepared and adopted new City Ordinances for automobile gasoline stations and communications facilities within the City's public rights-of-way.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Continue to assist in the implementation of Tyler/EnerGov, the City's new Enterprise Resource Planning (ERP) system software to improve the permitting process and customer service.
- ◇ Continue the East Sunrise Improvements Master Plan study and implement strategies to stimulate investment in non-residential areas.
- ◇ Start the implementation of an Electronic Plan Review and Permit submittal system to improve customer service.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Cumulative number of Development Review Committee (DRC) Reviews	92	90	68	120
Percentage of DRC reviews completed within a 19-21 day timeframe	75%	90%	72%	90%
Number of engineering plans reviewed	239	200	153	250
Number of engineering permits issued	1,435	1,500	673	1,500

PLANNING AND ENGINEERING (33.30.515)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Permits, Fees, & Special Assessments	\$ 3,165,250	\$ 2,308,886	\$ 2,581,720	\$ 2,479,620
TOTAL REVENUES	\$ 3,165,250	\$ 2,308,886	\$ 2,581,720	\$ 2,479,620
EXPENDITURES				
Personnel Services	\$ 2,498,183	\$ 2,544,411	\$ 2,896,080	\$ 3,358,160
Operating Expenses	288,636	297,351	897,310	944,720
Capital Outlay	6,706	2,059	-	-
TOTAL EXPENDITURES	\$ 2,793,525	\$ 2,843,821	\$ 3,793,390	\$ 4,302,880

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ (102,100)
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The negative variance is primarily attributed to the decrease in projected collections based on historical actuals.

PERSONNEL SERVICES	\$ 462,080
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, the addition of three (3) new positions during FY 2016/2017, annual increases in insurance benefits, and the General Pension based on the actuarial valuation report.

OPERATING EXPENSES	\$ 47,410
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The positive variance is primarily attributed to the purchase of computer hardware to begin the electronic plan review process.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	2	3	3	3
Administrative Assistant II	1	1	0	0
Administrative Officer I	0	0	1	1
Assistant City Planner	2	2	3	4
Assistant Director/City Planner	1	1	1	1
Business Outreach Coordinator	0	1	0	0
Chief Engineering Inspector	1	1	1	1
Citizen Service Specialist II	1	0	0	0
City Engineer	1	1	1	1
Community Development Director	1	1	1	1
Engineer I	1	1	1	1
Engineering Aide	1	1	1	1
Engineering Inspector	4	4	4	4
GIS/LMS Analyst	1	1	1	1
Grants Administrator (Housing)	1	1	1	1
Landscape Inspector	1	1	1	1
Permit Service Specialist	1	1	1	1
Permit Service Specialist PT	1	1	1	2
Planning & Zoning Manager	0	0	1	1
Planning Aide	1	1	1	1
Plans Examiner	1	1	1	1
Plans Processing Technician	1	1	1	1
Principal City Planner	1	1	0	0
Special Projects Coordinator	1	1	1	2
Urban Forester	1	1	1	1
Zoning Technician	1	1	1	1
TOTAL POSITIONS	28	29	29	32

Note: The increase in positions resulted in the addition of an Assistant City Planner, a Permit Service Specialist PT, and a Special Projects Coordinator (Personnel Summary Amendment C17067-approved by Commission, April 25, 2017).

PLANNING AND ENGINEERING (33.30.515)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	
PERMITS, FEES, & SPECIAL ASSESSMENTS					
329001	Recovered Materials Registrn	\$ 1,800	\$ 1,800	\$ 2,400	\$ 2,400
329002	Init Appl Fee-Site Plan Review	166,409	198,438	185,000	185,000
329003	Special Exception	25,000	17,500	15,000	15,000
329004	Initial Appl Fee-Variance	5,000	4,625	2,500	3,000
329005	Initial Appl Fee-Rezoning	-	2,850	7,500	10,000
329006	Land Use Plan Amendments	-	-	15,000	15,000
329007	Initial Application Fee-Plats	1,750	875	4,200	4,200
329008	Cost Recovery	20,910	11,944	17,500	17,500
329009	Cost Recovery Admin Fee	627	358	520	520
329010	Miscellaneous Permit Fee	1,820	1,650	1,500	1,500
329011	Utility Inspections	99,375	116,667	100,000	100,000
329012	Water & Wastewater Permit	1,315,687	1,102,564	1,300,000	1,200,000
329013	Permit Inspection-Drainage	630,091	378,747	300,000	300,000
329014	Permit Inspection-Engineering	202,975	8,075	100,000	100,000
329015	Permit Inspection-Paving	204,901	111,429	150,000	150,000
329016	Permit Inspection-Sidewalk	32,318	14,055	30,000	30,000
329017	Final Site Inspection	7,813	4,750	6,000	4,000
329018	Contract Overtime	6,217	1,819	5,000	5,000
329019	Permit Inspection-Excavation	8,750	2,500	5,000	2,500
329020	Technology Fee	133,983	101,755	118,900	120,000
329021	Permit Inspection-Site Prep	25,000	16,250	12,000	12,000
329022	Landscaping & Irrigation	166,489	85,241	100,000	100,000
329023	Zoning Approval	44,169	48,216	45,000	45,000
329024	Sign Approval & Waivers	8,704	12,388	8,000	7,000
329025	Roadcut	12,700	10,825	8,000	8,000
329026	Improper Water Use Connect	-	-	-	500
329027	Reproduction/Photocopies	3,960	3,762	4,000	3,000
329028	Reforestation Replace Fee	-	7,210	5,000	5,000
329029	Developer Permit Fees	2,250	3,750	2,500	2,000
329030	Misc Planning & Development	35,152	36,143	30,000	30,000
329031	Extended Liquor License Fee	1,400	2,700	1,200	1,500
TOTAL PERMITS, FEES, & SPECIAL ASSESSMENTS		\$ 3,165,250	\$ 2,308,886	\$ 2,581,720	\$ 2,479,620

TOTAL REVENUES **\$ 3,165,250** **\$ 2,308,886** **\$ 2,581,720** **\$ 2,479,620**

PERSONNEL SERVICES

501201	Salaries	\$ 1,593,078	\$ 1,649,085	\$ 1,835,090	\$ 2,123,790
501300	Salaries Part-Time	26,742	21,751	19,920	42,440
501401	Overtime-Time And A Half	9,432	9,783	8,000	8,000
501402	Overtime-Straight Time	31,527	35,491	26,000	26,000
501503	Leave Payout	15,884	-	-	-
501504	Auto Allowance	725	2,248	2,400	2,400
501601	Annual Leave Pay-Out	-	9,742	-	-
501701	Sick Leave Pay-Out	-	7,674	-	-
502101	SS & Medicare Matching	123,192	128,126	142,240	168,970
502201	Pension - General	453,792	414,104	478,550	581,580
502204	401A Contribution	7,984	6,598	6,480	5,460
502301	Health Insurance	213,627	234,526	351,260	376,030
502305	Long Term Care Insurance	3,258	3,529	3,660	3,180

PLANNING AND ENGINEERING (33.30.515)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
502306	Dental Insurance	\$ 1,295	\$ 1,380	\$ 1,500	\$ 1,460
502307	Catastrophic/Intensive Care	2,467	2,784	2,950	2,540
502400	Workers' Compensation	15,180	17,590	18,030	16,310
TOTAL PERSONNEL SERVICES		\$ 2,498,183	\$ 2,544,411	\$ 2,896,080	\$ 3,358,160

OPERATING EXPENSES

503130	Professional Services	\$ 24,588	\$ 34,388	\$ 288,800	\$ 316,300
503402	Records Retention	1,435	1,462	3,060	2,800
503404	Temporary Services	-	12,830	-	-
503420	Misc Contract Services	711	647	1,100	1,590
504002	Local Mileage	222	215	600	600
504004	Travel / In County	-	-	600	600
504005	Travel / Out Of County	-	2,146	2,650	2,650
504101	Communications	2,337	2,720	2,900	2,900
504106	Communication Equipment	25	-	410	410
504201	Postage	339	228	500	500
504402	Rental & Leases Buildings	224,351	212,729	260,230	236,410
504406	Rents & Leases Copiers	2,711	2,711	1,740	1,560
504407	Per Print Copy Cost	642	656	600	600
504611	Maint Office Equipment	-	115	3,100	3,100
504701	Printing & Binding	694	645	1,500	1,500
504809	Promotions Incentives	-	-	250,000	250,000
504908	Permits & Licenses	346	1,877	1,460	3,360
504926	Credit Card Fees	2,193	2,615	3,000	3,000
505101	Office Supplies	9,348	8,599	9,850	9,850
505203	Uniforms	3,284	3,685	4,920	4,920
505206	Non-Capital Equip & Parts	1,080	-	1,650	450
505208	Non-Capital Computer	-	-	-	42,600
505210	Medical/Safety Supplies	-	-	300	300
505247	Safety Equipment/Supplies	22	255	-	-
505295	Other Material & Supplies	1,368	599	42,500	42,500
505401	Subs & Memberships	5,072	2,278	5,540	5,320
505410	Books & Publications	-	480	600	1,200
505501	Training Registration	7,868	5,471	9,700	9,700
TOTAL OPERATING EXPENSES		\$ 288,636	\$ 297,351	\$ 897,310	\$ 944,720

CAPITAL OUTLAY

506401	Machines & Equipment	\$ 2,484	\$ -	\$ -	\$ -
506402	Computer Equipment	4,222	2,059	-	-
TOTAL CAPITAL OUTLAY		\$ 6,706	\$ 2,059	\$ -	\$ -

TOTAL EXPENDITURES \$ 2,793,525 \$ 2,843,821 \$ 3,793,390 \$ 4,302,880

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Affordable Housing Linkage Fee Study

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
33.30	COMMUNITY DEVELOPMENT	PLANNING & ENGINEERING	\$ 25,000

Justification

Currently, the City does not have an impact fee for new development regarding affordable housing. Typically, the City has requested \$500 per unit for new residential projects which require a land use plan amendment, development agreement, or development order. The Community Development Department is proposing to hire a consultant to perform a Linkage Fee Study. This study would assess the current conditions and feasibility of adopting a Linkage Fee for new development and recommend an associated fee to be used for affordable housing programs..

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
503130	Linkage Fee Study	25,000
Total One-Time Costs		\$ 25,000

Benefits

A Linkage Fee Study would provide a complete analysis to assist in determining if the City should adopt a new Linkage Fee for new development. If adopted, a Linkage Fee would provide dedicated funds for the City to assist with funding the current affordable housing programs and/or additional affordable housing programs or projects.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Electronic Plan Review

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
33.30	COMMUNITY DEVELOPMENT	PLANNING & ENGINEERING	\$ 42,600

Justification

As part of the Enterprise Resource Planning (ERP) system project, Community Development staff will begin reviewing plans electronically, and there is a need to add equipment for them to do so. Working with the Information Technology Department, we have identified the types of equipment needed to move forward. Items to be purchased include: 42 30-inch monitors, 21 dual monitor chords/cables, one 43-inch monitor for public plans viewing, and one computer for the plans room.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
505208	Non-Capital Computer	42,600
Total One-Time Costs		\$ 42,600

Benefits

One of the components of the ERP will be Electronic Plan Review to allow businesses and residents to submit plans online and to be reviewed electronically. This process improvement will enhance customer service and streamline the plan review approval process.

CODE ENFORCEMENT (33.31.524)

PROGRAM/SERVICES DESCRIPTION

The Code Enforcement Division preserves the public health, safety and improves property values through the enforcement of City Codes to maintain community standards and appearance. The Code Enforcement Division is also responsible for issuing Business Tax Receipts and conducting inspections of businesses for proper licensing.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Assisted with the City's new weekly bulk trash pickup service enhancements. This new program has reduced the amount of bulk out on the swale cases by 69% over the same period as the previous year.
- ◇ Increased online renewals of local business tax receipts by 31%.
- ◇ Created new applications and forms for local business tax receipts in English, Spanish and Creole and placed them on the City's website for enhanced customer service.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Assist with the implementation of a new online lien search and payment system. This system is expected to streamline manual processes and improve customer service.
- ◇ Continue to assist in the implementation of Tyler/EnerGov, the City's new Enterprise Resource Planning (ERP) software to improve the business tax process and customer service.
- ◇ Improve customer service by increasing the amount of educational materials provided to the public regarding city code requirements and code violations.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of first time inspections performed	6,029	6,725	2,660	6,500
Percentage of response time within two business day	98%	98%	98%	98%
Number of new business tax receipts	702	750	389	750
Percentage of renewed business tax receipts	95%	95%	95%	95%

CODE ENFORCEMENT (33.31.524)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Tax & Franchise Revenues	\$ 2,217,511	\$ 2,313,203	\$ 2,265,000	\$ 2,300,000
Intergovernment Revenues	88,509	92,650	85,000	85,000
Miscellaneous Revenues	417,171	462,663	300,000	300,000
TOTAL REVENUES	\$ 2,723,191	\$ 2,868,516	\$ 2,650,000	\$ 2,685,000
EXPENDITURES				
Personnel Services	\$ 1,083,031	\$ 1,195,078	\$ 1,339,130	\$ 1,450,070
Operating Expenses	183,867	185,004	250,370	256,200
TOTAL EXPENDITURES	\$ 1,266,898	\$ 1,380,082	\$ 1,589,500	\$ 1,706,270

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 35,000
The positive variance is primarily attributed to an increase in local business tax receipts based on historical actuals.	
PERSONNEL SERVICES	\$ 110,940
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Pension based on the actuarial valuation report.	
OPERATING EXPENSES	\$ 5,830
The positive variance is primarily attributed to a contractual increase in building lease payments and annual alarm monitoring fees.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	1	1	1	1
Assistant Director/Code Enforcement	1	1	1	1
Business Tax Official	0	1	1	1
Business Tax Specialist	0	1	1	1
Clerk Typist II	2	2	2	2
Code Enforce Officer-Solid Waste	1	1	1	1
Code Enforce Officer-Landscape	2	2	2	2
Code Enforcement Coordinator	1	1	1	1
Code Enforcement Field Supervisor	1	1	1	1
Code Enforcement Officer	5	5	5	5
Code Enforcement Officer PT	1	1	1	1
Occupational License Specialist	1	0	0	0
TOTAL POSITIONS	16	17	17	17

CODE ENFORCEMENT (33.31.524)

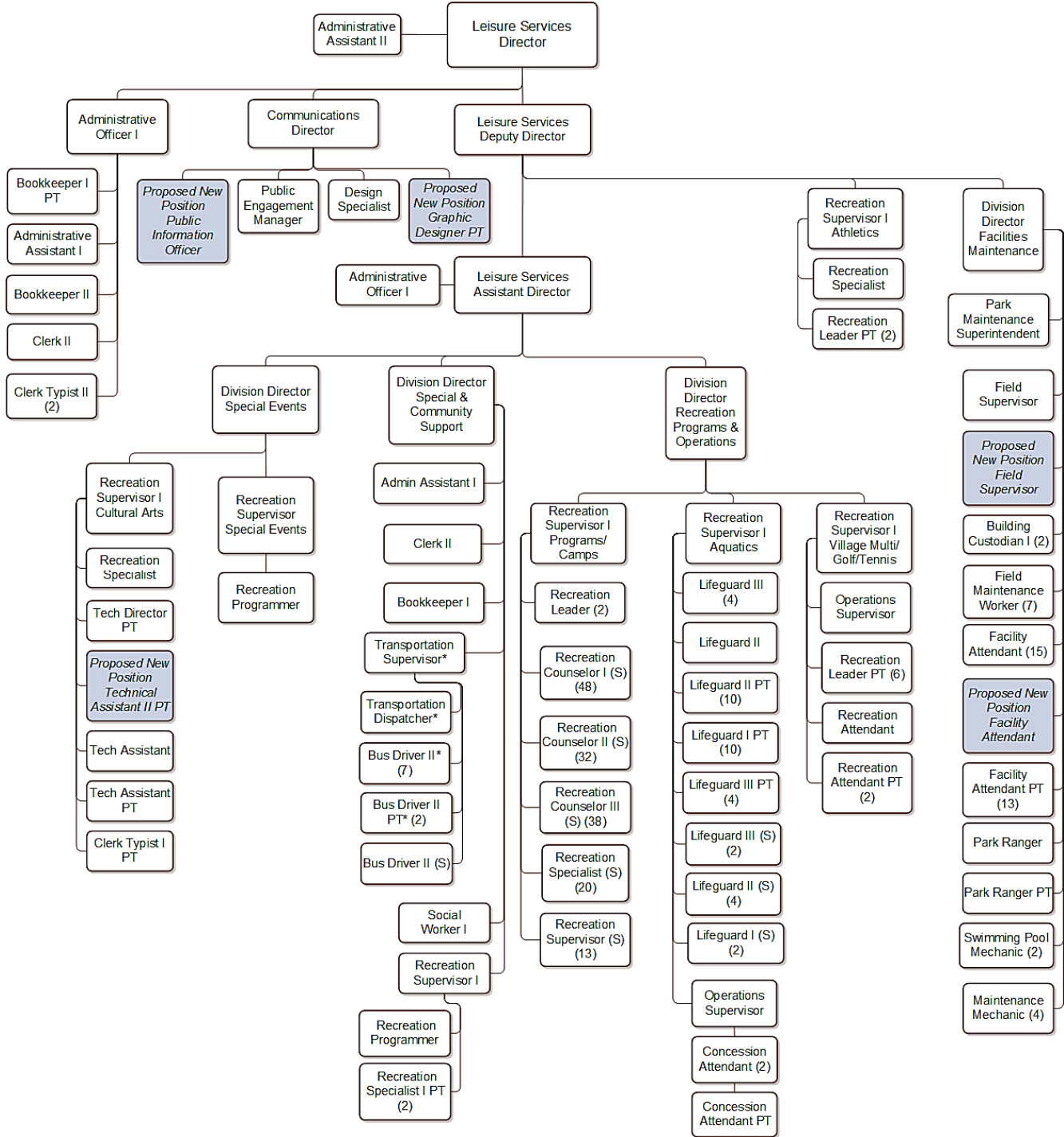
		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
TAX & FRANCHISE REVENUES					
316000	Local Business Tax	\$ 2,174,279	\$ 2,262,674	\$ 2,225,000	\$ 2,260,000
316005	Local Business Tax-Penalty Fee	43,232	50,529	40,000	40,000
TOTAL TAX & FRANCHISE REVENUES		\$ 2,217,511	\$ 2,313,203	\$ 2,265,000	\$ 2,300,000
INTERGOVERNMENT REVENUES					
338000	Shared Rev Local Business Tax	\$ 88,509	\$ 92,650	\$ 85,000	\$ 85,000
TOTAL INTERGOVERNMENT REVENUES		\$ 88,509	\$ 92,650	\$ 85,000	\$ 85,000
MISCELLANEOUS REVENUES					
369904	Misc Rev-Code Liens Satisfactn	\$ 254,753	\$ 462,663	\$ 300,000	\$ 300,000
369913	Misc Rev-Lien Amnesty Program	162,418	-	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 417,171	\$ 462,663	\$ 300,000	\$ 300,000
TOTAL REVENUES		\$ 2,723,191	\$ 2,868,516	\$ 2,650,000	\$ 2,685,000
PERSONNEL SERVICES					
501201	Salaries	\$ 648,600	\$ 717,697	\$ 774,490	\$ 833,490
501300	Salaries Part-Time	20,838	22,489	24,270	26,200
501401	Overtime-Time And A Half	9,054	4,150	3,000	3,000
501402	Overtime-Straight Time	7,548	6,292	5,000	5,000
501601	Annual Leave Pay-Out	-	3,384	-	14,550
501701	Sick Leave Pay-Out	-	3,653	-	8,710
502101	SS & Medicare Matching	50,479	55,895	62,180	68,150
502201	Pension - General	192,836	207,325	235,020	274,320
502204	401A Contribution	3,076	3,179	3,100	3,410
502301	Health Insurance	133,963	151,950	213,260	195,100
502305	Long Term Care Insurance	948	950	950	950
502306	Dental Insurance	495	638	730	1,100
502307	Catastrophic/Intensive Care	1,706	1,739	1,740	1,740
502400	Workers' Compensation	13,488	15,737	15,390	14,350
TOTAL PERSONNEL SERVICES		\$ 1,083,031	\$ 1,195,078	\$ 1,339,130	\$ 1,450,070
OPERATING EXPENSES					
503130	Professional Services	\$ 7,381	\$ 11,297	\$ 13,100	\$ 13,100
503402	Records Retention	135	347	100	100
503404	Temporary Services	9,380	5,214	5,000	5,000
503420	Misc Contract Services	616	1,007	1,000	1,230
504002	Local Mileage	14	23	100	100
504004	Travel / In County	-	-	300	300
504005	Travel / Out Of County	1,356	1,919	2,400	2,400
504101	Communications	1,820	2,224	1,920	1,920
504402	Rental & Leases Buildings	113,094	109,785	116,370	122,010
504406	Rents & Leases Copiers	2,387	2,328	2,280	2,280
504407	Per Print Copy Cost	264	253	600	600
504611	Maint Office Equipment	-	113	500	500
504701	Printing & Binding	4,300	2,920	3,800	3,800
504908	Permits & Licenses	-	-	-	270

CODE ENFORCEMENT (33.31.524)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
504921	Liens/Cleanup	\$ 14,934	\$ 18,059	\$ 69,000	\$ 69,000
504926	Credit Card Fees	10,135	12,970	12,000	12,000
505101	Office Supplies	6,090	5,387	6,200	6,200
505203	Uniforms	4,627	2,222	5,600	5,600
505206	Non-Capital Equip & Parts	3,276	-	300	300
505295	Other Material & Supplies	1,283	5,315	2,800	2,800
505401	Subs & Memberships	875	992	1,290	880
505410	Books & Publications	-	-	-	100
505501	Training Registration	1,900	2,629	5,710	5,710
TOTAL OPERATING EXPENSES		\$ 183,867	\$ 185,004	\$ 250,370	\$ 256,200
TOTAL EXPENDITURES		\$ 1,266,898	\$ 1,380,082	\$ 1,589,500	\$ 1,706,270

LEISURE SERVICES DEPARTMENT

(91 Full-Time, 59 Part-Time, 160 Seasonal)



* Positions Funded by Fuel & Roadway Fund (191)

LEISURE SERVICES DEPARTMENT PERSONNEL SUMMARY

POSITION TITLE	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
	ACTUALS	ACTUALS	ADOPTED	PROPOSED
Administrative Assistant I	1	1	2	2
Administrative Assistant II	1	1	1	1
Administrative Officer I	2	2	2	2
Assistant Special Events Coordinator	1	1	0	0
Bookkeeper I	1	1	1	1
Bookkeeper I PT	1	1	1	1
Bookkeeper II	1	1	1	1
Building Custodian I	2	2	2	2
Bus Driver II PT *	2	2	2	2
Bus Driver II *	7	7	7	7
Clerk II	2	2	2	2
Clerk Typist I PT	1	1	1	1
Clerk Typist II	3	3	2	2
Communications Director	1	1	1	1
Concession Attendant	2	2	2	2
Concession Attendant PT	1	1	1	1
Design Specialist	1	1	1	1
Division Director	3	3	4	4
Facility Attendant	15	15	15	16
Facility Attendant PT	10	10	13	13
Field Maintenance Worker	7	7	7	7
Field Supervisor	0	0	1	2
Graphic Designer PT	0	0	0	1
Leisure Services Assistant Director	1	1	1	1
Leisure Services Deputy Director	0	1	1	1
Leisure Services Director	1	1	1	1
Lifeguard I PT	10	10	10	10
Lifeguard II	1	1	1	0
Lifeguard II PT	10	10	10	10
Lifeguard III	4	4	4	5
Lifeguard III PT	4	4	4	4
Maintenance Mechanic	3	4	4	4
Maintenance Mechanic/Pool PT	1	1	0	0
Operations Supervisor	2	2	2	2
Park Maintenance Superintendent	1	1	1	1
Park Ranger	1	1	1	1
Park Ranger PT	1	1	1	1
Public Engagement Manager	1	1	1	1
Public Information Officer	0	0	0	1
Recreation Attendant	1	1	1	1
Recreation Attendant PT	7	7	7	7
Recreation Leader	2	2	2	2
Recreation Leader PT	3	3	3	3
Recreation Programmer	0	2	2	2
Recreation Specialist	1	2	2	2
Recreation Specialist I PT	2	2	2	2
Recreation Supervisor I	6	6	7	7
Seasonal Bus Driver II *	1	1	1	1
Seasonal Lifeguard I, II, & III	8	8	8	8
Seasonal Recreation Counselor I, II, & III	118	118	118	118
Seasonal Recreation Specialist	20	20	20	20
Seasonal Recreation Supervisor	13	13	13	13
Social Worker I	1	1	1	1

LEISURE SERVICES DEPARTMENT PERSONNEL SUMMARY

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Special Events Coordinator	1	1	0	0
Swimming Pool Mechanic	1	1	2	2
Technical Assistant	1	1	1	1
Technical Assistant PT	1	1	1	1
Technical Assistant II PT	0	0	0	1
Technical Director PT	1	1	1	1
Theatre Manager	1	0	0	0
Transportation Dispatch/Driver II *	1	1	1	1
Transportation Supervisor *	1	1	1	1
TOTAL POSITIONS	297	301	305	310



Note: The increase in positions resulted in the addition of a Public Information Officer, a Field Supervisor, a Facility Attendant, a Technical Assistant II PT, and a Graphic Designer PT.

* Positions funded by Fuel & Roadway Fund (191)

ADMINISTRATION (36.10.572)

PROGRAM/SERVICES DESCRIPTION

The Administration Division performs and oversees the daily operations of the Leisure Services Department. Areas of responsibility include purchasing, payroll, facility reservations, and accounts payable and receivable. The marketing and promotion of citywide programs and events are also managed through this Division. Administration Division personnel provide customer service, process program and event registrations, and disseminate information regarding the Department's classes, facilities, programs and events.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Successfully implemented the new Rec Trac 3.1 software program.
- ◇ Received the largest number of applications for the Outstanding Citizenship Scholarship since the program's inception in 1999.
- ◇ Successfully hired and integrated the third member of our senior management team, improving departmental sustainability and efficiency.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Expand social media promotions for the Theatre, Special Events, and Senior & Social Services Divisions.
- ◇ Develop a general marketing piece to be used throughout the department for soliciting corporate sponsorships and expanding collaborations with local businesses and organizations.
- ◇ Continue ongoing community outreach and education of Leisure Services General Obligation Bond Projects.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Number of customers served at front desk	17,726	20,000	5,215	18,000
Number of phone calls received	45,726	43,000	16,363	43,000
Number of activity registrations processed	21,073	22,000	9,808	23,000
Number of visits to www.sunrisefl.gov	682,695	730,000	356,246	730,000

ADMINISTRATION (36.10.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 45,608	\$ 53,367	\$ 53,000	\$ 67,000
Miscellaneous Revenues	116,600	58,879	71,120	59,000
TOTAL REVENUES	\$ 162,208	\$ 112,246	\$ 124,120	\$ 126,000
EXPENDITURES				
Personnel Services	\$ 1,503,667	\$ 1,541,272	\$ 1,646,850	\$ 1,844,980
Operating Expenses	361,519	297,629	381,330	367,170
Capital Outlay	13,807	13,078	-	2,000
Grants & Aids	41,715	41,715	41,730	41,730
TOTAL EXPENDITURES	\$ 1,920,708	\$ 1,893,694	\$ 2,069,910	\$ 2,255,880

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 1,880
The positive variance is primarily attributed to a projected increase in collections.	
PERSONNEL SERVICES	\$ 198,130
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in the General Employee's Pension costs, and the addition of a Public Information Officer and Graphic Designer PT position.	
OPERATING EXPENSES	\$ (14,160)
The negative variance is primarily attributed to the decrease of one-time funding for a department operational assessment.	
CAPITAL OUTLAY	\$ 2,000
The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes a computer for the Public Information Officer position.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	1	1	1	1
Administrative Assistant II	1	1	1	1
Administrative Officer I	2	2	2	2
Assistant Special Events Coordinator	1	1	0	0
Bookkeeper I PT	1	1	1	1
Bookkeeper II	1	1	1	1
Clerk II	1	1	1	1
Clerk Typist II	2	2	2	2
Communications Director	1	1	1	1
Design Specialist	1	1	1	1
Graphic Designer PT	0	0	0	1
Leisure Services Assistant Director	1	1	1	1
Leisure Services Deputy Director	0	1	1	1
Leisure Services Director	1	1	1	1
Public Engagement Manager	1	1	1	1
Public Information Officer	0	0	0	1
Special Events Coordinator	1	1	0	0
TOTAL POSITIONS	16	17	15	17

ADMINISTRATION (36.10.572)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
347405	Special Events-Vendor Fees	\$ 19,458	\$ 21,260	\$ 16,000	\$ 28,000
347908	Civic Center Contract Fee	26,150	32,107	37,000	39,000
TOTAL SERVICE REVENUES		\$ 45,608	\$ 53,367	\$ 53,000	\$ 67,000
MISCELLANEOUS REVENUES					
366036	Contribution/Donations-Leisure	\$ 36,800	\$ 3,129	\$ 5,000	\$ 3,000
366037	Sponsorships Leisure Services	79,800	55,750	66,120	56,000
TOTAL MISCELLANEOUS REVENUES		\$ 116,600	\$ 58,879	\$ 71,120	\$ 59,000
TOTAL REVENUES		\$ 162,208	\$ 112,246	\$ 124,120	\$ 126,000
PERSONNEL SERVICES					
501201	Salaries	\$ 942,415	\$ 996,306	\$ 1,011,390	\$ 1,138,820
501300	Salaries Part-Time	7,947	14,563	17,600	31,300
501308	Interns	-	-	12,480	-
501401	Overtime-Time And A Half	2,967	2,007	3,150	3,150
501402	Overtime-Straight Time	6,258	9,371	6,300	6,300
501503	Leave Payout	108,464	-	-	-
501504	Auto Allowance	2,407	2,413	2,400	2,400
502101	SS & Medicare Matching	76,405	76,826	78,610	108,640
502201	Pension - General	216,263	283,471	296,600	348,580
502204	401A Contribution	15,519	7,554	7,640	8,040
502301	Health Insurance	114,858	129,388	189,410	181,160
502305	Long Term Care Insurance	4,433	2,107	2,110	2,110
502306	Dental Insurance	1,223	883	730	750
502307	Catastrophic/Intensive Care	2,548	1,833	1,380	1,380
502400	Workers' Compensation	1,960	14,550	17,050	12,350
TOTAL PERSONNEL SERVICES		\$ 1,503,667	\$ 1,541,272	\$ 1,646,850	\$ 1,844,980
OPERATING EXPENSES					
503130	Professional Services	\$ 67,303	\$ 15,800	\$ 53,300	\$ 28,310
503402	Records Retention	190	252	700	700
503407	Software Support	10,520	12,879	14,040	14,400
504002	Local Mileage	-	38	50	50
504004	Travel / In County	-	85	250	250
504005	Travel / Out Of County	2,300	-	3,400	3,400
504006	Travel / Out Of State	-	-	-	-
504101	Communications	8,463	10,340	9,230	10,330
504106	Communication Equipment	-	821	380	700
504201	Postage	1,888	1,356	2,610	2,610
504406	Rents & Leases Copiers	1,696	1,679	1,700	1,700
504407	Per Print Copy Cost	1,238	1,216	1,200	1,350
504611	Maint Office Equipment	-	150	-	-
504701	Printing & Binding	72,099	69,239	82,420	82,420
504801	Promotions Public Relations	159,726	142,036	171,000	171,000
504908	Permits & Licenses	3,654	3,734	3,800	4,000
504926	Credit Card Fees	21,883	23,670	19,000	24,000
505101	Office Supplies	5,000	6,029	6,000	6,000
505206	Non-Capital Equip & Parts	-	1,349	-	-
505207	Non-Capital Furniture	-	3,109	-	-
505208	Non-Capital Computer	-	-	1,000	1,000

ADMINISTRATION (36.10.572)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
505209	Non-Capital Software	\$ -	\$ -	\$ 600	\$ 1,800
505295	Other Material & Supplies	2,883	2,152	7,800	7,800
505401	Subs & Memberships	1,680	1,665	1,850	2,000
505501	Training Registration	996	30	1,000	3,350
	TOTAL OPERATING EXPENSES	\$ 361,519	\$ 297,629	\$ 381,330	\$ 367,170
<u>CAPITAL OUTLAY</u>					
506401	Machines & Equipment	\$ 13,807	\$ 2,699	\$ -	\$ -
506402	Computer Equipment	-	10,379	-	2,000
	TOTAL CAPITAL OUTLAY	\$ 13,807	\$ 13,078	\$ -	\$ 2,000
<u>GRANT AND AIDS</u>					
508156	After School Program	\$ 41,715	\$ 41,715	\$ 41,730	\$ 41,730
	TOTAL GRANTS AND AIDS	\$ 41,715	\$ 41,715	\$ 41,730	\$ 41,730
	TOTAL EXPENDITURES	\$ 1,920,708	\$ 1,893,694	\$ 2,069,910	\$ 2,255,880

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Public Information Officer

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.10	LEISURE SERVICES	ADMINISTRATION	\$ 115,930

Justification

The City's Marketing & Communications Office has three full-time positions: Communications Director, Public Engagement Manager, and Design Specialist. This offers little to no redundancy in skill sets, especially with regard to written communications. This Division has had one staff member performing the work that two did since 2009. The Communications Director (promoted from Public Information Officer) produces content for print publications (Horizons, utility bill inserts, press releases, guides, calendars, etc.), advertising, and the City's website and social media accounts, as well as award applications, presentations, and special projects. This position will require a desk and cell phone, laptop and Adobe Creative Cloud software.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Public Information Officer	E	FT	69,273	42,260	111,530
					-	-
					-	-
Total Personnel Costs						\$ 111,530

Recurring Operating Costs

Account Number	Description	Cost
505209	Non-Capital Software	600
504101	Communications	1,100
Total Recurring Operating Costs		\$ 1,700

One -Time Costs

Account Number	Description	Cost
506402	Computer Equipment	2,000
504106	Communication Equipment	700
Total One-Time Costs		\$ 2,700

Benefits

Reintroducing the position of Public Information Officer would enable the Division to better and more proactively address communications needs across all the Offices/Departments it serves, and assist with succession planning.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Graphic Designer PT

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.10	LEISURE SERVICES	ADMINISTRATION	\$ 14,030

Justification

The Marketing & Communications Office helps to meet the marketing needs of all City departments. As the City's menu of programs, services, and facilities continues to expand, so does the citywide demand for creative services. For example, support is routinely provided to Utilities (ads and other materials in support of gas rebates, Conservation Pays, Good and Green, etc.), Economic Development (ads, collateral, and display materials), Fire-Rescue (fire safety education materials), and the City Manager's Office (award applications). We are seeking a part-time Graphic Designer who can assist the full-time Graphic Design Specialist with the production of ads, logos, flyers/posters, brochures, signage, and other print collateral, as well as develop and format images for social media.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Graphic Designer PT	NE	PT	12,480	950	13,430
					-	-
Total Personnel Costs						\$ 13,430

Recurring Operating Costs

Account Number	Description	Cost
505209	Non-Capital Software	600
Total Recurring Operating Costs		\$ 600

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

This position will enable the Communications Director to relinquish design responsibilities and concentrate on promotional efforts. It will also allow the Graphic Design Specialist to focus on high-priority, high-skill projects such as the redevelopment of the City's website.

AQUATICS (36.41.572)

PROGRAM/SERVICES DESCRIPTION

The Aquatics Division provides a variety of affordable group and private lessons for swimmers of all ages. Lessons for Broward County School students are offered through Swim Central and provided at the City's pools. Operating within the Aquatics Division are US competitive swimming teams, various programs, and special events. The lifeguard staff, licensed by Jeff Ellis and Associates, provides visitors with closely supervised, fun and safe access to the City's aquatic facilities.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Received the "2016 Silver International Aquatic Safety Award" from Ellis and Associates, for exceeding safety certification criteria, a recognition afforded only to those scoring in the top 30% of the audit criteria.
- ◇ Hosted the 3rd annual "Autism Swims" event and collaborated with more than eight (8) community partners to execute the event.
- ◇ Three members of the Sunrise Swimming Team qualified for the All Star Team, representing the Florida Gold Coast.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ A Grand "Re-Opening" Pool Party will be held at each satellite pool site at the beginning of the season to increase marketing of the pools.
- ◇ Increase community participation at the City's satellite pools through expanded hours of operation and additional program offerings.
- ◇ Develop and implement a lifeguard recruitment and certification program.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Number of children participating in Swim Central	747	560	197	600
Number of participants in Sunrise Swimming	2,683	2,500	469	2,750
Number of participants in group swim lessons	83	90	6	95
Number of participants in private swim lessons	173	130	0	150

AQUATICS (36.41.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 37,288	\$ 34,205	\$ 38,300	\$ 39,000
TOTAL REVENUES	\$ 37,288	\$ 34,205	\$ 38,300	\$ 39,000
EXPENDITURES				
Personnel Services	\$ 886,356	\$ 947,761	\$ 1,026,720	\$ 1,104,470
Operating Expenses	181,628	194,444	204,910	277,190
Capital Outlay	-	18,019	20,250	28,540
TOTAL EXPENDITURES	\$ 1,067,984	\$ 1,160,224	\$ 1,251,880	\$ 1,410,200

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 700
The positive variance is primarily attributed to an increase in swimming pool fees as the number of patrons are projected to increase.	
PERSONNEL SERVICES	\$ 77,750
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, increases in seasonal hourly rates, and annual increases in General Employee's Pension costs based on the actuarial valuation report.	
OPERATING EXPENSES	\$ 72,280
The positive variance is primarily attributed to annual increases in permits and licenses fees, pool maintenance costs, new and replacement pool furniture, and the resurfacing of the Village Beach Club Pool and Welleby Pool.	
CAPITAL OUTLAY	\$ 8,290
The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes a lifeguard stands, a chemical controller, and replacement motor/pumps.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Lifeguard II	1	1	1	0
Lifeguard III	4	4	4	5
Recreation Supervisor I	1	1	1	1
Lifeguard I PT	10	10	10	10
Lifeguard II PT	10	10	10	10
Lifeguard III PT	4	4	4	4
Seasonal Lifeguard I	2	2	2	2
Seasonal Lifeguard II	4	4	4	4
Seasonal Lifeguard III	2	2	2	2
TOTAL POSITIONS	38	38	38	38

AQUATICS (36.41.572)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
347215	Swimming Pool Fees	\$ 37,288	\$ 34,205	\$ 38,300	\$ 39,000
TOTAL SERVICE REVENUES		\$ 37,288	\$ 34,205	\$ 38,300	\$ 39,000
TOTAL REVENUES		\$ 37,288	\$ 34,205	\$ 38,300	\$ 39,000
PERSONNEL SERVICES					
501201	Salaries	\$ 303,518	\$ 310,891	\$ 298,190	\$ 305,630
501300	Salaries Part-Time	320,715	358,497	395,930	421,030
501301	Temporary & Seasonal	20,655	22,110	54,720	81,750
501401	Overtime-Time And A Half	28,722	19,405	20,000	20,000
501402	Overtime-Straight Time	590	1,500	1,000	1,000
501601	Annual Leave Pay-Out	-	650	-	-
501701	Sick Leave Pay-Out	-	40	-	-
502101	SS & Medicare Matching	50,582	53,482	59,240	63,450
502201	Pension - General	73,615	79,998	80,960	107,770
502204	401A Contribution	426	-	-	-
502301	Health Insurance	62,554	69,738	83,220	74,020
502306	Dental Insurance	40	-	-	-
502307	Catastrophic/Intensive Care	99	-	-	-
502400	Workers' Compensation	24,840	31,450	33,460	29,820
TOTAL PERSONNEL SERVICES		\$ 886,356	\$ 947,761	\$ 1,026,720	\$ 1,104,470
OPERATING EXPENSES					
503420	Misc Contract Services	\$ 5,445	\$ 6,111	\$ 15,300	\$ 15,700
504633	Maintenance of Pools	55,720	63,360	34,900	75,400
504908	Permits & Licenses	1,500	2,930	2,100	3,180
504911	Special Rec Programs	6,216	6,600	-	-
505101	Office Supplies	200	200	200	200
505202	Chemicals	106,629	102,717	115,000	115,000
505203	Uniforms	2,905	4,732	3,700	3,700
505207	Non-Capital Furniture	-	-	-	20,200
505206	Non-Capital Equip & Parts	-	3,465	22,630	32,730
505210	Medical/Safety Supplies	-	-	4,280	4,280
505212	Custodial Supplies	289	300	300	300
505215	Lighting/Electrical Supplies	249	233	500	500
505243	Small Hand Tools	598	623	-	-
505247	Safety Equipment/Supplies	200	195	-	-
505295	Other Material & Supplies	-	-	2,000	2,000
505501	Training Registration	1,677	2,978	4,000	4,000
TOTAL OPERATING EXPENSES		\$ 181,628	\$ 194,444	\$ 204,910	\$ 277,190
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ -	\$ 18,019	\$ 20,250	\$ 28,540
TOTAL CAPITAL OUTLAY		\$ -	\$ 18,019	\$ 20,250	\$ 28,540
TOTAL EXPENDITURES		\$ 1,067,984	\$ 1,160,224	\$ 1,251,880	\$ 1,410,200

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Reclassification - Lifeguard II to Lifeguard III

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.41	LEISURE SERVICES	AQUATICS	\$ 4,000

Justification

In order to adequately staff each pool with a lead staff member during the busy summer season, we are requesting to reclassify the Lifeguard II to a Lifeguard III. The Department currently has the following Lifeguard lead/supervisory positions: 4 FT III, 3 PT III, and 2 Seasonal III), which provides approximately 300 hours/week of supervisory coverage. Reclassifying the only FT Lifeguard II to a FT Lifeguard III would lessen the coverage gap by adding an additional 40 hours of supervisory coverage/week.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
(1)	Lifeguard II	NE	FT	33,351	18,680	(52,030)
1	Lifeguard III	NE	FT	35,916	20,110	56,030
					-	-
Total Personnel Costs						\$ 4,000

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

This reclassification will provide additional hours of supervisory coverage by a more experienced lifeguard, create a more cohesive leadership team, increase staff morale and ensure a safer environment for residents.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New & Replacement Pool Furniture

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.41	LEISURE SERVICES	AQUATICS	\$ 20,200

Justification

With an expected increase of usage of the Village Beach Club pool facility, additional pool furniture is needed. This increase will allow the purchase of commercial grade aluminum furniture (2 tables, 8 chairs and 6 lounge chairs - total cost \$11,100). Since opening the facility, the pool furniture at Roarke Hall Pool has not been replaced. Many items are showing signs of deterioration. This funding will allow the purchase of commercial aluminum furniture (2 tables, 8 cafe chairs, and 4 lounge chairs - total cost \$9,100).

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
505207	Non-Capital Furniture	20,200
Total One-Time Costs		\$ 20,200

Benefits

This furniture would improve the usability and aesthetics of the facility and provide a more enjoyable experience for patrons.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Resurface of Pools

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.41	LEISURE SERVICES	AQUATICS	\$ 40,500

Justification

The Village Beach Club Pool surface is stained and chipping, and is in need of resurfacing. The pool was resurfaced 11 years ago in September 2006 with a quartz based Diamond-brite finish (total cost \$22,000). The Welleby Pool surface is also stained, has a large crack, is chipping, and is in need of resurfacing. The pool was resurfaced in March 2007 with a quartz based Diamond-brite finish. Diamond-brite has a life expectancy of 7-9 years. Since the concrete deck at Welleby Pool is currently being replaced, resurfacing the pool surface will bring it to the same level of "newness" as the deck, thus improving the attractiveness of the facility (total cost \$18,500).

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
504633	Maintenance of Pools	40,500
Total One-Time Costs		\$ 40,500

Benefits

As we strive to revitalize the use of our pools citywide, the resurfacing of these pools will enhance facility aesthetics and ensure a safe surface for pool patrons.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Replacement Umbrellas and Covers

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.41	LEISURE SERVICES	AQUATICS	\$ 4,100

Justification
Shade covers are required for lifeguards on the stand. Additionally, several of the umbrellas and covers on the pool decks at various pools are in disrepair and need to be replaced to provide a safe working environment for lifeguards on duty.

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs		
Account Number	Description	Cost
505206	Non-Capital Equip & Parts	4,100
Total One-Time Costs		\$ 4,100

Benefits
This equipment will provide a safe working environment for staff, enhance the ability of the lifeguards to monitor swimmers in the water by reducing glare, and add protection from the sun for patrons.

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
36.41		LEISURE SERVICES		AQUATICS		\$ 28,540
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	2	Lifeguard Stands	<p style="text-align: center;">NEW</p> <p>Currently, there is only one lifeguard stand at both Welleby Pool and Village Beach Club. Lifeguards must be elevated from the pool surface and an additional stand is needed to cover multiple areas more effectively.</p>	3,270	6,540
2	506401	1	Chemical Controller	<p style="text-align: center;">REPLACEMENT</p> <p>The current manual chemical controller/feeder at Roarke Pool is inefficient and replacement is recommended with an automatic feed Becsys 5. This feeder system is used at all other City pools and will provide operational consistency.</p>	7,000	7,000
3	506401	1	Motor/Pump	<p style="text-align: center;">REPLACEMENT</p> <p>Replacement of motors/pumps at various aquatic facilities. Historical spending has shown the need to replace multiple motors/pumps annually.</p>	15,000	15,000
						-

ATHLETICS (36.42.572)

PROGRAM/SERVICES DESCRIPTION

The Athletics Division offers a variety of affordable and well organized, quality sports programs for the youth in our community. The programs provide access to fun, athletic competition, while also teaching sports fundamentals and encouraging good sportsmanship.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Twenty-one members of the Sunrise Soccer Club received scholarships to play soccer at the collegiate level.
- ◇ Successfully integrated the Hoopster Travel Basketball Program into our program offerings with four teams participating at a competitive level.
- ◇ Conducted criminal background checks and provided continuous training and support for over 400 volunteer coaches, who are the backbone of the youth athletics program.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Develop a comprehensive marketing plan to promote all youth athletics programs in an effort to increase participation.
- ◇ Increase community outreach to garner input for youth athletic programs.
- ◇ Develop and implement a participant survey at the conclusion of each sport/activity.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Percentage of resident participants	84%	80%	76%	85%
Percentage of non-resident participants	16%	20%	7%	15%
Number of participants in athletic programs	2,078	2,300	392	2,400
Revenue generated from athletic programs	\$144,238	\$160,000	\$29,740	\$162,000

ATHLETICS (36.42.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 176,876	\$ 144,313	\$ 170,920	\$ 152,130
TOTAL REVENUES	\$ 176,876	\$ 144,313	\$ 170,920	\$ 152,130
EXPENDITURES				
Personnel Services	\$ 152,181	\$ 177,621	\$ 220,020	\$ 232,470
Operating Expenses	260,522	265,141	304,370	324,370
Capital Outlay	8,537	-	-	-
TOTAL EXPENDITURES	\$ 421,240	\$ 442,762	\$ 524,390	\$ 556,840

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES \$ (18,790)

The negative variance is primarily attributed to a projected decrease in sports program fees based on historical actuals.

PERSONNEL SERVICES \$ 12,450

The positive variance is primarily attributed to cost of living and merit increases and annual increases in pension and insurance benefits.

OPERATING EXPENSES \$ 20,000

The positive variance is primarily attributed to the increase in marketing strategies to promote the City's athletic programs.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Recreation Specialist	1	1	1	1
Recreation Supervisor I	1	1	1	1
Recreation Leader PT	2	2	2	2
TOTAL POSITIONS	4	4	4	4

ATHLETICS (36.42.572)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
347211	Sports Program Fees	\$ 176,876	\$ 144,313	\$ 170,920	\$ 152,130
TOTAL SERVICE REVENUES		\$ 176,876	\$ 144,313	\$ 170,920	\$ 152,130
TOTAL REVENUES		\$ 176,876	\$ 144,313	\$ 170,920	\$ 152,130
PERSONNEL SERVICES					
501201	Salaries	\$ 77,543	\$ 97,042	\$ 105,730	\$ 112,860
501300	Salaries Part-Time	18,314	14,991	35,250	34,170
501301	Temporary & Seasonal	707	193	-	-
501401	Overtime-Time And A Half	-	57	250	250
501402	Overtime-Straight Time	8	414	300	300
501503	Leave Payout	1,625	-	-	-
502101	SS & Medicare Matching	7,190	8,255	10,600	11,290
502201	Pension - General	24,469	30,269	33,980	40,280
502301	Health Insurance	17,975	20,660	27,740	27,870
502400	Workers' Compensation	4,350	5,740	6,170	5,450
TOTAL PERSONNEL SERVICES		\$ 152,181	\$ 177,621	\$ 220,020	\$ 232,470
OPERATING EXPENSES					
503130	Professional Services	\$ -	\$ 12,060	\$ 19,450	\$ 19,450
503420	Misc Contract Services	-	25,565	94,980	114,980
504405	Rental - Equipment	1,696	1,905	2,500	2,500
504409	Rents & Leases Other	3,390	3,863	4,200	4,200
504507	Programs/Events Insurance	5,627	7,176	7,200	7,200
504629	Maint Other Equipment	-	-	6,600	6,600
504909	Registration Fees	16,994	20,244	24,500	24,500
504910	Officials & Umpires	61,542	61,725	-	-
504911	Special Rec Programs	170,173	129,115	-	-
504913	Entertainment	900	950	-	-
505101	Office Supplies	200	200	200	200
505206	Non-Capital Equip & Parts	-	1,578	-	-
505220	Athletic Supp & Equipment	-	-	127,640	127,640
505295	Other Material & Supplies	-	365	16,700	16,700
505501	Training Registration	-	395	400	400
TOTAL OPERATING EXPENSES		\$ 260,522	\$ 265,141	\$ 304,370	\$ 324,370
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 8,537	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 8,537	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 421,240	\$ 442,762	\$ 524,390	\$ 556,840

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Marketing of Athletic Programs

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.42	LEISURE SERVICES	ATHLETICS	\$ 20,000

Justification
Participation in both recreational and competitive youth athletic programs has declined over recent years. This funding will provide support to the athletics program to enhance promotional and marketing efforts.

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
503420	Misc Contract Services	20,000
Total Recurring Operating Costs		\$ 20,000

One -Time Costs		
Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits
This funding will increase the promotion of recreational and competitive athletic programs to encourage higher levels of participation.

CAMPS (36.43.572)

PROGRAM/SERVICES DESCRIPTION

The Camps Division provides quality, supervised, childrens day camp programs and offers summer camp locations throughout the City. The division also offers mini-camps during the summer, spring and winter, in addition to day camps when the children are out of school.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Provided 12 summer camp sites throughout the City and served 1,000 children.
- ◇ Implemented a fun-filled "Olympic Day" event, in collaboration with the Utilities Department and Baptist Health South Florida, to promote water conservation.
- ◇ Provided campers with a total of 68,562 lunches and afternoon snacks through a third party caterer as part of a state-funded program.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Continue to implement new and innovative activities for the Kids and Teen Day Off Programs.
- ◇ Integrate the Sunrise Center for Excellence in Chess into our Summer Camp programming.
- ◇ Increase participation by exploring and expanding programs and activities that appeal to older youth.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of children enrolled in summer camp	974	1,000	0	1,000
Number of children enrolled in mini-camps	514	335	147	300
Number of children enrolled in Kids Days Off	250	450	305	350

CAMPS (36.43.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 473,275	\$ 463,428	\$ 470,000	\$ 506,300
TOTAL REVENUES	\$ 473,275	\$ 463,428	\$ 470,000	\$ 506,300
EXPENDITURES				
Personnel Services	\$ 708,212	\$ 708,305	\$ 729,090	\$ 725,520
Operating Expenses	279,606	270,417	307,850	307,850
TOTAL EXPENDITURES	\$ 987,818	\$ 978,722	\$ 1,036,940	\$ 1,033,370

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 36,300
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The positive variance is primarily attributed to the reallocating of revenue to the appropriate account.

PERSONNEL SERVICES	\$ (3,570)
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The negative variance is primarily attributed to a decrease in the allocation of workers' compensation.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Seasonal Recreation Counselor I	48	48	48	48
Seasonal Recreation Counselor II	32	32	32	32
Seasonal Recreation Counselor III	38	38	38	38
Seasonal Recreation Specialist	20	20	20	20
Seasonal Recreation Supervisor	13	13	13	13
TOTAL POSITIONS	151	151	151	151

CAMPS (36.43.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES				
347212 Camp Fees	\$ 473,275	\$ 463,428	\$ 470,000	\$ 506,300
TOTAL SERVICE REVENUES	\$ 473,275	\$ 463,428	\$ 470,000	\$ 506,300
TOTAL REVENUES	\$ 473,275	\$ 463,428	\$ 470,000	\$ 506,300
PERSONNEL SERVICES				
501201 Salaries	\$ -	\$ 19	\$ -	\$ -
501301 Temporary & Seasonal	583,774	578,826	602,280	603,200
501401 Overtime-Time And A Half	53,396	55,697	50,000	50,000
502101 SS & Medicare Matching	48,742	48,543	49,900	49,970
502400 Workers' Compensation	22,300	25,220	26,910	22,350
TOTAL PERSONNEL SERVICES	\$ 708,212	\$ 708,305	\$ 729,090	\$ 725,520
OPERATING EXPENSES				
503130 Professional Services	\$ -	\$ 3,831	\$ 4,000	\$ 4,000
503420 Misc Contract Services	2,600	25,989	69,200	69,200
504409 Rents & Leases Other	89,621	82,574	102,100	102,100
504507 Programs/Events Insurance	2,000	2,000	2,200	2,200
504701 Printing & Binding	482	492	500	500
504908 Permits & Licenses	-	590	600	720
504911 Special Rec Programs	73,641	38,987	-	-
504913 Entertainment	31,416	31,524	-	-
504919 Field Trip Fees	73,370	74,658	84,000	84,000
505101 Office Supplies	710	750	1,550	1,430
505203 Uniforms	2,506	5,000	5,000	5,000
505206 Non-Capital Equip & Parts	267	453	500	500
505210 Medical/Safety Supplies	-	-	1,000	1,000
505212 Custodial Supplies	1,453	1,769	1,800	1,800
505220 Athletic Supp & Equipment	-	-	3,500	3,500
505295 Other Material & Supplies	-	-	29,900	29,900
505501 Training Registration	1,540	1,800	2,000	2,000
TOTAL OPERATING EXPENSES	\$ 279,606	\$ 270,417	\$ 307,850	\$ 307,850
TOTAL EXPENDITURES	\$ 987,818	\$ 978,722	\$ 1,036,940	\$ 1,033,370

PROGRAMS (36.44.572)

PROGRAM/SERVICES DESCRIPTION

The Programs Division provides affordable recreation programs to serve and enhance the quality of life of Sunrise residents. This budget incorporates City sponsored and contractual recreation programming.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Arranged for the Summer Breakspot Program to serve lunches and afternoon snacks during the summer to children at the Village Multipurpose Center.
- ◇ Our adult athletic pickleball program more than doubled in comparison to last year and showed an increase in attendance during open court hours.
- ◇ Offered weekly boot camp classes at a no cost to participants through our continuing collaboration with Baptist Health.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Promote and develop sponsorships with local and regional businesses to enhance program offerings and reduce production costs.
- ◇ Increase the number of adult activities offered by the City.
- ◇ Increase the number of children enrolled in City sponsored recreation programs.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Monthly average of City sponsored recreation programs	8	8	8	8
Total participants enrolled in City sponsored recreation programs	440	500	318	550
Monthly average number of contracted recreation programs	15	18	12	15
Total number of participants enrolled in contracted programs	3,924	7,500	2,090	7,000

PROGRAMS (36.44.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 334,570	\$ 280,833	\$ 287,560	\$ 157,350
TOTAL REVENUES	\$ 334,570	\$ 280,833	\$ 287,560	\$ 157,350
EXPENDITURES				
Personnel Services	\$ 1,056,114	\$ 989,716	\$ 1,109,400	\$ 1,144,530
Operating Expenses	407,882	413,071	215,340	189,420
Capital Outlay	18,994	15,254	13,100	-
TOTAL EXPENDITURES	\$ 1,482,990	\$ 1,418,041	\$ 1,337,840	\$ 1,333,950

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES \$ (130,210)

The negative variance is primarily attributed to a temporary decrease in recreation fees due to facility improvements at various parks and facilities and the reallocating of revenue to the appropriate account.

PERSONNEL SERVICES \$ 35,130

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Employee's Pension costs based on the actuarial valuation report. The variance is also offset by employees recently enrolled in the Defined Retirement Option Plan (DROP).

OPERATING EXPENSES \$ (25,920)

The negative variance is primarily attributed to the transfer of funding to the Special Events division to properly allocate expenses.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Concession Attendant	2	2	2	2
Concession Attendant PT	1	1	1	1
Division Director-Rec Prog & Ops	1	1	1	1
Operations Supervisor	2	2	2	2
Recreation Attendant	1	1	1	1
Recreation Attendant PT	7	7	7	7
Recreation Leader	2	2	2	2
Recreation Leader PT	1	1	1	1
Recreation Programmer	0	1	0	0
Recreation Supervisor I	3	3	3	3
TOTAL POSITIONS	20	21	20	20

PROGRAMS (36.44.572)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
347219	Parks & Recreation Misc Fees	\$ 113,442	\$ 78,959	\$ 106,560	\$ 16,100
347220	Membership Fees	57,930	53,309	30,000	20,000
347404	Special Events-Festivals	6,682	4,125	-	-
347503	Rec Instructors/Programs	106,292	94,290	110,000	80,250
347901	Other Culture Program Revenues	1,060	3,386	1,000	1,000
347902	Concessions And Resale	49,164	46,764	40,000	40,000
TOTAL SERVICE REVENUES		\$ 334,570	\$ 280,833	\$ 287,560	\$ 157,350
TOTAL REVENUES		\$ 334,570	\$ 280,833	\$ 287,560	\$ 157,350

PERSONNEL SERVICES

501201	Salaries	\$ 577,104	\$ 510,222	\$ 547,040	\$ 579,270
501300	Salaries Part-Time	111,896	133,358	162,800	173,270
501401	Overtime-Time And A Half	4,007	5,376	4,000	4,000
501402	Overtime-Straight Time	6,242	7,898	6,000	6,000
502101	SS & Medicare Matching	52,977	49,898	54,980	58,340
502201	Pension - General	187,921	162,300	179,970	168,200
502204	401A Contribution	2,353	2,498	2,310	2,690
502301	Health Insurance	89,665	88,464	124,390	124,970
502305	Long Term Care Insurance	1,000	1,037	1,040	1,040
502306	Dental Insurance	608	325	340	360
502307	Catastrophic/Intensive Care	1,271	870	870	870
502400	Workers' Compensation	21,070	27,470	25,660	25,520
TOTAL PERSONNEL SERVICES		\$ 1,056,114	\$ 989,716	\$ 1,109,400	\$ 1,144,530

OPERATING EXPENSES

503130	Professional Services	\$ -	\$ 6,171	\$ 8,590	\$ 8,590
503420	Misc Contract Services	2,190	6,020	15,050	2,300
504106	Communication Equipment	-	821	-	-
504401	Rental & Leases Automobiles	1,099	660	-	-
504409	Rents & Leases Other	81,750	76,773	3,300	-
504629	Maint Other Equipment	4,746	6,204	6,550	6,550
504631	Maint Sports Facilities	1,625	1,460	2,000	4,200
504701	Printing & Binding	5,340	1,994	2,600	2,600
504803	Promotions Advertising	781	-	-	-
504907	Employee Appreciation	64,066	69,358	100,000	100,000
504908	Permits & Licenses	508	678	700	900
504911	Special Rec Programs	92,298	95,807	-	-
504913	Entertainment	90,305	82,105	-	-
504956	Cultural Festival	15,802	13,926	-	-
504957	Woodstock Festival	7,336	6,671	-	-
505101	Office Supplies	3,542	1,369	300	300
505203	Uniforms	1,400	2,330	1,500	1,500
505206	Non-Capital Equip & Parts	1,737	2,675	1,000	1,000
505208	Non-Capital Computer	-	1,227	-	-
505212	Custodial Supplies	2,250	1,888	2,250	2,250
505270	Concessions	30,967	29,913	31,000	31,000
505295	Other Material & Supplies	140	4,784	37,400	25,130
505410	Books & Publications	-	-	2,600	2,600

PROGRAMS (36.44.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
505501 Training Registration	\$ -	\$ 237	\$ 500	\$ 500
TOTAL OPERATING EXPENSES	\$ 407,882	\$ 413,071	\$ 215,340	\$ 189,420
CAPITAL OUTLAY				
506401 Machines & Equipment	\$ 18,994	\$ 13,342	\$ 13,100	\$ -
506402 Computer Equipment	-	1,912	-	-
TOTAL CAPITAL OUTLAY	\$ 18,994	\$ 15,254	\$ 13,100	\$ -
TOTAL EXPENDITURES	\$ 1,482,990	\$ 1,418,041	\$ 1,337,840	\$ 1,333,950

TENNIS (36.45.572)

PROGRAM/SERVICES DESCRIPTION

The Tennis Club features ten (10) Hydrocourt clay courts, four (4) asphalt-based cushioned courts and one (1) Hydrocourt, as well as lighting, sheltered spectator areas, restrooms, and a clubhouse with a pro shop, players' lounge and locker rooms. The Sunrise Tennis Club, home to the Sunrise Tennis Academy, offers Cardio Tennis, Adult Instructional Drills, and Doubles Drills.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Repaired worn fence posts, purchased 15 new benches, and arranged for the Utilities Department to make quarterly visits to the facility to replace bulbs and ballasts.
- ◇ Hosted the Sunrise Pro Tennis Classic, part of the United States Tennis Association Pro Circuit, which featured qualifying and main draw events, attracting over 160 players.
- ◇ Hosted the United States Professional Winter College Tennis Showcase, a highly recognized tennis recruiting event. Participants competed for coaches from NCAA, NJCAA and NAIA teams.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Elevate the Club's presence in the community through marketing initiatives.
- ◇ Develop and implement increased security features.
- ◇ Establish tennis rates based on those of the competitive market.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of memberships at Tennis Center	141	125	154	165
Number of members	160	150	177	190
Number of customers served	7,752	8,200	5,425	8,200

TENNIS (36.45.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 265,781	\$ 269,568	\$ 350,000	\$ 350,000
TOTAL REVENUES	\$ 265,781	\$ 269,568	\$ 350,000	\$ 350,000
EXPENDITURES				
Personnel Services	\$ 37,786	\$ -	\$ -	\$ -
Operating Expenses	262,768	376,658	548,130	549,020
Capital Outlay	-	15,900	23,550	-
TOTAL EXPENDITURES	\$ 300,554	\$ 392,558	\$ 571,680	\$ 549,020

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

OPERATING EXPENSES \$ 890

The positive variance is primarily attributed to the painting of the Tennis Club Complex, annual roof inspection and repairs, and offset by the removal of one-time funding for replacement furniture and fence repairs to enhance the safety and appearance of the Tennis Club.

TENNIS (36.45.572)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
347505	Tennis Contract	\$ 241,676	\$ 269,568	\$ 350,000	\$ 350,000
347509	Tennis Miscellaneous	24,105	-	-	-
TOTAL SERVICE REVENUES		\$ 265,781	\$ 269,568	\$ 350,000	\$ 350,000
TOTAL REVENUES		\$ 265,781	\$ 269,568	\$ 350,000	\$ 350,000
PERSONNEL SERVICES					
501201	Salaries	\$ 25,987	\$ -	\$ -	\$ -
501300	Salaries Part-Time	3,984	-	-	-
501402	Overtime-Straight Time	395	-	-	-
502101	SS & Medicare Matching	2,247	-	-	-
502301	Health Insurance	5,173	-	-	-
TOTAL PERSONNEL SERVICES		\$ 37,786	\$ -	\$ -	\$ -
OPERATING EXPENSES					
503420	Misc Contract Services	\$ 242,077	\$ 359,568	\$ 470,000	\$ 471,400
503421	Grounds Maintenance	-	15,300	25,000	24,850
503422	Tree Maintenance	-	743	4,700	4,700
503443	Painting	-	-	1,000	21,000
504611	Maint Office Equipment	-	780	-	-
504616	Maint Computer Equipment	-	-	500	500
504631	Maint Sports Facilities	-	-	10,000	2,500
504632	Maint Tennis Courts	19,982	-	-	-
504640	Repair & Maint Building	-	267	9,300	14,920
504908	Permits & Licenses	273	-	-	-
505207	Non-Capital Furniture	-	-	18,630	-
505212	Custodial Supplies	324	-	-	-
505215	Lighting/Electrical Supplies	-	-	5,000	5,150
505218	Grounds & Turf	-	-	4,000	4,000
505270	Concessions	112	-	-	-
TOTAL OPERATING EXPENSES		\$ 262,768	\$ 376,658	\$ 548,130	\$ 549,020
CAPITAL OUTLAY					
506301	Improvements Not Bldg	\$ -	\$ -	\$ 15,200	\$ -
506401	Machines & Equipment	-	15,900	8,350	-
TOTAL CAPITAL OUTLAY		\$ -	\$ 15,900	\$ 23,550	\$ -
TOTAL EXPENDITURES		\$ 300,554	\$ 392,558	\$ 571,680	\$ 549,020

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Painting of Sunrise Tennis Club Complex

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.45	LEISURE SERVICES	TENNIS	\$ 20,000

Justification

Funding is requested to paint the interior and exterior of all buildings, gazebos, shade shelters, concrete walls, planters and columns at the Sunrise Tennis Club Complex. Many of these structures have not been painted in several years and the existing paint is showing significant wear and discoloration. Painting is requested to maintain the appearance level expected of high profile facilities.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
503443	Painting	20,000
Total One-Time Costs		\$ 20,000

Benefits

This request will increase aesthetics and enhance marketability of the Sunrise Tennis Club Complex.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Roofing Program - Tennis Club

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.45	LEISURE SERVICES	TENNIS	\$ 7,020

Justification

An in-depth inspection and assessment of roofs within Leisure Services parks and facilities was recently conducted which provided industry ratings, roof life projections, recommendations for emergency repairs, remedial repairs and roof replacements. Through this inspection, remedial emergency repairs at the Sunrise Tennis Club have been identified and are necessary to increase safety.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
503420	Misc Contract Services	1,400
Total Recurring Operating Costs		\$ 1,400

One -Time Costs

Account Number	Description	Cost
504640	Repair & Maint Building	5,620
Total One-Time Costs		\$ 5,620

Benefits

This request will increase safety and maximize our investment of this facility.

THEATRE (36.46.573)

PROGRAM/SERVICES DESCRIPTION

The Theatre Division supports an intimate, 300-seat theatre featuring a full production-size stage and orchestra pit. The Division is committed to providing the City's residents with a variety of musical, dance, multicultural and theatrical performances. The technical staff provides support for the department's programs and special events, facility rentals, City Commission meetings and other City functions. The Division also oversees the Civic Center's art gallery and amphitheatre. The amphitheatre houses the City's popular Tunes 'n Trucks Concert Series, and the art gallery showcases an average of eight local and traveling art exhibits each year.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Updated and redecorated the furnishings in the green room used by performers and theatre rental customers.
- ◇ Hosted the Cyber Security and Identity Fraud Summit, Jason Taylor Foundation's Louder than a Bomb Poetry Festival, Fort Lauderdale International Film Festival and Broward MPO's Safe Streets Summit.
- ◇ Created an award to honor and recognize the service longevity of theatre volunteers.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Expand the use of social media and other marketing tools to promote upcoming shows and increase ticket sales.
- ◇ Design and distribute quarterly theatre guides to highlight and promote upcoming performances.
- ◇ Diversify programming to increase ticket sales by including regionally recognized shows that appeal to a broad cross-section of patrons.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of theatre rentals	53	65	28	65
Revenue generated from rentals	\$62,281	\$32,000	\$32,139	\$63,000
Number of City sponsored programs and events	125	125	154	200
Revenue generated from City sponsored events	\$37,026	\$40,000	\$24,831	\$40,000

THEATRE (36.46.573)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 35,656	\$ 37,294	\$ 34,000	\$ 40,000
TOTAL REVENUES	\$ 35,656	\$ 37,294	\$ 34,000	\$ 40,000
EXPENDITURES				
Personnel Services	\$ 249,131	\$ 171,691	\$ 211,920	\$ 234,040
Operating Expenses	58,204	64,772	62,220	68,220
Capital Outlay	117,239	24,366	-	51,500
TOTAL EXPENDITURES	\$ 424,574	\$ 260,829	\$ 274,140	\$ 353,760

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 6,000
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The positive variance is primarily attributed to an increase in the number of patrons attending the Theatre.

PERSONNEL SERVICES	\$ 22,120
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, the General Employee's Pension costs based on the actuarial valuation report, and the addition of a Technical Assistant II PT position.

OPERATING EXPENSES	\$ 6,000
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The positive variance is primarily attributed to an increase in entertainment for theatre shows to increase revenue and attendance.

CAPITAL OUTLAY	\$ 51,500
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The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes a mobile wireless microphone system and a scissor lift and trailer.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Clerk Typist I PT	1	1	1	1
Recreation Specialist	0	1	1	1
Technical Assistant	1	1	1	1
Technical Assistant PT	1	1	1	1
Technical Assistant II PT	0	0	0	1
Technical Director PT	1	1	1	1
Theatre Manager	1	0	0	0
TOTAL POSITIONS	5	5	5	6

THEATRE (36.46.573)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
347907	Civic Center Theater	\$ 35,656	\$ 37,294	\$ 34,000	\$ 40,000
TOTAL SERVICE REVENUES		\$ 35,656	\$ 37,294	\$ 34,000	\$ 40,000
TOTAL REVENUES		\$ 35,656	\$ 37,294	\$ 34,000	\$ 40,000
PERSONNEL SERVICES					
501201	Salaries	\$ 117,311	\$ 50,411	\$ 71,300	\$ 75,140
501300	Salaries Part-Time	69,701	73,791	59,960	82,810
501401	Overtime-Time And A Half	4,070	5,159	5,000	5,000
501402	Overtime-Straight Time	2,759	2,437	9,000	9,000
501503	Leave Payout	10,147	-	-	-
502101	SS & Medicare Matching	15,539	10,042	11,110	13,160
502201	Pension - General	11,593	14,450	23,470	26,830
502301	Health Insurance	13,421	9,431	27,740	18,280
502400	Workers' Compensation	4,590	5,970	4,340	3,820
TOTAL PERSONNEL SERVICES		\$ 249,131	\$ 171,691	\$ 211,920	\$ 234,040
OPERATING EXPENSES					
503420	Misc Contract Services	\$ -	\$ 746	\$ 45,000	\$ 51,500
504629	Maint Other Equipment	5,466	5,787	7,000	5,000
504701	Printing & Binding	770	-	1,000	500
504911	Special Rec Programs	847	1,087	-	-
504913	Entertainment	45,285	44,775	-	-
505101	Office Supplies	350	348	350	320
505206	Non-Capital Equip & Parts	2,356	3,022	2,500	3,500
505207	Non-Capital Furniture	-	4,313	-	-
505215	Lighting/Electrical Supplies	2,189	2,389	2,500	2,500
505295	Other Material & Supplies	941	2,065	3,600	4,600
505401	Subs & Memberships	-	240	270	300
TOTAL OPERATING EXPENSES		\$ 58,204	\$ 64,772	\$ 62,220	\$ 68,220
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 117,239	\$ 20,949	\$ -	\$ 51,500
506402	Computer Equipment	-	3,417	-	-
TOTAL CAPITAL OUTLAY		\$ 117,239	\$ 24,366	\$ -	\$ 51,500
TOTAL EXPENDITURES		\$ 424,574	\$ 260,829	\$ 274,140	\$ 353,760

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Technical Assistant II PT

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.46	LEISURE SERVICES	THEATRE	\$ 19,820

Justification
<p>With increased usage at the amphitheater and theatre and increased frequency of rentals and events, a part-time Technical Assistant II is needed. This position is needed in order to help fill scheduling voids, in addition to decreasing the amount of overtime worked by other technical staff. This part-time Technical Assistant II will have more Sound Engineering and related technical responsibilities than the Technical Assistant I position in an attempt to bring additional expertise to the staff. Proposed salary range G01 27- 40.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Technical Assistant II	NE	PT	18,407	1,410	19,820
					-	-
					-	-
Total Personnel Costs						\$ 19,820

Recurring Operating Costs		
Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs		
Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits
<p>This position will decrease the amount of overtime in the Division, add an additional level of experience and technical expertise to the staff, and increase staff morale by allowing for more scheduling flexibility.</p>

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
36.46		LEISURE SERVICES		THEATRE		\$ 51,500
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	1	Mobile Wireless Microphone System	<p style="text-align: center;">REPLACEMENT</p> <p>Our current quantity of wireless microphones and lavaliers is insufficient to accommodate the number of performers in our theatre shows. This will replace outdated equipment, and will be available for meetings and events outside of the Theatre.</p>	20,000	20,000
2	506401	1	Scissor Lift & Trailer	<p style="text-align: center;">NEW</p> <p>A scissor lift is needed on the Civic Center campus by multiple Departments and Divisions such as the Amphitheatre, Theatre, Gymnasium, campus lighting, and Fire Station 72. A trailer will be used to transport this Scissor lift to other City facilities as needed.</p>	31,500	31,500
						-
						-
						-

SPECIAL EVENTS (36.47.572)

PROGRAM/SERVICES DESCRIPTION

The Special Events Division provides leisure activities throughout the year, attracting an estimated 75,000 patrons. These events enhance quality of life by providing opportunities for families to celebrate holidays, experience cultural arts, and connect with one another in a safe and fun environment.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Planned and implemented 31 successful city-wide events.
- ◇ Added two Fall concert performances to the popular Tunes 'n Trucks Concert Series.
- ◇ Collaborated with various organizations to provide social service events such as the Brain Injury Walk, Adaptive Sports Expo, and the "Egg-stravaganza" Beeping Egg Hunt for the visually impaired.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Organize the City's inaugural 5K race to benefit a variety of local charities.
- ◇ Increase revenue generated from events through vendor and admission fees.
- ◇ Create a comprehensive sponsorship package to promote corporate collaborations in support of existing and future special event offerings.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Total number of special events	N/A	31	33	35
Total number of estimated attendees	N/A	48,000	61,865	75,000
Revenue generated from event admissions	N/A	\$18,000	\$16,320	\$18,000
Revenue generated from event vendors	N/A	\$15,000	\$8,525	\$15,000

SPECIAL EVENTS (36.47.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ -	\$ -	\$ 5,000	\$ 40,000
TOTAL REVENUES	\$ -	\$ -	\$ 5,000	\$ 40,000
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ 293,160	\$ 308,980
Operating Expenses	-	-	265,140	315,340
TOTAL EXPENDITURES	\$ -	\$ -	\$ 558,300	\$ 624,320

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 35,000
The positive variance is primarily attributed to an increase in estimated revenue collections from the 5K Walk/Run event and the reallocating of revenue to the appropriate account.	
PERSONNEL SERVICES	\$ 15,820
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016 and annual increases in the General Employee's Pension costs based on the actuarial valuation report.	
OPERATING EXPENSES	\$ 50,200
The positive variance is primarily attributed to the transfer of funding from the Programs Division to properly allocate expenses, funding for the Family Fun Day & Community Resource Fair, and grand opening events for new and expanded parks and facilities.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Division Director	0	0	1	1
Recreation Supervisor	0	0	1	1
Recreation Programmer	0	0	1	1
TOTAL POSITIONS	0	0	3	3

*New Division created in FY 2016/2017; prior years actuals were included in the Programs Division, 36.44.

SPECIAL EVENTS (36.47.572)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
347404	Special Events-Festivals	\$ -	\$ -	\$ 5,000	\$ 40,000
TOTAL SERVICE REVENUES		\$ -	\$ -	\$ 5,000	\$ 40,000
TOTAL REVENUES		\$ -	\$ -	\$ 5,000	\$ 40,000
PERSONNEL SERVICES					
501201	Salaries	\$ -	\$ -	\$ 181,610	\$ 193,810
502101	SS & Medicare Matching	-	-	13,900	14,830
502201	Pension - General	-	-	60,140	69,180
502301	Health Insurance	-	-	36,840	27,420
502306	Dental Insurance	-	-	200	200
502307	Catastrophic/Intensive Care	-	-	470	470
502400	Workers' Compensation	-	-	-	3,070
TOTAL PERSONNEL SERVICES		\$ -	\$ -	\$ 293,160	\$ 308,980
OPERATING EXPENSES					
503420	Misc Contract Services	\$ -	\$ -	\$ 134,490	\$ 162,490
504401	Rental & Leases Automobiles	-	-	4,500	2,100
504405	Rental - Equipment	-	-	2,800	2,800
504409	Rents & Leases Other	-	-	46,790	50,590
504507	Programs/Events Insurance	-	-	1,300	1,300
504613	Maint Communication Equip	-	-	2,800	2,800
504908	Permits & Licenses	-	-	300	500
505101	Office Supplies	-	-	2,200	2,200
505203	Uniforms	-	-	500	500
505270	Concessions	-	-	1,100	1,100
505295	Other Material & Supplies	-	-	68,110	88,710
505501	Training Registration	-	-	250	250
TOTAL OPERATING EXPENSES		\$ -	\$ -	\$ 265,140	\$ 315,340
TOTAL EXPENDITURES		\$ -	\$ -	\$ 558,300	\$ 624,320

*New Division created in FY 2016/2017; prior years actuals were included in the Programs Division, 36.44.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Family Fun Day & Community Resource Fair

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.47	LEISURE SERVICES	SPECIAL EVENTS	\$ 4,500

Justification

Historically, a "Family Fun Day & Community Resource Fair" at the Village Multipurpose Center was spearheaded by the Broward County School Board and the Kiwanis Club of Sunrise. Neither organization is able to continue funding the event moving forward. As this has been a successful event, funding is being requested in order to continue to provide this service to the community with the City overseeing the event. Activities during this event include games and activities for families, entertainment, food, and a community resource vendor fair.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
503420	Misc Contract Services	3,500
504409	Rents & Leases Other	500
505295	Other Material & Supplies	500
Total Recurring Operating Costs		\$ 4,500

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

This funding will allow the City to provide a free family fun day and community resource fair to the residents in East Sunrise.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Leisure Services Parks & Facilities Grand Openings

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.47	LEISURE SERVICES	SPECIAL EVENTS	\$ 18,000

Justification
Completion of six (6) new/expanded facilities are expected to open towards the end of this fiscal year (Civic Center, Senior Center, Flamingo Park, Sunrise Sportsplex, Welleby Park, and Veteran's Park). Funding is needed for Grand Opening events to include refreshments, giveaways, and entertainment. The average cost of each event will be \$3,000.

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs		
Account Number	Description	Cost
503420	Misc Contract Services	10,800
505295	Other Material & Supplies	7,200
Total One-Time Costs		\$ 18,000

Benefits
Grand openings are a great way to showcase the City's new and improved facilities and amenities.

FACILITIES MAINTENANCE (36.48.572)

PROGRAM/SERVICES DESCRIPTION

The Facilities Maintenance Division oversees the daily maintenance operations at the City's parks, fields, pools and aquatic amenities, meeting rooms, golf course, tennis center and other leisure facilities. Facilities Maintenance personnel are responsible for providing prompt customer service and safe, well maintained recreation facilities. Personnel in this division are also frequently called upon to assist and support other divisions within the department during special events or programs. The Division participates in capital project facility design and project review.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Began comprehensive quality control audits of City parks to identify and address improvement needs.
- ◇ Collaborated with other Leisure Services divisions to prepare pool facilities for scheduled Spring opening.
- ◇ Successfully cooperated with other City departments in response to audits to address maintenance improvements that fell outside of this division's purview.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Continue to develop preventative maintenance schedules at leisure facilities.
- ◇ Continue to cross-train personnel to provide coverage at any leisure facility, as needed.
- ◇ Continue to provide assistance to other divisions, as needed.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of pavilion and meeting room/hall rentals	3,120	3,147	1,660	2,200
Average percentage of work orders completed within one month	82%	85%	87%	88%
Revenue generated from pavilion rentals and hall rentals	\$288,007	\$254,910	\$117,620	\$216,000

FACILITIES MAINTENANCE (36.48.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 286,417	\$ 331,364	\$ 304,910	\$ 295,000
TOTAL REVENUES	\$ 286,417	\$ 331,364	\$ 304,910	\$ 295,000
EXPENDITURES				
Personnel Services	\$ 2,212,063	\$ 2,309,051	\$ 2,735,200	\$ 2,991,290
Operating Expenses	862,146	879,222	1,049,640	1,226,580
Capital Outlay	253,458	160,150	92,000	104,060
TOTAL EXPENDITURES	\$ 3,327,667	\$ 3,348,423	\$ 3,876,840	\$ 4,321,930

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ (36,364)
The negative variance is primarily attributed to the decrease in recreation fees due to facility improvements at various parks and facilities.	
PERSONNEL SERVICES	\$ 256,090
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in the General Employee's Pension costs based on the actuarial valuation report, and the addition of a Field Supervisor and Facility Attendant.	
OPERATING EXPENSES	\$ 176,940
The positive variance is primarily attributed to the increase in contractual grounds and tree maintenance services and rising costs related to building repairs and maintenance of aging facilities.	
CAPITAL OUTLAY	\$ 12,060
The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes two (2) utility vehicles, a pressure washer, playground canopies, and two (2) vehicles.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Building Custodian I	2	2	2	2
Division Director-Facilities Maint	1	1	1	1
Facility Attendant	15	15	15	16
Facility Attendant PT	10	10	13	13
Field Maintenance Worker	7	7	7	7
Field Supervisor	0	0	1	2
Maintenance Mechanic	3	4	4	4
Maintenance Mechanic/Pool PT	1	1	0	0
Park Maintenance Superintendent	1	1	1	1
Park Ranger	1	1	1	1
Park Ranger PT	1	1	1	1
Swimming Pool Mechanic	1	1	2	2
TOTAL POSITIONS	43	44	48	50

FACILITIES MAINTENANCE (36.48.572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	
SERVICE REVENUES					
347236	Landscp Maint Flam Lin Pk	\$ 45,851	\$ 42,657	\$ 50,000	\$ 50,000
347502	Recreation Center Fees	210,815	257,851	234,910	220,000
347508	Pavillion Rentals	29,751	30,856	20,000	25,000
TOTAL SERVICE REVENUES		\$ 286,417	\$ 331,364	\$ 304,910	\$ 295,000
TOTAL REVENUES		\$ 286,417	\$ 331,364	\$ 304,910	\$ 295,000

PERSONNEL SERVICES					
501201	Salaries	\$ 1,185,007	\$ 1,212,165	\$ 1,389,850	\$ 1,555,090
501300	Salaries Part-Time	177,351	189,075	224,280	243,270
501401	Overtime-Time And A Half	22,141	28,419	13,000	13,000
501402	Overtime-Straight Time	24,440	42,808	20,000	20,000
501503	Leave Payout	17,771	-	-	-
501601	Annual Leave Pay-Out	-	5,133	-	-
501701	Sick Leave Pay-Out	-	3,117	-	-
502101	SS & Medicare Matching	105,364	109,964	127,920	146,540
502201	Pension - General	342,478	339,487	385,170	463,630
502204	401A Contribution	5,013	5,101	4,900	3,010
502301	Health Insurance	285,287	307,596	500,200	483,160
502305	Long Term Care Insurance	3,467	3,595	3,580	1,460
502306	Dental Insurance	991	1,023	1,060	550
502307	Catastrophic/Intensive Care	1,673	1,678	1,670	900
502400	Workers' Compensation	41,080	59,890	63,570	60,680
TOTAL PERSONNEL SERVICES		\$ 2,212,063	\$ 2,309,051	\$ 2,735,200	\$ 2,991,290

OPERATING EXPENSES					
503405	Building Maintenance Services	\$ 69,876	\$ 67,956	\$ 70,000	\$ 67,420
503420	Misc Contract Services	23,581	27,103	46,250	111,890
503421	Grounds Maintenance	318,767	309,801	371,250	398,830
503422	Tree Maintenance	53,432	42,247	53,800	63,800
503443	Painting	3,784	33,640	34,500	34,500
504005	Travel / Out Of County	-	1,114	-	-
504106	Communication Equipment	-	-	17,690	1,760
504405	Rental - Equipment	-	-	1,500	1,500
504406	Rents & Leases Copiers	800	796	830	830
504407	Per Print Copy Cost	-	44	60	100
504613	Maint Communication Equip	-	2,952	2,130	3,030
504614	Maint Grounds/Equipment	6,233	6,604	3,600	3,600
504615	Maint Rec Field Equipment	19,294	10,008	14,500	-
504629	Maint Other Equipment	24,720	20,379	13,500	21,000
504631	Maint Sports Facilities	48,449	38,502	2,500	2,500
504640	Repair & Maint Building	128,938	139,181	149,200	212,200
504908	Permits & Licenses	905	2,777	5,850	5,850
505101	Office Supplies	175	100	100	100
505202	Chemicals	49,940	53,641	51,430	51,430
505203	Uniforms	7,606	11,788	20,290	21,190

FACILITIES MAINTENANCE (36.48.572)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
505206	Non-Capital Equip & Parts	\$ 9,330	\$ 6,656	\$ 27,870	\$ 36,810
505207	Non-Capital Furniture	-	-	11,900	2,000
505210	Medical/Safety Supplies	-	-	3,500	3,500
505212	Custodial Supplies	66,288	61,692	70,000	70,500
505214	Building Maintenance Supplies	14,567	19,501	13,600	27,000
505215	Lighting/Electrical Supplies	7,191	8,002	8,280	8,280
505218	Grounds & Turf	-	-	48,960	64,960
505243	Small Hand Tools	2,424	4,699	-	-
505247	Safety Equipment/Supplies	3,320	7,631	-	-
505295	Other Material & Supplies	2,486	2,133	5,800	10,000
505501	Training Registration	40	275	750	2,000
TOTAL OPERATING EXPENSES		\$ 862,146	\$ 879,222	\$ 1,049,640	\$ 1,226,580
CAPITAL OUTLAY					
506301	Improvements Not Bldg	\$ -	\$ -	\$ 2,500	\$ -
506401	Machines & Equipment	191,803	160,150	43,500	42,760
506402	Computer Equipment	-	-	-	1,300
506405	Motor Vehicles	61,655	-	46,000	60,000
TOTAL CAPITAL OUTLAY		\$ 253,458	\$ 160,150	\$ 92,000	\$ 104,060
TOTAL EXPENDITURES		\$ 3,327,667	\$ 3,348,423	\$ 3,876,840	\$ 4,321,930

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Field Supervisor

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.48	LEISURE SERVICES	FACILITIES MAINTENANCE	\$ 113,840

Justification

In comparison to previous fiscal years, the Facilities Maintenance Division has decreased seven (7) positions, including a two (2) supervisory positions. This request is in support of a Field Supervisor. This position would be instrumental in the success of increasing the standards for the Facilities Maintenance Division. Currently, preventative maintenance has been a challenge due to lack of resources (supervision and accountability of staff). The Field Supervisor would be responsible for overseeing the daily operations of parks and facilities.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Field Supervisor	NE	FT	52,017	29,130	81,150
					-	-
					-	-
Total Personnel Costs						\$ 81,150

Recurring Operating Costs

Account Number	Description	Cost
505203	Uniforms	450
504613	Maint. Communication Equip.	60
Total Recurring Operating Costs		\$ 510

One -Time Costs

Account Number	Description	Cost
506405	Motor Vehicles	30,000
504106	Communication Equipment	880
506402	Computer Equipment	1,300
Total One-Time Costs		\$ 32,180

Benefits

This request would Improve the standards for the Facilities Maintenance Division and add direct supervision of employees.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Facility Attendant

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.48	LEISURE SERVICES	FACILITIES MAINTENANCE	\$ 78,520

Justification

This position will be a roving staff person used to perform maintenance functions, such as trash and debris removal, blowing of walkways and facility inspections at several of the unmanned parks including 12th St. Park, Phase I Passive, Sunrise Golf Village, Shotgun Road and Flamingo Road Linear parks. These as well as other facilities require frequent monitoring and service in order to keep the facilities at the desired maintenance level.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Facility Attendant	NE	FT	30,214	16,920	47,130
					-	-
					-	-
Total Personnel Costs						\$ 47,130

Recurring Operating Costs

Account Number	Description	Cost
505203	Uniforms	450
504613	Maint. Communication Equip.	60
Total Recurring Operating Costs		\$ 510

One -Time Costs

Account Number	Description	Cost
506405	Motor Vehicles	30,000
504406	Communication Equipment	880
Total One-Time Costs		\$ 30,880

Benefits

This additional position will provide service required at small parks and facilities that do not have full-time staff on site to perform necessary maintenance tasks in an effort to maintain high standards at the City's facilities.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

12th Street Park Opening

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.48	LEISURE SERVICES	FACILITIES MAINTENANCE	\$ 6,000

Justification
<p>The passive park at 12th Street opened during FY 2016/2017. Funding will be necessary to maintain this new park. This will include park maintenance performed by a contractor as well as the maintenance performed by department staff to include litter and debris removal as well as overall maintenance of this park.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
503421	Grounds Maintenance	4,000
505206	Non-Capital Equip & Parts	1,500
505212	Custodial Supplies	500
Total Recurring Operating Costs		\$ 6,000

One -Time Costs		
Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits
<p>The operating costs are required for the successful operation of this facility and will allow the City to maintain the new park at the desired maintenance and aesthetic levels.</p>

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Flexipave Path Maintenance

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.48	LEISURE SERVICES	FACILITIES MAINTENANCE	\$ 61,540

Justification

Flexipave/Porouspave rubber and aggregate paths are located at Welleby Park, Oak Hammock Park, Cypress Preserve, and Shotgun Linear Park. It is recommended that annual maintenance is done to preserve and extend the lifespan. Welleby Park has the oldest (almost 3 years old) Flexipave pathway and has dislodged surface rubber granules and aggregate. A contractor will be hired to provide the restoration. During the Welleby Park project, City maintenance staff will observe and learn how to apply the binder product. Going forward, City staff will perform maintenance on pathways as needed. Cypress Preserve and Oak Hammock are nearing 2 years old and will need spot treatment. Funding is included below for the liquid binder.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
505295	Other Material & Supplies	10,000
Total Recurring Operating Costs		\$ 10,000

One -Time Costs

Account Number	Description	Cost
503420	Misc Contract Services	51,540
Total One-Time Costs		\$ 51,540

Benefits

Routine maintenance by rolling or spraying a topcoat of binder on the Flexipave/Porous Pave pathways in the City will prevent sloughing of the rubber granules and aggregate preserving the trails and the original investment for years to come. It is beneficial to having this type of path as they provide patrons a low impact surface for walking and exercise.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Grand Ballroom and Art Gallery Improvements

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.48	LEISURE SERVICES	FACILITIES MAINTENANCE	\$ 31,000

Justification
<p>The curtains and wall dividers in the Grand Ballroom and Art Gallery of the Civic Center were installed in 1998. They are discolored, ripping in many places, and in need of replacement. These facilities are utilized by the public and it is important to maintain them in good working order.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs		
Account Number	Description	Cost
504640	Repair & Maint Building	31,000
Total One-Time Costs		\$ 31,000

Benefits
<p>This request will improve aesthetics and enhanced marketability of the Grand Ballroom and the Arts Studios at the Civic Center.</p>

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Concrete and Asphalt Repairs

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.48	LEISURE SERVICES	FACILITIES MAINTENANCE	\$ 20,000

Justification

There are numerous concrete sidewalks, asphalt walking paths and parking lots that have deteriorated due to tree roots and age. Concrete and some asphalt repairs will be performed by a contractor. Additionally, funds are being requested for materials to perform some repairs. This fiscal year a sidewalk repair program was implemented. The allocation was considered insufficient to cover the annual repairs necessary, therefore, additional funding is being requested.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
503420	Misc Contract Services	14,000
505301	Street Maintenance	6,000
Total Recurring Operating Costs		\$ 20,000

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

The increase in sidewalk and parking lot repairs will improve safety for patrons as trip and fall hazards are eliminated. Additionally, the aesthetics of our City's facilities will improve civic pride.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Bathroom Partition Replacements

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.48	LEISURE SERVICES	FACILITIES MAINTENANCE	\$ 12,000

Justification

The bathroom partitions at the north Flamingo Park building, Oscar Wind Park, and City Park are the original units and have exceeded their expected 15 year lifespan. This funding would provide for replacement of all restroom partitions, partition doors and related hardware.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
504640	Repair & Maint Building	12,000
Total One-Time Costs		\$ 12,000

Benefits

Replacing the partitions in these three (3) restrooms will make necessary repairs to these facilities improving aesthetics, the ability to maintain a sanitary facility, and make an overall more appealing experience for our patrons.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Building Repairs and Maintenance

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.48	LEISURE SERVICES	FACILITIES MAINTENANCE	\$ 20,000

Justification

The Department is striving to increase the level of maintenance provided at all of the City's facilities. To meet this high demand, additional funding is being requested for unanticipated building repairs throughout the year.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
504640	Repair & Maint Building	20,000
Total Recurring Operating Costs		\$ 20,000

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

This request will increase maintenance and repair activities in an effort to improve the safety and aesthetics of the City and will improve safety for the residents and patrons.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Holiday Decorations

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
36.48	LEISURE SERVICES	FACILITIES MAINTENANCE	\$ 5,200

Justification
Direction has been provided to display additional decorations on the Municipal Campus for the holiday season. This request will allow the refurbishing of the existing decorations and add additional pieces as needed.

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs		
Account Number	Description	Cost
505206	Non-Capital Equip & Parts	1,440
506401	Machines & Equipment	3,760
Total One-Time Costs		\$ 5,200

Benefits
The request is designed to increase community spirit while enhancing the aesthetics of the Municipal Campus during the holiday season.

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
36.48		LEISURE SERVICES		FACILITIES MAINTENANCE		\$ 39,000
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	2	Utility Vehicle	<p style="text-align: center;">REPLACEMENT</p> <p>This funding will permit for the purchase of utility vehicles which were purchased 2001 and 2010 that have frequent maintenance repairs. These utility vehicles are essential in daily maintenance duties at parks and used for various special events. (7 yr life span)</p>	8,500	17,000
2	506401	1	Trailer Mounted Pressure Washer	<p style="text-align: center;">REPLACEMENT</p> <p>The current trailer mounted pressure washer (2006) is used almost daily and has frequent costly repairs. This equipment has an estimated lifecycle of 8-10 years. Replacement is recommended to continue preventative maintenance of the City's facilities.</p>	15,000	15,000
3	506301	2	Playground Canopies	<p style="text-align: center;">REPLACEMENT</p> <p>Playground canopies purchased in 2008 for City Park are deteriorating, and replacement is recommended.</p>	3,500	7,000
						-
						-

SENIOR & SOCIAL SERVICES (36.49-572)

PROGRAM/SERVICES DESCRIPTION

The Senior and Social Services Division provides avenues for continued community involvement through specialized social, educational, wellness, and recreational programs for active adults. The Division also offers supportive social services to Sunrise residents. Qualified residents are aided in obtaining federal, state and/or local assistance as needed. Applications for access to the City's Emergency Assistance Fund, Fee Waiver Program, Medical Transportation Program, and Crisis Closet are vetted by the City's Social Worker.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Introduced new classes (Coloring for Adults, Senior Kickboxing, and Pi-Yo) to meet patrons' programming requests.
- ◇ Vendor participation in the World Health Day event grew from 38 to 45, reflecting a 20% increase from last year and reaching the venue's maximum capacity.
- ◇ Promoted and hosted themed Senior Center socials resulting in sold out events and an overall increase in attendance from events held last fiscal year.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Create and implement strategy to continue programming during General Obligation (G.O.) Bond construction.
- ◇ Continue to increase classes and program offerings that reflect diversity.
- ◇ Continue to develop and expand partnerships with outside agencies to provide an increase in Senior Center services.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Number of senior recreational programs offered	745	610	404	600
Number of program participants (recreation programs)	35,567	34,500	18,799	34,500
Number of senior trips held	50	48	24	48
Number of health lectures provided	22	20	9	20

SENIOR & SOCIAL SERVICES (36.49-572)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 58,755	\$ 67,052	\$ 62,600	\$ 65,000
TOTAL REVENUES	\$ 58,755	\$ 67,052	\$ 62,600	\$ 65,000
EXPENDITURES				
Personnel Services	\$ 576,231	\$ 585,725	\$ 667,830	\$ 704,000
Operating Expenses	87,796	100,245	123,240	124,740
Capital Outlay	27,081	39,045	2,620	15,000
Grants & Aids	3,534	4,257	-	-
TOTAL EXPENDITURES	\$ 694,642	\$ 729,272	\$ 793,690	\$ 843,740

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 2,400
The positive variance is primarily attributed to the historical increase in projected senior program participants.	
PERSONNEL SERVICES	\$ 36,170
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits and the General Employee's Pension costs based on the actuarial valuation report.	
OPERATING EXPENSES	\$ 1,500
The positive variance is primarily attributed to an increase in instructor fees for senior programs activities.	
CAPITAL OUTLAY	\$ 12,380
The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes billiard tables.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	0	0	1	1
Bookkeeper I	1	1	1	1
Clerk II	1	1	1	1
Clerk Typist II	1	1	0	0
Div Dir-Spec & Comm Supp Svcs	1	1	1	1
Recreation Programmer	0	1	1	1
Recreation Specialist I PT	2	2	2	2
Recreation Supervisor I	1	1	1	1
Social Worker I	1	1	1	1
TOTAL POSITIONS	8	9	9	9

SENIOR & SOCIAL SERVICES (36.49-572)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
347906	Senior Programs	\$ 58,755	\$ 67,052	\$ 62,600	\$ 65,000
TOTAL SERVICE REVENUES		\$ 58,755	\$ 67,052	\$ 62,600	\$ 65,000
TOTAL REVENUES		\$ 58,755	\$ 67,052	\$ 62,600	\$ 65,000
PERSONNEL SERVICES					
501201	Salaries	\$ 321,996	\$ 349,163	\$ 377,660	\$ 405,620
501300	Salaries Part-Time	36,195	35,695	41,420	39,010
501401	Overtime-Time And A Half	97	36	150	150
501402	Overtime-Straight Time	143	152	150	150
501503	Leave Payout	26,005	-	-	-
501601	Annual Leave Pay-Out	-	2,260	-	-
501701	Sick Leave Pay-Out	-	590	-	-
502101	SS & Medicare Matching	28,417	28,418	32,080	34,030
502201	Pension - General	88,565	95,787	108,920	127,960
502204	401A Contribution	2,075	-	-	-
502301	Health Insurance	60,876	61,024	92,760	84,060
502305	Long Term Care Insurance	468	-	-	-
502306	Dental Insurance	280	-	-	-
502307	Catastrophic/Intensive Care	494	-	-	-
502400	Workers' Compensation	10,620	12,600	14,690	13,020
TOTAL PERSONNEL SERVICES		\$ 576,231	\$ 585,725	\$ 667,830	\$ 704,000
OPERATING EXPENSES					
503130	Professional Services	\$ -	\$ -	\$ 1,200	\$ 1,200
503420	Misc Contract Services	-	-	38,400	40,470
504005	Travel / Out Of County	314	1,205	1,200	1,200
504006	Travel / Out Of State	193	-	300	300
504106	Communication Equipment	-	821	-	-
504201	Postage	270	310	450	450
504406	Rents & Leases Copiers	961	961	970	920
504407	Per Print Copy Cost	449	412	600	600
504409	Rents & Leases Other	80	73	110	110
504629	Maint Other Equipment	-	-	500	500
504640	Repair & Maint Building	-	2,000	2,000	2,000
504701	Printing & Binding	2,146	2,987	3,000	3,000
504913	Entertainment	13,330	12,825	-	-
504916	Sr Programs/Trips	64,763	50,209	-	-
504919	Field Trip Fees	-	19,082	25,000	25,000
505101	Office Supplies	1,645	1,783	1,800	1,800
505203	Uniforms	449	500	500	500
505206	Non-Capital Equip & Parts	-	1,902	700	300
505207	Non-Capital Furniture	1,780	1,442	-	-
505208	Non-Capital Computer	-	998	-	-
505295	Other Material & Supplies	776	2,209	45,480	45,480
505401	Subs & Memberships	330	186	530	530
505501	Training Registration	\$ 310	\$ 340	\$ 500	\$ 380
TOTAL OPERATING EXPENSES		\$ 87,796	\$ 100,245	\$ 123,240	\$ 124,740

SENIOR & SOCIAL SERVICES (36.49-572)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 27,081	\$ 39,045	\$ -	\$ 15,000
506402	Computer Equipment	-	-	2,620	-
TOTAL CAPITAL OUTLAY		\$ 27,081	\$ 39,045	\$ 2,620	\$ 15,000
GRANTS & AIDS					
508301	Thanksgiving Baskets	\$ 3,534	\$ 4,257	\$ -	\$ -
TOTAL GRANTS & AIDS		\$ 3,534	\$ 4,257	\$ -	\$ -
TOTAL EXPENDITURES		\$ 694,642	\$ 729,272	\$ 793,690	\$ 843,740

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
36.49		LEISURE SERVICES		SENIOR & SOCIAL SERVICES		\$ 15,000
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	4	Billiard Tables and Supplies	<i>REPLACEMENT</i> The purchase of pool tables were deferred until after the completion of the Senior Center General Obligation Bond construction. The price includes delivery and assembly.	3,750	15,000
						-
						-
						-
						-

OPERATIONS (43.21.541)

PROGRAM/SERVICES DESCRIPTION

The Public Works Division is responsible for beautifying public areas by designing, constructing, and maintaining property at City-owned facilities. The Division regularly reviews and maintains the landscaping and hardscaping within public areas, and implements best management practices with regards to replacement materials. Crews pressure clean, apply polymeric sand, and seal coat rights-of-way, brick pavers, concrete separators, and curbs. The Division also manages the various contractors that maintain the landscaping and irrigation at facilities such as City Hall, the five (5) Fire Stations, the Senior Center, and the Public Safety Complex. This Division also manages the various contractors that maintain the City rights-of-way for landscaping maintenance and revitalization.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Expanded the rights-of-way revitalization program through pressure cleaning and seal coating of pavers and pressure cleaning of median curbs.
- ◇ Completed revitalization of the University Drive right-of-way through pressure cleaning, seal coating pavers, and replacement of 654 shrubs and one Highrise Oak tree.
- ◇ Completed the landscape and irrigation installation for the NW 12th Street Neighborhood Park.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Properly maintain City landscaping and irrigation systems by applying Green Industries Best Management Practices in accordance to Florida Department of Environmental Protection (FDEP) standards.
- ◇ Continue rights-of-way revitalization program through pressure cleaning, seal coating of pavers, and replacement of shrubs and trees such as NW 44th Street and West Oakland Park Boulevard.
- ◇ Retrofit irrigation pump stations throughout City rights-of-way, parks, and facilities with new programmable digital clocks and new rain sensor technology.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of trees/palms trimmed	N/A	2,000	1,203	2,000
Square feet of median pavers maintained	N/A	100,000	41,435	100,000

OPERATIONS (43.21.541)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ 334,020	\$ 372,110
Operating Expenses	-	-	431,630	493,190
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ 765,650	\$ 865,300

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 38,090

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Pension based on the actuarial valuation report.

OPERATING EXPENSES \$ 61,560

The positive variance is primarily attributed to costs related to the Neighborhood Participating Program Phase 4 and offset by the reallocation of miscellaneous contract services to Streets Maintenance, Fuel and Roadway Fund, 191.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Maintenance Worker I	0	0	2	2
Maintenance Worker II	0	0	1	1
Sprinkler Mechanic	0	0	1	1
Administrative Assistant I	0	0	1	1
TOTAL POSITIONS	0	0	5	5

Note: These positions are reflected on the Utilities Department organizational chart.

*New Division created in FY 2016/2017.

OPERATIONS (43.21.541)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ -	\$ -	\$ 193,620	\$ 211,780
501402	Overtime-Straight Time	-	-	-	500
502101	SS & Medicare Matching	-	-	14,810	16,240
502201	Pension - General	-	-	47,580	57,030
502301	Health Insurance	-	-	64,580	74,470
502400	Workers' Compensation	-	-	13,430	12,090
TOTAL PERSONNEL SERVICES		\$ -	\$ -	\$ 334,020	\$ 372,110
OPERATING EXPENSES					
503420	Misc Contract Services	\$ -	\$ -	\$ 50,000	\$ 109,000
503421	Grounds Maintenance	-	-	270,060	282,100
503422	Tree Maintenance	-	-	70,500	48,650
504613	Maint Communication Equip	-	-	240	300
504614	Maint Grounds/Equipment	-	-	-	3,000
504948	Earth Day Celebration	-	-	1,200	1,200
505202	Chemicals	-	-	4,000	5,000
505203	Uniforms	-	-	2,300	2,110
505213	Irrigation Supplies	-	-	2,300	18,800
505301	Street Maintenance	-	-	13,000	-
505303	Median Strip R&R	-	-	18,000	23,000
505401	Subs & Memberships	-	-	30	30
TOTAL OPERATING EXPENSES		\$ -	\$ -	\$ 431,630	\$ 493,190
TOTAL EXPENDITURES		\$ -	\$ -	\$ 765,650	\$ 865,300

*New Division created in FY 2016/2017.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Neighborhood Participation Program Phase 4

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
43.21	PUBLIC WORKS	OPERATIONS	\$ 100,000

Justification
<p>The Neighborhood Participation Program (NPP) Phase 4 will enhance entrances to communities throughout the City. Improvements may include the addition of or improvements to entry monuments, landscaping, irrigation, lighting, and hardscaping.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
503420	Misc Contract Services	100,000
Total Recurring Operating Costs		\$ 100,000

One -Time Costs		
Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits
<p>To allocate funds to allow for the design of the Neighborhood Participating Program components including entry monuments, landscaping, irrigation, lighting, and hardscaping.</p>

FACILITIES MAINTENANCE (43.48.536)

PROGRAM/SERVICES DESCRIPTION

The Facilities Maintenance and Operations Section plans for, operates, maintains, and preserves City facilities. The Section also provides limited management of facility improvements and minor renovation projects through third party vendors and contractors. The Division is responsible for 240,000 square feet of City-owned facilities and provides service to Departments in 24,000 square feet of leased space.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Refined the use of the Naviline work order system to allow accurate tracking of tasks and labor hours, which allowed the Section to allocate resources to maximize the effectiveness of our labor personnel.
- ◇ Refined the Section's roofing management strategies to enumerate, itemize, and prioritize roofing repair needs.
- ◇ Implemented Heating, Ventilation and Air Conditioning (HVAC) maintenance strategies which allowed for better prioritization and greater effectiveness of equipment serving facilities.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Provide and oversee the maintenance of the physical facilities and grounds in a condition of operating excellence, cleanliness, and safety.
- ◇ Produce a comprehensive report detailing emergency and remedial repair costs for various building roofs. The report will also include a level of service grade for life expectancy and estimate of full replacement cost for use in planning.
- ◇ Replacement of all R-22 Freon air conditioning (A/C) equipment placed in service prior to 2000 in an effort to reduce costly repairs and improve efficiency.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Average number of monthly routine maintenance calls	N/A	105	147	126
Average percentage of monthly routine maintenance calls completed	N/A	100%	100%	100%
Average number of monthly preventative work orders scheduled	N/A	155	106	186
Average percentage of monthly preventative work orders completed	N/A	100%	57%	100%

FACILITIES MAINTENANCE (43.48.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 334,137	\$ 334,388	\$ 356,750	\$ 442,510
Operating Expenses	2,545,820	2,649,800	2,964,860	3,031,430
Capital Outlay	290,196	122,429	80,500	426,300
TOTAL EXPENDITURES	\$ 3,170,153	\$ 3,106,617	\$ 3,402,110	\$ 3,900,240

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 85,760

The positive variance is primarily attributed to annual increases in health insurance and leave payouts for retirees, the addition of a Maintenance Planner position, and offset by a decrease in salaries due to the reallocation of split-funded positions.

OPERATING EXPENSES \$ 66,570

The positive variance is primarily attributed to roof repairs at various parks and facilities within Leisure Services.

CAPITAL OUTLAY \$ 345,800

The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes roof replacement at Fire Station 92 and Flamingo Park North restroom building, the replacement of chiller units at Fire Stations 83 and 92, and radiator units for emergency generators at Fire Stations 39 and 83.

Note: This Division includes the portions of salary and benefit expenses of positions that are split-funded. These positions are reflected on the organizational chart and personnel complement for the Utilities Department, Facilities Maintenance Division (401.42.48).

FACILITIES MAINTENANCE (43.48.536)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 216,088	\$ 206,231	\$ 216,670	\$ 257,950
501401	Overtime-Time And A Half	3,003	2,890	4,000	4,000
501402	Overtime-Straight Time	2,296	3,075	3,750	3,750
501601	Annual Leave Pay-Out	-	4,553	-	6,020
501701	Sick Leave Pay-Out	-	4,305	-	3,220
502101	SS & Medicare Matching	16,457	16,485	17,160	28,720
502201	Pension - General	49,871	57,308	62,940	62,820
502301	Health Insurance	33,512	31,451	44,310	69,300
502400	Workers' Compensation	12,910	8,090	7,920	6,730
TOTAL PERSONNEL SERVICES		\$ 334,137	\$ 334,388	\$ 356,750	\$ 442,510
OPERATING EXPENSES					
503130	Professional Services	\$ -	\$ 2,000	\$ 45,000	\$ 45,000
503405	Building Maintenance Services	377,072	356,982	306,700	280,570
503410	Fire Alarm Maintenance	6,231	-	8,540	8,540
503420	Misc Contract Services	56,414	47,071	220,980	237,930
503421	Grounds Maintenance	-	128,076	-	-
503443	Painting	-	-	50,000	50,000
504101	Communications	529	542	1,060	1,060
504106	Communication Equipment	-	-	-	880
504301	Electricity	1,259,493	1,156,791	1,249,530	1,242,140
504310	Water & Wastewater Services	475,277	496,967	512,600	522,050
504315	Stormwater Charges	109,712	117,131	119,080	126,320
504405	Rental - Equipment	4,464	-	5,500	2,500
504613	Maint Communication Equip	88	440	-	250
504629	Maint Other Equipment	-	-	5,000	5,000
504640	Repair & Maint Building	246,936	313,787	376,750	444,390
504908	Permits & Licenses	1,300	3,380	2,500	2,500
505101	Office Supplies	265	221	200	200
505203	Uniforms	2,345	2,825	6,920	7,600
505206	Non-Capital Equip & Parts	-	5,170	51,000	51,000
505208	Non-Capital Computer	-	-	-	1,300
505212	Custodial Supplies	153	-	-	-
505214	Building Maintenance Supplies	-	3,419	2,000	2,000
505215	Lighting/Electrical Supplies	-	3,500	-	-
505243	Small Hand Tools	1,666	800	-	200
505295	Other Material & Supplies	3,875	10,000	-	-
505401	Subs & Memberships	-	199	500	-
505501	Training Registration	-	499	1,000	-
TOTAL OPERATING EXPENSES		\$ 2,545,820	\$ 2,649,800	\$ 2,964,860	\$ 3,031,430
CAPITAL OUTLAY					
506203	Building Improvements	\$ 224,309	\$ -	\$ 80,500	\$ 309,000
506401	Machines & Equipment	65,887	122,429	-	117,300
506402	Computer Equipment	-	-	-	-
TOTAL CAPITAL OUTLAY		\$ 290,196	\$ 122,429	\$ 80,500	\$ 426,300
TOTAL EXPENDITURES		\$ 3,170,153	\$ 3,106,617	\$ 3,402,110	\$ 3,900,240

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Maintenance Planner

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
43.48	PUBLIC WORKS	FACILITIES MAINTENANCE	\$ 88,810

Justification

As part of the Utility Department's goal to develop and integrate into its operations an effective and complete asset management strategy, the Section is seeking to fill this Maintenance Planner position for the general government facilities. As existing facilities, structures, and other assets are being renovated, enhanced, and replaced with new technology, and as regulations change, the Section must make the proper adjustments to inventory, and monitor and manage its infrastructure to ensure equipment reliability and "uptime" and ensure that facilities are adequately maintained. The Maintenance Planner will develop strategies related to scheduling, coordination, and asset management to identify and solve the challenges associated with balancing available resources and the costs associated with on-going repairs of equipment that may be at the end of its useful life cycle.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Maintenance Planner	NE	FT	54,650	30,600	85,250
					-	-
					-	-
Total Personnel Costs						\$ 85,250

Recurring Operating Costs

Account Number	Description	Cost
505203	Uniforms	680
Total Recurring Operating Costs		\$ 680

One -Time Costs

Account Number	Description	Cost
506402	Computer Equipment	2,000
505206	Non-Capital Equip & Parts	880
Total One-Time Costs		\$ 2,880

Benefits

This additional position will allow the Facilities Maintenance Section to provide a wider range of support and maintenance services to existing assets, and improve responsiveness to maintenance requests, which will improve longevity of critical equipment.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Energy Audits of Municipal Buildings

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
43.48	PUBLIC WORKS	FACILITIES MAINTENANCE	\$ 20,000

Justification

Energy audits will provide a road map of investments to yield on-going annual savings. Audits typically identify annual saving opportunities of 10% to 20%. Energy audits are a best practice for fiscally responsible portfolio management of our facilities. The audits will evaluate our aging facilities and assess the cost of improvements and the return on investment (payback period) providing useful information for Facilities Maintenance and Capital Planning. The goal is to reduce operating, downtime and maintenance costs. Energy audit costs vary depending on building type, age, building systems and the depth of analysis required. Cost basis here is 0.15 cents per sq foot based on U.S. Department of Energy reports of average costs for American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) Level II Audits.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
503130	Professional Services	20,000
Total One-Time Costs		\$ 20,000

Benefits

Energy audits can be utilized to make informed strategic investment decisions by helping to determine the most cost effective improvements, or bundle of improvements that will result in on-going energy savings. The findings can be used to prioritize, plan, budget and schedule upgrades and can be used to make informed maintenance, repair, or replacement decisions. Audits will assist in making sound capital improvement project planning. Analysis may also be used to design cost saving operational protocols; from powering down computers and printers at night to running non-time sensitive energy intensive activities during non-peak rate hours.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Roof Repairs & Replacement Program

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
43.48	PUBLIC WORKS	FACILITIES MAINTENANCE	\$ 383,640

Justification

The Facilities Maintenance Section has developed a roofing program which allows staff to identify and inventory, as part of an annual evaluation process, roof repairs and replacement needs. For FY 2017/2018, it has been determined that the roof at Fire Station 92 and Flamingo Park North restroom building will need to be replaced. Remedial emergency repairs at the following facilities are also required: City Park, Cypress Preserve, Division Warehouse, New River Hall, Nob Hill Soccer Club, Oak Hammock, Oscar Wind, Piper Field, Sports Athletic Complex, Sawgrass Sanctuary, Welleby Park, and Welleby Pool. A roof replacement program should be part of an on-going physical evaluation of the City's facilities.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
503420	Misc Contract Services	7,000
504640	Repair & Maint Building	67,640
Total Recurring Operating Costs		\$ 74,640

One -Time Costs

Account Number	Description	Cost
506203	Building Improvements	309,000
Total One-Time Costs		\$ 309,000

Benefits

A roofing program allows for the identification and evaluation of roof repairs and replacement needs, which will increase safety and maximize our investment of these structures.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Structural Inspections of Bridges

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
43.48	PUBLIC WORKS	FACILITIES MAINTENANCE	\$ 8,000

Justification

Currently, there are many bridge structures at various City facilities. These structures include the Civic Center bridge, the bridges at Sunrise Athletic Complex, the bridge at Welleby Park, the boardwalk at Oak Hammock Park, and the dock/pier at Sawgrass Sanctuary. This funding allows for an annual inspection by a structural engineer to ensure the safety of these structures and improve the safety of the park patrons.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
503420	Misc Contract Services	8,000
Total Recurring Operating Costs		\$ 8,000

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

The inspection of our bridges and docks will allow the City to be vigilant in the maintenance of these structures before major issues are identified which in turn will provide a higher level of safety for users.

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
43.48		PUBLIC WORKS		FACILITIES MAINTENANCE		\$ 117,300
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	2	15-ton chiller units located at Fire Station #83	REPLACEMENT Replacement of chiller units that have reached the end of their useful life. Units are 20 years old and has a 15-year life expectancy.	24,000	48,000
2	506401	1	7.5-ton chiller unit located at Fire Station #92	REPLACEMENT Replacement of a chiller unit that has reached the end of its useful life. Unit is 21 years old and has a 15-year life expectancy.	12,500	12,500
3	506401	2	Radiator units for emergency generators located at FS #39 and # 83	REPLACEMENT Replacement of radiator units that have reached the end of their useful life. Units are 20 years old and have a 15-year life expectancy.	28,400	56,800
						-
						-

NON-DEPARTMENTAL (49.60.519)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 1,360,572	\$ 1,365,376	\$ 1,636,440	\$ 1,580,420
Operating Expenses	8,609,255	9,125,388	9,897,350	8,241,420
Capital Outlay	914,955	-	-	-
Grants & Aids	150,877	194,509	234,970	231,380
Other Uses	20,029,457	7,930,829	3,012,470	3,514,860
TOTAL EXPENDITURES	\$ 31,065,116	\$ 18,616,102	\$ 14,781,230	\$ 13,568,080

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ (56,020)

The negative variance is primarily attributed to a decrease in retiree health benefits.

OPERATING EXPENSES \$ (1,655,930)

The negative variance is primarily attributed to a decrease in fleet charges for General Fund Departments.

GRANTS & AIDS \$ (3,590)

The negative variance is primarily attributed to a decrease in donations.

OTHER USES \$ 502,390

The positive variance is primarily attributed to an increase in a General Fund transfer to Fuel & Roadway Fund 191 and Sanitation Fund 430, and offset by a decrease of the General Fund transfer to Springtree Golf Fund 420.

NON-DEPARTMENTAL (49.60.519)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERSONNEL SERVICES					
501301	Temporary & Seasonal	\$ 34,160	\$ -	\$ 36,000	\$ 36,000
501308	Interns	10,523	16,598	29,000	29,000
502101	SS & Medicare Matching	84,000	83,111	101,570	95,750
502302	Disability Insurance	5,696	6,491	6,550	6,900
502303	Life & Accident/Death/Dis	99,512	87,525	102,690	92,870
502305	Long Term Care Insurance	63,918	-	-	-
502500	Unemployment Compensation	9,518	9,206	10,000	10,000
502603	Retiree Health Ins Mnthly	818,858	839,638	1,015,890	994,310
502604	Preservation Of Benefits	234,387	240,476	246,410	232,570
502605	Retiree Long Term Care	-	65,477	70,310	70,620
502606	Retiree Life And AD&D Ins	-	16,854	18,020	12,400
TOTAL PERSONNEL SERVICES		\$ 1,360,572	\$ 1,365,376	\$ 1,636,440	\$ 1,580,420

OPERATING EXPENSES

503120	Medical Services	\$ 30,923	\$ -	\$ -	\$ -
503130	Professional Services	193,573	67,904	100,000	100,000
503420	Misc Contract Services	-	32,138	-	-
503426	Tree Removal/Replacement	1,300	-	-	-
504004	Travel / In County	240	-	-	-
504005	Travel / Out Of County	1,413	-	-	-
504354	Sanitation Charges	-	-	220,860	-
504501	Liability Insurance	991,572	945,147	960,900	1,040,700
504502	Property Insurance	411,786	412,549	441,400	431,900
504504	Bond Insurance	3,755	3,009	3,400	3,300
504505	Flood Insurance	57,236	55,537	76,900	79,300
504506	Boiler & Machinery Insurance	4,770	4,703	5,500	3,300
504507	Programs/Events Insurance	1,048	1,035	-	-
504508	Liab Underground Storage	733	719	1,000	1,000
504610	Fleet Charges	4,764,563	5,068,832	4,000,850	2,329,170
504653	IT Charges	1,854,590	2,385,410	3,911,940	3,582,020
504801	Promotions Public Relations	3,625	3,603	5,000	5,000
504803	Promotions Advertising	48,834	66,354	75,000	75,000
504804	Economic Development	183,667	63,101	46,300	562,430
505295	Other Material & Supplies	320	-	-	-
505401	Subs & Memberships	9,500	1,778	8,300	8,300
505501	Training Registration	34,048	-	-	-
505502	Tuition Reimbursement	11,759	13,569	40,000	20,000
TOTAL OPERATING EXPENSES		\$ 8,609,255	\$ 9,125,388	\$ 9,897,350	\$ 8,241,420

CAPITAL OUTLAY

506100	Land Purchase	\$ 914,955	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 914,955	\$ -	\$ -	\$ -

GRANTS & AIDS

508201	Chamber of Commerce	\$ -	\$ 9,000	\$ -	\$ -
508203	Grants/Aid Symphony Orchestra	15,000	15,000	15,000	15,000
508204	Grants/Aid Area Agency On Aging	47,241	59,982	59,990	56,400
508212	Grants/Aid Family Central Inc.	55,884	26,862	26,090	26,090
508223	Grants/Aid Donations	2,500	15,175	50,000	25,000

NON-DEPARTMENTAL (49.60.519)

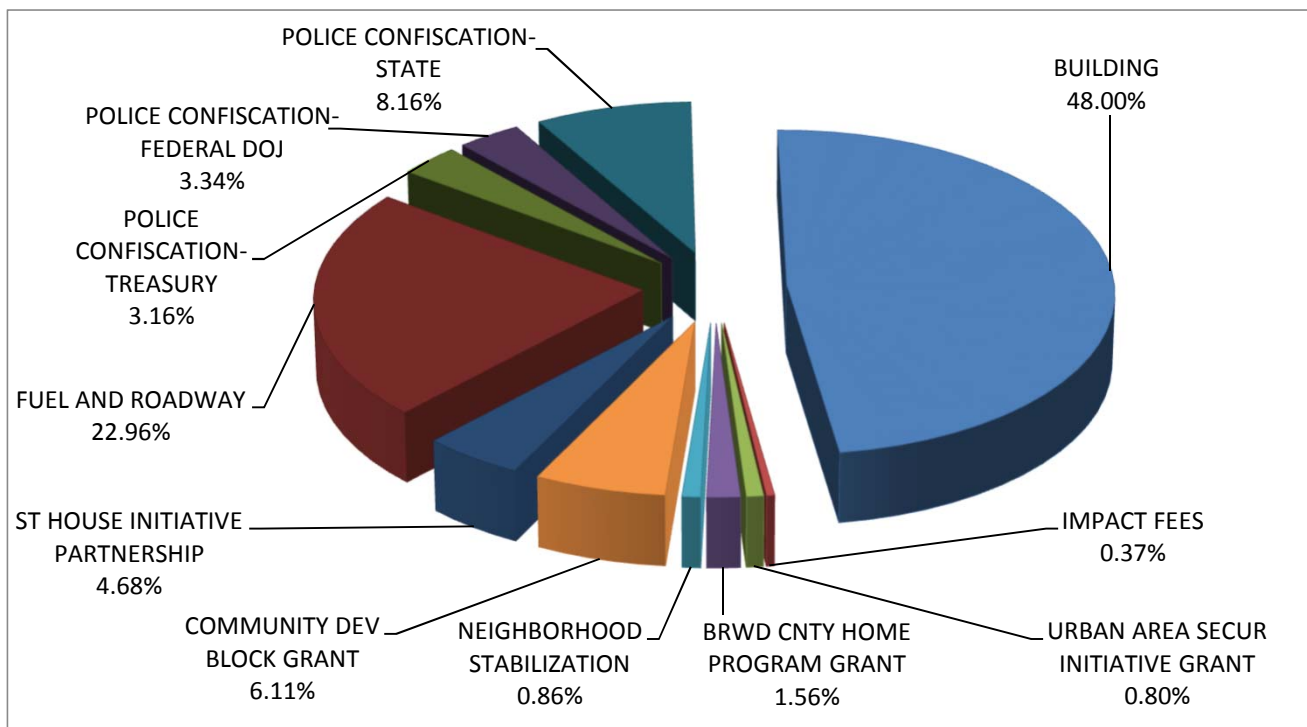
		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
508250	Grants/Aid Sunrise Chess	\$ -	\$ -	\$ -	\$ 25,000
508259	Grants/Aid Brwd Reg Hlth Plan	-	55,890	55,890	55,890
508260	Grants/Aid Chamber of Commerce	-	-	15,000	15,000
508303	Grants/Aid Community Scholarships	10,000	12,600	13,000	13,000
508305	Grants/Aid Home Buyer Incentive	20,252	-	-	-
TOTAL GRANTS & AIDS		\$ 150,877	\$ 194,509	\$ 234,970	\$ 231,380
OTHER USES					
509900	Contingency	\$ -	\$ -	\$ 734,900	\$ 1,000,000
509105	Transfer To Building Fund 105	9,292,889	-	-	-
509119	Transfer To Fuel/Roadway Fund 191	633,730	485,400	920,310	959,240
509135	Transfer To Capital Proj Fund 325	3,837,658	5,738,260	-	-
509136	Transfer To GO Bonds Fund 326	-	91,339	-	-
509144	Transfer To Springtree Fund 420	688,320	749,670	921,380	856,110
509145	Transfer To Sanitation Fund 430	865,320	866,160	435,880	699,510
509153	Transfer To IT/Comm Fund 503	4,711,540	-	-	-
TOTAL OTHER USES		\$ 20,029,457	\$ 7,930,829	\$ 3,012,470	\$ 3,514,860
TOTAL EXPENDITURES		\$ 31,065,116	\$ 18,616,102	\$ 14,781,230	\$ 13,568,080



SPECIAL REVENUE FUNDS SUMMARY BY FUND

FUND	FY 2014/2015 ACTUAL	FY 2015/2016 ACTUAL	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	% TOTAL BUDGET
BUILDING	\$ 5,259,333	\$ 6,932,089	\$ 7,406,170	\$ 7,828,860	48.00%
IMPACT FEES	-	256,000	167,700	61,000	0.37%
URBAN AREA SECUR INITIATIVE GRANT	34,958	93,172	-	130,200	0.80%
BRWD CNTY HOME PROGRAM GR	83,375	147,133	732,920	253,460	1.56%
NEIGHBORHOOD STABILIZATION	15,565	57	140,530	140,580	0.86%
COMMUNITY DEV BLOCK GRANT	398,485	545,753	1,313,440	997,070	6.11%
ST HOUSE INITIATIVE PARTNERSHIP	309,687	425,295	850,410	764,130	4.68%
FUEL AND ROADWAY	2,802,893	2,597,896	3,391,850	3,745,410	22.96%
POLICE CONFISCATION-TREASURY	682,637	779,603	512,700	515,700	3.16%
POLICE CONFISCATION-FEDERAL DOJ	1,706,350	533,949	1,223,280	544,780	3.34%
POLICE CONFISCATION-STATE	554,136	659,025	500,060	1,331,110	8.16%
TOTAL	\$ 11,847,419	\$ 12,969,972	\$ 16,239,060	\$ 16,312,300	100.00%

**FY 2017/2018 - Special Revenue Funds
\$16,312,300**



FUND 105 - BUILDING (34.21.524)

PROGRAM/SERVICES DESCRIPTION

The Building Division safeguards public health, safety, and general welfare through the administration and enforcement of the Florida Building Code and all local ordinances to ensure the highest level of building code compliance. The Building Division provides the following services: performs plan review for all commercial and residential construction; performs mandatory inspections for all phases of construction to ensure compliance with building safety regulations; collects permit fees and issues permits for all new residential, commercial and industrial construction as well as residential and commercial improvements; issues Certificates of Completion and Certificates of Occupancy; and processes building code violations before the Special Magistrate and Unsafe Structures Board.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Improved Insurance Services Office, Inc. (ISO) rating for the Building Code Effectiveness Grading Schedule (BCEGS) from 3 to 2 , allowing residents to receive lower homeowners' insurance rates.
- ◇ Expanded walk-through permitting, processing over 400 permits for one and two family dwellings to include A/C change outs, water heaters, service/panel changes, roofs, windows/doors, shutters, and garage doors.
- ◇ Mapped and developed business process for implementation of new Enterprise Resource Planning (ERP) system software.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Continue to assist in the implementation of Tyler/EnerGov, the City's new Enterprise Resource Planning (ERP) software to improve the permitting process and customer service.
- ◇ Create a how-to guide for Certificate of Occupancy requests to streamline the process and enhance customer service.
- ◇ Start implementation of an Electronic Plan Review and Permit submittal system to provide significant process and customer service improvements.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of permit applications processed	13,473	9,000	5,590	9,000
Percentage of common shelf permit applications processed within 15 days	97%	92%	94%	94%
Number of permits issued	7,510	9,000	4,275	9,000
Number of requested inspections	27,020	25,000	14,353	25,000

FUND 105 - BUILDING (34.21.524)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Permits, Fees, & Special Assessments	\$ 5,678,369	\$ 8,321,000	\$ 6,801,900	\$ 5,920,850
Miscellaneous Revenues	15,428	61,716	11,670	50,000
Other Sources	9,292,889	-	592,600	1,858,010
TOTAL REVENUES	\$ 14,986,686	\$ 8,382,716	\$ 7,406,170	\$ 7,828,860
EXPENDITURES				
Personnel Services	\$ 3,571,670	\$ 4,010,339	\$ 4,668,210	\$ 5,063,750
Operating Expenses	1,506,257	1,842,107	2,167,960	2,200,110
Capital Outlay	181,406	27,618	70,000	65,000
Other Uses	-	1,052,025	500,000	500,000
TOTAL EXPENDITURES	\$ 5,259,333	\$ 6,932,089	\$ 7,406,170	\$ 7,828,860
NET RESULTS	\$ 9,727,353	\$ 1,450,627	\$ -	\$ -

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 422,690
The positive variance is primarily attributed to an increase in the amount transferred from Fund Balance to support annual operating expenses.	
PERSONNEL SERVICES	\$ 395,540
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Employee's Pension costs based on the actuarial valuation report.	
OPERATING EXPENSES	\$ 32,150
The positive variance is primarily attributed to a contractual increase in the building lease payment and increased credit card fees due to the acceptance of American Express.	
CAPITAL OUTLAY	\$ (5,000)
The negative variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes two (2) replacement vehicles.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant II	1	1	1	1
Administrative Officer I	1	1	1	1
Assistant Building Director PT	1	0	0	0
Assistant Building Official	1	1	1	1
Building Inspector	4	8	8	8
Building Official	0	1	1	1
Chief Building Inspector	1	0	0	0
Chief Electrical Inspector	1	1	1	1
Chief Mechanical Inspector	1	1	1	1
Chief Plumbing Inspector	1	1	1	1
Chief Structural Inspector	0	1	1	1
Clerk Typist II	1	1	1	1
Code Enforcement Coord PT	1	1	0	0
Code Enforcement Coordinator	0	0	1	1
Deputy Director Community Development	1	1	1	1
Electrical Inspector	1	0	0	0
Mechanical Inspector	1	0	0	0
Permit Service Specialist PT	1	1	0	0
Permit Service Supervisor	1	1	1	1
Permit Services Specialist	8	8	9	9
Plans Examiner	11	10	10	10
Plans Specialist	1	1	1	1
Program Analyst	0	0	1	1
TOTAL POSITIONS	39	40	41	41

Note: These positions are reflected on the Community Development Department organizational chart.

FUND 105 - BUILDING (34.21.524)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERMITS, FEES, & SPECIAL ASSESSMENTS					
322001	Permits-Addition & Alterations	\$ 1,253,852	\$ 2,256,854	\$ 1,800,000	\$ 1,400,000
322002	Permits-Plumbing	422,680	528,539	475,000	475,000
322003	Permits-Electrical	880,614	1,330,455	1,000,000	800,000
322004	Permits-Roofing	113,706	136,124	125,000	125,000
322005	Permits-Swimming Pools	2,434	2,891	3,000	2,000
322006	Permits-Heating/Air Condition	880,786	1,268,607	1,050,000	800,000
322007	Permits-Backflow Inspections	79,380	85,918	75,000	75,000
322010	Permits-General Starts	1,278,053	1,806,602	1,500,000	1,500,000
322015	Maintenance Certification	26,101	47,871	50,000	40,000
322018	Contract Overtime	2,341	3,773	2,500	4,000
322020	Technology Fee	267,678	392,306	301,400	279,850
322022	Permits-Open Permit Search	147,080	141,440	120,000	120,000
322090	Miscellaneous Revenue	323,664	319,620	300,000	300,000
TOTAL PERMITS, FEES, & SPECIAL ASSESSMENTS		\$ 5,678,369	\$ 8,321,000	\$ 6,801,900	\$ 5,920,850
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 14,451	\$ 29,019	\$ 5,280	\$ 20,000
361105	Investment Income	-	34,555	6,390	30,000
361300	Inc (Dec) Fair Value Investmtns	977	(1,858)	-	-
TOTAL SERVICE REVENUES		\$ 15,428	\$ 61,716	\$ 11,670	\$ 50,000
OTHER SOURCES					
381001	Transfer From General Fd 001	\$ 9,292,889	\$ -	\$ -	\$ -
389900	From Fund Balance	-	-	592,600	1,858,010
TOTAL OTHER SOURCES		\$ 9,292,889	\$ -	\$ 592,600	\$ 1,858,010
TOTAL REVENUES		\$ 14,986,686	\$ 8,382,716	\$ 7,406,170	\$ 7,828,860
PERSONNEL SERVICES					
501201	Salaries	\$ 2,215,873	\$ 2,549,320	\$ 2,925,160	\$ 3,158,750
501300	Salaries Part-Time	33,911	22,337	-	-
501401	Overtime-Time And A Half	11,491	25,472	20,000	20,000
501402	Overtime-Straight Time	63,853	64,505	55,000	55,000
501503	Leave Payout	37,659	-	-	-
501504	Auto Allowance	1,681	165	-	-
501601	Annual Leave Pay-Out	-	17,456	-	-
501701	Sick Leave Pay-Out	-	10,214	-	-
502101	SS & Medicare Matching	174,710	197,790	229,090	244,210
502201	Pension - General	655,352	675,963	783,730	938,180
502204	401A Contribution	-	1,240	1,400	-
502301	Health Insurance	338,058	395,780	597,510	595,540
502305	Long Term Care Insurance	-	341	480	-
502306	Dental Insurance	495	101	100	-
502307	Catastrophic/Intensive Care	867	355	410	-
502400	Workers' Compensation	37,720	49,300	55,330	52,070
TOTAL PERSONNEL SERVICES		\$ 3,571,670	\$ 4,010,339	\$ 4,668,210	\$ 5,063,750
OPERATING EXPENSES					
503130	Professional Services	\$ 12,725	\$ 9,404	\$ 200,000	\$ 200,000
503402	Records Retention	21,777	28,849	30,000	30,000
503404	Temporary Services	22,982	37,982	15,000	15,000
503407	Software Support	647	647	1,100	1,200

FUND 105 - BUILDING (34.21.524)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
503420	Misc Contract Services	\$ 1,066	\$ 1,324	\$ 42,300	\$ 12,950
504002	Local Mileage	8	97	150	150
504004	Travel / In County	30	9	270	270
504005	Travel / Out Of County	32	-	4,000	4,000
504101	Communications	4,018	5,448	5,320	5,320
504106	Communication Equipment	1,457	-	730	350
504402	Rental & Leases Buildings	293,661	318,252	332,360	357,970
504406	Rents & Leases Copiers	6,007	5,565	3,600	2,640
504407	Per Print Copy Cost	201	648	1,300	1,000
504501	Liability Insurance	-	31,630	44,800	47,800
504504	Bond Insurance	-	144	200	200
504610	Fleet Charges	-	99,670	96,870	90,520
504611	Maint Office Equipment	3,965	1,323	5,800	5,100
504653	IT Charges	160,000	205,600	229,180	235,150
504701	Printing & Binding	5,768	5,279	7,000	7,000
504908	Permits & Licenses	-	1,223	3,870	4,410
504920	Title Searches	150	-	-	-
504926	Credit Card Fees	12,509	18,819	17,000	22,000
504933	Unsafe Strct/Demo & Maint	2,200	8,735	25,000	25,000
504990	Admin Chargeback-Gen Fund	900,000	1,021,440	1,041,870	1,062,710
505101	Office Supplies	8,071	8,666	9,100	9,600
505203	Uniforms	7,521	10,900	15,300	15,300
505206	Non-Capital Equip & Parts	5,225	1,445	4,500	1,500
505207	Non-Capital Furniture	-	2,280	2,500	2,500
505208	Non-Capital Computer	3,497	1,000	1,200	1,500
505210	Medical/Safety Supplies	-	-	3,000	3,000
505247	Safety Equipment/Supplies	865	1,950	-	-
505295	Other Material & Supplies	4,130	2,745	5,400	5,400
505401	Subs & Memberships	18,363	5,626	6,570	5,190
505410	Books & Publications	-	-	-	12,710
505501	Training Registration	9,382	5,407	12,670	12,670
TOTAL OPERATING EXPENSES		\$ 1,506,257	\$ 1,842,107	\$ 2,167,960	\$ 2,200,110
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 1,697	\$ 13,314	\$ -	\$ -
506402	Computer Equipment	4,141	14,304	-	-
506405	Motor Vehicles	175,568	-	70,000	65,000
TOTAL CAPITAL OUTLAY		\$ 181,406	\$ 27,618	\$ 70,000	\$ 65,000
OTHER USES					
509153	Transfer To IT/Comm Fund 503	\$ -	\$ 1,052,025	\$ -	\$ -
509900	Contingency	-	-	500,000	500,000
TOTAL OTHER USES		\$ -	\$ 1,052,025	\$ 500,000	\$ 500,000
TOTAL EXPENDITURES		\$ 5,259,333	\$ 6,932,089	\$ 7,406,170	\$ 7,828,860

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
34.21		BUILDING		OPERATIONS		\$ 65,000
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506405	2	Building Division Replacement Vehicles	<i>REPLACEMENT</i> Replacement of 2 vehicles: Ford F150 #5158 and Ford F150 #6001	32,500	65,000
						-
						-
						-
						-

FUND 125 - IMPACT FEES

PROGRAM/SERVICES DESCRIPTION

This fund accounts for the receipts and disbursements of impact fees received from developers pursuing construction within the City limits.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERMITS, FEES, & SPECIAL ASSESSMENTS					
324121	Impact Fees-Law Enforcement	\$ 21,906	\$ 1,034	\$ 3,000	\$ 3,000
324123	Impact Fees-Fire Control	115,936	2,500	35,000	35,000
324322	Impact Fees-Z66 Median Imprv	3,925	-	2,500	2,500
324323	Impact Fees-Z67 Median Imprv	73,975	-	15,000	15,000
324324	Impact Fees-Z69 Median Imprv	-	-	100	-
324325	Impact Fees-Z70 Median Imprv	838	-	100	-
324620	Recreation Land Fee	237,361	-	100	1,000
TOTAL PERMITS, FEES, & SPECIAL ASSESSMENTS		\$ 453,941	\$ 3,534	\$ 55,800	\$ 56,500
MISCELLANEOUS REVENUES					
361100	Interest Earnings	6,148	2,314	3,000	3,000
361105	Investment Income	-	2,760	1,500	1,500
361300	Inc (Dec) Fair Value Investmnts	147	(130)	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 6,295	\$ 4,944	\$ 4,500	\$ 4,500
OTHER SOURCES					
389921	From Fund Balance-Police Fees	\$ -	\$ -	\$ 107,400	\$ -
TOTAL OTHER SOURCES		\$ -	\$ -	\$ 107,400	\$ -
TOTAL REVENUES		\$ 460,236	\$ 8,478	\$ 167,700	\$ 61,000
OTHER USES					
509102	Transfer To General Fund 001	\$ -	\$ -	\$ 107,400	\$ -
509136	Transfer To GO Bonds Fund 326	-	256,000	-	-
509800	Transfer To Fund Balance	-	-	60,300	61,000
TOTAL OTHER USES		\$ -	\$ 256,000	\$ 167,700	\$ 61,000
TOTAL EXPENDITURES		\$ -	\$ 256,000	\$ 167,700	\$ 61,000
NET RESULTS		\$ 460,236	\$ (247,522)	\$ -	\$ -

FUND 140 - URBAN AREA SECURITY INITIATIVE (UASI) GRANT

PROGRAM/SERVICES DESCRIPTION

This fund provides funding from the U.S. Department of Homeland Security (DHS), through the Office of Grants and Training (OG&T) to the Fort Lauderdale Urban Areas through the Urban Area Security Initiative (UASI) Grant Program. This grant program is designed to enhance and quantify the preparedness of the nation to combat terrorism. Funding is provided to address unique equipment, training, planning, and exercise needs and is administered by the Police Department.

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
INTERGOVERNMENT REVENUES					
331200	Federal Grants-Public Safety	\$ 34,958	\$ 93,172	\$ -	\$ 130,200
TOTAL INTERGOVERNMENT REVENUES		\$ 34,958	\$ 93,172	\$ -	\$ 130,200
TOTAL REVENUES		\$ 34,958	\$ 93,172	\$ -	\$ 130,200
OPERATING EXPENSES					
505210	Medical/Safety Supplies	\$ -	\$ -	\$ -	\$ 10,860
TOTAL OPERATING EXPENSES		\$ -	\$ -	\$ -	\$ 10,860
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 34,958	\$ 93,172	\$ -	\$ 119,340
TOTAL CAPITAL OUTLAY		\$ 34,958	\$ 93,172	\$ -	\$ 119,340
TOTAL EXPENDITURES		\$ 34,958	\$ 93,172	\$ -	\$ 130,200
NET RESULTS		\$ -	\$ -	\$ -	\$ -

FUND 145 - BROWARD COUNTY HOME CONSORTIUM GRANT

PROGRAM/SERVICES DESCRIPTION

This fund accounts for the receipt and disbursements of the Broward County Home Consortium grant funding and is administered by the Community Development Department.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
INTERGOVERNMENT REVENUES					
337505	Local Grnt-Eco Env-Broward Cty	\$ 73,317	\$ 153,179	\$ 212,920	\$ 111,830
TOTAL INTERGOVERNMENT REVENUES		\$ 73,317	\$ 153,179	\$ 212,920	\$ 111,830
MISCELLANEOUS REVENUES					
369933	Miscellaneous Rev-Home Sales	\$ -	\$ 6,580	\$ -	\$ -
TOTAL MISCELLANEOUS REVENUES		\$ -	\$ 6,580	\$ -	\$ -
OTHER SOURCES					
389900	From Fund Balance	\$ -	\$ -	\$ 520,000	\$ 141,630
TOTAL OTHER SOURCES		\$ -	\$ -	\$ 520,000	\$ 141,630
TOTAL REVENUES		\$ 73,317	\$ 159,759	\$ 732,920	\$ 253,460
GRANTS AND AIDS					
508202	Grants/Aid Purchase Assistance	\$ -	\$ -	\$ 100,000	\$ -
508220	Grants/Aid Land/Bldg Acquisition	-	-	70,000	-
508254	Grants/Aid Minor Home Repair	83,375	147,133	562,920	253,460
TOTAL GRANTS AND AIDS		\$ 83,375	\$ 147,133	\$ 732,920	\$ 253,460
TOTAL EXPENDITURES		\$ 83,375	\$ 147,133	\$ 732,920	\$ 253,460
NET RESULTS		\$ (10,058)	\$ 12,626	\$ -	\$ -

FUND 147 - NEIGHBORHOOD STABILIZATION GRANT

PROGRAM/SERVICES DESCRIPTION

This fund accounts for funding provided by the Housing and Economic Recovery Act of 2008 (HERA) to address foreclosures and abandoned properties within the City. This fund accounts for the receipt and disbursement of Neighborhood Stabilization grant funding and is administered by the Community Development Department.

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
INTERGOVERNMENT REVENUES					
331505	Federal Grant-Economic Environ	\$ (101,017)	\$ -	\$ -	\$ -
TOTAL INTERGOVERNMENT REVENUES		\$ (101,017)	\$ -	\$ -	\$ -
OTHER SOURCES					
389900	From Fund Balance	\$ -	\$ -	\$ 140,530	\$ 140,580
TOTAL OTHER SOURCES		\$ -	\$ -	\$ 140,530	\$ 140,580
TOTAL REVENUES		\$ (101,017)	\$ -	\$ 140,530	\$ 140,580
OPERATING EXPENSES					
503130	Professional Services	\$ 3,330	\$ -	\$ 10,000	\$ -
503402	Records Retention	232	57	200	-
505501	Training Registration	-	-	500	-
TOTAL OPERATING EXPENSES		\$ 3,562	\$ 57	\$ 10,700	\$ -
GRANTS AND AIDS					
508220	Grants/Aid Land/Bldg Acquisition	\$ -	\$ -	\$ 129,830	\$ 140,580
508254	Grants/Aid Minor Home Repair	12,003	-	-	-
TOTAL GRANTS AND AIDS		\$ 12,003	\$ -	\$ 129,830	\$ 140,580
TOTAL EXPENDITURES		\$ 15,565	\$ 57	\$ 140,530	\$ 140,580
NET RESULTS		\$ (116,582)	\$ (57)	\$ -	\$ -

FUND 155 - COMMUNITY DEVELOPMENT BLOCK GRANT

PROGRAM/SERVICES DESCRIPTION

This fund accounts for funding provided by the U.S. Department of Housing and Urban Development (HUD) to address housing and community development needs within the City. This grant fund is administered by the Community Development Department.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
INTERGOVERNMENT REVENUES					
331505	Federal Grant-Economic Environ	\$ 389,390	\$ 526,086	\$ 1,313,440	\$ 997,070
	TOTAL INTERGOVERNMENT REVENUES	\$ 389,390	\$ 526,086	\$ 1,313,440	\$ 997,070
MISCELLANEOUS REVENUES					
369900	Miscellaneous Revenue	\$ 7,316	\$ 21,446	\$ -	\$ -
	TOTAL OTHER SOURCES	\$ 7,316	\$ 21,446	\$ -	\$ -
	TOTAL REVENUES	\$ 396,706	\$ 547,532	\$ 1,313,440	\$ 997,070

CODE ENFORCEMENT (33.20.524)

PERSONNEL SERVICES

501201	Salaries	\$ 39,165	\$ 40,193	\$ 46,200	\$ 50,170
501402	Overtime-Straight Time	5	32	-	-
502101	SS & Medicare Matching	2,646	2,712	3,530	3,840
502201	Pension - General	13,076	14,275	15,240	17,910
502301	Health Insurance	13,975	14,794	17,970	18,130
502400	Workers' Compensation	1,132	993	1,060	950
	TOTAL PERSONNEL SERVICES	\$ 69,999	\$ 72,999	\$ 84,000	\$ 91,000

TRANSPORTATION (33.20.544)

PERSONNEL SERVICES

501201	Salaries	\$ 33,641	\$ 36,725	\$ 36,090	\$ 39,500
501401	Overtime-Time And A Half	890	-	-	-
501402	Overtime-Straight Time	598	31	-	-
502101	SS & Medicare Matching	2,605	2,663	2,760	3,020
502201	Pension - General	11,299	11,581	11,880	14,100
502301	Health Insurance	4,075	5,315	-	17,610
502400	Workers' Compensation	1,892	2,015	270	1,770
	TOTAL PERSONNEL SERVICES	\$ 55,000	\$ 58,330	\$ 51,000	\$ 76,000

PLANNING (33.20.554)

PERSONNEL SERVICES

501201	Salaries	\$ 118,417	\$ 116,943	\$ 106,860	\$ 126,120
501401	Overtime-Time And A Half	352	334	-	560
501402	Overtime-Straight Time	200	36	-	-
502101	SS & Medicare Matching	8,663	8,476	7,820	9,640
502201	Pension - General	22,195	15,416	15,570	18,880
502204	401A Contribution	2,151	2,044	1,640	2,200
502301	Health Insurance	20,384	21,888	24,090	25,410
502305	Long Term Care Insurance	1,091	1,068	920	1,110
502306	Dental Insurance	135	130	120	150
502307	Catastrophic/Intensive Care	375	352	310	380
502400	Workers' Compensation	240	270	260	220
	TOTAL PERSONNEL SERVICES	\$ 174,203	\$ 166,957	\$ 157,590	\$ 184,670

FUND 155 - COMMUNITY DEVELOPMENT BLOCK GRANT

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
OPERATING EXPENSES					
503130	Professional Services	\$ 20,948	\$ 200	\$ 15,000	\$ 15,000
503402	Records Retention	-	119	-	-
504005	Travel / Out Of County	14	-	-	-
504006	Travel / Out Of State	-	-	3,000	3,000
504201	Postage	15	-	-	-
505101	Office Supplies	43	-	800	800
505295	Other Material & Supplies	66	-	-	-
505401	Subs & Memberships	-	-	1,500	1,500
505501	Training Registration	125	-	1,200	1,200
TOTAL OPERATING EXPENSES		\$ 21,211	\$ 319	\$ 21,500	\$ 21,500
GRANTS AND AIDS					
508218	Grants/Aid Housing Rehabilitation	\$ 64,431	\$ 220,774	\$ 770,690	\$ 553,900
508226	Grants/Aid Rehab Services Contract	13,641	26,374	228,660	70,000
TOTAL GRANTS AND AIDS		\$ 78,072	\$ 247,148	\$ 999,350	\$ 623,900
TOTAL EXPEDITURES		\$ 398,485	\$ 545,753	\$ 1,313,440	\$ 997,070
NET RESULTS		\$ (1,779)	\$ 1,779	\$ -	\$ -

FUND 165 - STATE HOUSING INITIATIVES PARTNERSHIP

PROGRAM/SERVICES DESCRIPTION

This fund accounts for funds received from the State Housing Initiatives Partnership program (SHIP) for the purpose of providing affordable housing in the City. This grant fund is administered by the Community Development Department.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
INTERGOVERNMENT REVENUES					
335500	St Rev Share-Economic Environ	\$ 364,430	\$ 428,757	\$ 560,030	\$ 386,340
TOTAL INTERGOVERNMENT REVENUES		\$ 364,430	\$ 428,757	\$ 560,030	\$ 386,340
MISCELLANEOUS REVENUES					
361100	Interest Earnings	4,437	992	-	-
361105	Investment Income	-	1,183	-	-
361300	Inc (Dec) Fair Value Investmts	29	(45)	-	-
369900	Miscellaneous Revenue	2,578	42,575	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 7,044	\$ 44,705	\$ -	\$ -
OTHER SOURCES					
389900	From Fund Balance	\$ -	\$ -	\$ 290,380	\$ 377,790
TOTAL OTHER SOURCES		\$ -	\$ -	\$ 290,380	\$ 377,790
TOTAL REVENUES		\$ 371,474	\$ 473,462	\$ 850,410	\$ 764,130
PERSONNEL SERVICES					
501201	Salaries	\$ 23,907	\$ 29,211	\$ 36,530	\$ 27,090
502101	SS & Medicare Matching	1,830	2,239	2,790	2,260
502201	Pension - General	2,283	-	-	-
502204	401A Contribution	717	876	1,100	810
502301	Health Insurance	1,886	2,484	3,640	2,470
502305	Long Term Care Insurance	380	458	610	420
502306	Dental Insurance	45	56	80	60
502307	Catastrophic/Intensive Care	125	150	210	140
502400	Workers' Compensation	50	60	40	80
TOTAL PERSONNEL SERVICES		\$ 31,223	\$ 35,534	\$ 45,000	\$ 33,330
OPERATING EXPENSES					
503420	Misc Contract Services	\$ -	\$ -	\$ 5,200	\$ 1,000
504005	Travel / Out Of County	755	-	2,000	1,500
504201	Postage	-	-	200	200
504611	Maint Office Equipment	-	-	200	200
504701	Printing & Binding	18	78	200	200
505101	Office Supplies	152	43	1,200	1,000
505401	Subs & Memberships	200	200	1,000	600
505501	Training Registration	345	-	1,000	600
TOTAL OPERATING EXPENSES		\$ 1,470	\$ 321	\$ 11,000	\$ 5,300
GRANTS AND AIDS					
508202	Grants/Aid Purchase Assistance	\$ 44,485	\$ -	\$ 80,000	\$ 130,000
508225	Grants/Aid Architectural Barrier	23,400	86,025	187,630	184,630
508226	Grants/Aid Rehab Services Contract	15,800	22,960	68,880	31,620
508237	Grants/Aid Emergency Roof Repair	50,345	78,635	104,000	89,120
508247	Grants/Aid Disaster Mitigation	69,420	81,940	95,000	123,210
508254	Grants/Aid Minor Home Repair	73,544	119,880	258,900	166,920
TOTAL GRANTS AND AIDS		\$ 276,994	\$ 389,440	\$ 794,410	\$ 725,500
TOTAL EXPENDITURES		\$ 309,687	\$ 425,295	\$ 850,410	\$ 764,130
NET RESULTS		\$ 61,787	\$ 48,167	\$ -	\$ -

FUND 191 - FUEL AND ROADWAY

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
TAX & FRANCHISE REVENUES	\$ 1,549,307	\$ 1,598,725	\$ 1,599,600	\$ 1,669,210
INTERGOVERNMENT REVENUES	775,056	787,331	777,500	820,460
SERVICE REVENUES	67,284	79,167	37,240	38,000
MISCELLANEOUS REVENUES	74,506	65,460	57,200	57,200
OTHER SOURCES	633,730	485,400	920,310	1,160,540
TOTAL REVENUES	\$ 3,099,883	\$ 3,016,083	\$ 3,391,850	\$ 3,745,410
APPROPRIATIONS				
PERSONNEL SERVICES	\$ 1,304,982	\$ 1,375,100	\$ 1,638,080	\$ 1,802,370
OPERATING EXPENSES	1,401,694	1,200,773	1,271,270	1,643,040
CAPITAL OUTLAY	96,217	22,023	482,500	300,000
OTHER USES	-	-	-	-
TOTAL APPROPRIATIONS	\$ 2,802,893	\$ 2,597,896	\$ 3,391,850	\$ 3,745,410
NET RESULTS	\$ 296,990	\$ 418,187	\$ -	\$ -

REVENUE SUMMARY

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
TAX & FRANCHISE REVENUES				
312410 Local Option Gas Tax	\$ 901,082	\$ 931,102	\$ 918,000	\$ 970,430
312415 Local Option Gas Tax 5th Cent	93,731	96,536	96,600	99,730
312420 Local Option Gas Tax Addl(Cap)	554,494	571,087	585,000	599,050
TOTAL TAX & FRANCHISE REVENUES	\$ 1,549,307	\$ 1,598,725	\$ 1,599,600	\$ 1,669,210
INTERGOVERNMENT REVENUES				
335120 State Revenue Sharing	\$ 707,488	\$ 709,436	\$ 707,500	\$ 750,460
335490 Transportation Fuel Tax Refund	67,568	77,895	70,000	70,000
TOTAL INTERGOVERNMENT REVENUES	\$ 775,056	\$ 787,331	\$ 777,500	\$ 820,460
SERVICE REVENUES				
344300 Mass Transit-Bus Fares	\$ 24,309	\$ 14,503	\$ -	\$ -
344901 Sidewalk Replacement	42,975	64,664	37,240	38,000
TOTAL SERVICE REVENUES	\$ 67,284	\$ 79,167	\$ 37,240	\$ 38,000
MISCELLANEOUS REVENUES				
361100 Interest Earnings	\$ 4,411	\$ 2,246	\$ 6,000	\$ 6,000
361105 Investment Income	-	2,303	6,000	6,000
361191 Interest Logt Addl	4,084	10,929	-	-
361300 Inc (Dec) Fair Value Investmnts	263	(140)	-	-
361305 In(Dc) Fair Val Invst-Logt Adl	243	(335)	-	-
369900 Miscellaneous Revenue	65,505	50,457	45,200	45,200
TOTAL MISCELLANEOUS REVENUES	\$ 74,506	\$ 65,460	\$ 57,200	\$ 57,200
OTHER SOURCES				
381001 Transfer From General Fd 001	\$ 633,730	\$ 485,400	\$ 920,310	\$ 959,240
389900 From Fund Balance	-	-	-	201,300
389905 From Fund Balance-LOGT Addl	-	-	-	-
TOTAL OTHER SOURCES	\$ 633,730	\$ 485,400	\$ 920,310	\$ 1,160,540
TOTAL REVENUES	\$ 3,099,883	\$ 3,016,083	\$ 3,391,850	\$ 3,745,410

FUND 191 - LEISURE SERVICES/TRANSPORTATION (36.40.544)

PROGRAM/SERVICES DESCRIPTION

The Transportation Division provides low cost, mini-bus and medical transportation services. Mini-buses operate on a regular schedule and transport passengers to and from a variety of local destinations, while medical transportation services are made available to prequalified residents. The Division provides safe, consistent, door-to-door transportation that serves to extend the mobility and independence of the primarily senior citizen demographic it serves. Transportation personnel provide caring customer service and regularly assist riders with packages purchased during their outings. The Division also provides services for various programs such as senior trips, wellness shuttles, Broward County School Board volunteer transportation, evening events, "Kids Days Off," summer camp, mini-camps, and shuttles during special events.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Bus ridership increased approximately 24% since the fees were waived in May 2016.
- ◇ Medical transportation ridership increased approximately 19% since the fees were waived in May 2016.
- ◇ Added a new, low floor, zero entry bus to the fleet which provides increased accessibility due to its ramped entryway.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Implement biannual, complimentary "Fall & Spring Cleanings" of wheelchairs and walkers for all medical transportation and bus riders.
- ◇ Continue to plan and coordinate quarterly meetings throughout the City to increase resident awareness regarding available transportation services.
- ◇ Increase personnel training opportunities.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Number of bus riders (one way bus trips)	36,050	35,000	20,538	38,000
Average number of bus riders per hour	6.62	6.30	7.75	8.00
Number of senior trips	51	48	28	50
Number of special events, camp trips and other programs	137	85	53	90

FUND 191 - LEISURE SERVICES/TRANSPORTATION (36.40.544)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 588,220	\$ 636,999	\$ 666,570	\$ 696,600
Operating Expenses	7,501	12,008	42,260	29,160
TOTAL EXPENDITURES	\$ 595,721	\$ 649,007	\$ 708,830	\$ 725,760

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 30,030

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Employee's Pension based on the actuarial valuation report.

OPERATING EXPENSES \$ (13,100)

The negative variance is primarily attributed to the decrease in the allocation of liability insurance based on projected annual rates.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Bus Driver II	7	7	7	7
Bus Driver II PT	2	2	2	2
Seasonal Bus Driver II	1	1	1	1
Transportation Dispatch/Driver II	1	1	1	1
Transportation Supervisor	1	1	1	1
TOTAL POSITIONS	12	12	12	12

Note: These positions are reflected on the Leisure Services organizational chart.

FUND 191 - LEISURE SERVICES/TRANSPORTATION (36.40.544)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 345,439	\$ 367,135	\$ 364,820	\$ 371,730
501300	Salaries Part-Time	19,325	20,466	36,090	37,580
501301	Temporary & Seasonal	677	3,745	5,050	5,050
501401	Overtime-Time And A Half	3,056	3,054	2,750	2,750
501402	Overtime-Straight Time	4,155	4,745	4,000	4,000
501601	Annual Leave Pay-Out	-	-	-	8,130
501701	Sick Leave Pay-Out	-	-	-	7,350
502101	SS & Medicare Matching	26,851	28,670	30,780	33,400
502201	Pension - General	81,022	85,535	86,060	114,130
502301	Health Insurance	90,197	103,344	115,600	93,200
502400	Workers' Compensation	17,498	20,305	21,420	19,280
TOTAL PERSONNEL SERVICES		\$ 588,220	\$ 636,999	\$ 666,570	\$ 696,600
OPERATING EXPENSES					
503120	Medical Services	\$ 305	\$ 372	\$ 1,110	\$ 1,110
503420	Misc Contract Services	276	2,166	500	500
504002	Local Mileage	-	-	200	200
504106	Communication Equipment	-	818	-	-
504501	Liability Insurance	-	-	30,900	17,800
504504	Bond Insurance	-	-	100	100
504613	Maint Communication Equip	1,551	2,100	2,330	2,330
504690	Maint of Auto Equipment	216	-	250	250
504701	Printing & Binding	-	649	650	650
504949	Other Charges Miscellaneous	300	400	-	-
505101	Office Supplies	208	250	300	300
505203	Uniforms	2,637	2,394	2,720	2,720
505206	Non-Capital Equip & Parts	-	541	-	-
505208	Non-Capital Computer	336	-	-	-
505212	Custodial Supplies	-	245	250	250
505295	Other Material & Supplies	1,672	1,523	1,950	1,950
505501	Training Registration	-	550	1,000	1,000
TOTAL OPERATING EXPENSES		\$ 7,501	\$ 12,008	\$ 42,260	\$ 29,160
TOTAL EXPENDITURES		\$ 595,721	\$ 649,007	\$ 708,830	\$ 725,760

FUND 191 - PUBLIC WORKS/TRANSPORTATION (43.40.541)

PROGRAM/SERVICES DESCRIPTION

The Utilities Department's Streets Section provides maintenance of municipal streets and sidewalks throughout the City as allowed through the Fuel and Roadway Fund. The Fund is used to construct, reconstruct, repair and maintain City streets, roadways, right-of-ways, median strips, concrete sidewalks, curbing and street lights. Additional transportation expenditures include resurfacing/transportation capital projects, bridge maintenance, traffic engineering, signalization, and pavement marking. Authorized uses are defined by the Florida Statutes 336.025(1)(a)2 and are to be used for transportation related expenditures only.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Assisted with construction of the 12th Street Park and made infrastructure improvements to Oscar Wind Park and the Sunrise Athletic Complex.
- ◇ Replaced approximately 16 miles of roadway as a part of the Sunrise Golf Village Water Main Replacement Project.
- ◇ Restored roadway and concrete sidewalk cuts related to water/sewer repairs and continued to be proactive with maintenance within City limits.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Mill and resurface five (5) lane miles of asphalt roadway within the City.
- ◇ Continue to work with the Capital Projects Division to ensure roadway resurfacing is coordinated as part of future projects.
- ◇ Perform concrete and asphalt repairs efficiently and continue to participate in the City's Damaged Sidewalk Repair Program.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Mill and resurface asphalt roadways (miles)	2	5	4	5
In-house concrete sidewalk replacements (sq ft)	5,678	7,500	5,208	7,500
Roadways swept (curb-miles)	752	1,300	314	1,300
Asphalt roadway restoration and repairs (tons)	290	550	320	550

FUND 191 - PUBLIC WORKS/TRANSPORTATION (43.40.541)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 716,762	\$ 738,101	\$ 971,510	\$ 1,105,770
Operating Expenses	1,394,193	1,188,765	1,229,010	1,613,880
Capital Outlay	96,217	22,023	482,500	300,000
TOTAL EXPENDITURES	\$ 2,207,172	\$ 1,948,889	\$ 2,683,020	\$ 3,019,650

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 134,260

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Pension based on the actuarial valuation report.

OPERATING EXPENSES \$ 384,870

The positive variance is primarily attributed to increased expenses for miscellaneous contract services due to asphalt, concrete, line striping costs, electricity, streets and guardrail maintenance costs.

CAPITAL OUTLAY \$ (182,500)

The negative variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes expenses for guardrail installation and neighborhood traffic calming improvements.

Note: This Division includes the portion of salary and benefit expenses of positions that are split-funded. These positions are reflected in the personnel complement for the Utilities Department, Facilities Maintenance Division.

FUND 191 - PUBLIC WORKS/TRANSPORTATION (43.40.541)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 433,112	\$ 448,941	\$ 571,840	\$ 635,910
501401	Overtime-Time And A Half	2,080	3,680	5,000	5,000
501402	Overtime-Straight Time	3,315	4,214	4,500	4,500
501503	Leave Payout	72	-	-	-
501601	Annual Leave Pay-Out	-	1,817	-	-
501701	Sick Leave Pay-Out	-	843	-	-
502101	SS & Medicare Matching	32,106	33,466	44,670	49,380
502201	Pension - General	126,234	112,265	147,470	179,490
502204	401A Contribution	2,050	1,727	3,710	3,990
502301	Health Insurance	89,911	99,688	139,520	177,120
502305	Long Term Care Insurance	833	741	1,440	1,440
502306	Dental Insurance	227	184	340	340
502307	Catastrophic/Intensive Care	422	345	690	690
502400	Workers' Compensation	26,400	30,190	52,330	47,910
TOTAL PERSONNEL SERVICES		\$ 716,762	\$ 738,101	\$ 971,510	\$ 1,105,770
OPERATING EXPENSES					
503420	Misc Contract Services	\$ 8,356	\$ 15,890	\$ 4,000	\$ 88,000
503421	Grounds Maintenance	111,282	-	-	-
503422	Tree Maintenance	6,941	6,236	1,500	-
504002	Local Mileage	-	140	160	160
504301	Electricity	6,114	5,412	5,910	5,600
504302	Electricity - St Lights	714,857	712,304	741,400	812,910
504303	Electricity - Mall Lights	48,687	48,817	50,670	56,410
504304	Electricity - Median Pumps	15,133	16,447	20,310	22,490
504310	Water & Wastewater Services	69,204	74,789	80,140	79,840
504315	Stormwater Charges	3,045	3,219	5,940	6,350
504405	Rental - Equipment	-	-	6,000	6,000
504406	Rents & Leases Copiers	31	-	-	-
504407	Per Print Copy Cost	120	217	600	600
504501	Liability Insurance	-	-	30,900	27,100
504504	Bond Insurance	-	-	100	100
504610	Fleet Charges	313,670	136,880	133,030	124,320
504613	Maint Communication Equip	125	1,145	1,180	1,230
504614	Maint Grounds/Equipment	-	-	-	12,000
504629	Maint Other Equipment	-	7,920	-	-
504908	Permits & Licenses	-	157	500	500
504948	Earth Day Celebration	350	1,260	-	-
505101	Office Supplies	100	100	1,000	1,000
505202	Chemicals	3,787	3,721	-	-
505203	Uniforms	1,435	2,131	5,390	5,000
505206	Non-Capital Equip & Parts	-	2,388	5,800	5,800
505210	Medical/Safety Supplies	-	-	5,000	5,500
505213	Irrigation Supplies	2,880	60	48,300	36,300
505243	Small Hand Tools	1,894	1,904	-	-
505295	Other Material & Supplies	1,826	2,926	5,900	5,900
505301	Street Maintenance	45,960	97,060	72,500	308,000
505303	Median Strip R&R	36,686	45,980	-	-
505401	Subs & Memberships	15	30	280	280

FUND 191 - PUBLIC WORKS/TRANSPORTATION (43.40.541)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
505501	Training Registration	\$ 1,695	\$ 1,632	\$ 2,500	\$ 2,490
TOTAL OPERATING EXPENSES		\$ 1,394,193	\$ 1,188,765	\$ 1,229,010	\$ 1,613,880
CAPITAL OUTLAY					
506301	Improvements Not Bldg	\$ -	\$ 3,779	\$ -	\$ 300,000
506401	Machines & Equipment	55,935	6,757	82,500	-
506502	Construction Design	-	-	25,400	-
506505	Construction Other Costs	-	-	5,100	-
506510	Construction	40,282	11,487	369,500	-
TOTAL CAPITAL OUTLAY		\$ 96,217	\$ 22,023	\$ 482,500	\$ 300,000
TOTAL EXPENDITURES		\$ 2,207,172	\$ 1,948,889	\$ 2,683,020	\$ 3,019,650

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Guardrail Installation and Maintenance Program

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
43.40	PUBLIC WORKS	TRANSPORTATION	\$ 200,000

Justification
<p>The Streets Section proposes to expand the guardrail maintenance program to include the installation of additional guardrails. Florida leads the nation in drowning deaths associated with motor vehicle accidents due to waterway hazards. There are over 167 portions of waterbodies that are adjacent to City roads. This expansion to the program will allow the City to hire an outside vendor to provide maintenance of existing guardrails, including replacements, and to install new guardrails where appropriate.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
503420	Misc Contract Services	50,000
Total Recurring Operating Costs		\$ 50,000

One -Time Costs		
Account Number	Description	Cost
506301	Improvements Not Bldg	150,000
Total One-Time Costs		\$ 150,000

Benefits
<p>The expansion of the guardrail maintenance and installation program will allow the City to expand the maintenance of existing guardrails, including replacements, and to install new guardrails where appropriate.</p>

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Neighborhood Traffic Calming Program

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
43.40	PUBLIC WORKS	TRANSPORTATION	\$ 150,000

Justification

This is an ongoing program administered by the City for public roads in residential communities. The intent is to reduce and slow down vehicular traffic when specific program criteria are met. Traffic calming is achieved through the installation of speed tables, medians, traffic circles, or reduced lane widths. Currently, the Engineering Section is analyzing the appropriateness of traffic calming measures for NW 120th Way (between West Oakland Park Boulevard to NW 44th Street), the Twin Lakes neighborhood and the Woodstock neighborhood.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
506301	Improvements Not Bldg	50,000
Total Recurring Operating Costs		\$ 50,000

One -Time Costs

Account Number	Description	Cost
506301	Improvements Not Bldg	100,000
Total One-Time Costs		\$ 100,000

Benefits

Provides start-up costs and an annual operating budget for the purpose of constructing traffic calming road improvements in accordance with the amended 2017 Neighborhood Traffic Calming Program.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Citywide Street Lighting Program

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
43.40	PUBLIC WORKS	TRANSPORTATION	\$ 225,000

Justification

The Citywide Street Lighting Program will provide new street lighting in deficient areas and replace existing street lighting with higher efficiency LED fixtures throughout the City. The initial phase of work will focus on installing new lights in areas identified as having insufficient levels of lighting. Work will include installing new poles and fixtures to enhance the quality of lighting and/or replacing low wattage fixtures with higher wattage fixtures on existing poles. The second phase of the project will replace existing high pressure sodium light fixtures that produce poor quality, yellow light with high efficiency, bright white LED fixtures. During this phase, the existing poles will be utilized to the greatest extent possible.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
505301	Street Maintenance	225,000
Total Recurring Operating Costs		\$ 225,000

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

The Citywide Lighting Program will provide new street lighting in deficient areas and replace existing street lighting with higher efficiency LED fixtures throughout the City.

FUND 194 - POLICE CONFISCATION - TREASURY (21.14.521)

PROGRAM/SERVICES DESCRIPTION

This fund accounts for the administration of confiscated funds directly related to the daily activity of the City's Police Department and received from the U.S. Department of the Treasury.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 6,379	\$ 4,821	\$ -	\$ -
TOTAL MISCELLANEOUS REVENUES		\$ 6,379	\$ 4,821	\$ -	\$ -
OTHER SOURCES					
389900	From Fund Balance	\$ -	\$ -	\$ 512,700	\$ 515,700
TOTAL OTHER SOURCES		\$ -	\$ -	\$ 512,700	\$ 515,700
TOTAL REVENUES		\$ 6,379	\$ 4,821	\$ 512,700	\$ 515,700
PERSONNEL SERVICES					
501401	Overtime-Time And A Half	\$ -	\$ 322,822	\$ -	\$ 240,000
502900	Fringe Benefits	-	142,301	-	148,800
TOTAL PERSONNEL SERVICES		\$ -	\$ 465,123	\$ -	\$ 388,800
OPERATING EXPENSES					
503130	Professional Services	\$ 9,447	\$ 16,137	\$ -	\$ -
503201	Auditing Services	2,500	2,500	2,500	2,500
503401	Banking Services	5	85	-	-
503420	Misc Contract Services	477	1,283	-	-
503500	Special Investigations	-	45,150	130,000	-
504401	Rental & Leases Automobiles	-	147,260	182,600	-
504640	Repair & Maint Building	-	5,533	-	-
504690	Maint of Auto Equipment	-	3,659	25,000	25,000
505203	Uniforms	-	15,000	-	49,400
505204	Protective Clothing	-	14,534	-	-
505206	Non-Capital Equip & Parts	-	11,242	-	-
505208	Non-Capital Computer	94,007	-	-	-
505217	Small Equipment	48,139	-	-	-
TOTAL OPERATING EXPENSES		\$ 154,575	\$ 262,383	\$ 340,100	\$ 76,900
CAPITAL OUTLAY					
506203	Building Improvements	\$ -	\$ 8,585	\$ -	\$ -
506401	Machines & Equipment	77,282	43,512	172,600	50,000
506402	Computer Equipment	40,780	-	-	-
TOTAL CAPITAL OUTLAY		\$ 118,062	\$ 52,097	\$ 172,600	\$ 50,000
OTHER USES					
509135	Transfer To Capital Proj Fund 325	\$ 410,000	\$ -	\$ -	\$ -
TOTAL OTHER USES		\$ 410,000	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 682,637	\$ 779,603	\$ 512,700	\$ 515,700
NET RESULTS		\$ (676,258)	\$ (774,782)	\$ -	\$ -

*New Fund created in FY 2017-18; formally Confiscation Fund (610-3149)

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
21.14		POLICE		CONFISCATION - TREASURY		\$ 50,000
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
				<i>NEW</i>		
1	506401	1	Surveillance Equipment	Miscellaneous surveillance equipment needed for the Criminal Investigation Division.	-	50,000
						-
						-
						-
						-

FUND 195 - POLICE CONFISCATION - FEDERAL DOJ (21.15.521)

PROGRAM/SERVICES DESCRIPTION

This fund accounts for the administration of confiscated funds directly related to the daily activity of the City's Police Department and received from the U.S. Department of Justice.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
FINES & FORFEIT REVENUES					
359021	Settlements	\$ 520,267	\$ 796,100	\$ -	\$ -
TOTAL FINES & FORFEIT REVENUES		\$ 520,267	\$ 796,100	\$ -	\$ -
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 7,509	\$ 6,259	\$ -	\$ -
364001	Disposition Of Asset-Cash Proc	171	3,839	-	-
369900	Miscellaneous Revenue	389,089	454	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 396,769	\$ 10,552	\$ -	\$ -
OTHER SOURCES					
389900	From Fund Balance	\$ -	\$ -	\$ 1,223,280	\$ 544,780
TOTAL OTHER SOURCES		\$ -	\$ -	\$ 1,223,280	\$ 544,780
TOTAL REVENUES		\$ 917,036	\$ 806,652	\$ 1,223,280	\$ 544,780
PERSONNEL SERVICES					
501401	Overtime-Time And A Half	\$ 433,026	\$ 28,541	\$ 370,000	\$ -
502900	Fringe Benefits	164,845	15,476	229,400	-
TOTAL PERSONNEL SERVICES		\$ 597,871	\$ 44,017	\$ 599,400	\$ -
OPERATING EXPENSES					
503130	Professional Services	\$ -	\$ -	\$ 50,000	\$ 50,000
503137	Translation Services	2,617	20,441	-	-
503201	Auditing Services	2,500	2,500	2,500	2,500
503401	Banking Services	229	56	300	300
503405	Building Maintenance Services	3,978	3,799	4,500	4,500
503407	Software Support	17,713	27,094	43,210	44,610
503420	Misc Contract Services	11,190	18,729	8,500	3,000
503440	Outside Lab Service	10,175	22,800	50,000	55,000
503500	Special Investigations	98,130	-	-	-
503501	Special Investigations-Other	48,048	46,103	47,000	47,000
503503	Special Investigations-Flash Roll	-	-	5,000	5,000
504002	Local Mileage	-	3,000	4,350	4,350
504005	Travel / Out Of County	1,147	384	2,000	-
504006	Travel / Out Of State	5,586	3,582	5,000	5,000
504101	Communications	37,487	34,517	30,000	30,000
504301	Electricity	5,935	2,579	-	-
504401	Rental & Leases Automobiles	146,250	-	-	150,000
504402	Rental & Leases Buildings	48,437	24,584	-	-
504406	Rents & Leases Copiers	931	330	1,080	1,750
504407	Per Print Copy Cost	-	-	-	200
504502	Property Insurance	2,828	2,834	3,100	3,000
504505	Flood Insurance	758	820	1,600	-
504610	Fleet Charges	61,496	51,298	104,820	93,720
504690	Maint of Auto Equipment	-	1,173	-	-

FUND 195 - POLICE CONFISCATION - FEDERAL DOJ (21.15.521)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
504701	Printing & Binding	\$ -	\$ 274	\$ 1,000	\$ 1,000
504909	Registration Fees	861	570	-	900
504975	Law Enforcement Purposes	-	14,642	-	-
505101	Office Supplies	3,726	2,960	4,000	4,000
505203	Uniforms	32,144	17,604	19,000	19,000
505204	Protective Clothing	-	-	7,750	-
505206	Non-Capital Equip & Parts	5,292	3,828	22,050	8,000
505208	Non-Capital Computer	39,559	-	-	-
505216	Canine	1,430	4,511	7,700	-
505295	Other Material & Supplies	6,110	2,686	-	11,550
505401	Subs & Memberships	600	660	400	400
505501	Training Registration	8,370	12,284	15,000	-
TOTAL OPERATING EXPENSES		\$ 603,527	\$ 326,642	\$ 439,860	\$ 544,780
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 54,074	\$ 163,290	\$ 66,220	\$ -
506402	Computer Equipment	-	-	117,800	-
506403	Radio & Communication Eq	17,995	-	-	-
506405	Motor Vehicles	42,883	-	-	-
TOTAL CAPITAL OUTLAY		\$ 114,952	\$ 163,290	\$ 184,020	\$ -
OTHER USES					
509135	Transfer To Capital Proj Fund 325	\$ 390,000	\$ -	\$ -	\$ -
TOTAL OTHER USES		\$ 390,000	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 1,706,350	\$ 533,949	\$ 1,223,280	\$ 544,780
NET RESULTS		\$ (789,314)	\$ 272,703	\$ -	\$ -

*New Fund created in FY 2017-18; formally Confiscation Fund (610-3150)

FUND 196 - POLICE CONFISCATION - STATE (21.16.521)

PROGRAM/SERVICES DESCRIPTION

This fund accounts for the administration of confiscated funds directly related to the daily activity of the City's Police Department and received from the State of Florida.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
342932	Vehicle Release	\$ 50,750	\$ 50,675	\$ -	\$ -
TOTAL SERVICE REVENUES		\$ 50,750	\$ 50,675	\$ -	\$ -
FINES & FORFEIT REVENUES					
358200	Sale of Contraband Property	\$ 175,778	\$ 22,948	\$ -	\$ -
359021	Settlements	1,031,541	811,755	-	-
TOTAL FINES & FORFEIT REVENUES		\$ 1,207,319	\$ 834,703	\$ -	\$ -
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 17,618	\$ 18,691	\$ -	\$ -
364001	Disposition Of Asset-Cash Proc	7,872	185	-	-
369900	Miscellaneous Revenue	(388,590)	10,804	-	-
TOTAL MISCELLANEOUS REVENUES		\$ (363,100)	\$ 29,680	\$ -	\$ -
OTHER SOURCES					
389900	From Fund Balance	\$ -	\$ -	\$ 500,060	\$ 1,331,110
TOTAL OTHER SOURCES		\$ -	\$ -	\$ 500,060	\$ 1,331,110
TOTAL REVENUES		\$ 894,969	\$ 915,058	\$ 500,060	\$ 1,331,110
PERSONNEL SERVICES					
501201	Salaries	\$ 67,997	\$ 64,832	\$ 66,110	\$ 68,370
501202	Incentive Pay	-	1,384	-	5,540
501203	Holiday Pay	-	1,063	-	-
501505	Clothing Allowance	-	-	300	300
502101	SS & Medicare Matching	5,103	5,164	5,320	5,250
502201	Pension - General	22,049	16,989	-	-
502203	Pension - Police	-	8,834	46,490	47,450
502301	Health Insurance	7,111	8,840	13,980	14,050
502400	Workers' Compensation	2,180	2,670	2,870	2,350
TOTAL PERSONNEL SERVICES		\$ 104,440	\$ 109,776	\$ 135,070	\$ 143,310
OPERATING EXPENSES					
503111	Legal Services	\$ 67,923	\$ 80,176	\$ 80,000	\$ 80,000
503130	Professional Services	-	-	7,500	-
503401	Banking Services	99	74	1,300	1,300
503500	Special Investigations	100,000	100,000	100,000	200,000
503501	Special Investigations-Other	-	-	14,000	14,000
504005	Travel / Out Of County	-	-	700	-
504106	Communication Equipment	4,001	-	-	-
504975	Law Enforcement Purposes	85,659	69,544	97,000	185,000
505204	Protective Clothing	-	69,000	-	-
505206	Non-Capital Equip & Parts	-	38,893	-	-
505217	Small Equipment	699	-	-	-
505252	Explorers/Supp & Exp	3,500	-	-	-

FUND 196 - POLICE CONFISCATION - STATE (21.16.521)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
505401	Subs & Memberships	\$ 50	\$ -	\$ 100	\$ -
505501	Training Registration	-	-	-	15,000
TOTAL OPERATING EXPENSES		\$ 261,931	\$ 357,687	\$ 300,600	\$ 495,300
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 33,064	\$ 172,562	\$ 34,590	\$ 57,500
506403	Radio & Communication Eq	-	-	-	605,000
506405	Motor Vehicles	129,401	-	-	-
TOTAL CAPITAL OUTLAY		\$ 162,465	\$ 172,562	\$ 34,590	\$ 662,500
GRANTS AND AIDS					
508223	Grants/Aid Donations	\$ 25,300	\$ 19,000	\$ 29,800	\$ 30,000
TOTAL GRANTS AND AIDS		\$ 25,300	\$ 19,000	\$ 29,800	\$ 30,000
TOTAL EXPENDITURES		\$ 554,136	\$ 659,025	\$ 500,060	\$ 1,331,110
NET RESULTS		\$ 340,833	\$ 256,033	\$ -	\$ -

*New Fund created in FY 2017-18; formally Confiscation Fund (610-3151)

CAPITAL OUTLAY REQUEST

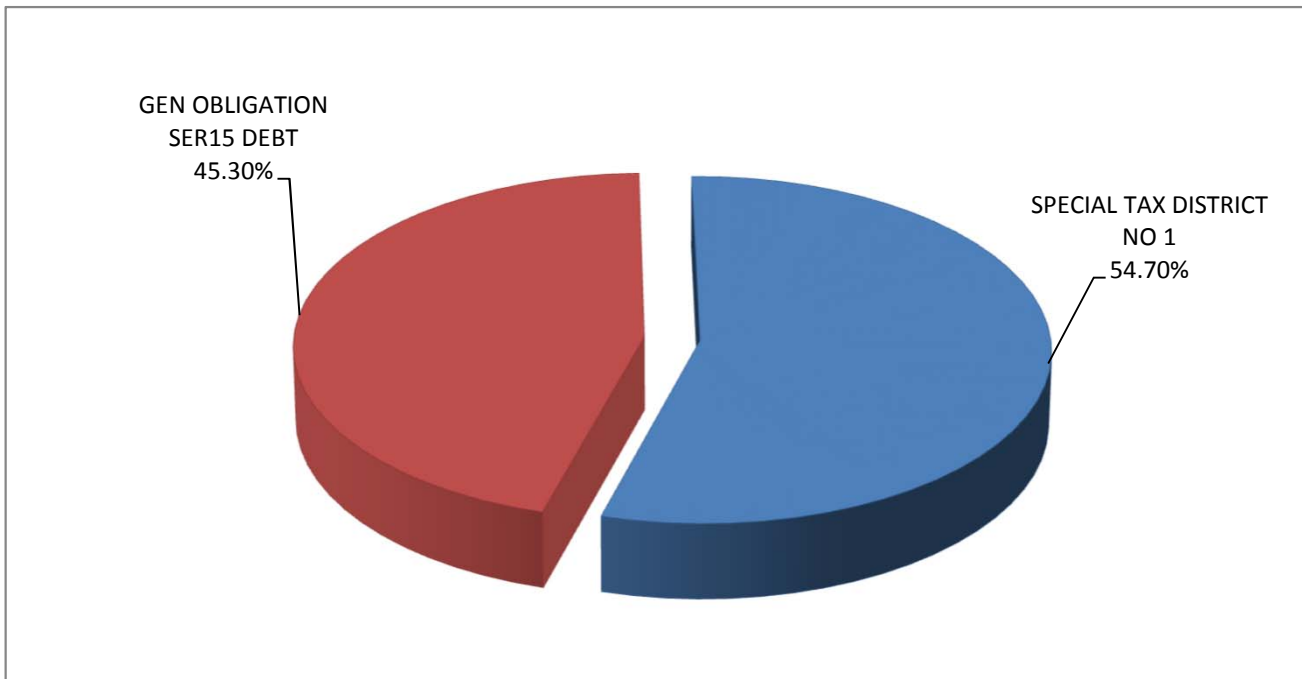
DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
21.16		POLICE		CONFISCATION - STATE		\$ 662,500
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	1	Spacesaver Shelving and Design	<p align="center">NEW</p> <p>Request to add shelving to the existing Property & Evidence System which will increase the height of selected sections. This will add 37% more capacity and add an additional 252 boxes of storage capability.</p>	24,500	24,500
2	506401	1	LPR (License Plate Reader) Speed Trailer	<p align="center">NEW</p> <p>The LPR Speed Trailer is designed to be rapidly deployed by a single officer with a Department of Transportation approved trailer body complete with running lights and an easily removable hitch for the security of the unit once deployed.</p>	33,000	33,000
3	506402	100	Portable Radios	<p align="center">REPLACEMENT</p> <p>Purchase hand-held radios to replace older radios which do not support digital transmissions. The county is implementing digital transmission and the older radios will become obsolete.</p>	6,050	605,000
						-
						-



DEBT SERVICES FUNDS SUMMARY BY FUND

FUND	FY 2014/2015 ACTUAL	FY 2015/2016 ACTUAL	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	% TOTAL BUDGET
SUNRISE LAKES I SPEC TAX	\$ 271,855	\$ 266,926	\$ 627,080	\$ -	0.00%
SPECIAL TAX DISTRICT NO 1	2,627,905	2,615,108	2,620,960	2,620,600	54.70%
GEN OBLIGATION SER15 DEBT	1,016,577	2,141,246	2,213,740	2,170,230	45.30%
TOTAL	\$ 3,916,337	\$ 5,023,280	\$ 5,461,780	\$ 4,790,830	100.00%

FY 2017/2018 - Debt Service Funds \$4,790,830



FUND 206 - SUNRISE LAKES PHASE I SPECIAL TAX DISTRICT

PROGRAM/SERVICES DESCRIPTION

This fund accounts for the assessment and other revenues which are pledged to secure the payment of debt service and other expenditures for the Sunrise Lakes Phase I Special Recreation District public bonds maturing on October 1, 2017.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERMITS, FEES, & SPECIAL ASSESSMENTS					
325126	Special Assessment-Capital Imo	\$ 271,440	\$ 267,000	\$ 626,830	\$ -
TOTAL PERMITS, FEES, & SPECIAL ASSESSMENTS		\$ 271,440	\$ 267,000	\$ 626,830	\$ -
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 361	\$ 364	\$ 250	\$ -
TOTAL MISCELLANEOUS REVENUES		\$ 361	\$ 364	\$ 250	\$ -
TOTAL REVENUES		\$ 271,801	\$ 267,364	\$ 627,080	\$ -
DEBT SERVICE					
507100	Debt Service Payment Principal	\$ 225,000	\$ 230,000	\$ 600,000	\$ -
507200	Debt Service Payment Interest	46,557	36,628	26,750	-
507309	Other Debt Svc Miscellaneous	298	298	330	-
TOTAL DEBT SERVICE		\$ 271,855	\$ 266,926	\$ 627,080	\$ -
TOTAL EXPENDITURES		\$ 271,855	\$ 266,926	\$ 627,080	\$ -
NET RESULTS		\$ (54)	\$ 438	\$ -	\$ -

FUND 209 - SPECIAL TAX DISTRICT NO. 1

PROGRAM/SERVICES DESCRIPTION

This fund accounts for necessary infrastructure for the Sawgrass Mills Mall and the Residual Development, including expansion of the arterial roads.

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
TAX & FRANCHISE REVENUES					
311001	Ad Valorem Taxes-Current	\$ 2,381,315	\$ 2,465,337	\$ 2,547,560	\$ 2,561,200
311002	Ad Valorem-Penalties/Interest	186	203	-	-
TOTAL FRANCHISE REVENUES		\$ 2,381,501	\$ 2,465,540	\$ 2,547,560	\$ 2,561,200
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 556	\$ 484	\$ 400	\$ 400
TOTAL MISCELLANEOUS REVENUES		\$ 556	\$ 484	\$ 400	\$ 400
OTHER SOURCES					
389900	From Fund Balance	\$ -	\$ -	\$ 73,000	\$ 59,000
TOTAL OTHER SOURCES		\$ -	\$ -	\$ 73,000	\$ 59,000
TOTAL REVENUES		\$ 2,382,057	\$ 2,466,024	\$ 2,620,960	\$ 2,620,600
OPERATING EXPENSES					
503201	Auditing Services	\$ 3,090	\$ 3,192	\$ 3,360	\$ 3,510
503403	Property Appraiser	896	896	900	900
504950	Administrative Costs	34,600	33,000	33,000	33,000
TOTAL OPERATING EXPENSES		\$ 38,586	\$ 37,088	\$ 37,260	\$ 37,410
DEBT SERVICE					
507100	Debt Service Payment Principal	\$ 1,860,000	\$ 1,940,000	\$ 2,035,000	\$ 2,130,000
507200	Debt Service Payment Interest	716,715	631,695	541,600	446,090
507301	Trustee Fees	12,475	6,150	6,500	6,500
507309	Other Debt Svc Miscellaneous	129	175	600	600
TOTAL DEBT SERVICE		\$ 2,589,319	\$ 2,578,020	\$ 2,583,700	\$ 2,583,190
TOTAL EXPENDITURES		\$ 2,627,905	\$ 2,615,108	\$ 2,620,960	\$ 2,620,600
NET RESULTS		\$ (245,848)	\$ (149,084)	\$ -	\$ -

FUND 226 - GENERAL OBLIGATION (GO) BOND SERIES 2015

PROGRAM/SERVICES DESCRIPTION

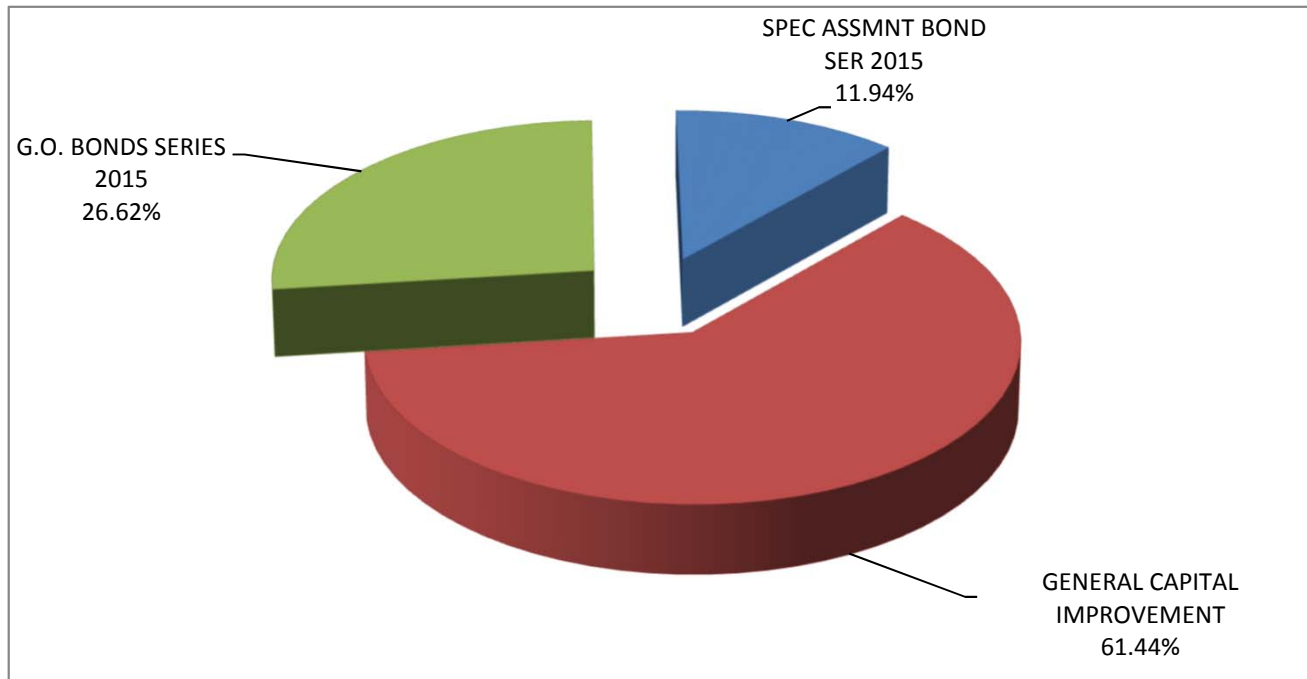
This fund accounts for the assessment and other revenues which are pledged to secure the payment of debt services and other expenditures for the issuance of the General Obligation Bond Series 2015.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
TAX & FRANCHISE REVENUES					
311001	Ad Valorem Taxes-Current	\$ -	\$ 2,144,200	\$ 2,213,640	\$ 2,169,730
311002	Ad Valorem-Penalties/Interest	-	364	-	-
TOTAL LICENSES & PERMITS		\$ -	\$ 2,144,564	\$ 2,213,640	\$ 2,169,730
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 48	\$ 1,298	\$ 100	\$ 500
TOTAL MISCELLANEOUS REVENUES		\$ 48	\$ 1,298	\$ 100	\$ 500
OTHER SOURCES					
384000	Debt Proceeds	\$ 956,483	\$ -	\$ -	\$ -
TOTAL OTHER SOURCES		\$ 956,483	\$ -	\$ -	\$ -
TOTAL REVENUES		\$ 956,531	\$ 2,145,862	\$ 2,213,740	\$ 2,170,230
DEBT SERVICE					
507100	Debt Service Payment Principal	\$ -	\$ 670,000	\$ 705,000	\$ 740,000
507200	Debt Service Payment Interest	339,135	1,470,946	1,437,450	1,402,200
507304	Other Debt Issuance Costs	169,437	-	-	-
507305	Underwriter's Discount	508,005	-	-	-
507309	Other Debt Svc Miscellaneous	-	300	300	300
TOTAL DEBT SERVICE		\$ 1,016,577	\$ 2,141,246	\$ 2,142,750	\$ 2,142,500
OTHER USES					
509800	Transfer To Fund Balance	\$ -	\$ -	\$ 70,990	\$ 27,730
TOTAL OTHER USES		\$ -	\$ -	\$ 70,990	\$ 27,730
TOTAL EXPENDITURES		\$ 1,016,577	\$ 2,141,246	\$ 2,213,740	\$ 2,170,230
NET RESULTS		\$ (60,046)	\$ 4,616	\$ -	\$ -

CAPITAL PROJECTS FUNDS SUMMARY BY FUND

FUND	FY 2014/2015 ACTUAL	FY 2015/2016 ACTUAL	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	% TOTAL BUDGET
SPEC TAX DIST #1 CAP PROJ	\$ -	\$ 6,433	\$ -	\$ -	0.00%
SPEC ASSMNT BOND SER 2015	10,193,982	16,305,533	150,000	150,000	11.94%
GENERAL CAPITAL IMPROVEMENT	5,450,687	2,459,030	3,667,410	771,740	61.44%
G.O. BONDS SERIES 2015	5,538,519	767,389	139,210	334,290	26.62%
TOTAL	\$ 21,183,188	\$ 19,538,385	\$ 3,956,620	\$ 1,256,030	100.00%

**FY 2017/2018 - Capital Projects Funds
\$1,256,030**



FUND 309 - SPECIAL TAX DISTRICT I CAPITAL PROJECTS

PROGRAM/SERVICES DESCRIPTION

This fund accounts for the construction of a parking garage and additional public works improvements for the district.

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 3,786	\$ 3,600	\$ -	\$ -
361105	Investment Income	-	4,293	-	-
361300	Inc (Dec) Fair Value Investmts	130	(233)	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 3,916	\$ 7,660	\$ -	\$ -
TOTAL REVENUES		\$ 3,916	\$ 7,660	\$ -	\$ -
CAPITAL OUTLAY					
506510	Construction	\$ -	\$ 6,433	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ 6,433	\$ -	\$ -
TOTAL EXPENDITURES		\$ -	\$ 6,433	\$ -	\$ -
NET RESULTS		\$ 3,916	\$ 1,227	\$ -	\$ -

FUND 310 - SPECIAL ASSESSMENT BOND SERIES 2015

PROGRAM/SERVICES DESCRIPTION

This fund accounts for the construction of two additional parking garages at the Sawgrass Mills Mall.

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 44,548	\$ 179,686	\$ 150,000	\$ 150,000
TOTAL MISCELLANEOUS REVENUES		\$ 44,548	\$ 179,686	\$ 150,000	\$ 150,000
OTHER SOURCES					
384000	Debt Proceeds	\$ 64,035,638	\$ -	\$ -	\$ -
TOTAL OTHER SOURCES		\$ 64,035,638	\$ -	\$ -	\$ -
TOTAL REVENUES		\$ 64,080,186	\$ 179,686	\$ 150,000	\$ 150,000
OPERATING EXPENSES					
503401	Banking Services	\$ -	\$ 45	\$ -	\$ -
TOTAL OPERATING EXPENSES		\$ -	\$ 45	\$ -	\$ -
CAPITAL OUTLAY					
506510	Construction	\$ 10,193,982	\$ 16,305,488	\$ 150,000	\$ -
TOTAL CAPITAL OUTLAY		\$ 10,193,982	\$ 16,305,488	\$ 150,000	\$ -
OTHER USES					
509800	Transfer To Fund Balance	\$ -	\$ -	\$ -	\$ 150,000
TOTAL OTHER USES		\$ -	\$ -	\$ -	\$ 150,000
TOTAL EXPENDITURES		\$ 10,193,982	\$ 16,305,533	\$ 150,000	\$ 150,000
NET RESULTS		\$ 53,886,204	\$ (16,125,847)	\$ -	\$ -

FUND 325 - GENERAL CAPITAL IMPROVEMENTS

PROGRAM/SERVICES DESCRIPTION

This fund accounts for the revenues and expenditures of general capital improvement projects.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
INTERGOVERNMENT REVENUES					
331200	Federal Grants-Public Safety	\$ -	\$ 134,155	\$ -	\$ -
334490	State Grant-Other Transportatn	44,538	514,392	-	280,970
337305	Local Grnt-Phy Env-Broward Cty	-	150,000	-	-
	TOTAL INTERGOVERNMENT REVENUES	\$ 44,538	\$ 798,547	\$ -	\$ 280,970
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 207,523	\$ 79,890	\$ 70,000	\$ 120,000
361105	Investment Income	-	95,175	51,300	100,000
361300	Inc (Dec) Fair Value Investmts	7,729	(5,502)	-	-
364001	Disposition Of Asset-Cash Proc	-	1,637,575	-	-
366025	Contrib/Donations-Devel Contr	-	126,667	-	-
369906	Misc Rev-Insurance Receipts	26,558	28,800	28,800	-
369300	Settlements	150,000	-	-	-
369900	Miscellaneous Revenue	-	(42)	-	-
	TOTAL MISCELLANEOUS REVENUES	\$ 391,810	\$ 1,962,563	\$ 150,100	\$ 220,000
OTHER SOURCES					
381001	Transfer From General Fd 001	\$ 3,837,658	\$ 5,738,260	\$ -	\$ -
381025	Transfer From Impact Fees 125	800,000	-	-	-
389900	From Fund Balance	-	-	3,517,310	270,770
	TOTAL OTHER SOURCES	\$ 4,637,658	\$ 5,738,260	\$ 3,517,310	\$ 270,770
	TOTAL REVENUES	\$ 5,074,006	\$ 8,499,370	\$ 3,667,410	\$ 771,740

ENGINEERING (4320)

PERSONNEL SERVICES

501201	Salaries	\$ 33,199	\$ -	\$ -	\$ -
501402	Overtime-Straight Time	1	-	-	-
502101	SS & Medicare Matching	2,609	-	-	-
502201	Pension - General	8,792	-	-	-
502204	401A Contribution	109	-	-	-
502301	Health Insurance	6,365	-	-	-
502305	Long Term Care Insurance	49	-	-	-
502306	Dental Insurance	95	-	-	-
502307	Catastrophic/Intensive Care	185	-	-	-
502999	Capitalized Labor	(5,981)	-	-	-
	TOTAL PERSONNEL SERVICES	\$ 45,423	\$ -	\$ -	\$ -

CAPITAL PROJECTS (4330)

PERSONNEL SERVICES

501201	Salaries	\$ 270,780	\$ -	\$ -	\$ -
502101	SS & Medicare Matching	20,634	-	-	-
502201	Pension - General	51,583	-	-	-
502204	401A Contribution	4,951	-	-	-
502301	Health Insurance	42,393	-	-	-
502305	Long Term Care Insurance	2,026	-	-	-

FUND 325 - GENERAL CAPITAL IMPROVEMENTS

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
502306	Dental Insurance	\$ 612	\$ -	\$ -	\$ -
502307	Catastrophic/Intensive Care	1,473	-	-	-
502999	Capitalized Labor	(164,567)	-	-	-
TOTAL PERSONNEL SERVICES		\$ 229,885	\$ -	\$ -	\$ -

GENERAL CAPITAL IMPROVEMENTS (66.75)

CAPITAL OUTLAY

506502	Construction Design	\$ 515,497	\$ 418,849	\$ 65,000	\$ 20,000
506505	Construction Other Costs	14,360	21,792	-	-
506510	Construction	4,645,522	2,018,389	3,324,000	445,300
TOTAL CAPITAL OUTLAY		\$ 5,175,379	\$ 2,459,030	\$ 3,389,000	\$ 465,300

SALARIES/FRINGES ALLOCATION (69.99)

CAPITAL OUTLAY

506510	Construction	\$ -	\$ -	\$ 278,410	\$ 306,440
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 278,410	\$ 306,440

TOTAL EXPENDITURES	\$ 5,450,687	\$ 2,459,030	\$ 3,667,410	\$ 771,740
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NET RESULTS	\$ (376,681)	\$ 6,040,340	\$ -	\$ -
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FUND 326 - GENERAL OBLIGATIONS (GO) BONDS SERIES 2015

PROGRAM/SERVICES DESCRIPTION

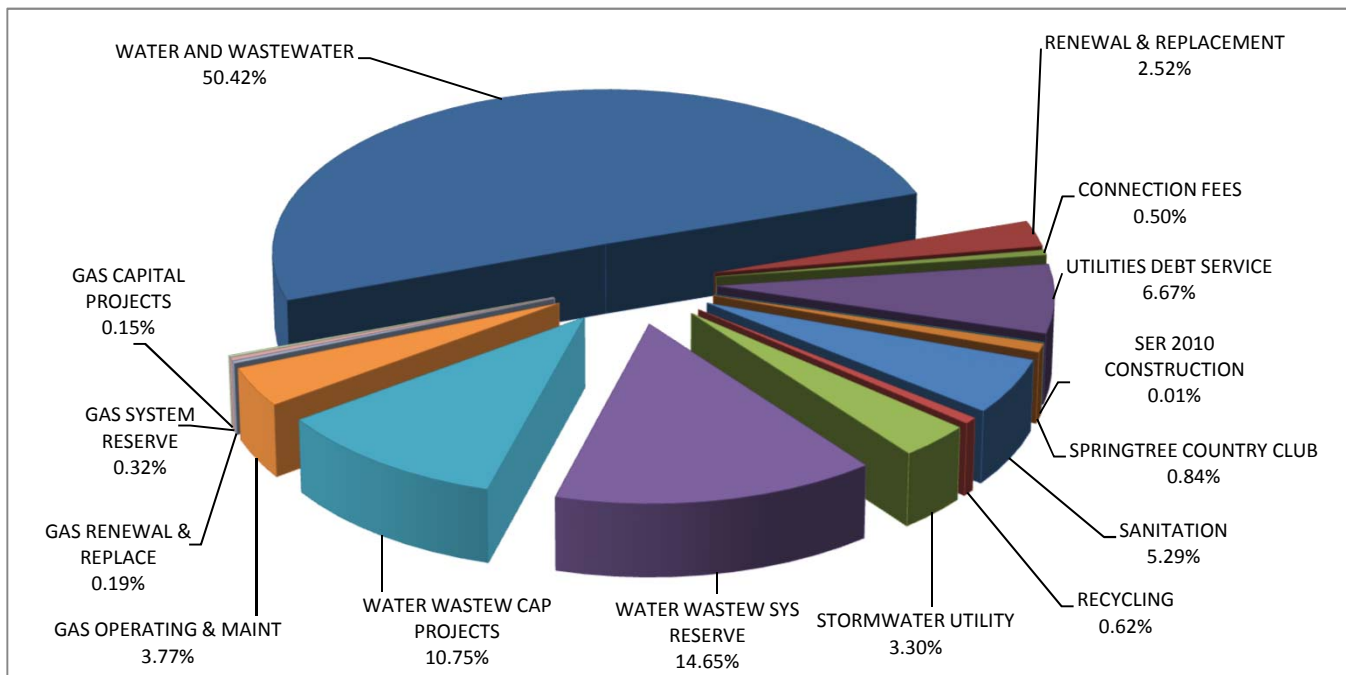
This fund accounts for the development, design, and construction of certain parks, recreation, and leisure projects citywide.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 36,838	\$ 170,766	\$ 139,210	\$ 280,000
TOTAL MISCELLANEOUS REVENUES		\$ 36,838	\$ 170,766	\$ 139,210	\$ 280,000
OTHER SOURCES					
381001	Transfer From General Fd 001	\$ -	\$ 91,339	\$ -	\$ -
381025	Transfer From Impact Fees 125	-	256,000	-	-
389900	From Fund Balance	-	-	-	54,290
389943	From Encumbrance Reserve	36,673,517	-	-	-
TOTAL OTHER SOURCES		\$ 36,673,517	\$ 347,339	\$ -	\$ 54,290
TOTAL REVENUES		\$ 36,710,355	\$ 518,105	\$ 139,210	\$ 334,290
CAPITAL OUTLAY (66.36)					
506100	Land Purchase	\$ 5,233,695	\$ 6,953	\$ -	\$ -
506502	Construction Design	289,058	751,711	-	-
506510	Construction	15,766	8,725	-	-
TOTAL CAPITAL OUTLAY		\$ 5,538,519	\$ 767,389	\$ -	\$ -
CAPITAL OUTLAY (69.99)					
506510	Construction	\$ -	\$ -	\$ 139,210	\$ 334,290
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 139,210	\$ 334,290
TOTAL EXPENDITURES		\$ 5,538,519	\$ 767,389	\$ 139,210	\$ 334,290
NET RESULTS		\$ 31,171,836	\$ (249,284)	\$ -	\$ -

ENTERPRISE FUNDS SUMMARY BY FUND

FUND	FY 2014/2015 ACTUAL	FY 2015/2016 ACTUAL	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	% TOTAL BUDGET
WATER AND WASTEWATER	\$ 126,305,221	\$ 132,547,311	\$ 110,506,630	\$ 115,104,610	50.42%
RENEWAL & REPLACEMENT	9,181,582	13,527,907	5,531,990	5,761,560	2.52%
CONNECTION FEES	(1,092,114)	(1,799,340)	1,816,530	1,150,350	0.50%
UTILITIES DEBT SERVICE	16,080,836	14,570,529	15,243,240	15,226,240	6.67%
1996A BOND PROCEEDS	2,520,197	-	-	-	0.00%
1998/1998A BOND PROCEEDS	778,503	-	-	-	0.00%
SER 2010 CONSTRUCTION	31,147,288	8,345,666	185,610	27,860	0.01%
SPRINGTREE GOLF CLUB	2,039,510	1,871,709	2,035,380	1,920,260	0.84%
SANITATION	10,475,071	10,807,878	11,769,270	12,061,060	5.29%
RECYCLING	1,726,314	1,726,588	1,133,080	1,408,240	0.62%
STORMWATER UTILITY	7,568,370	7,926,881	7,027,900	7,538,100	3.30%
WATER WASTEWSYS RESERVE	33,754,741	35,719,463	48,011,920	33,438,360	14.65%
WATER WASTEWSYS CAP PROJECTS	750,016	3,045,169	43,194,750	24,541,270	10.75%
GAS OPERATING & MAINT	8,132,869	7,925,432	8,042,250	8,616,720	3.77%
GAS RENEWAL & REPLACE	119,195	3,500	402,120	430,840	0.19%
GAS SYSTEM RESERVE	195,659	1,802,195	6,700,380	719,590	0.32%
GAS CAPITAL PROJECTS	-	188,119	6,360,380	350,000	0.15%
TOTAL	\$ 249,683,258	\$ 238,209,007	\$ 267,961,430	\$ 228,295,060	100.00%

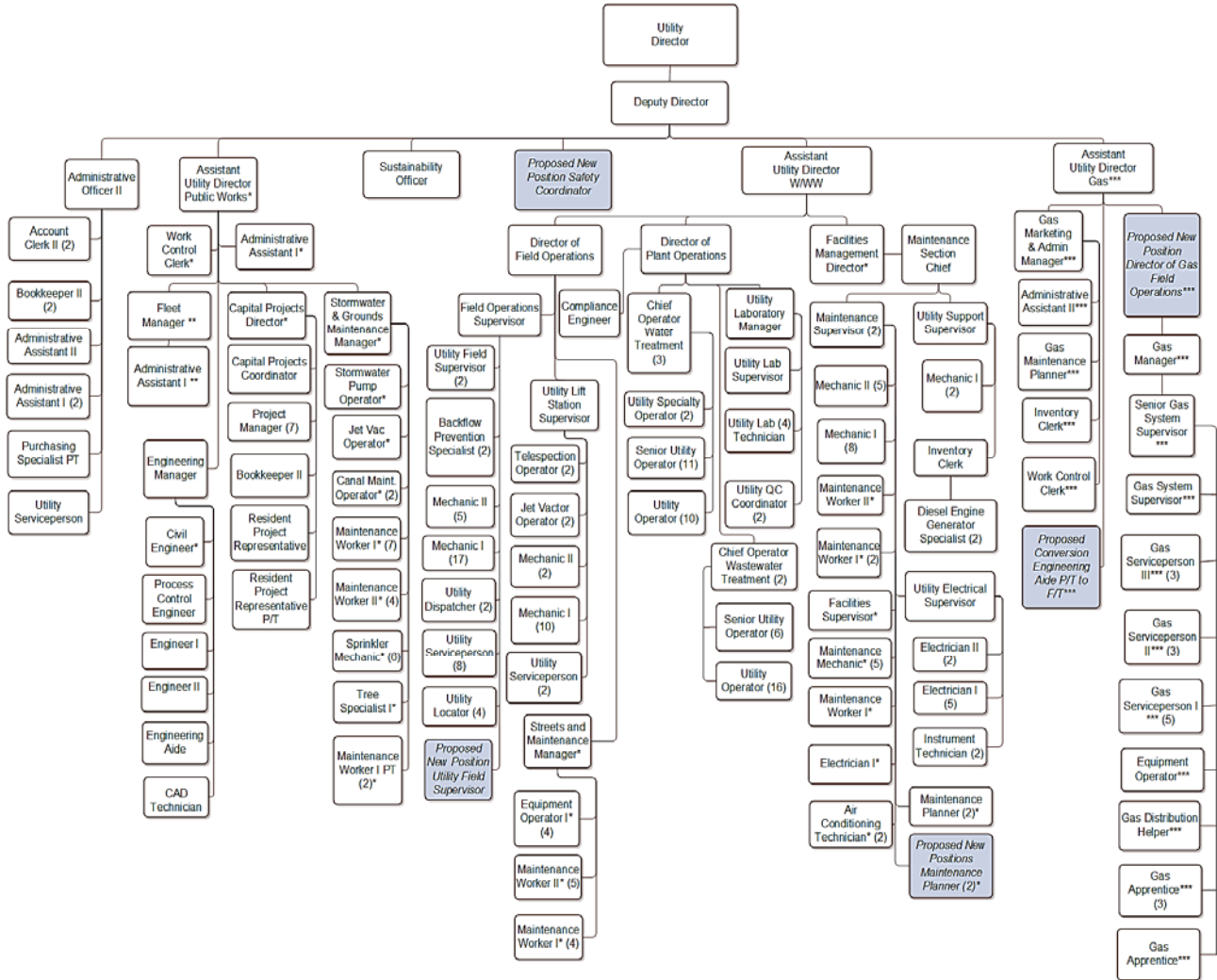
FY 2017/2018 - Enterprise Funds \$228,295,060





UTILITIES DEPARTMENT

(274 Full-Time, 4 Part-Time)



*Positions Split-Funded by General Fund/ Fuel & Roadway Fund (191)/ Water & Wastewater Fund (401)/ Stormwater Fund (444)

**Positions Funded by Fleet Management Fund (502)

***Positions Funded by Gas Operating & Maintenance Fund (471)

UTILITIES DEPARTMENT PERSONNEL SUMMARY

POSITION TITLE	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
	ACTUALS	ACTUALS	ADOPTED	PROPOSED
AC Technician*	2	2	2	2
Account Clerk II	2	2	2	2
Administrative Assistant I P/T**	0	1	0	0
Administrative Assistant I**	4	4	4	4
Administrative Assistant II***	2	2	2	2
Administrative Officer II	1	1	1	1
Assistant Utility Director*	3	3	3	3
Backflow Prevention Specialist	2	2	2	2
Bookkeeper II	2	2	3	3
CADD Technician	0	1	1	1
CADD Technician P/T	1	0	0	0
Canal Maintenance Operator*	2	2	2	2
Capital Projects Coordinator	1	1	1	1
Capital Projects Director	1	1	1	1
Chief Operator	5	5	5	5
Civil Engineer*	1	1	1	1
Compliance Engineer	1	1	1	1
Deputy Director	0	1	1	1
Diesel Engine Generator Specialist	2	2	2	2
Director of Field Operations	1	1	1	1
Director of Gas Field Operations***	0	0	0	1
Director of Plant Operations	1	1	1	1
Electrician I*	1	1	1	1
Engineer I	1	1	1	1
Engineer II	1	1	1	1
Engineering Aide	1	1	1	2
Engineering Aide PT***	0	1	1	0
Engineering Manager	1	1	1	1
Equipment Operator I	4	4	4	4
Facilities Supervisor*	1	1	1	1
Facility Management Director*	1	1	1	1
Field Operations Supervisor	1	1	1	1
Fleet Manager**	1	1	1	1
Gas Apprentice***	2	2	3	3
Gas Distribution Helper***	1	1	1	1
Gas Equipment Operator***	1	1	1	1
Gas Maintenance Planner***	1	1	1	1
Gas Manager***	1	1	1	1
Gas Marketing and Admin. Mgr***	1	1	1	1
Gas Serviceperson I***	5	5	4	4
Gas Serviceperson II***	4	4	5	5
Gas Serviceperson III***	3	3	3	3
Gas System Supervisor***	1	1	1	1
GIS Coordinator	1	1	0	0
GIS Specialist	1	1	0	0
GIS Specialist PT	1	1	0	0
Inventory Clerk***	2	2	2	2
Irrigation Technician*	1	1	0	0
Jet Vactor Operator*	3	3	3	3
Maintenance Mechanic*	5	5	5	5
Maintenance Planner	2	2	2	4
Maintenance Section Chief	1	1	1	1
Maintenance Worker I PT*	0	0	2	2

UTILITIES DEPARTMENT PERSONNEL SUMMARY

POSITION TITLE	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
	ACTUALS	ACTUALS	ADOPTED	PROPOSED
Maintenance Worker I*	12	12	12	12
Maintenance Worker II*	9	9	9	9
Process Control Engineer	1	1	1	1
Project Manager	7	7	7	8
Purchasing Specialist PT	1	1	1	1
Resident Project Representative	0	1	1	1
Resident Project Representative PT	2	1	1	1
Safety Coordinator	0	0	0	1
Senior Gas System Supervisor***	1	1	1	1
Senior Utility Operator	17	17	17	17
Sprinkler Mechanic*	6	6	6	6
Stormwater & Grounds Maintenance Mgr*	1	1	1	1
Stormwater Pump Operator*	1	1	1	1
Streets Maintenance Manager	1	1	1	1
Sustainability Officer	1	1	1	1
Technical Support Analyst	1	1	0	0
Telespection Operator	2	2	2	2
Tree Specialist I*	1	1	1	1
Utility Director	1	1	1	1
Utility Dispatcher	2	2	2	2
Utility Electrical Supervisor	1	1	1	1
Utility Electrician I	4	5	5	5
Utility Electrician II	2	2	2	2
Utility Field Supervisor	2	2	2	3
Utility Instrument Technician	2	2	2	2
Utility Laboratory Manager	1	1	1	1
Utility Laboratory Supervisor	1	1	1	1
Utility Laboratory Technician	4	4	4	4
Utility Lift Station Supervisor	1	1	1	1
Utility Locator	4	4	4	4
Utility Maintenance Worker I	2	1	1	1
Utility Maintenance Worker II	1	1	1	1
Utility Mechanic I	36	37	37	37
Utility Mechanic II	12	12	12	12
Utility Operator	26	26	26	26
Utility Plant Maint Supervisor	2	2	2	2
Utility QC Coordinator	2	2	2	2
Utility Serviceperson	1	1	1	1
Utility Serviceperson	8	10	10	10
Utility Specialty Operator	2	2	2	2
Utility Support Supervisor	1	1	1	1
Work Control Clerk*	1	1	2	2
TOTAL POSITIONS	267	273	272	278

Note: The increase in positions resulted from the addition of a Project Manager (Personnel Summary Amendment C17067- approved by Commission, April 25, 2017), a Director of Gas Field Operations, two (2) Maintenance Planners, a Safety Coordinator, and a Utility Field Supervisor.

*Some positions split-funded by General Fund/ Fuel & Roadway Fund (191)/ Water & Wastewater Fund (401)/ Stormwater Fund (444)

**One position funded by Fleet Management Fund (502)

***Positions funded by Gas Operating & Maintenance Fund (471)

FUND 401 - WATER AND WASTEWATER

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
INTERGOVERNMENT REVENUES	\$ 1,789,741	\$ 1,799,443	\$ 1,791,720	\$ 1,797,500
SERVICE REVENUES	101,576,990	106,541,379	106,332,230	110,932,420
MISCELLANEOUS REVENUES	1,503,172	1,416,196	2,382,680	2,374,690
TOTAL REVENUES	\$ 104,869,903	\$ 109,757,018	\$ 110,506,630	\$ 115,104,610
APPROPRIATIONS				
PERSONNEL SERVICES	\$ 23,120,067	\$ 25,803,652	\$ 25,329,770	\$ 27,196,900
OPERATING EXPENSES	25,974,072	26,327,987	30,199,140	31,049,290
CAPITAL OUTLAY	4,163,799	529,470	319,950	72,300
OTHER USES	73,047,283	79,886,202	54,657,770	56,786,120
TOTAL APPROPRIATIONS	\$ 126,305,221	\$ 132,547,311	\$ 110,506,630	\$ 115,104,610
NET RESULTS	\$ (21,435,318)	\$ (22,790,293)	\$ -	\$ -

REVENUE SUMMARY

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
INTERGOVERNMENT REVENUES				
331504 Fedl Grant-Build America Bonds	\$ 1,789,741	\$ 1,799,443	\$ 1,791,720	\$ 1,797,500
TOTAL INTERGOVERNMENT REVENUES	\$ 1,789,741	\$ 1,799,443	\$ 1,791,720	\$ 1,797,500
SERVICE REVENUES				
343301 Water Utility-Water Sales	\$ 47,323,697	\$ 49,047,177	\$ 49,440,000	\$ 51,912,000
343302 Water Utility-Meter Connection	36,550	24,550	32,000	32,000
343304 Water Utility-Guaranteed Rev	80,555	82,515	85,280	84,600
343306 Water Utility- Resrv Capacity	266,876	688,403	466,040	500,000
343501 Sewer Utility-Wastewater Chgs	51,231,499	53,595,693	53,560,000	55,620,000
343504 Sewer Utility-Guaranteed Rev	99,688	101,802	105,060	103,820
343506 Sewer Utility- Resrv Capacity	376,622	908,363	531,850	600,000
343601 Water/Sewer-Service Charges	483,583	487,836	432,000	480,000
343609 Water/Sewer-Late Paymt Penlty	1,677,920	1,605,040	1,680,000	1,600,000
TOTAL SERVICE REVENUES	\$ 101,576,990	\$ 106,541,379	\$ 106,332,230	\$ 110,932,420
MISCELLANEOUS REVENUES				
361141 Interest Other	\$ 29,567	\$ 17,093	\$ -	\$ -
361100 Interest Earnings	422,928	437,951	542,500	430,000
361105 Investment Income	-	554,718	278,000	350,000
361300 Inc (Dec) Fair Value Investmts	6,470	-	-	-
362000 Rentals	79,173	74,694	75,220	75,000
364001 Disposition Of Asset-Cash Proc	27,835	62,995	-	-
364002 Disposition Of Asset-Gain/Loss	(732,996)	(1,404,705)	-	-
365000 Sale Of Surplus Material	2,390	9,271	-	-
369906 Misc Rev-Insurance Receipts	194	849	-	-
369900 Miscellaneous Revenue	43,912	52,341	44,000	200,000
369942 Administrative Fees	1,400,730	1,414,660	1,442,960	1,319,690
369900 Miscellaneous Revenue	222,969	196,329	-	-
TOTAL MISCELLANEOUS REVENUES	\$ 1,503,172	\$ 1,416,196	\$ 2,382,680	\$ 2,374,690
TOTAL REVENUES	\$ 104,869,903	\$ 109,757,018	\$ 110,506,630	\$ 115,104,610

ADMINISTRATION (42.10.536)

PROGRAM/SERVICES DESCRIPTION

The Administration Section is responsible for providing various utility support activities including planning, budgeting, personnel support, and procurement of equipment, materials, supplies and capital improvement. The section also assists with the administration of consultant contracts and special public outreach and education projects for the Water/Wastewater Utility System. The Sustainability Officer works with departments throughout the City to incorporate sustainability criteria within our municipal policies, practices, operations, projects and programs, and similarly to promote such within our community.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Participated in the statewide "Drop Savers" Water Conservation Poster Contest for students within the service area and recognized winners at a City Commission Meeting.
- ◇ Participated in the Broward County Conservation Pays Program, providing rebates for installation of low-flow toilets and distributing water conserving fixtures to customers of the Sunrise water system.
- ◇ Adopted an Interlocal Agreement providing for participation in the County's Adopt-A-Street Program.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Continue collaboration with high schools by providing outreach events that are engaging and instill an interest in public service.
- ◇ Encourage outside organizations to adopt available roadway segments within the City through the Adopt-A-Street Program.
- ◇ Continue participating in the Water Conservation rebates program.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Number of employee workplace injuries/occurrences	3	0	2	0
Lost workdays per employee related to injury or illness	0	0	0	0
Percentage of employees separating from the City	4%	3%	4%	3%

ADMINISTRATION (42.10.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 1,574,229	\$ 1,750,918	\$ 1,862,460	\$ 2,120,610
Operating Expenses	428,416	371,005	410,880	302,330
Capital Outlay	-	2,036	3,000	27,300
TOTAL EXPENDITURES	\$ 2,002,645	\$ 2,123,959	\$ 2,276,340	\$ 2,450,240

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 258,150

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, the General Pension based on the actuarial valuation report, and the addition of a Safety Coordinator position.

OPERATING EXPENSES \$ (108,550)

The negative variance is primarily attributed to reallocating the expenses for sewer services for Plantation to the Non-Departmental budget.

CAPITAL OUTLAY \$ 24,300

The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes computer equipment and a vehicle for a new position.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Account Clerk II	2	2	2	2
Administrative Assistant I	2	2	2	2
Administrative Assistant II	1	1	1	1
Administrative Officer II	1	1	1	1
Assistant Utility Director	1	1	1	1
Bookkeeper II	2	2	2	2
Deputy Director	0	1	1	1
Purchasing Specialist PT	1	1	1	1
Safety Coordinator	0	0	0	1
Sustainability Officer	1	1	1	1
Utility Director	1	1	1	1
Utility Serviceperson	1	1	1	1
TOTAL POSITIONS	13	14	14	15

ADMINISTRATION (42.10.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	
PERSONNEL SERVICES					
501201	Salaries	\$ 976,477	\$ 1,082,719	\$ 1,103,920	\$ 1,254,060
501300	Salaries Part-Time	26,729	24,280	31,530	34,330
501308	Interns	1,668	6,474	12,480	12,480
501401	Overtime-Time And A Half	601	375	500	500
501402	Overtime-Straight Time	1,007	1,065	1,000	1,000
501504	Auto Allowance	2,407	2,413	2,400	2,400
501509	Moving Expenses	4,264	-	-	-
502101	SS & Medicare Matching	72,236	79,491	87,040	112,180
502201	Pension - General	300,039	334,162	362,940	426,840
502204	401A Contribution	2,291	5,108	6,480	12,760
502301	Health Insurance	155,681	179,499	218,480	226,280
502303	Life & Accident/Death/Dis	24,895	26,033	25,060	27,630
502305	Long Term Care Insurance	917	1,457	1,760	1,760
502306	Dental Insurance	991	1,344	1,590	1,650
502307	Catastrophic/Intensive Care	1,639	2,128	2,410	2,410
502400	Workers' Compensation	3,510	4,370	4,870	4,330
502999	Capitalized Labor	(1,123)	-	-	-
TOTAL PERSONNEL SERVICES		\$ 1,574,229	\$ 1,750,918	\$ 1,862,460	\$ 2,120,610

OPERATING EXPENSES

503111	Legal Services	\$ 44,035	\$ 67,266	\$ 60,000	\$ 60,000
503120	Medical Services	956	1,200	1,200	1,200
503130	Professional Services	-	700	-	-
503201	Auditing Services	59,580	61,558	-	-
503401	Banking Services	-	-	5,000	-
503402	Records Retention	643	634	600	600
503409	Trustee Fees	2,054	1,452	2,000	-
503420	Misc Contract Services	90,396	62,872	37,200	37,200
504004	Travel / In County	-	5	600	600
504005	Travel / Out Of County	859	-	1,730	1,730
504006	Travel / Out Of State	108	144	-	-
504101	Communications	6,662	7,843	5,310	5,310
504106	Communication Equipment	-	-	-	880
504201	Postage	459	248	500	500
504406	Rents & Leases Copiers	1,922	1,922	1,940	1,940
504407	Per Print Copy Cost	523	587	900	900
504611	Maint Office Equipment	-	-	200	200
504613	Maint Communication Equip	500	-	-	5,720
504701	Printing & Binding	-	-	1,500	750
504908	Permits & Licenses	198	-	300	-
504945	Sewer Services/Plantation	34,661	31,041	95,000	-
504946	Water Conserv/Educat Prog	132,220	106,834	145,200	134,950
504947	Water Conserv/Earth Day	8,442	364	10,000	10,000
504999	Bad Debt Expense	-	-	-	-
505101	Office Supplies	4,713	5,196	5,000	5,000
505203	Uniforms	-	100	790	890
505206	Non-Capital Equip & Parts	-	629	1,000	1,000
505208	Non-Capital Computer	-	1,830	-	-
505212	Custodial Supplies	13,741	11,769	12,000	12,000

ADMINISTRATION (42.10.536)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
505299	Purchase Inventory	\$ 8,521	\$ (8,673)	\$ -	\$ -
505401	Subs & Memberships	15,287	15,124	16,780	16,280
505501	Training Registration	1,936	360	6,130	4,680
TOTAL OPERATING EXPENSES		\$ 428,416	\$ 371,005	\$ 410,880	\$ 302,330
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ -	\$ 2,036	\$ -	\$ -
506402	Computer Equipment	-	-	3,000	2,300
506405	Motor Vehicles				25,000
TOTAL CAPITAL OUTLAY		\$ -	\$ 2,036	\$ 3,000	\$ 27,300
TOTAL EXPENDITURES		\$ 2,002,645	\$ 2,123,959	\$ 2,276,340	\$ 2,450,240

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Safety Coordinator

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
42.10	WATER/WASTEWATER	ADMINISTRATION	\$ 122,190

Justification

The Utilities Department has approximately 280 employees, working to provide specialized services to the community. In order to consistently promote a safe work environment with a goal towards improved safety, training, and compliance with safety regulations, it is critical to develop a safety program managed through a dedicated Utilities Safety Coordinator position within the Department. The Utilities Safety Coordinator position would supervise and coordinate safety trainings, develop safety training matrices for the divisions, and apply knowledge and common sense approaches to help train workers to understand safety procedures and requirements.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Safety Coordinator	E	FT	58,276	35,550	93,830
					-	-
					-	-
Total Personnel Costs						\$ 93,830

Recurring Operating Costs

Account Number	Description	Cost
505203	Uniforms	100
504613	Maint Communication Equip	80
Total Recurring Operating Costs		\$ 180

One -Time Costs

Account Number	Description	Cost
505206	Non-Capital Equip & Parts	880
506402	Computer Equipment	2,300
506405	Motor Vehicles	25,000
Total One-Time Costs		\$ 28,180

Benefits

This request will provide dedicated support to the Utilities Department as well as the Risk Management Division to ensure that safety training is being planned, provided, and documented.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Sustainability Intern Funding

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
42.10	WATER/WASTEWATER	ADMINISTRATION	\$ 13,430

Justification

An intern is requested to support the City's Sustainability Officer in community engagement and municipal sustainability activities. The internship will create a hands-on learning opportunity for a student from a sustainability or related college program, such as public policy, urban planning or engineering. This funding continues the sustainability intern program for another year.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Intern	NE	PT	12,480	950	13,430
					-	-
					-	-
Total Personnel Costs						\$ 13,430

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

Interns can support the City's sustainability related activities including engagement of residents, businesses, schools and civic organizations and will also benefit our research and development of strategies to more deeply integrate sustainability into municipal operations, planning and programs. The internship will offer a student the benefit of career exposure and real world application of their academic studies.

FACILITIES MAINTENANCE (42.48.536)

PROGRAM/SERVICES DESCRIPTION

The Facilities Maintenance Section plans for, operates, maintains and preserves the Utilities Department's facilities. This Section provides limited management of facilities improvements, equipment repairs and minor construction renovation projects through third party vendors and contractors. The Facilities Maintenance Section is responsible for over 300,000 square feet of Department facilities.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Replaced several large horsepower variable frequency drives (VFD's) at Sawgrass Water Plant and Lift Station 299, ensuring safe and effective electrical delivery to pump motors.
- ◇ Replaced the electrical control systems at Lift Stations 206 and 323, extending the operational life of the components for another 15 plus years.
- ◇ Created asset numbers associated with equipment within the water/wastewater plants and paired them with the preventative maintenance schedules per manufacturer.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Continue to grow the asset management aspect of our work order delivery system with the goal of developing a highly effective five- and ten-year equipment replacement plan.
- ◇ Replace three high service water supply soft starters and three VFD's for the Membrane Plant water train.
- ◇ Restructure the training strategies for the Division to better meet the increasing technological demands required in maintaining equipment.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Average number of monthly routine maintenance calls	215	200	174	200
Percentage of monthly routine maintenance calls completed	100%	100%	87%	100%
Average number of monthly preventative calls scheduled	160	180	162	180
Percentage of monthly preventative calls completed	89%	100%	90%	100%

FACILITIES MAINTENANCE (42.48.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 3,681,948	\$ 3,740,777	\$ 4,025,600	\$ 4,388,590
Operating Expenses	1,241,238	1,730,833	1,793,140	1,969,930
Capital Outlay	3,572	50,708	53,270	-
TOTAL EXPENDITURES	\$ 4,926,758	\$ 5,522,318	\$ 5,872,010	\$ 6,358,520

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 362,990

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, the General Pension based on the actuarial valuation report, and the addition of a Utility Maintenance Planner.

OPERATING EXPENSES \$ 176,790

The positive variance is primarily attributed to increased expenses for miscellaneous contract services and non-capital equipment and parts.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
AC Technician	2	2	2	2
Diesel Engine Generator Specialist	2	2	2	2
Electrician I	1	1	1	1
Facilities Supervisor	1	1	1	1
Facility Management Director	1	1	1	1
Inventory Clerk	1	1	1	1
Maintenance Mechanic	5	5	5	5
Maintenance Planner	2	2	2	4
Maintenance Section Chief	1	1	1	1
Maintenance Worker I	1	1	1	1
Technical Support Analyst	1	1	0	0
Utility Electrical Supervisor	1	1	1	1
Utility Electrician I	4	5	5	5
Utility Electrician II	2	2	2	2
Utility Instrument Technician	2	2	2	2
Utility Maintenance Worker I	2	1	1	1
Utility Maintenance Worker II	1	1	1	1
Utility Mechanic I	10	10	10	10
Utility Mechanic II	5	5	5	5
Utility Plant Maint Supervisor	2	2	2	2
Utility Support Supervisor	1	1	1	1
TOTAL POSITIONS	48	48	47	49

Note: This Division includes the portions of salary and benefit expenses of positions that are split-funded. One (1) Maintenance Planner position funded 100% by General Fund 001.

FACILITIES MAINTENANCE (42.48.536)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 2,281,615	\$ 2,276,657	\$ 2,344,500	\$ 2,614,160
501401	Overtime-Time And A Half	49,427	63,718	55,000	55,000
501402	Overtime-Straight Time	37,474	42,771	36,000	36,000
502101	SS & Medicare Matching	177,036	173,712	186,270	214,590
502201	Pension - General	638,742	629,324	659,250	745,760
502301	Health Insurance	413,804	453,665	631,500	629,990
502400	Workers' Compensation	83,850	100,930	113,080	93,090
TOTAL PERSONNEL SERVICES		\$ 3,681,948	\$ 3,740,777	\$ 4,025,600	\$ 4,388,590
OPERATING EXPENSES					
503130	Professional Services	\$ 86,490	\$ -	\$ 50,000	\$ 50,000
503405	Building Maintenance Services	-	-	82,360	75,200
503407	Software Support	-	-	1,300	1,300
503410	Fire Alarm Maintenance	2,460	2,107	9,300	9,300
503420	Misc Contract Services	412,161	635,772	876,040	991,920
503421	Grounds Maintenance	23,583	127,804	190,040	190,200
503443	Painting	24,038	49,348	50,000	50,000
504004	Travel / In County	-	3	250	250
504005	Travel / Out Of County	584	-	-	-
504106	Communication Equipment	-	-	150	1,030
504405	Rental - Equipment	5,105	11,000	8,280	8,280
504406	Rents & Leases Copiers	-	-	1,000	1,000
504407	Per Print Copy Cost	-	-	200	200
504629	Maint Other Equipment	72,325	56,841	32,000	32,000
504640	Repair & Maint Building	24,114	42,270	37,700	57,700
504670	Maint Wastewater Plant	77,700	125,734	73,700	73,700
504671	Maint Water Plant	111,514	122,328	65,200	65,200
504675	Maint Lift Stations	14,872	14,956	-	-
504678	Maint Elec Panel Ctrl Sys	322,603	329,186	-	-
504908	Permits & Licenses	1,114	3,571	3,990	2,040
505101	Office Supplies	2,080	2,424	2,500	2,500
505203	Uniforms	11,755	11,049	25,540	26,220
505206	Non-Capital Equip & Parts	7,751	108,698	173,000	223,000
505208	Non-Capital Computer	992	-	-	1,300
505210	Medical/Safety Supplies	-	-	30,000	30,000
505214	Building Maintenance Supplies	-	7,539	12,500	12,500
505215	Lighting/Electrical Supplies	-	45,781	23,000	30,000
505246	Meter Replacement	-	565	-	-
505247	Safety Equipment/Supplies	34,479	28,156	-	-
505295	Other Material & Supplies	-	5,163	-	-
505298	Inventory Parts/Supplies	-	-	15,000	15,000
505401	Subs & Memberships	492	409	640	990
505501	Training Registration	4,141	129	29,450	19,100
505502	Tuition Reimbursement	885	-	-	-
TOTAL OPERATING EXPENSES		\$ 1,241,238	\$ 1,730,833	\$ 1,793,140	\$ 1,969,930
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 3,572	\$ 49,458	\$ 53,270	\$ -
506402	Computer Equipment	-	1,250	-	-
TOTAL CAPITAL OUTLAY		\$ 3,572	\$ 50,708	\$ 53,270	\$ -
TOTAL EXPENDITURES		\$ 4,926,758	\$ 5,522,318	\$ 5,872,010	\$ 6,358,520

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Utility Maintenance Planner

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
42.48	WATER/WASTEWATER	FACILITIES MAINTENANCE	\$ 88,110

Justification

As part of the Utilities Department's goal to develop and integrate an effective and complete asset management strategy into operations, the Department is requesting to fill this Maintenance Planner position for the Springtree Plant facilities. As existing assets are being renovated, enhanced, and replaced with new technology, and as regulations change, the Department must make the proper adjustments to inventory, monitor, and manage systems to ensure equipment reliability and "uptime". The Maintenance Planner will develop and process needed strategies related to scheduling, coordination, and asset management to identify and seek to solve the challenges associated with the balancing of resource availability and the costs associated with on-going repairs of equipment that may be at the end of their useful life cycle.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Maintenance Planner	NE	FT	54,650	30,600	85,250
					-	-
					-	-
Total Personnel Costs						\$ 85,250

Recurring Operating Costs

Account Number	Description	Cost
505203	Uniforms	680
Total Recurring Operating Costs		\$ 680

One -Time Costs

Account Number	Description	Cost
506402	Computer Equipment	1,300
505206	Non-Capital Equip & Parts	880
Total One-Time Costs		\$ 2,180

Benefits

This request will provide for increased efficiencies by administering a planned approach for maintenance activities.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Energy Audits of Utilities Buildings

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
42.48	WATER/WASTEWATER	FACILITIES MAINTENANCE	\$ 50,000

Justification

Energy audits will provide a road map for investments designed to yield on-going annual savings. Energy audits typically identify annual cost saving opportunities between 10% to 20% according to the U.S. Department of Energy. Energy audits are a best practice for fiscally responsible management of our facility assets. The audits will assess the cost of improvements and provide the return on investment (payback period), providing useful information for Facilities Maintenance and Capital Planning Sections. The goal is to reduce operating, downtime and maintenance costs. Energy audit costs vary depending on building age, use, systems, and the depth of analysis and reliability required.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
503130	Professional Services	50,000
Total One-Time Costs		\$ 50,000

Benefits

Energy audits can provide information to assist with strategic investment decisions by helping to determine the most cost effective improvements, or bundle of improvements that will result in on-going savings. The findings can be used to prioritize, plan, budget and schedule upgrades and can be used to prioritize maintenance, repair and replacement decisions. The information from these audits can also be used to make capital improvement project plans and assist in the implementation of cost saving operational protocols: from powering down computers and printers at night to running non-time sensitive energy intensive activities during non-peak rate hours.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Plant Switchgear Maintenance

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
42.48	WATER/WASTEWATER	FACILITIES MAINTENANCE	\$ 98,000

Justification

Funding is necessary to provide the proper testing and reporting of plant switchgear and other critical equipment to ensure they are operating safely. The manufacturer's representative will evaluate, test, and repair critical switchgear components. The components include breakers, transformers, IQ analyzers, motor soft-starters, transient voltage clippers, protective relays, battery chargers and other critical instruments required for safe power distribution and plant functionality. Testing and reporting is required every two years on this equipment.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
503420	Misc Contract Services	98,000
Total Recurring Operating Costs		\$ 98,000

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

Properly functioning switchgear is critical to the continued operation of the treatment plants and personnel safety.

PUBLIC SERVICE (42.56.536)

PROGRAM/SERVICES DESCRIPTION

The Public Service Division provides accurate and timely utility billings to Water, Wastewater, Gas, Stormwater, Sanitation and Recycling customers, processes customer payments, and offers professional and courteous customer service. The Division provides services such as a customer call-in center, three payment locations for opening and closing utility accounts and receiving point of sale transactions, in-house collections, field and billing staff and the administration of a meter reading contract used to facilitate billing to over 63,000 accounts, and collects associated revenues.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Transitioned approximately 19,000 curbside customers from manual to automated collection service to include community outreach and the development of public information.
- ◇ Continued with the development of in-house processes and procedures that utilize scanners and data storage to reduce costs and streamline processes.
- ◇ Provided training and cross-training opportunities to improve staff's efficiencies, communication and overall effectiveness.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Launch annual community grant opportunities with Republic Services through their recycling incentive program, Republic Rewards.
- ◇ Provide and continue to develop alternate payment solutions that encourage timely payments and reduce receivables.
- ◇ Transition files, data and records to a compatible format as the City transitions to a new Enterprise Resource Planning (ERP).

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Payments received via Checkfree and Lockbox	43%	40%	38%	38%
Payments received via Bank Drafting	11%	10%	12%	11%
Payments received via in person	30%	25%	26%	25%
Payments received via Credit Card (IVR,C2G)	16%	25%	24%	26%

PUBLIC SERVICE (42.56.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 4,158,043	\$ 4,253,390	\$ 4,310,100	\$ 4,582,640
Operating Expenses	1,479,019	1,525,139	1,732,950	1,748,250
Capital Outlay	32,181	791	-	-
TOTAL EXPENDITURES	\$ 5,669,243	\$ 5,779,320	\$ 6,043,050	\$ 6,330,890

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 272,540

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Employee's Pension based on the actuarial valuation report.

OPERATING EXPENSES \$ 15,300

The positive variance is primarily attributed to an increase in credit cards fees due to the addition of American Express and offset by a decrease in utility bill printing services.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	0	0	1	1
Administrative Assistant I-NT	1	1	0	0
Assistant Utility Finance Manager	1	1	1	1
Billing Operations Specialist	1	1	1	1
Clerk II	1	1	1	1
Collection & Operations Supervisor	1	1	1	1
Collection Representative	2	2	2	2
Customer Service Specialist	1	1	1	1
Customer Service Supervisor	1	1	1	1
Enterprise Fund Accountant	1	1	1	1
Meter Reading Coordinator	1	1	1	1
Public Service Field Representative	7	7	7	7
Public Service Manager	1	1	1	1
Public Service Representative	4	4	4	4
Public Service Specialist	7	7	7	7
Senior Collection Representative	1	1	1	1
Senior Customer Service Specialist	1	1	1	1
Senior Public Service Specialist	4	4	4	4
Senior Utility Billing Specialist	2	2	2	2
Solid Waste Billing Specialist	0	0	1	1
Solid Waste Coordinator	1	1	1	1
Utility Billing Specialist	2	2	2	2
Utility Billing Supervisor	1	1	1	1
Utility Finance Manager	1	1	1	1
Utility Revenue Specialist	1	1	1	1
Utility System Support Analyst	1	1	1	1
TOTAL POSITIONS	45	45	46	46

Note: These positions are reflected on the Finance & Administrative Services Department organizational chart.

PUBLIC SERVICE (42.56.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERSONNEL SERVICES				
501201 Salaries	\$ 2,405,748	\$ 2,420,118	\$ 2,360,080	\$ 2,523,250
501401 Overtime-Time And A Half	1,970	711	3,500	3,500
501402 Overtime-Straight Time	27,602	17,302	36,000	36,000
501503 Leave Payout	53,965	-	-	-
501601 Annual Leave Pay-Out	-	(9,209)	-	-
501701 Sick Leave Pay-Out	-	38,821	-	-
502101 SS & Medicare Matching	188,252	184,937	188,240	200,830
502201 Pension - General	649,040	668,878	696,610	752,560
502204 401A Contribution	19,727	17,821	17,430	15,650
502301 Health Insurance	516,271	566,016	680,550	685,090
502302 Disability Insurance	822	966	960	1,030
502303 Life & Accident/Death/Dis	6,039	6,148	5,910	6,540
502305 Long Term Care Insurance	7,070	6,336	5,790	5,140
502306 Dental Insurance	3,194	3,207	3,330	2,370
502307 Catastrophic/Intensive Care	6,125	5,781	4,910	4,010
502400 Workers' Compensation	18,350	23,380	24,540	21,830
502601 Other Post Employment Ben	-	98,083	80,650	104,070
502602 Retiree Health OPEB	-	149,239	139,550	158,340
502603 Retiree Health Ins Mnthly	33,673	54,743	61,660	62,040
502606 Retiree Life And AD&D Ins	-	112	390	390
502700 Other Post Employment Ben	80,645	-	-	-
502800 Retiree Health Ins Subsidy	139,550	-	-	-
TOTAL PERSONNEL SERVICES	\$ 4,158,043	\$ 4,253,390	\$ 4,310,100	\$ 4,582,640

OPERATING EXPENSES

503120 Medical Services	\$ -	\$ -	\$ 300	\$ 300
503130 Professional Services	-	-	34,300	34,300
503401 Banking Services	16,453	15,824	70,000	70,000
503402 Records Retention	3,136	3,559	6,500	6,500
503404 Temporary Services	10,104	-	-	-
503407 Software Support	-	-	6,690	6,690
503420 Misc Contract Services	528,238	540,047	614,700	580,000
504002 Local Mileage	203	144	600	600
504005 Travel / Out Of County	-	-	1,180	1,180
504101 Communications	582	610	680	680
504201 Postage	281,799	308,106	322,000	322,000
504406 Rents & Leases Copiers	2,668	2,142	2,240	2,240
504407 Per Print Copy Cost	643	843	1,000	1,000
504611 Maint Office Equipment	5,340	-	6,600	6,600
504613 Maint Communication Equip	187	852	2,910	2,910
504616 Maint Computer Equipment	-	-	1,000	1,000
504701 Printing & Binding	6,028	6,436	6,000	6,000
504926 Credit Card Fees	465,574	521,998	500,000	550,000
504999 Bad Debt Expense	115,857	104,402	120,000	120,000
505101 Office Supplies	10,549	7,701	17,000	17,000
505203 Uniforms	1,773	2,496	3,300	3,300
505207 Non-Capital Furniture	560	-	-	-
505208 Non-Capital Computer	24,705	-	-	-
505243 Small Hand Tools	4,520	7,326	6,000	6,000

PUBLIC SERVICE (42.56.536)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
505295	Other Material & Supplies	\$ 100	\$ -	\$ -	\$ -
505401	Subs & Memberships	-	-	450	450
505501	Training Registration	-	-	5,000	5,000
505502	Tuition Reimbursement	-	2,653	4,500	4,500
	TOTAL OPERATING EXPENSES	\$ 1,479,019	\$ 1,525,139	\$ 1,732,950	\$ 1,748,250
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 32,181	\$ -	\$ -	\$ -
506403	Radio & Communication Eq	-	791	-	-
	TOTAL CAPITAL OUTLAY	\$ 32,181	\$ 791	\$ -	\$ -
	TOTAL EXPENDITURES	\$ 5,669,243	\$ 5,779,320	\$ 6,043,050	\$ 6,330,890

FIELD OPERATIONS (42.57.536)

PROGRAM/SERVICES DESCRIPTION

The Field Operations Section performs daily maintenance including locating, inspecting, repairing, and replacing water mains, and servicing valves/hydrants, sewer lines, laterals, force mains, manholes, and 215 lift stations. The Section also performs hydrant flushing, responds to customer complaints, backflow preventer certifications, contract administration for water and sewer pipe repairs, televising and relining sewer pipes, manholes, restorations, asphalt repairs, reviewing and approving invoices, and preparation of construction bid documents.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Completed the McDonald's & NW 20th Court water main replacement projects.
- ◇ Completed the pilot program for uni-directional flushing and one-third of the valve exercising program.
- ◇ Replaced twenty three (23) high priority valves.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Repair and/or replace 25 of the 160 high priority valves in the system.
- ◇ Implement a training program that will keep licensing for existing staff up to date and encourage new staff to become licensed.
- ◇ Expand the uni-directional flushing program system wide.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Gravity sewers cleaned and televised (in linear feet)	75,224	100,000	29,338	150,000
Number of manholes inspected	278	400	299	400
Install or replace isolation valves	6	10	6	10

FIELD OPERATIONS (42.57.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 5,334,608	\$ 5,641,230	\$ 6,063,350	\$ 6,430,570
Operating Expenses	221,179	851,055	1,147,600	1,221,050
Capital Outlay	297,011	76,985	108,600	45,000
TOTAL EXPENDITURES	\$ 5,852,798	\$ 6,569,270	\$ 7,319,550	\$ 7,696,620

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES	\$ 367,220
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in the General Employee's Pension based on the actuarial valuation report, and the addition of a Utility Field Supervisor.

OPERATING EXPENSES	\$ 73,450
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The positive variance is primarily attributed to an increase in the expenses for professional services and meter replacement, offset by a decrease in the expenses for maintenance of lift stations.

CAPITAL OUTLAY	\$ (63,600)
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The negative variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes the purchase of fluid conservation leak detection equipment.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Backflow Prevention Specialist	2	2	2	2
Director of Field Operations	1	1	1	1
Equipment Operator I	4	4	4	4
Field Operations Supervisor	1	1	1	1
Jet Vactor Operator	2	2	2	2
Maintenance Worker I	4	4	4	4
Maintenance Worker II	5	5	5	5
Streets Maintenance Manager	1	1	1	1
Telespection Operator	2	2	2	2
Utility Dispatcher	2	2	2	2
Utility Field Supervisor	2	2	2	3
Utility Lift Station Supervisor	1	1	1	1
Utility Locator	4	4	4	4
Utility Mechanic I	26	27	27	27
Utility Mechanic II	7	7	7	7
Utility Serviceperson	8	10	10	10
TOTAL POSITIONS	72	75	75	76

FIELD OPERATIONS (42.57.536)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 3,168,781	\$ 3,296,191	\$ 3,411,450	\$ 3,677,790
501308	Interns	-	1,278	12,480	-
501401	Overtime-Time And A Half	108,164	115,156	115,000	115,000
501402	Overtime-Straight Time	76,007	76,948	62,310	62,310
502101	SS & Medicare Matching	263,544	254,517	274,470	303,930
502201	Pension - General	947,835	1,016,367	1,061,530	1,183,050
502204	401A Contribution	1,020	1,086	-	-
502301	Health Insurance	649,189	742,044	973,980	953,030
502305	Long Term Care Insurance	330	342	-	-
502306	Dental Insurance	63	65	-	-
502307	Catastrophic/Intensive Care	165	166	-	-
502400	Workers' Compensation	119,510	137,070	152,130	135,460
TOTAL PERSONNEL SERVICES		\$ 5,334,608	\$ 5,641,230	\$ 6,063,350	\$ 6,430,570
OPERATING EXPENSES					
503130	Professional Services	\$ -	\$ 147,539	\$ 40,000	\$ 155,000
503407	Software Support	1,800	1,800	1,200	1,200
503420	Misc Contract Services	7,376	90,794	146,500	146,500
503441	Sludge Removal-Wastewater	3,772	4,001	5,280	5,280
504004	Travel / In County	8	-	200	200
504101	Communications	-	539	-	-
504106	Communication Equipment	-	575	-	880
504405	Rental - Equipment	317	-	-	-
504406	Rents & Leases Copiers	6,538	6,469	6,650	6,650
504407	Per Print Copy Cost	397	656	600	600
504409	Rents & Leases Other	3,739	7,590	21,000	21,000
504613	Maint Communication Equip	3,282	9,040	9,960	9,960
504629	Maint Other Equipment	9,853	2,246	3,000	3,000
504670	Maint Wastewater Plant	-	84	10,000	10,000
504671	Maint Water Plant	-	713	10,000	10,000
504673	Maintenance Mains	43,335	63,927	75,000	75,000
504675	Maint Lift Stations	62,860	122,578	277,000	207,000
504676	Maint Hydrants/Valves	6,204	17,778	-	-
504701	Printing & Binding	539	500	500	500
504908	Permits & Licenses	2,210	1,349	1,700	300
505101	Office Supplies	1,884	3,853	3,000	3,000
505202	Chemicals	2,891	4,806	5,000	5,000
505203	Uniforms	20,482	23,553	41,000	41,680
505206	Non-Capital Equip & Parts	20,919	108,128	193,010	193,000
505208	Non-Capital Computer	-	-	-	1,300
505246	Meter Replacement	-	148,298	129,000	154,000
505247	Safety Equipment/Supplies	17,565	4,234	11,000	11,000
505295	Other Material & Supplies	-	10,097	16,400	18,400
505301	Street Maintenance	-	61,020	121,000	121,000
505401	Subs & Memberships	449	50	600	600
505501	Training Registration	4,759	8,838	19,000	19,000
TOTAL OPERATING EXPENSES		\$ 221,179	\$ 851,055	\$ 1,147,600	\$ 1,221,050
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 283,053	\$ 72,471	\$ 63,600	\$ 45,000
506402	Computer Equipment	13,958	4,514	-	-
506405	Motor Vehicles	-	-	45,000	-
TOTAL CAPITAL OUTLAY		\$ 297,011	\$ 76,985	\$ 108,600	\$ 45,000
TOTAL EXPENDITURES		\$ 5,852,798	\$ 6,569,270	\$ 7,319,550	\$ 7,696,620

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Utility Field Supervisor

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
42.57	WATER/WASTEWATER	FIELD OPERATIONS	\$ 94,430

Justification

The City of Sunrise owns and operates 215 lift stations and approximately 90 miles of force mains and 600 miles of gravity lines throughout the areas served by its Springtree, Sawgrass, and Southwest Wastewater Treatment Plants. The City previously developed a "Sanitary Sewer Evaluation Survey" and Inflow and Infiltration (I/I) reduction program to lower the costs of collection, pumping, treatment, and disposal; reduce the potential for excessive I/I to lead to overflows; increase service reliability and system capacity for the benefit of current and future customers; and establish a methodology to allow the utility to evaluate and review other collection basins within the City's service area.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Utility Field Supervisor	NE	FT	57,417	32,150	89,570
					-	-
					-	-
Total Personnel Costs						\$ 89,570

Recurring Operating Costs

Account Number	Description	Cost
505203	Uniforms	680
Total Recurring Operating Costs		\$ 680

One -Time Costs

Account Number	Description	Cost
506402	Computer Equipment	1,300
505206	Non-Capital Equip & Parts	880
505207	Non-Capital Furniture	2,000
Total One-Time Costs		\$ 4,180

Benefits

An additional Field Supervisor position is necessary to adequately and completely execute an I/I and sanitary sewer maintenance program as required by State regulations. The supervisor is also necessary to provide support and guidance to employees currently engaged in the operation and maintenance of the City's sanitary sewer systems.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Lift Station 299 Study

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
42.57	WATER/WASTEWATER	FIELD OPERATIONS	\$ 100,000

Justification

The City maintains approximately sixty (60) lift stations east of Flamingo Road and south of SR 84 which are repumped by the master station 299 to the Sawgrass Wastewater Treatment Plant. Lift Station 299 has no existing mechanism that allows for an emergency pump out operation or bypass when station deactivation occurs for repairs and emergency services. Engineering services are needed for an analysis of the area and the lift station discharging lines which would allow the Utilities Department to plan and develop improvements.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
503130	Professional Services	100,000
Total One-Time Costs		\$ 100,000

Benefits

This request will assist with the planning for system improvements and is crucial in order to maintain the system within an acceptable level of service.

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
42.57		WATER/WASTEWATER		FIELD OPERATIONS		\$ 45,000
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	1	Fluid Conservation Systems (FCS) Leak Detection Equipment	<p style="text-align: center;"><i>NEW</i></p> <p>The new equipment will allow field staff to proactively search and resolve leaks as part of the water leak detection program.</p>	45,000	45,000
						-
						-
						-

PLANT OPERATIONS (42.59.536)

PROGRAM/SERVICES DESCRIPTION

The Plant Operations Section is comprised of three (3) components: water treatment, wastewater and reuse treatment, and environmental compliance. The water treatment component is responsible for the production, treatment, storage, and delivery of potable drinking water in quantity and quality compliant with Federal, State, and County regulations. The wastewater and reuse treatment component deals with receiving, treating, and disposal of wastewater streams, along with bio solids production and disposal compliant with Federal, State, and County regulations. Environmental compliance administers permitting, licensing, sampling, laboratory analysis, and compliance reporting; addresses customer complaints; and adheres to regulatory agency requirements.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Procured polymer and optimized new biosolids centrifuge operations to save polymer consumption at the Sawgrass and Springtree Wastewater Treatment Plants.
- ◇ Initiated updating of Plant Operation and Maintenance (O&M) Manuals.
- ◇ Developed specifications and managed the construction project that replaced nano filtration membranes in Train 1 at the Sawgrass Water Treatment Plant.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Update and modify chemical storage tank monitoring and operations to be in compliance with new State and Federal storage tank rules.
- ◇ Continue to perform nitrification sampling in our distribution system and maintain procedures for operations monitoring and control.
- ◇ Plan operational strategies, compliance requirements and details for the upcoming Sawgrass WWTP Reuse Treatment Systems.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Personnel costs per thousand gallons of water treated	\$0.25	\$0.25	\$0.25	\$0.25
Energy costs per thousand gallons of water treated	\$0.19	\$0.21	\$0.21	\$0.21
Chemical cost per thousand gallons of water treated	\$0.23	\$0.26	\$0.25	\$0.26
Personnel costs per thousand gallons of wastewater treated	\$0.26	\$0.28	\$0.27	\$0.28

PLANT OPERATIONS (42.59.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 6,308,535	\$ 6,425,318	\$ 6,507,560	\$ 6,819,070
Operating Expenses	4,885,126	4,394,481	6,239,990	6,164,450
Capital Outlay	3,646,731	398,950	152,500	-
TOTAL EXPENDITURES	\$ 14,840,392	\$ 11,218,749	\$ 12,900,050	\$ 12,983,520

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES	\$ 311,510
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016 and an increase in the General Pension based on the actuarial valuation report.

OPERATING EXPENSES	\$ (75,540)
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The negative variance is primarily attributed to reduced expenses for chemicals and non-capital equipment and parts, offset by increased expenses for engineering services and maintenance of wells due to mechanical integrity testing of the deep injection wells and increases in expenses for SCADA maintenance of the water plants.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Chief Operator	5	5	5	5
Compliance Engineer	1	1	1	1
Director of Plant Operations	1	1	1	1
Senior Utility Operator	17	17	17	17
Utility Laboratory Manager	1	1	1	1
Utility Laboratory Supervisor	1	1	1	1
Utility Laboratory Technician	4	4	4	4
Utility Operator	26	26	26	26
Utility QC Coordinator	2	2	2	2
Utility Specialty Operator	2	2	2	2
TOTAL POSITIONS	60	60	60	60

PLANT OPERATIONS (42.59.536)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 3,986,105	\$ 3,985,340	\$ 3,945,830	\$ 4,177,470
501308	Interns	2,813	7,096	12,480	-
501401	Overtime-Time And A Half	130,001	123,388	102,000	102,000
501402	Overtime-Straight Time	159,481	157,035	120,000	120,000
502101	SS & Medicare Matching	323,215	314,624	318,790	336,560
502201	Pension - General	972,963	1,016,940	1,031,950	1,138,770
502204	401A Contribution	6,122	6,264	6,090	6,440
502301	Health Insurance	612,202	686,101	833,080	817,820
502303	Life & Accident/Death/Dis	-	-	-	-
502305	Long Term Care Insurance	801	831	830	830
502306	Dental Insurance	180	186	200	200
502307	Catastrophic/Intensive Care	472	473	480	480
502400	Workers' Compensation	114,180	127,040	135,830	118,500
TOTAL PERSONNEL SERVICES		\$ 6,308,535	\$ 6,425,318	\$ 6,507,560	\$ 6,819,070
OPERATING EXPENSES					
503130	Professional Services	\$ 262,669	\$ 77,036	\$ 560,000	\$ 313,000
503141	Engineering Services	28,519	138,500	36,500	121,000
503407	Software Support	-	-	750	12,800
503420	Misc Contract Services	61,810	110,569	195,310	339,200
503440	Outside Lab Service	70,688	44,108	81,500	61,500
503441	Sludge Removal-Wastewater	873,328	911,737	963,000	978,000
503442	Sludge Removal-Water	168,450	103,140	250,000	250,000
503443	Painting	24,637	22,477	35,000	35,000
504004	Travel / In County	239	179	300	300
504005	Travel / Out Of County	1,588	1,895	3,500	3,500
504006	Travel / Out Of State	640	5,810	3,400	3,400
504405	Rental - Equipment	535,555	213,674	700	700
504406	Rents & Leases Copiers	834	770	780	780
504407	Per Print Copy Cost	323	272	500	500
504629	Maint Other Equipment	11,946	13,112	16,000	16,650
504670	Maint Wastewater Plant	179,937	178,648	540,600	489,500
504671	Maint Water Plant	191,604	239,996	156,000	309,500
504672	Maint Wells	22,125	37,852	162,560	392,560
504675	Maint Lift Stations	-	-	34,000	26,000
504701	Printing & Binding	1,329	1,794	1,000	2,000
504803	Promotions Advertising	-	-	-	2,500
504908	Permits & Licenses	47,427	46,337	97,300	83,200
505101	Office Supplies	4,385	4,597	5,000	5,000
505202	Chemicals	2,255,131	2,065,151	2,600,000	2,370,000
505203	Uniforms	16,551	22,642	39,300	39,300
505206	Non-Capital Equip & Parts	8,210	28,614	304,220	156,500
505208	Non-Capital Computer	-	5,504	2,000	500
505210	Medical/Safety Supplies	-	-	9,000	9,000
505211	Laboratory Supplies	96,061	96,250	103,650	103,800
505247	Safety Equipment/Supplies	4,000	3,901	-	-
505295	Other Material & Supplies	1,626	7,509	-	-
505401	Subs & Memberships	1,159	1,560	2,010	2,010
505410	Books & Publications	-	-	2,000	2,000
505501	Training Registration	14,355	10,847	34,110	34,750
TOTAL OPERATING EXPENSES		\$ 4,885,126	\$ 4,394,481	\$ 6,239,990	\$ 6,164,450

PLANT OPERATIONS (42.59.536)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
CAPITAL OUTLAY					
506200	Buildings	\$ 80,927	\$ -	\$ -	\$ -
506301	Improvements Not Bldg	170,088	-	-	-
506329	System Repair/Restoration	1,764,218	139,583	-	-
506401	Machines & Equipment	1,424,254	255,317	152,500	-
506403	Radio & Communication Eq	26	-	-	-
506404	Furniture & Equipment	38,123	4,050	-	-
506408	Meters & Accessories	169,095	-	-	-
TOTAL CAPITAL OUTLAY		\$ 3,646,731	\$ 398,950	\$ 152,500	\$ -
TOTAL EXPENDITURES		\$ 14,840,392	\$ 11,218,749	\$ 12,900,050	\$ 12,983,520

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Sawgrass & Springtree Sludge Digestion Process

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
42.59	WATER/WASTEWATER	PLANT OPERATIONS	\$ 200,000

Justification
<p>This project will assess and provide recommendation and design for demolition of the dissolved air floatation and odor control systems and replacement with a sludge stabilization process that produces wastewater bio-solids classified as B, A or AA which can be land applied in conformance with Florida Administrative Code 62-640.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs		
Account Number	Description	Cost
503130	Professional Services	200,000
Total One-Time Costs		\$ 200,000

Benefits
<p>This process will reduce odors and allow the City to land apply its bio-solids, thereby insulating the City to anticipated related to price escalations related to extended hauling and landfill disposal.</p>

NON-DEPARTMENTAL (42.60.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 1,066,011	\$ 2,419,886	\$ 1,215,040	\$ 1,436,890
Operating Expenses	17,391,848	17,219,328	17,990,290	19,283,000
Capital Outlay	133,147	-	-	-
Other Uses	73,047,283	79,886,202	54,657,770	56,786,120
TOTAL EXPENDITURES	\$ 91,638,289	\$ 99,525,416	\$ 73,863,100	\$ 77,506,010

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES \$ 221,850

The positive variance is primarily attributed to an increase in the appropriation for retiree health insurance coverage based on historical actuals.

OPERATING EXPENSES \$ 1,292,710

The positive variance is primarily attributed to an increase in the Indian Trace Development District cost reimbursement.

OTHER USES \$ 2,128,350

The positive variance is primarily attributed to an increase in the transfers to Water/Wastewater Renewal and Replacement Fund 402 and Water/Wastewater System Reserve Fund 464.

NON-DEPARTMENTAL (42.60.536)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
PERSONNEL SERVICES					
501503	Leave Payout	\$ 216,935	\$ -	\$ -	\$ -
501601	Annual Leave Pay-Out	-	72,019	-	-
501701	Sick Leave Pay-Out	-	170,575	-	-
502101	SS & Medicare Matching	37,515	43,082	28,550	29,320
502201	Pension - General	(270,084)	847,187	-	-
502302	Disability Insurance	1,414	1,691	1,670	1,810
502303	Life & Accident/Death/Dis	2,255	-	2,280	-
502601	Other Post Employment Ben	-	416,698	342,450	442,080
502602	Retiree Health OPEB	-	545,178	464,790	578,390
502603	Retiree Health Ins Mnthly	274,263	321,959	373,210	383,200
502606	Retiree Life And AD&D Ins	-	1,497	2,090	2,090
502700	Other Post Employment Ben	342,443	-	-	-
502800	Retiree Health Ins Subsidy	461,270	-	-	-
	TOTAL PERSONNEL SERVICES	\$ 1,066,011	\$ 2,419,886	\$ 1,215,040	\$ 1,436,890
OPERATING EXPENSES					
503111	Legal Services	\$ 9,622	\$ -	\$ -	\$ -
503130	Professional Services	211	7,000	16,000	-
503201	Auditing Services	-	-	64,860	67,100
503420	Misc Contract Services	-	-	15,000	10,000
504301	Electricity	3,694,522	3,351,046	4,012,250	3,777,880
504315	Stormwater Charges	40,765	43,082	41,930	44,800
504354	Sanitation Charges	-	-	115,910	-
504501	Liability Insurance	301,283	305,513	332,800	365,600
504502	Property Insurance	1,263,468	1,265,810	1,354,100	1,325,000
504504	Bond Insurance	862	954	1,100	1,100
504505	Flood Insurance	67,812	73,886	116,900	120,500
504506	Boiler & Machinery Insurance	14,537	14,330	16,600	10,000
504508	Liab Underground Storage	5,862	5,641	7,000	6,700
504610	Fleet Charges	931,970	1,000,060	971,950	908,290
504653	IT Charges	886,000	992,530	1,355,950	1,810,060
504940	Indian Trace Costs Reimb	5,419,304	5,498,956	4,814,200	5,897,670
504945	Sewer Services/Plantation	-	-	-	36,840
504990	Admin Chargeback-Gen Fund	4,755,630	4,660,520	4,753,740	4,901,460
	TOTAL OPERATING EXPENSES	\$ 17,391,848	\$ 17,219,328	\$ 17,990,290	\$ 19,283,000
CAPITAL OUTLAY					
506405	Motor Vehicles	\$ 133,147	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 133,147	\$ -	\$ -	\$ -
OTHER USES					
509141	Transfer To Renew/Repl Fund 402	\$ 5,059,660	\$ 5,378,280	\$ 5,525,340	\$ 5,755,240
509142	Transfer To Debt Servc Fund 405	15,775,674	12,220,354	15,094,240	15,084,110
509153	Transfer To IT/Comm Fund 503	-	1,268,355	-	-
509164	Transfer To W/WW Sys Rsv Fund 464	32,056,196	41,327,965	31,528,770	33,438,360
509171	Transfer To Gas Oper Fund 471	1,951,500	-	-	-
509501	Depreciation	18,432,188	19,962,146	-	-
509502	Amortization	(310,971)	(298,053)	-	-
509504	Debt Service Coverage 405	-	-	1,509,420	1,508,410
509900	Contingency	-	-	1,000,000	1,000,000
509300	Proprietary Interest Expense	83,036	27,155	-	-
	TOTAL OTHER USES	\$ 73,047,283	\$ 79,886,202	\$ 54,657,770	\$ 56,786,120
	TOTAL EXPENDITURES	\$ 91,638,289	\$ 99,525,416	\$ 73,863,100	\$ 77,506,010

ENGINEERING (43.64.536)

PROGRAM/SERVICES DESCRIPTION

The Engineering Section provides engineering and technical support for the Department. This Section performs "in-house" engineering evaluations, develops project designs, construction documents and specifications, and permitting support for small scale projects. Areas of expertise include: stormwater collection, treatment, conveyance (gravity and pressure) and disposal; water and sewer system improvements; roadway and sidewalk improvements, traffic calming and safety, street lighting, signage and pavement markings. The Section provides technical support in response to resident concerns on right-of-way issues and coordinates with Broward County Traffic Engineering and other jurisdictional agencies. The Section is also responsible for the administration and annual reporting for the City's National Pollution Discharge Elimination System (NPDES) Permit, the Community Rating System (CRS) for the National Flood Insurance Program, and the Broward County 5-Year Surface Water License renewals for various City facilities.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Completed construction of Stormwater Pump Station #4 by-pass culvert replacement and flap gate repair.
- ◇ Completed an amendment to the Neighborhood Traffic Calming Program.
- ◇ Prepared plans and specifications, obtained necessary permits, advertised, received bids, and initiated project construction for the 7100 West Oakland Park Drainage Ditch Improvement Project.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Prepare design plans, specifications and permits for the construction of waterway maintenance access boat ramps and oversee construction.
- ◇ Prepare design plans, specifications and permits for the construction of the NW 68th Avenue Canal Headwall Replacement Project and oversee construction.
- ◇ Manage Neighborhood Traffic Calming Program, including City-initiated projects, by processing applications, coordinating studies, conducting neighborhood meetings, preparing design plans and overseeing construction.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of projects completed within schedule (Number/Percentage)	N/A	N/A	N/A	4/90%
Number of projects completed within budget (Number/Percentage)	N/A	N/A	N/A	4/90%
Percentage of surface water permits renewed on time	N/A	N/A	N/A	100%

ENGINEERING (43.64.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 570,628	\$ 827,255	\$ 825,060	\$ 856,980
Operating Expenses	298,634	179,987	815,540	289,930
Capital Outlay	48,814	-	2,580	-
TOTAL EXPENDITURES	\$ 918,076	\$ 1,007,242	\$ 1,643,180	\$ 1,146,910

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES	\$ 31,920
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Pension based on the actuarial valuation report.

OPERATING EXPENSES	\$ (525,610)
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The negative variance is primarily attributed to one-time funding of professional services for a water & wastewater master plan initiated during fiscal year 2017.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	1	1	0	0
Assistant Utility Director	1	1	1	1
CADD Technician	0	1	1	1
CADD Technician P/T	1	0	0	0
Civil Engineer*	1	1	1	1
Engineer I	1	1	1	1
Engineer II	1	1	1	1
Engineering Aide	1	1	1	1
Engineering Manager	1	1	1	1
GIS Coordinator	1	1	0	0
GIS Specialist	1	1	0	0
GIS Specialist PT	1	1	0	0
Process Control Engineer	1	1	1	1
Work Control Clerk	1	1	0	0
TOTAL POSITIONS	13	13	8	8

* Partially-funded by Fuel & Roadway Fund (191)

ENGINEERING (43.64.536)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 353,186	\$ 516,211	\$ 495,020	\$ 514,730
501300	Salaries Part-Time	25,277	524	-	-
501308	Interns	8,358	4,350	12,480	12,480
501401	Overtime-Time And A Half	118	50	100	100
501402	Overtime-Straight Time	1,019	680	500	500
502101	SS & Medicare Matching	28,830	38,087	37,920	40,370
502201	Pension - General	114,466	164,182	170,370	183,730
502204	401A Contribution	1,536	812	-	-
502301	Health Insurance	65,221	96,184	99,620	100,100
502305	Long Term Care Insurance	312	182	-	-
502306	Dental Insurance	619	625	530	550
502307	Catastrophic/Intensive Care	1,075	1,078	900	900
502400	Workers' Compensation	5,120	4,290	7,620	3,520
502999	Capitalized Labor	(34,509)	-	-	-
TOTAL PERSONNEL SERVICES		\$ 570,628	\$ 827,255	\$ 825,060	\$ 856,980
OPERATING EXPENSES					
503130	Professional Services	\$ 72,605	\$ 28,523	\$ 600,000	\$ 30,000
503141	Engineering Services	47,894	9,669	150,000	150,000
503407	Software Support	77,718	33,438	14,100	65,200
503420	Misc Contract Services	5,222	86,543	4,220	4,300
504004	Travel / In County	-	-	2,600	2,600
504005	Travel / Out Of County	-	544	3,050	3,050
504006	Travel / Out Of State	1,516	2,524	-	-
504670	Maint Wastewater Plant	11,340	-	-	-
504671	Maint Water Plant	48,600	-	-	-
504672	Maint Wells	7,200	-	-	-
504675	Maint Lift Stations	6,600	-	-	-
504701	Printing & Binding	77	18	-	500
504908	Permits & Licenses	-	-	400	-
505101	Office Supplies	2,989	3,903	5,000	5,000
505203	Uniforms	42	451	950	1,280
505206	Non-Capital Equip & Parts	6,468	5,401	6,800	6,800
505207	Non-Capital Furniture	-	5,196	-	-
505208	Non-Capital Computer	3,223	2,789	10,000	5,000
505401	Subs & Memberships	-	-	2,740	1,800
505410	Books & Publications	-	-	-	500
505501	Training Registration	7,140	988	15,680	13,900
TOTAL OPERATING EXPENSES		\$ 298,634	\$ 179,987	\$ 815,540	\$ 289,930
CAPITAL OUTLAY					
506402	Computer Equipment	\$ 48,814	\$ -	\$ 2,580	\$ -
TOTAL CAPITAL OUTLAY		\$ 48,814	\$ -	\$ 2,580	\$ -
TOTAL EXPENDITURES		\$ 918,076	\$ 1,007,242	\$ 1,643,180	\$ 1,146,910

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Intern Funding

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
43.64	PUBLIC WORKS	ENGINEERING	\$ 13,430

Justification

An intern is requested to provide technical support for the Engineering Section to assist with preparing engineering design plans, schedules, cost estimates, bid packages and field investigations for various capital improvement projects. Our existing staff needs semi-technical assistance at times to complete tasks by the required deadlines. Hiring an intern to assist Engineering staff will allow the Section to operate more efficiently and be able to meet required deadlines without having to hire a full-time employee.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Intern	NE	PT	12,480	950	13,430
					-	-
					-	-
Total Personnel Costs						\$ 13,430

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

An Intern would be an asset to the overall productivity of the Engineering Section. Internships are also an effective tool to provide hands-on professional experience to those interested in pursuing a career in the designated field while providing valuable support to City operations.

CAPITAL PROJECTS OPERATIONS (43.65.536)

PROGRAM/SERVICES DESCRIPTION

The Capital Projects Section manages and oversees all capital improvement projects in the City and the Water/Wastewater Service Area; including Water, Wastewater, Reuse, Stormwater, Fuel & Roadway and General Capital Improvements. General Capital Improvements includes work for Police, Fire Rescue, and Leisure Services as well as streetscape improvements and enhancements to public City spaces. Over the next five years there are 32 projects anticipated to begin design. There are currently eight Project Managers working on an average of 10 projects with values that range from \$100,000 to \$45,000,000. Staff includes one part-time and one full-time Resident Project Representative who are responsible for visiting construction sites every day to assist the Project Managers and track the day-to-day progress of each job.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Awarded contracts for construction for the Senior Center Expansion, 50th Street Athletic Complex, Veteran's Park, Sunrise Lakes Phase I Park, Civic Center Expansion, and Welleby Park Expansion projects.
- ◇ Awarded contracts for construction of the East Sunrise, Escape and Valencia, NE 20th Court and Nova Drive Watermain Replacement projects.
- ◇ Awarded contracts for design and construction management services for the new City Hall and Municipal Complex Improvement project.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Start construction on the Southwest Water Treatment Plant Rehabilitation and Ion Exchange project.
- ◇ Complete the design of the Sunrise Athletic Complex Improvements, City Park Improvements, Sunset Strip Park, and Nob Hill Soccer Club Improvements projects.
- ◇ Complete construction of the NW 44th Street Bicycle Lane project.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Value of change orders as a percentage of the construction cost	4%	5%	3%	5%
Percentage of Projects on Schedule - Design	N/A	N/A	77%	90%
Percentage of Projects on Schedule - Construction	N/A	N/A	81%	90%

CAPITAL PROJECTS OPERATIONS (43.65.536)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
EXPENDITURES				
Personnel Services	\$ 426,065	\$ 744,878	\$ 520,600	\$ 561,550
Operating Expenses	28,612	56,159	68,750	70,350
Capital Outlay	2,343	-	-	-
TOTAL EXPENDITURES	\$ 457,020	\$ 801,037	\$ 589,350	\$ 631,900

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

PERSONNEL SERVICES	\$ 40,950
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in the General Pension based on the actuarial valuation report, and the addition of a Project Manager during FY 2016/2017, which was offset by capital labor expenses.

OPERATING EXPENSES	\$ 1,600
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The positive variance is primarily attributed to an increase in costs for training registrations, memberships, and uniforms due to an increase in staffing.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	1	1	0	0
Bookkeeper II	0	0	1	1
Capital Projects Coordinator	1	1	1	1
Capital Projects Director	1	1	1	1
Project Manager	7	7	7	8
Resident Project Representative	0	1	1	1
Resident Project Representative PT	2	1	1	1
TOTAL POSITIONS	12	12	12	13

Note: The increase in positions resulted from the addition of a Project Manager (Personnel Summary Amendment C17067-approved by Commission, April 25, 2017).

CAPITAL PROJECTS OPERATIONS (43.65.536)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERSONNEL SERVICES					
501201	Salaries	\$ 440,034	\$ 997,731	\$ 1,002,510	\$ 1,167,180
501300	Salaries Part-Time	68,627	28,489	32,640	35,210
501308	Interns	-	-	12,480	12,480
501401	Overtime-Time And A Half	-	-	-	500
501402	Overtime-Straight Time	-	314	-	1,500
502101	SS & Medicare Matching	38,519	76,455	79,210	93,090
502201	Pension - General	118,177	243,356	259,140	335,490
502204	401A Contribution	5,138	13,231	13,310	14,260
502301	Health Insurance	60,118	157,802	195,940	196,460
502302	Disability Insurance	23	-	-	-
502305	Long Term Care Insurance	1,955	5,490	5,740	5,740
502306	Dental Insurance	696	1,348	1,550	1,440
502307	Catastrophic/Intensive Care	1,671	3,285	3,460	3,460
502400	Workers' Compensation	3,830	16,250	16,660	17,990
502999	Capitalized Labor	(312,723)	(798,873)	(1,102,040)	(1,323,250)
TOTAL PERSONNEL SERVICES		\$ 426,065	\$ 744,878	\$ 520,600	\$ 561,550
OPERATING EXPENSES					
503130	Professional Services	\$ 17,844	\$ 37,587	\$ 50,000	\$ 50,000
503402	Records Retention	1,172	1,167	1,200	1,200
503420	Misc Contract Services	-	-	300	300
504002	Local Mileage	45	259	500	500
504005	Travel / Out Of County	1,076	300	1,400	1,400
504006	Travel / Out Of State	441	336	950	950
504101	Communications	467	463	470	470
504201	Postage	132	153	200	200
504406	Rents & Leases Copiers	840	838	840	840
504407	Per Print Copy Cost	178	302	300	300
504611	Maint Office Equipment	-	-	130	-
504701	Printing & Binding	-	18	200	200
504908	Permits & Licenses	99	-	450	350
505101	Office Supplies	3,276	2,444	2,500	2,500
505203	Uniforms	835	787	1,520	2,120
505206	Non-Capital Equip & Parts	-	-	-	1,500
505207	Non-Capital Furniture	-	-	3,500	1,500
505208	Non-Capital Computer	-	538	-	-
505401	Subs & Memberships	1,342	1,468	1,490	2,320
505501	Training Registration	865	9,499	2,800	3,700
TOTAL OPERATING EXPENSES		\$ 28,612	\$ 56,159	\$ 68,750	\$ 70,350
CAPITAL OUTLAY					
506402	Computer Equipment	\$ 2,343	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 2,343	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 457,020	\$ 801,037	\$ 589,350	\$ 631,900

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Intern Funding

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
43.65	PUBLIC WORKS	CAPITAL PROJECTS OPERATIONS	\$ 13,430

Justification

An intern is requested to provide technical support for the Capital Projects Section to assist with preparing engineering design plans, schedules, cost estimates, bid packages and field investigations for various capital improvement projects. Our existing staff needs semi-technical assistance at times to complete tasks by the required deadlines. Hiring an intern to assist Capital Projects staff will allow the Section to operate more efficiently and be able to meet the required deadlines without having to hire a full-time employee.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Intern	NE	PT	12,480	950	13,430
					-	-
					-	-
Total Personnel Costs						\$ 13,430

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

An Intern would be an asset to the overall productivity of the Capital Projects Section. Internships are also an effective tool to provide hands-on professional experience to those interested in pursuing a career in the designated field while providing valuable support to City operations.

FUND 402 - WATER AND WASTEWATER RENEWAL & REPLACEMENT

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for repairs and maintenance to the City's water/wastewater system as well as the replacement and enhancement of existing equipment, and other capital items.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
MISCELLANEOUS REVENUES					
361300	Inc (Dec) Fair Value Investmnts	\$ 12,196	\$ (10,719)	\$ -	\$ -
325141	Sunrise Towne One-Principal	5,996	5,996	6,000	6,000
325142	Sunrise Towne One-Interest	953	650	650	320
TOTAL MISCELLANEOUS REVENUES		\$ 19,145	\$ (4,073)	\$ 6,650	\$ 6,320
OTHER SOURCES					
381041	Transfer From Water/Wstwt 401	\$ 5,059,660	\$ 5,378,280	\$ 5,525,340	\$ 5,755,240
TOTAL OTHER SOURCES		\$ 5,059,660	\$ 5,378,280	\$ 5,525,340	\$ 5,755,240
TOTAL REVENUES		\$ 5,078,805	\$ 5,374,207	\$ 5,531,990	\$ 5,761,560
<u>WATER & WASTEWATER (42.21)</u>					
CAPITAL OUTLAY					
506200	Buildings	\$ 15,500	\$ -	\$ -	\$ -
506203	Building Improvements	-	-	16,400	-
506329	System Repair/Restoration	-	35,018	70,000	60,000
506401	Machines & Equipment	-	1,320,460	1,778,760	1,322,500
506402	Computer Equipment	11,780	-	-	17,000
506403	Radio & Communication Eq	-	-	-	100,000
506405	Motor Vehicles	345,121	1,559	600,000	653,500
506408	Meters & Accessories	-	-	-	20,000
TOTAL CAPITAL OUTLAY		\$ 372,401	\$ 1,357,037	\$ 2,465,160	\$ 2,173,000
OTHER USES					
509140	Transfer To Water/Waswt Fund 401	\$ 4,373,956	\$ 13,222,085	\$ -	\$ -
509172	Transfer To Renew/Repl Fund 472	4,763,970	-	-	-
509800	Transfer To Fund Balance	-	-	2,369,620	3,223,910
509900	Contingency	-	-	500,000	100,000
TOTAL OPERATING EXPENSES		\$ 9,137,926	\$ 13,222,085	\$ 2,869,620	\$ 3,323,910
<u>UTILITY SYSTEM IMPROVEMENTS (66.70)</u>					
CAPITAL OUTLAY					
506502	Construction Design	\$ 660,013	\$ 952,871	\$ -	\$ -
506505	Construction Other Costs	20,064	747,533	-	-
506510	Construction	3,365,134	10,470,466	-	-
TOTAL CAPITAL OUTLAY		\$ 4,045,211	\$ 12,170,870	\$ -	\$ -
<u>SALARIES/FRINGES ALLOCATION (66.99)</u>					
CAPITAL OUTLAY					
506510	Construction	\$ -	\$ -	\$ 197,210	\$ 264,650
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 197,210	\$ 264,650
TOTAL EXPENDITURES		\$ 13,555,538	\$ 26,749,992	\$ 5,531,990	\$ 5,761,560
NET RESULTS		\$ (8,476,733)	\$ (21,375,785)	\$ -	\$ -

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
402.42.21		UTILITIES		RENEWAL & REPLACEMENT		\$ 485,500
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	1	Water Well	REPLACEMENT	-	210,500
				Water well replacements where needed for the Plants Section. These have reached the end of their useful life and need to be replaced.		
2	506329	1	Process Piping & Valves	REPLACEMENT	-	60,000
				Process piping and valve replacements where needed for the Plants Section.		
3	506401	1	Pump Stations Electrical Restoration	REPLACEMENT	-	75,000
				Electrical improvements and replacements to Lift Stations where needed for the Facilities Maintenance Section. Pump stations electrical components have reached the end of their useful life and need to be replaced.		
4	506401	1	Various Pumps	REPLACEMENT	-	120,000
				Pump replacements where needed for the Facilities Maintenance Section. These pumps have reached the end of their useful life and need to be replaced.		
5	506408	1	Various Large Meter Replacement	REPLACEMENT	-	20,000
				Meter replacement as needed throughout the system.		

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
402.42.21		UTILITIES		RENEWAL & REPLACEMENT		\$ 456,100
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
				REPLACEMENT		
6	506403	50	Radios	Existing SCADA radios & associated accessories replacement. Service on the existing radios is no longer supported by the manufacturer. This request includes the price of each radio (\$1,500 each) and installation (\$25,000).	2,000	100,000
				REPLACEMENT		
7	506401	3	Sawgrass (SG) Second Stage Train VFD's	Replacing existing 18-year old variable frequency drives (VFDs) located at the SG Membrane Treatment Plant - second stage train.	27,800	83,400
				REPLACEMENT		
8	506401	3	Sawgrass (SG) East High Service VFDs	Replacing existing 18-year old VFDs located at the SG Water East high service pump electrical room.	65,900	197,700
				REPLACEMENT		
9	506401	3	Springtree (ST) Return Pump VFDs	Replacing existing 18-year old lime softened water return transfer pump VFDs located at the ST Water Treatment Facility.	5,900	17,700
				REPLACEMENT		
10	506401	3	Sawgrass (SG) East High Service Pump Soft Start	Replacing existing 18-year old east High Service Pump "Soft Starts" located at the SG Water East high service pump electrical room.	19,100	57,300

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
402.42.21		UTILITIES		RENEWAL & REPLACEMENT		\$ 235,400
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
11	506401	1	Sawgrass (SG) Radiator for Generator #303	REPLACEMENT	41,000	41,000
				Replacing 15-year old radiator for generator #303 located at the SG Water Treatment Facility.		
12	506401	2	Portable Generators 100kw	REPLACEMENT	65,900	131,800
				Replacing 25-year old 100 kw portable generators used for lift station and plant operations as necessary.		
13	506401	2	Lift Station 299; 5-Ton Split A/C Units	REPLACEMENT	14,000	28,000
				Replacing 20-year old 5 ton split a/c unit which cools the existing electrical room for the LS 299 controls and switchgear.		
14	506401	2	12" DeZurik Valves Springtree (ST) Water Treatment Facility	REPLACEMENT	8,800	17,600
				Replacing 20-year old ST Wastewater RAS drain 12" plug valves.		
15	506401	1	Springtree (ST) Blowdown Submersible Pump	REPLACEMENT	17,000	17,000
				Replacing 26-year old blowdown submersible pump located at the ST Water Treatment Facility.		

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
402.42.21		UTILITIES		RENEWAL & REPLACEMENT		\$ 863,000
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
16	506401	1	Springtree (ST) Generator #103 fuel tank Monitoring Console	REPLACEMENT	5,000	5,000
				Replacing 18-year old fuel monitoring console at ST with tank inventory controls and in-tank leak detection systems.		
17	506401	1	Caterpillar Backhoe Loader	REPLACEMENT	83,500	83,500
				Replacing existing Case Backhoe Loader A 10507 purchased in 1997 with one new Caterpillar 416F2 Backhoe Loader with an enclosed cab.		
18	506401	1	Caterpillar Skid Steer Loader	REPLACEMENT	42,000	42,000
				Replacement of asset #A1045722 (field backhoe) for a more maneuverable skid steer. The existing asset is over 15 years old, and has reached the end of its useful life.		
19	506405	1	Caterpillar 416F2 Backhoe Loader	REPLACEMENT	79,000	79,000
				Replacement of asset #A15583 (field backhoe) with 22-years of service.		
20	506405	11	Water/Waste water Replacement Vehicles	REPLACEMENT	-	653,500
				Includes 1 Sewer Truck, 3 Pickup Trucks for Field Operations, 1 Hybrid Vehicle, 1 Work Van, 1 Public Works Vehicle, and 1 Superduty Crane Truck.		

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
402.42.21		UTILITIES		RENEWAL & REPLACEMENT		\$ 133,000
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
21	506401	2	Sawgrass (SG) Generator 301 and 302 Insulation	REPLACEMENT Replacing 19-year old generator insulation blankets and flower potting for SG wastewater plants generators 301 and 302.	30,000	60,000
22	506401	1	Sawgrass (SG) Plant Liftstation Control Panel	REPLACEMENT Replacing existing unit at SG that has reached the end of its useful life. Unit is over 25 years old and has a life expectancy of 15 years.	28,000	28,000
23	506401	1	Springtree (ST) Plant Liftstation Control Panel	REPLACEMENT Replacing existing unit at ST that has reached the end of its useful life. Unit is over 25 years old and has a life expectancy of 15 years.	28,000	28,000
24	506402	10	Laptops	REPLACEMENT As part of the City's Continuation of Operations (COOP), IT maintains Disaster Recovery Laptops. These are standard configurations with cases for mobility.	1,700	17,000
						-

FUND 403 - WATER AND WASTEWATER CONNECTION FEES

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for capital expenditures of the Water/Wastewater system that relate to expansion of plants and/or line capacity. The revenues collected for either water or wastewater connection fees and can only be utilized in their respective areas.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
PERMITS, FEES, & SPECIAL ASSESSMENTS					
324221	Commercial Water	\$ 678,480	\$ 1,288,859	\$ 775,000	\$ 400,000
324222	Commercial Wastewater	540,891	781,624	680,000	375,000
324225	Water Governmental	167,231	168,578	168,000	173,040
324226	Wastewater Governmental	124,067	125,156	124,630	127,310
TOTAL PERMITS, FEES, & SPECIAL ASSESSMENTS		\$ 1,510,669	\$ 2,364,217	\$ 1,747,630	\$ 1,075,350
INTERGOVERNMENT REVENUES					
334310	State Grant-Water Supply Syst	\$ 80,000	\$ -	\$ -	\$ -
TOTAL INTERGOVERNMENT REVENUES		\$ 80,000	\$ -	\$ -	\$ -
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 156,977	\$ 35,726	\$ 46,100	\$ 43,000
361105	Investment Income	-	42,599	22,800	32,000
361300	Inc (Dec) Fair Value Investmts	1,231	(2,296)	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 158,208	\$ 76,029	\$ 68,900	\$ 75,000
TOTAL REVENUES		\$ 1,748,877	\$ 2,440,246	\$ 1,816,530	\$ 1,150,350
WATER (42.54)					
CAPITAL OUTLAY					
506315	Master Plan	\$ 80,000	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 80,000	\$ -	\$ -	\$ -
OTHER USES					
509140	Transfer To Water/Waswt Fund 401	\$ (845,711)	\$ (1,457,437)	\$ -	\$ -
509800	Transfer To Fund Balance	-	-	1,770,130	570,250
TOTAL OPERATING EXPENSES		\$ (845,711)	\$ (1,457,437)	\$ 1,770,130	\$ 570,250
WASTEWATER (42.55)					
OTHER USES					
509140	Transfer To Water/Waswt Fund 401	\$ (326,403)	\$ (341,903)	\$ -	\$ -
509800	Transfer To Fund Balance	-	-	-	538,310
TOTAL OPERATING EXPENSES		\$ (326,403)	\$ (341,903)	\$ -	\$ 538,310
UTILITY SYSTEM IMPROVEMENTS (66.70)					
CAPITAL OUTLAY					
506502	Construction Design	\$ -	\$ 59,140	\$ -	\$ -
506505	Construction Other Costs	19,665	5,961	-	-
506510	Construction	318,890	499,776	-	-
TOTAL CAPITAL OUTLAY		\$ 338,555	\$ 564,877	\$ -	\$ -
SALARIES/FRINGES ALLOCATION (69.99)					
CAPITAL OUTLAY					
506510	Construction	\$ -	\$ -	\$ 46,400	\$ 41,790
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 46,400	\$ 41,790
TOTAL EXPENDITURES		\$ (753,559)	\$ (1,234,463)	\$ 1,816,530	\$ 1,150,350
NET RESULTS		\$ 2,502,436	\$ 3,674,709	\$ -	\$ -

FUND 405 - WATER, WASTEWATER & GAS DEBT SERVICE

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for transfers from the Water/Wastewater operating and Gas operating funds for the purpose of providing required bond service payments and to record bond transactions.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
OTHER SOURCES					
381041	Transfer From Water/Wstwt 401	\$ 15,775,674	\$ 12,220,354	\$ 15,094,240	\$ 15,084,110
381046	Transfer From 1996a Bond 406	2,350,175	-	-	-
381071	Transfer From Gas Oper 471	305,162	-	149,000	142,130
TOTAL OTHER SOURCES		\$ 18,431,011	\$ 12,220,354	\$ 15,243,240	\$ 15,226,240
TOTAL REVENUES		\$ 18,431,011	\$ 12,220,354	\$ 15,243,240	\$ 15,226,240
DEBT SERVICE					
507110	Principal Series 2010A Bond	\$ -	\$ -	\$ 3,930,000	\$ 4,360,000
507112	Principal Series 2010C Bond	-	-	620,000	355,000
507210	Interest Series 2010A Bond	(317,028)	93,490	641,200	484,000
507211	Interest Series 2010 BAB Bond	5,516,379	5,516,379	5,516,380	5,516,380
507212	Interest Series 2010C Bond	66,600	66,600	66,600	41,800
507298	Interest 1998 Bonds	4,469,060	4,469,060	4,469,060	4,469,060
507299	Interest 1998A Bonds	275,825	-	-	-
TOTAL DEBT SERVICE		\$ 10,010,836	\$ 10,145,529	\$ 15,243,240	\$ 15,226,240
TOTAL EXPENDITURES		\$ 10,010,836	\$ 10,145,529	\$ 15,243,240	\$ 15,226,240
NET RESULTS		\$ 8,420,175	\$ 2,074,825	\$ -	\$ -

FUND 406 - UTILITIES SERIES 1996A CONSTRUCTION

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for Series 96A Bonds for the construction of utilities capital projects. Bond matured in FY 2015.

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
MISCELLANEOUS REVENUES				
361100 Interest Earnings	\$ 29,624	\$ -	\$ -	\$ -
TOTAL MISCELLANEOUS REVENUES	\$ 29,624	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 29,624	\$ -	\$ -	\$ -
OTHER USES				
509142 Transfer To Debt Servc Fund 405	\$ 2,350,175	\$ -	\$ -	\$ -
TOTAL OTHER USES	\$ 2,350,175	\$ -	\$ -	\$ -
GAS (41.21)				
OPERATING EXPENSES				
503401 Banking Services	\$ 24	\$ -	\$ -	\$ -
TOTAL OPERATING EXPENSES	\$ 24	\$ -	\$ -	\$ -
UTILITY SYSTEM IMPROVEMENT (66.70)				
CAPITAL OUTLAY				
506510 Construction	\$ 169,998	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 169,998	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 2,520,197	\$ -	\$ -	\$ -
NET RESULTS	\$ (2,490,573)	\$ -	\$ -	\$ -

FUND 407 - UTILITIES SERIES 1998/98A CONSTRUCTION

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for Series 1998/1998A Bonds for the construction of utilities capital projects. Bond matured in FY 2015.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 6,921	\$ -	\$ -	\$ -
361300	Inc (Dec) Fair Value Investmnts	98	-	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 7,019	\$ -	\$ -	\$ -
TOTAL REVENUES		\$ 7,019	\$ -	\$ -	\$ -
CAPITAL OUTLAY					
506502	Construction Design	31,866	-	-	-
506510	Construction	746,637	-	-	-
TOTAL CAPITAL OUTLAY		\$ 778,503	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 778,503	\$ -	\$ -	\$ -
NET RESULTS		\$ (771,484)	\$ -	\$ -	\$ -

FUND 408 - UTILITIES SERIES 2010 CONTRUCTION

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for Series 2010 Bonds for the construction of utilities capital projects.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
INTERGOVERNMENT REVENUES					
331350	Fedl Grants-Sewer/Wastewater	\$ 637,106	\$ -	\$ -	\$ -
334310	State Grant-Water Supply Syst	320,000	-	-	-
337305	Local Grnt-Phy Env-Broward Cty	23,450	-	-	-
TOTAL INTERGOVERNMENT REVENUES		\$ 980,556	\$ -	\$ -	\$ -
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 53,600	\$ 32,203	\$ 35,000	\$ 9,000
361105	Investment Income	-	3,220	1,200	1,100
361300	Inc (Dec) Fair Value Investmnts	69	(120)	-	-
369900	Miscellaneous Revenue	-	1,920	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 53,669	\$ 37,223	\$ 36,200	\$ 10,100
OTHER SOURCES					
389900	From Fund Balance	\$ -	\$ -	\$ 149,410	\$ 17,760
TOTAL OTHER SOURCES		\$ -	\$ -	\$ 149,410	\$ 17,760
TOTAL REVENUES		\$ 1,034,225	\$ 37,223	\$ 185,610	\$ 27,860
WATER & WASTEWATER (42.21)					
OTHER USES					
509140	Transfer To Water/Waswt Fund 401	\$ 31,122,064	\$ 8,345,666	\$ -	\$ -
509800	Transfer To Fund Balance	-	-	-	-
TOTAL OPERATING EXPENSES		\$ 31,122,064	\$ 8,345,666	\$ -	\$ -
UTILITY SYSTEM IMPROVEMENTS (66.70)					
CAPITAL OUTLAY					
506502	Construction Design	\$ 3,355,405	\$ 742,686	\$ -	\$ -
506505	Construction Other Costs	1,085,864	433	-	-
506510	Construction	26,706,020	7,602,547	-	-
TOTAL CAPITAL OUTLAY		\$ 31,147,289	\$ 8,345,666	\$ -	\$ -
SALARIES/FRINGES ALLOCATION (6999)					
CAPITAL OUTLAY					
506510	Construction	\$ -	\$ -	\$ 185,610	\$ 27,860
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 185,610	\$ 27,860
TOTAL EXPENDITURES		\$ 62,269,353	\$ 16,691,332	\$ 185,610	\$ 27,860
NET RESULTS		\$ (61,235,128)	\$ (16,654,109)	\$ -	\$ -

FUND 464 - WATER AND WASTEWATER SYSTEM RESERVE

PROGRAM/SERVICES DESCRIPTION

This fund is established to separately account for the accumulation of financial resources for the Water/Wastewater Enterprise. This reserve fund is established to provide operating reserves as mandated by bond covenants, provide funding for Capital Improvement Projects, and to reserve funding for emergency events and unanticipated operational needs.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
OTHER SOURCES					
381041	Transfer From Water/Wstwt 401	\$ 32,056,196	\$ 41,327,965	\$ 31,528,770	\$ 33,438,360
389900	From Fund Balance	-	-	16,483,150	-
TOTAL OTHER SOURCES		\$ 32,056,196	\$ 41,327,965	\$ 48,011,920	\$ 33,438,360
MISCELLANEOUS REVENUES					
361300	Inc (Dec) Fair Value Investmnts	\$ 6,738	\$ (12,445)	\$ -	\$ -
TOTAL MISCELLANEOUS REVENUES		\$ 6,738	\$ (12,445)	\$ -	\$ -
TOTAL REVENUES		\$ 32,062,934	\$ 41,315,520	\$ 48,011,920	\$ 33,438,360
OTHER USES					
509110	Transfer To Fund 001-W/WW ROI	\$ 4,554,741	\$ 4,688,833	\$ 4,817,170	\$ 4,885,180
509165	Transfer To W/WW Cap Proj Fund 465	29,200,000	31,030,630	43,194,750	24,541,270
509800	Transfer To Fund Balance	-	-	-	4,011,910
TOTAL OTHER USES		\$ 33,754,741	\$ 35,719,463	\$ 48,011,920	\$ 33,438,360
TOTAL EXPENDITURES		\$ 33,754,741	\$ 35,719,463	\$ 48,011,920	\$ 33,438,360
NET RESULTS		\$ (1,691,807)	\$ 5,596,057	\$ -	\$ -

FUND 465 - WATER AND WASTEWATER CAPITAL PROJECTS

PROGRAM/SERVICES DESCRIPTION

This fund is established to separately account for the development and construction of annual capital improvement projects associated with the Water and Wastewater Utility System.

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
MISCELLANEOUS REVENUES					
361300	Inc (Dec) Fair Value Investmts	\$ 2,876	\$ (7,341)	\$ -	\$ -
TOTAL MISCELLANEOUS REVENUES		\$ 2,876	\$ (7,341)	\$ -	\$ -
OTHER SOURCES					
381040	Transfer From System Resrv	\$ 29,200,000	\$ 31,030,630	\$ 43,194,750	\$ 24,541,270
TOTAL OTHER SOURCES		\$ 29,200,000	\$ 31,030,630	\$ 43,194,750	\$ 24,541,270
TOTAL REVENUES		\$ 29,202,876	\$ 31,023,289	\$ 43,194,750	\$ 24,541,270
OTHER USES					
509140	Transfer To Water/Waswt Fund 401	\$ 750,015	\$ 3,045,168	\$ -	\$ -
TOTAL OTHER USES		\$ 750,015	\$ 3,045,168	\$ -	\$ -
UTILITY SYSTEM IMPROVEMENTS (66.70)					
CAPITAL OUTLAY					
506100	Land Purchase	\$ -	\$ -	\$ 250,000	\$ -
506502	Construction Design	203,910	892,866	2,600,900	4,076,750
506505	Construction Other Costs	6,988	395,567	6,120,950	2,544,800
506510	Construction	539,117	1,756,736	34,118,500	17,669,000
TOTAL CAPITAL OUTLAY		\$ 750,015	\$ 3,045,169	\$ 43,090,350	\$ 24,290,550
SALARIES/FRINGES ALLOCATION (69.99)					
CAPITAL OUTLAY					
506510	Construction	\$ -	\$ -	\$ 104,400	\$ 250,720
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 104,400	\$ 250,720
TOTAL EXPENDITURES		\$ 1,500,030	\$ 6,090,337	\$ 43,194,750	\$ 24,541,270
NET RESULTS		\$ 27,702,846	\$ 24,932,952	\$ -	\$ -

FUND 420 - THE BRIDGES AT SPRINGTREE GOLF CLUB (39.21.572)

PROGRAM/SERVICES DESCRIPTION

The City's public golf facility offers players an enjoyable experience at affordable rates and hosts monthly tournaments. It is comprised of 67 acres and includes a par 61 executive course, clubhouse and pro shop. The course is one of the most challenging executive courses in the South Florida area featuring a layout that includes eleven par 3 and seven par 4 holes. The clubhouse includes a full service restaurant which is available for private party rentals.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Successfully implemented the golf course name change from *Seven Bridges at Springtree Golf Club* to *The Bridges at Springtree Golf Club*.
- ◇ Made needed cosmetic upgrades inside the clubhouse, including installing new carpeting and replacing tabletops, chairs and bar stools in the restaurant.
- ◇ Guidant Management raised \$5,300 during its 6th annual Patriot Day Charity Tournament to benefit the Folds of Honor Foundation which provides scholarships to the families of fallen or disabled military personnel.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Evaluate the state of capital equipment and make recommendations for cost saving opportunities.
- ◇ Establish golf rates based on the competitive market, while still ensuring they remain affordable to Sunrise residents.
- ◇ Develop a strategic marketing plan to improve Springtree's standing within the golf market.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of rounds played	36,745	39,500	21,584	39,500
Number of memberships	130	180	171	180
Number of members	165	220	193	220

FUND 420 - THE BRIDGES AT SPRINGTREE GOLF CLUB

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 1,134,233	\$ 1,072,826	\$ 1,112,650	\$ 1,062,200
Miscellaneous Revenues	4,022	6,646	1,350	1,950
Other Sources	688,320	749,670	921,380	856,110
TOTAL REVENUES	\$ 1,826,575	\$ 1,829,142	\$ 2,035,380	\$ 1,920,260
EXPENDITURES				
Personnel Services	\$ 24,828	\$ 28,859	\$ 24,830	\$ 29,170
Operating Expenses	1,772,567	1,716,479	1,875,030	1,849,540
Capital Outlay	124,308	8,797	135,520	41,550
Other Uses	117,807	117,574	-	-
TOTAL EXPENDITURES	\$ 2,039,510	\$ 1,871,709	\$ 2,035,380	\$ 1,920,260
NET RESULTS	\$ (212,935)	\$ (42,567)	\$ -	\$ -

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES \$ (115,120)

The negative variance is primarily attributed to the decrease in revenue collections from various golf programs and concession sales.

PERSONNEL SERVICES \$ 4,340

The positive variance is primarily attributed to an increase in retiree health benefit costs.

OPERATING EXPENSES \$ (25,490)

The negative variance is primarily attributed to the decrease of one-time funding for the painting of the clubhouse and cart barn and offset by an increase of water & wastewater utility charges.

CAPITAL OUTLAY \$ (93,970)

The negative variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes a green roller and a mower.

FUND 420 - THE BRIDGES AT SPRINGTREE GOLF CLUB

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
347220	Membership Fees	\$ 63,352	\$ 64,510	\$ 64,050	\$ 67,200
347233	Program Fees-Golf Rounds	710,229	690,516	708,000	690,000
347234	Golf Clinics And Programs	2,266	532	1,200	1,000
347237	Golf Clinics Programs Guidant	9,064	2,128	4,900	4,000
347902	Concessions And Resale	69,909	62,877	71,000	60,000
347909	Concession/Resale Guidant	279,413	252,263	263,500	240,000
TOTAL SERVICE REVENUES		\$ 1,134,233	\$ 1,072,826	\$ 1,112,650	\$ 1,062,200
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 1,575	\$ 751	\$ 700	\$ 800
361105	Investment Income	-	908	400	900
361300	Inc (Dec) Fair Value Investmts	33	(30)	-	-
364001	Disposition Of Asset-Cash Proc	2,434	4,200	-	-
364002	Disposition Of Asset-Gain/Loss	(2,817)	(1,640)	-	-
369900	Miscellaneous Revenue	2,797	2,457	250	250
TOTAL MISCELLANEOUS REVENUES		\$ 4,022	\$ 6,646	\$ 1,350	\$ 1,950
OTHER SOURCES					
381001	Transfer From General Fd 001	\$ 688,320	\$ 749,670	\$ 921,380	\$ 856,110
TOTAL OTHER SOURCES		\$ 688,320	\$ 749,670	\$ 921,380	\$ 856,110
TOTAL REVENUES		\$ 1,826,575	\$ 1,829,142	\$ 2,035,380	\$ 1,920,260
PERSONNEL SERVICES					
502101	SS & Medicare Matching	\$ 1,699	\$ 1,699	\$ 1,700	\$ 1,700
502602	Retiree Health OPEB	-	4,960	930	5,270
502603	Retiree Health Ins Mnthly	22,200	22,200	22,200	22,200
502800	Retiree Health Ins Subsidy	929	-	-	-
TOTAL PERSONNEL SERVICES		\$ 24,828	\$ 28,859	\$ 24,830	\$ 29,170
OPERATING EXPENSES					
503130	Professional Services	\$ 1,318,209	\$ 1,284,123	\$ 1,375,000	\$ 1,375,000
503420	Misc Contract Services	-	962	6,000	8,000
503422	Tree Maintenance	-	8,000	-	-
503443	Painting	-	-	25,000	-
504101	Communications	73	-	-	-
504301	Electricity	58,845	57,438	60,500	63,890
504310	Water & Wastewater Services	42,651	44,405	39,340	48,180
504315	Stormwater Charges	7,182	7,590	7,750	8,280
504354	Sanitation Charges	-	-	22,410	-
504501	Liability Insurance	7,694	6,949	8,200	9,600
504502	Property Insurance	14,211	14,238	15,300	15,000
504505	Flood Insurance	4,285	4,350	5,800	6,000
504506	Boiler & Machinery Insurance	164	161	200	200
504508	Liab Underground Storage	366	400	500	500
504610	Fleet Charges	13,820	14,100	13,700	12,810
504640	Repair & Maint Building	-	-	400	400
504653	IT Charges	-	6,860	7,200	9,710
504908	Permits & Licenses	-	-	200	200

FUND 420 - THE BRIDGES AT SPRINGTREE GOLF CLUB

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
504926	Credit Card Fees	\$ 23,146	\$ 24,063	\$ 23,000	\$ 24,000
504949	Other Charges Miscellaneous	861	-	-	-
504990	Admin Chargeback-Gen Fund	181,870	158,460	161,630	164,870
505202	Chemicals	99,190	83,988	102,500	102,500
505208	Non-Capital Computer	-	392	400	400
TOTAL OPERATING EXPENSES		\$ 1,772,567	\$ 1,716,479	\$ 1,875,030	\$ 1,849,540
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ 124,308	\$ -	\$ 135,520	\$ 41,550
506402	Computer Equipment	-	6,599	-	-
506404	Furniture & Equipment	-	2,198	-	-
TOTAL CAPITAL OUTLAY		\$ 124,308	\$ 8,797	\$ 135,520	\$ 41,550
OTHER USES					
509501	Depreciation	\$ 117,807	\$ 117,574	\$ -	\$ -
TOTAL OTHER USES		\$ 117,807	\$ 117,574	\$ -	\$ -
TOTAL EXPENDITURES		\$ 2,039,510	\$ 1,871,709	\$ 2,035,380	\$ 1,920,260

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Roofing Program - Springtree Golf Club

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
39.21	SPRINGTREE	OPERATIONS	\$ 2,000

Justification
An in-depth inspection and assessment of roofs within Leisure Services parks and facilities was recently conducted which provided industry ratings, roof life projections, recommendations for emergency repairs, remedial repairs and roof replacements. Funding is being requested for an annual roof inspection at the Springtree Golf Club is needed to maximize lifespan.

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
503420	Misc Contract Services	2,000
Total Recurring Operating Costs		\$ 2,000

One -Time Costs		
Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits
This request will increase safety and maximize our investment of this facility.

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
39.21		SPRINGTREE		OPERATIONS		\$ 41,550
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506401	1	Greens Roller	<p style="text-align: center;">REPLACEMENT</p> <p>This piece of equipment is over 10 years old and is currently in a state of disrepair. It is an essential piece of equipment for maintaining the "green speed" and providing a smooth putting surface.</p>	12,550	12,550
2	506401	1	Mower	<p style="text-align: center;">REPLACEMENT</p> <p>The current mower is 7 years old and cutting at a below standard level. This type of mower has a 5 year life expectancy.</p>	29,000	29,000
						-
						-
						-

FUND 430 - SANITATION (44.21.534)

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for the operations of the City's Sanitation program, consisting of regular garbage and bulk rate pickup provided by an outside contractor.

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 9,596,577	\$ 9,905,560	\$ 11,298,390	\$ 11,332,550
Miscellaneous Revenues	42,449	43,629	35,000	4,000
Other Sources	865,320	866,160	435,880	724,510
TOTAL REVENUES	\$ 10,504,346	\$ 10,815,349	\$ 11,769,270	\$ 12,061,060
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ 160,230	\$ 228,480
Operating Expenses	10,472,846	10,804,344	11,608,040	11,831,580
Other Uses	2,225	3,534	1,000	1,000
TOTAL EXPENDITURES	\$ 10,475,071	\$ 10,807,878	\$ 11,769,270	\$ 12,061,060
NET RESULTS	\$ 29,275	\$ 7,471	\$ -	\$ -

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES \$ 291,790

The positive variance is primarily attributed to an increase in Sanitation Fees based on the annual Consumer Price Index (CPI).

PERSONNEL SERVICES \$ 68,250

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016 and annual increases in insurance benefits and the General Pension based on the actuarial valuation report.

OPERATING EXPENSES \$ 223,540

The positive variance is primarily attributed to an increase in disposal costs.

FUND 430 - SANITATION (44.21.534)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
343401	Sanitation Fees	\$ 7,685,358	\$ 7,782,229	\$ 9,191,430	\$ 9,446,120
343405	Sanitation Roll Offs-Perm/Temp	1,911,219	2,123,331	2,106,960	1,886,430
TOTAL SERVICE REVENUES		\$ 9,596,577	\$ 9,905,560	\$ 11,298,390	\$ 11,332,550
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 3,076	\$ 2,212	\$ 2,000	\$ 2,000
361105	Investment Income	-	2,651	2,000	2,000
361300	Inc (Dec) Fair Value Investmts	268	(166)	-	-
369900	Miscellaneous Revenue	39,105	38,932	31,000	-
TOTAL MISCELLANEOUS REVENUES		\$ 42,449	\$ 43,629	\$ 35,000	\$ 4,000
OTHER SOURCES					
381001	General Fund 001	\$ 865,320	\$ 866,160	\$ 435,880	\$ 699,510
389400	Non-Oper-Other Grants/Donations	-	-	-	25,000
TOTAL OTHER SOURCES		\$ 865,320	\$ 866,160	\$ 435,880	\$ 724,510
TOTAL REVENUES		10,504,346	10,815,349	11,769,270	12,061,060
PERSONNEL SERVICES					
501201	Salaries	\$ -	\$ -	\$ 107,960	\$ 135,430
502101	SS & Medicare Matching	-	-	8,260	10,360
502201	Pension - General	-	-	22,250	48,340
502301	Health Insurance	-	-	20,360	32,670
502306	Dental Insurance	-	-	530	550
502307	Catastrophic/Intensive Care	-	-	870	870
502400	Workers' Compensation	-	-	-	260
TOTAL PERSONNEL SERVICES		\$ -	\$ -	\$ 160,230	\$ 228,480
OPERATING EXPENSES					
503445	Sanitation Services	\$ 9,596,486	\$ 9,905,560	\$ 7,723,840	\$ 7,165,900
503448	Disposal Costs	-	-	2,953,340	3,867,710
504101	Communications	-	-	-	480
504106	Communication Equipment	-	-	380	-
504653	IT Charges	-	7,180	7,530	10,170
504701	Printing & Binding	-	-	-	500
504953	Public Education	25,000	23,224	25,000	25,000
504990	Admin Chargeback-Gen Fund	284,710	290,400	296,210	302,140
504991	Admin Chargeback-W&WW	566,650	577,980	589,540	449,180
504999	Bad Debt Expense	-	-	10,000	10,000
505101	Office Supplies	-	-	-	500
505207	Non-Capital Furniture	-	-	1,000	-
505208	Non-Capital Computer	-	-	1,200	-
TOTAL OPERATING EXPENSES		\$ 10,472,846	\$ 10,804,344	\$ 11,608,040	\$ 11,831,580
OTHER USES					
509300	Proprietary Interest Expense	\$ 2,225	\$ 3,534	\$ 1,000	\$ 1,000
TOTAL CAPITAL OUTLAY		\$ 2,225	\$ 3,534	\$ 1,000	\$ 1,000
TOTAL EXPENDITURES		\$ 10,475,071	\$ 10,807,878	\$ 11,769,270	\$ 12,061,060

FUND 435 - RECYCLING (45.21.534)

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for the operations of the City's Recycling program, consisting of regular recycling pickup pr outside contractor.

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Intergovernment Revenues	\$ 264,976	\$ 264,976	\$ -	\$ -
Service Revenues	1,141,179	1,163,316	1,080,180	1,347,840
Miscellaneous Revenues	134,552	71,233	52,900	52,400
Other Sources	-	-	-	8,000
TOTAL REVENUES	\$ 1,540,707	\$ 1,499,525	\$ 1,133,080	\$ 1,408,240
EXPENDITURES				
Operating Expenses	\$ 814,814	\$ 852,321	\$ 892,020	\$ 915,900
Other Uses	911,500	874,267	241,060	492,340
TOTAL EXPENDITURES	\$ 1,726,314	\$ 1,726,588	\$ 1,133,080	\$ 1,408,240
NET RESULTS	\$ (185,607)	\$ (227,063)	\$ -	\$ -

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES \$ 275,160

The positive variance is primarily attributed to an increase in Recycling Fees based on the annual Consumer Price Index (CPI).

OPERATING EXPENSES \$ 23,880

The positive variance is primarily attributed to an increase in disposal costs.

OTHER USES \$ 251,280

The positive variance is primarily attributed to an increase in the transfer to Fund Balance.

FUND 435 - RECYCLING (45.21.534)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
INTERGOVERNMENT REVENUES					
337305	Local Grnt-Phy Env-Broward Cty	\$ 264,976	\$ 264,976	\$ -	\$ -
TOTAL INTERGOVERNMENT REVENUES		\$ 264,976	\$ 264,976	\$ -	\$ -
SERVICE REVENUES					
343700	Recycling Fees	\$ 230,406	\$ 244,799	\$ 1,080,180	\$ 1,347,840
343705	Recycling Fees-Additional	910,773	918,517	-	-
TOTAL SERVICE REVENUES		\$ 1,141,179	\$ 1,163,316	\$ 1,080,180	\$ 1,347,840
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 3,496	\$ 722	\$ 1,700	\$ 1,000
361105	Investment Income	-	922	800	1,000
361300	Inc (Dec) Fair Value Investmnts	271	(59)	-	-
369935	Misc Rev-Recycled Materials	130,785	69,648	50,400	50,400
TOTAL MISCELLANEOUS REVENUES		\$ 134,552	\$ 71,233	\$ 52,900	\$ 52,400
OTHER SOURCES					
389400	Non-Oper-Other Grants/Donations	\$ -	\$ -	\$ -	\$ 8,000
TOTAL OTHER SOURCES		\$ -	\$ -	\$ -	\$ 8,000
TOTAL REVENUES		\$ 1,540,707	\$ 1,499,525	\$ 1,133,080	\$ 1,408,240
OPERATING EXPENSES					
503444	Recycling Charges	\$ 709,478	\$ 745,993	\$ 764,010	\$ 776,420
504653	IT Charges	-	620	650	880
504953	Public Education	-	-	10,000	10,000
504990	Admin Chargeback-Gen Fund	-	-	5,500	5,610
504991	Admin Chargeback-W&WW	55,250	55,250	56,360	57,490
504999	Bad Debt Expense	292	367	500	500
505260	Misc Recycling Projects	49,794	50,091	55,000	65,000
TOTAL OPERATING EXPENSES		\$ 814,814	\$ 852,321	\$ 892,020	\$ 915,900
OTHER USES					
509102	Transfer To General Fund 001	\$ 910,773	\$ 873,540	\$ -	\$ -
509501	Depreciation	727	727	-	-
509800	Transfer To Fund Balance	-	-	241,060	492,340
TOTAL CAPITAL OUTLAY		\$ 911,500	\$ 874,267	\$ 241,060	\$ 492,340
TOTAL EXPENDITURES		\$ 1,726,314	\$ 1,726,588	\$ 1,133,080	\$ 1,408,240

FUND 444 - STORMWATER (46.21.532)

PROGRAM/SERVICES DESCRIPTION

The Stormwater Utility provides for the safe and efficient operation, maintenance, renewal, and replacement of the City's comprehensive flood control infrastructure. The Stormwater Utility complies with the National Pollutant Discharge Elimination System (NPDES) permit for municipal separate storm sewer systems (MS4), every year maintaining 10% of the City's 3,582 catch basins/inlets, 372,300 linear ft. of pipes/culverts, 15 pollution control boxes, 23 major outfalls, and 23 weirs; removing litter from waterways to ensure adequate flow of stormwater runoff and control of aquatic invasive vegetation (through mechanical, biological, and chemical methods); and operating gates, valves, and engines at eight (8) stormwater pump stations to control stormwater and prevent flooding.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Completed the operational startup of Stormwater Pump Stations 1 and 2.
- ◇ Completed comprehensive maintenance of stormwater structures in Basins 1 through 7.
- ◇ Cleared 1,700 lineal feet of invasive vegetation at the waterway located at Sunset Strip and NW 15th Street.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Expand the maintenance of the stormwater management system to ensure compliance with the new MS4 permit requirements and the National Flood Insurance Program Community Rating System.
- ◇ Remove invasive vegetation at the waterway located at West Oakland Park Blvd and NW 94th Avenue to ensure proper flow of the drainage basin.
- ◇ Coordinate the Stormwater Masterplan Project with the City's consultant, to include evaluation of the eighteen drainage basins, verification of the eight pump stations' capacities, and canal embankment investigations.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Acres of water bodies cleared	3,122	3,000	1,591	3,000
Number of catch basins maintained	677	772	310	772
Linear feet of drainage pipe maintained	N/A	N/A	26,843	55,845

FUND 444 - STORMWATER (46.21.532)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Intergovernment Revenues	\$ 250,000	\$ -	\$ -	\$ -
Service Revenues	6,440,263	6,855,996	6,970,000	7,483,100
Miscellaneous Revenues	61,428	63,848	57,900	55,000
TOTAL REVENUES	\$ 6,751,691	\$ 6,919,844	\$ 7,027,900	\$ 7,538,100
EXPENDITURES				
Personnel Services	\$ 2,485,160	\$ 2,579,978	\$ 2,165,740	\$ 2,445,500
Operating Expenses	1,496,987	1,749,514	1,682,730	1,719,610
Capital Outlay	3,165,227	3,043,000	734,450	1,280,200
Debt Service	118,831	118,831	118,840	-
Other Uses	302,165	435,558	2,326,140	2,092,790
TOTAL EXPENDITURES	\$ 7,568,370	\$ 7,926,881	\$ 7,027,900	\$ 7,538,100
NET RESULTS	\$ (816,679)	\$ (1,007,037)	\$ -	\$ -

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 510,200
The positive variance is primarily attributed to an increase in projected Stormwater service revenues based on the annual Consumer Price Index (CPI).	
PERSONNEL SERVICES	\$ 279,760
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Pension based on the actuarial valuation report.	
OPERATING EXPENSES	\$ 36,880
The positive variance is primarily attributed to an increase in expenses for miscellaneous contract services and grounds maintenance, offset by a decrease in expenses for irrigation supplies.	
CAPITAL OUTLAY	\$ 545,750
The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes a mechanical aquatic weed harvester, high velocity pumps for emergencies, replacement of vehicles, and capital project related costs.	
OTHER USES	\$ (233,350)
The negative variance is primarily attributed to a decrease in the transfer to Fund Balance.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Canal Maintenance Operator	2	2	2	2
Irrigation Technician	1	1	0	0
Jet Vac Operator	1	1	1	1
Maintenance Worker I	7	7	5	5
Maintenance Worker I PT	0	0	2	2
Maintenance Worker II	4	4	3	3
Sprinkler Mechanic	6	6	5	5
Stormwater & Grounds Maint. Mgr.	1	1	1	1
Stormwater Pump Operator	1	1	1	1
Tree Specialist I	1	1	1	1
Work Control Clerk	0	0	1	1
TOTAL POSITIONS	24	24	22	22

Note: Positions are reflected on the Utilities Department Organizational Chart

FUND 444 - STORMWATER (46.21.532)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
INTERGOVERNMENT REVENUES					
334360	State Grant-Stormwater Mgmt	\$ 250,000	\$ -	\$ -	\$ -
TOTAL INTERGOVERNMENT REVENUES		\$ 250,000	\$ -	\$ -	\$ -
SERVICE REVENUES					
343944	Stormwater Fees	\$ 6,440,263	\$ 6,855,996	\$ 6,970,000	\$ 7,483,100
TOTAL SERVICE REVENUES		\$ 6,440,263	\$ 6,855,996	\$ 6,970,000	\$ 7,483,100
MISCELLANEOUS REVENUES					
364001	Disposition Of Asset-Cash Proc	\$ 9,226	\$ 674	\$ -	\$ -
364002	Disposition Of Asset-Gain/Loss	24,000	-	-	-
361300	Inc (Dec) Fair Value Investmnts	2,710	(2,016)	-	-
361100	Interest Earnings	35,624	28,930	38,700	30,000
361105	Investment Income	-	34,521	19,200	25,000
369900	Miscellaneous Revenue	(10,132)	1,739	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 61,428	\$ 63,848	\$ 57,900	\$ 55,000
TOTAL REVENUES		\$ 6,751,691	\$ 6,919,844	\$ 7,027,900	\$ 7,538,100
PERSONNEL SERVICES					
501201	Salaries	\$ 1,452,875	\$ 1,450,687	\$ 1,233,020	\$ 1,345,950
501300	Salaries Part-Time	-	209	29,620	34,090
501401	Overtime-Time And A Half	5,390	7,763	5,500	5,500
501402	Overtime-Straight Time	13,199	15,017	12,000	12,000
501503	Leave Payout	40,638	-	-	-
501601	Annual Leave Pay-Out	-	(32,666)	-	-
501701	Sick Leave Pay-Out	-	3,976	-	-
502101	SS & Medicare Matching	113,145	106,933	99,530	108,710
502201	Pension - General	367,675	423,283	307,850	345,670
502204	401A Contribution	6,065	4,792	2,270	2,490
502301	Health Insurance	271,151	296,850	306,780	295,270
502303	Life & Accident/Death/Dis	-	-	-	-
502305	Long Term Care Insurance	2,418	2,076	2,600	1,380
502306	Dental Insurance	794	618	410	410
502307	Catastrophic/Intensive Care	1,416	1,066	630	610
502400	Workers' Compensation	71,370	84,830	64,230	63,280
502601	Other Post Employment Ben	-	69,554	57,190	73,800
502602	Retiree Health OPEB	-	123,697	101,720	131,240
502603	Retiree Health Ins Mnthly	21,156	21,156	23,280	23,280
502605	Retiree Long Term Care	-	-	-	1,510
502606	Retiree Life And AD&D Ins	-	137	310	310
502700	Other Post Employment Ben	57,188	-	-	-
502800	Retiree Health Ins Subsidy	101,714	-	-	-
502999	Capitalized Labor	(41,034)	-	(81,200)	-
TOTAL PERSONNEL SERVICES		\$ 2,485,160	\$ 2,579,978	\$ 2,165,740	\$ 2,445,500
OPERATING EXPENSES					
503130	Professional Services	\$ 4,884	\$ 9,412	\$ -	\$ -
503420	Misc Contract Services	41,919	104,325	34,270	72,270
503421	Grounds Maintenance	429,332	531,664	570,380	597,400
503422	Tree Maintenance	48,306	43,750	-	-
503424	Canal/Lake Maintenance	66,208	98,952	88,630	88,630
503443	Painting	-	5,933	2,000	-
504002	Local Mileage	-	-	130	130

FUND 444 - STORMWATER (46.21.532)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
504004 Travel / In County	\$ 7	\$ -	\$ 150	\$ 150
504005 Travel / Out Of County	-	2,148	3,150	3,150
504101 Communications	1,395	2,790	1,970	1,970
504301 Electricity	19,761	17,754	18,890	22,540
504310 Water & Wastewater Services	9,294	10,303	10,360	12,140
504354 Sanitation Charges	-	-	30,920	-
504405 Rental - Equipment	8,400	-	10,000	10,000
504407 Per Print Copy Cost	120	120	120	-
504501 Liability Insurance	19,332	22,764	27,600	26,900
504502 Property Insurance	8,034	8,049	8,700	8,500
504504 Bond Insurance	79	91	100	200
504505 Flood Insurance	4,941	4,981	6,800	7,100
504506 Boiler & Machinery Insurance	92	91	200	100
504508 Liab Underground Storage	733	719	1,000	1,000
504610 Fleet Charges	189,690	74,530	72,440	67,690
504613 Maint Communication Equip	1,086	2,136	2,090	2,100
504614 Maint Grounds/Equipment	454	2,008	3,000	-
504629 Maint Other Equipment	2,030	3,975	1,000	1,000
504640 Repair & Maint Building	780	6,371	2,500	2,500
504651 Maint Drainage Pumps	5,541	2,829	5,000	5,000
504653 IT Charges	-	6,880	6,790	9,740
504701 Printing & Binding	2,220	2,638	3,830	7,030
504803 Promotions Advertising	-	-	-	1,000
504908 Permits & Licenses	20,916	45,021	28,710	29,210
504935 Fish Stock - Canals	5,000	5,000	5,000	5,000
504990 Admin Chargeback-Gen Fund	394,910	474,470	483,960	493,640
504991 Admin Chargeback-W&WW	129,800	132,400	135,050	137,760
504999 Bad Debt Expense	6,374	5,637	-	-
505101 Office Supplies	500	630	630	630
505202 Chemicals	34,643	51,785	30,000	30,000
505203 Uniforms	5,646	8,765	18,180	17,410
505206 Non-Capital Equip & Parts	9,483	14,993	24,760	27,000
505210 Medical/Safety Supplies	-	-	5,000	5,000
505213 Irrigation Supplies	12,494	16,500	16,500	-
505214 Building Maintenance Supplies	1,426	843	2,000	2,300
505218 Grounds & Turf	-	-	3,000	3,000
505247 Safety Equipment/Supplies	2,387	4,000	-	-
505295 Other Material & Supplies	2,090	8,355	4,000	4,000
505301 Street Maintenance	2,868	2,781	5,500	5,500
505401 Subs & Memberships	1,888	2,208	1,930	2,280
505501 Training Registration	1,924	10,913	6,490	8,640
TOTAL OPERATING EXPENSES	\$ 1,496,987	\$ 1,749,514	\$ 1,682,730	\$ 1,719,610
CAPITAL OUTLAY				
506301 Improvements Not Bldg	\$ 431	\$ -	\$ -	\$ -
506401 Machines & Equipment	384,297	72,567	120,250	122,700
506405 Motor Vehicles	440,377	61,939	250,000	210,000
TOTAL CAPITAL OUTLAY	\$ 825,105	\$ 134,506	\$ 370,250	\$ 332,700
DEBT SERVICE				
507101 Debt Service Loan GF Principal	\$ 101,921	\$ 107,272	\$ 112,910	\$ -
507201 Debt Service Loan GF Interest	16,910	11,559	5,930	-
TOTAL DEBT SERVICE	\$ 118,831	\$ 118,831	\$ 118,840	\$ -

FUND 444 - STORMWATER (46.21.532)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
OTHER USES					
509153	Transfer To IT/Comm Fund 503	\$ -	\$ 82,849	\$ -	\$ -
509501	Depreciation	302,165	352,709	-	-
509800	Transfer To Fund Balance	-	-	2,076,140	1,842,790
509900	Contingency	-	-	250,000	250,000
TOTAL OTHER USES		\$ 302,165	\$ 435,558	\$ 2,326,140	\$ 2,092,790
STORMWATER IMPROVEMENTS (66.73)					
CAPITAL OUTLAY					
506502	Construction Design	\$ 164,407	\$ 130,737	\$ 8,000	\$ 50,000
506505	Construction Other Costs	59,823	28,087	25,000	65,000
506510	Construction	2,115,892	2,749,670	250,000	735,000
TOTAL CAPITAL PROJECTS		\$ 2,340,122	\$ 2,908,494	\$ 283,000	\$ 850,000
SALARIES/FRINGES ALLOCATION (69.99)					
CAPITAL OUTLAY					
506510	Construction	\$ -	\$ -	\$ 81,200	\$ 97,500
TOTAL CAPITAL PROJECTS		\$ -	\$ -	\$ 81,200	\$ 97,500
TOTAL EXPENDITURES		\$ 7,568,370	\$ 7,926,881	\$ 7,027,900	\$ 7,538,100

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
46.21		STORMWATER		OPERATIONS		\$ 332,700
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
				REPLACEMENT		
1	506405	4	Stormwater Replacement Vehicles	Includes 1 4x4 Pickup Truck and 3 Trucks for Field Operations.	-	210,000
				NEW		
2	506401	1	Mechanical Aquatic Weed Harvester	Pull invasive weeds out by the roots, cut shoreline vegetation, and mow up to five feet underwater. Immediate relief from invasive vegetation growth that interfere with the drainage flow, and aesthetics enhancement by removing Nitrogen, Phosphorus, and Potassium that are bound up in dead vegetation.	72,700	72,700
				NEW		
3	506401	1	High Velocity Pump	Pump will be used for emergency situations in locations that are not accessible by the vector truck .	50,000	50,000

FUND 471 - GAS OPERATIONS (41.21.532)

PROGRAM/SERVICES DESCRIPTION

The Gas Operations Division provides safe and efficient operation of the City's natural gas utility, assuring a continuous supply of competitively priced clean energy. The Division is comprised of four (4) functional areas; Distribution, Customer Service, Warehousing & Materials Management, and Marketing & Administration. Distribution provides a safe and reliable supply of gas to the customer's meter, complying with all Federal and State regulations and codes. Customer Service provides consistently superior service to customers for their natural gas appliances; initiating and stopping service; and maintaining customer meter sets. Warehousing & Materials Management procures and maintains a variety of tools, equipment, parts, and materials for the Distribution and Customer Service groups. Marketing & Administration is responsible for system growth by promoting the use of natural gas, regulatory compliance, and the day-to-day office functions.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Completed a network flow model of the gas distribution system.
- ◇ Refurbished 15% of the cathodic protection system electrical isolation points. First year of a multi-year effort to inspect and refurbish the electrical isolation points within the cathodic protection system.
- ◇ Completed the regulatory required walking leak survey of the entire gas distribution system within one year. This enabled the Gas Division to re-segment the leak survey evenly over each year of the survey cycle.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Refurbish 15% of the cathodic protection system electrical isolation points in the next phase of the multi-year program.
- ◇ Complete the main and service installations within the Artesia Development project.
- ◇ Complete the main installation within the Botaniko Weston Development sub-division.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of odorization tests completed	72	72	36	72
Percentage of leaks repaired within required time frame	100%	100%	100%	100%
Number of emergency incident response calls	286	200	168	200
Replace tubing and galvanized service lines and/or risers	223	300	57	225

FUND 471 - GAS OPERATIONS (41.21.532)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 7,511,571	\$ 6,917,521	\$ 7,958,450	\$ 8,526,720
Miscellaneous Revenues	66,723	102,482	83,800	90,000
Other Sources	2,114,161	6,435	-	-
TOTAL REVENUES	\$ 9,692,455	\$ 7,026,438	\$ 8,042,250	\$ 8,616,720
EXPENDITURES				
Personnel Services	\$ 2,076,892	\$ 2,345,920	\$ 2,578,270	\$ 2,933,820
Operating Expenses	3,717,001	3,665,766	4,410,540	4,553,510
Capital Outlay	94,595	72,971	65,510	-
Other Uses	2,244,381	1,840,775	987,930	1,129,390
TOTAL EXPENDITURES	\$ 8,132,869	\$ 7,925,432	\$ 8,042,250	\$ 8,616,720
NET RESULTS	\$ 1,559,586	\$ (898,994)	\$ -	\$ -

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 574,470
The positive variance is attributed to an increase in projected gas sales and the collection of the purchased gas adjustment (PGA).	
PERSONNEL SERVICES	\$ 355,550
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, the General Pension based on the actuarial valuation report, the addition of a Director of Gas Field Operations, and the conversion of an Engineering Aide PT to a FT position.	
OPERATING EXPENSES	\$ 142,970
The positive variance is primarily attributed to an increase in expenses for gas purchases - resale, offset by a reduction of a one-time cost to create a Gas Operations Network Model.	
OTHER USES	\$ 141,460
The positive variance is primarily attributed to an increase in the transfer to Gas System Reserve Fund 474.	

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant II	1	1	1	1
Assistant Utility Director	1	1	1	1
Director of Gas Field Operations	0	0	0	1
Engineering Aide	0	0	0	1
Engineering Aide PT	0	1	1	0
Gas Apprentice	2	2	3	3
Gas Distribution Helper	1	1	1	1
Gas Equipment Operator	1	1	1	1
Gas Maintenance Planner	1	1	1	1
Gas Manager	1	1	1	1
Gas Marketing and Admin. Mgr	1	1	1	1
Gas Serviceperson I	5	5	4	4
Gas Serviceperson II	4	4	5	5
Gas Serviceperson III	3	3	3	3
Gas System Supervisor	1	1	1	1
Inventory Clerk	1	1	1	1
Senior Gas System Supervisor	1	1	1	1
Work Control Clerk	0	0	1	1
TOTAL POSITIONS	24	25	27	28

FUND 471 - GAS OPERATIONS (41.21.532)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
343201	Gas Utility-Gas Sales	\$ 6,718,559	\$ 6,699,053	\$ 7,143,450	\$ 7,490,100
343202	Gas Utility-PGA Adjustment	744,998	171,943	770,000	991,620
343203	Gas Utility-Service Charges	48,014	46,525	45,000	45,000
	TOTAL SERVICE REVENUES	\$ 7,511,571	\$ 6,917,521	\$ 7,958,450	\$ 8,526,720
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 51,307	\$ 37,496	\$ 53,400	\$ 35,000
361105	Investment Income	-	53,844	28,400	50,000
361300	Inc (Dec) Fair Value Investmts	1,063	-	-	-
364001	Disposition Of Asset-Cash Proc	49	171	-	-
364002	Disposition Of Asset-Gain/Loss	(164)	(467)	-	-
369900	Miscellaneous Revenue	14,468	11,438	2,000	5,000
	TOTAL MISCELLANEOUS REVENUES	\$ 66,723	\$ 102,482	\$ 83,800	\$ 90,000
OTHER SOURCES					
381041	Transfer From Water/Wstwt 401	\$ 1,951,500	\$ -	\$ -	\$ -
381045	Transfer From Debt Svce Fd 405	162,661	6,435	-	-
	TOTAL OTHER SOURCES	\$ 2,114,161	\$ 6,435	\$ -	\$ -
	TOTAL REVENUES	\$ 9,692,455	\$ 7,026,438	\$ 8,042,250	\$ 8,616,720
PERSONNEL SERVICES					
501201	Salaries	\$ 1,214,471	\$ 1,329,907	\$ 1,474,020	\$ 1,688,080
501300	Salaries Part-Time	-	9,203	21,990	-
501308	Interns	4,913	3,383	-	-
501401	Overtime-Time And A Half	11,349	6,965	10,100	10,100
501402	Overtime-Straight Time	17,298	13,721	13,000	13,000
501503	Leave Payout	39,890	-	-	-
501509	Moving Expenses	9,231	-	-	-
501601	Annual Leave Pay-Out	-	17,629	-	-
501701	Sick Leave Pay-Out	-	6,885	-	-
502101	SS & Medicare Matching	101,474	107,866	120,710	134,590
502201	Pension - General	301,436	408,085	379,600	480,130
502204	401A Contribution	-	-	-	4,200
502301	Health Insurance	204,627	240,561	374,930	386,520
502302	Disability Insurance	119	120	2,130	140
502303	Life & Accident/Death/Dis	1,998	2,085	-	2,220
502305	Long Term Care Insurance	3,204	-	-	-
502306	Dental Insurance	315	325	340	360
502307	Catastrophic/Intensive Care	877	879	880	880
502400	Workers' Compensation	30,440	33,910	33,740	27,600
502601	Other Post Employment Ben	-	52,269	42,980	55,460
502602	Retiree Health OPEB	-	55,460	41,510	58,850
502603	Retiree Health Ins Mnthly	50,765	53,463	58,810	68,160
502605	Retiree Long Term Care	-	3,204	3,530	3,530
502700	Other Post Employment Ben	\$ 42,977	\$ -	\$ -	\$ -
502800	Retiree Health Ins Subsidy	41,508	-	-	-
	TOTAL PERSONNEL SERVICES	\$ 2,076,892	\$ 2,345,920	\$ 2,578,270	\$ 2,933,820

FUND 471 - GAS OPERATIONS (41.21.532)

	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	
	ACTUALS	ACTUALS	ADOPTED	PROPOSED	
OPERATING EXPENSES					
503111	Legal Services	\$ 13,348	\$ 1,106	\$ 6,100	\$ 6,100
503130	Professional Services	5,325	515	35,740	12,000
503201	Auditing Services	6,630	6,846	7,210	7,480
503401	Banking Services	-	-	550	-
503405	Building Maintenance Services	56,827	38,833	41,430	49,610
503407	Software Support	-	-	800	800
503409	Trustee Fees	48	30	100	-
503410	Fire Alarm Maintenance	3,105	-	-	-
503420	Misc Contract Services	6,187	90,162	21,000	21,000
503421	Grounds Maintenance	2,310	17,943	23,530	23,530
504002	Local Mileage	-	-	390	250
504004	Travel / In County	-	-	150	150
504005	Travel / Out Of County	9,511	5,799	7,410	7,410
504006	Travel / Out Of State	-	2,313	5,720	5,720
504101	Communications	1,621	2,116	1,960	1,960
504104	Postage	382	1,122	-	-
504201	Postage	-	-	1,800	1,800
504301	Electricity	20,660	20,069	27,760	22,020
504310	Water & Wastewater Services	8,406	8,855	9,090	9,590
504315	Stormwater Charges	4,187	4,425	4,520	4,830
504354	Sanitation Charges	-	-	6,110	-
504405	Rental - Equipment	18	-	500	500
504406	Rents & Leases Copiers	881	1,110	1,940	1,940
504407	Per Print Copy Cost	239	305	460	460
504501	Liability Insurance	36,481	34,807	44,300	46,200
504502	Property Insurance	21,118	21,157	22,700	22,200
504504	Bond Insurance	76	4	100	200
504505	Flood Insurance	1,714	1,976	2,400	2,500
504506	Boiler & Machinery Insurance	243	240	300	200
504610	Fleet Charges	78,500	84,630	82,250	76,860
504613	Maint Communication Equip	528	1,716	2,100	2,140
504629	Maint Other Equipment	2,852	8,091	7,750	12,750
504640	Repair & Maint Building	32,916	34,651	28,550	28,550
504653	IT Charges	-	101,650	115,130	143,930
504673	Maintenance Mains	39,197	90,619	27,500	37,500
504701	Printing & Binding	3,069	2,934	3,000	3,000
504807	Marketing	8,856	10,887	20,000	20,000
504809	Promotions Incentives	43,650	67,714	90,000	90,000
504908	Permits & Licenses	565	1,235	880	890
504923	Reg. Assessment Fee	14,420	13,207	15,000	15,000
504990	Admin Chargeback-Gen Fund	462,880	472,140	481,590	491,230
504991	Admin Chargeback-W&WW	649,030	649,030	662,010	675,260
504999	Bad Debt Expense	8,905	11,439	-	-
505101	Office Supplies	3,188	3,492	3,500	3,500
505202	Chemicals	2,660	2,009	5,000	5,000
505203	Uniforms	6,249	7,438	12,410	15,090
505204	Protective Clothing	-	-	2,180	1,000
505206	Non-Capital Equip & Parts	4,651	11,877	121,830	45,500
505218	Grounds & Turf	-	-	3,000	4,000

FUND 471 - GAS OPERATIONS (41.21.532)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
505241	Customer Service Parts	\$ 4,623	\$ 5,465	\$ 8,000	\$ 8,000
505243	Small Hand Tools	534	1,082	-	-
505244	Gas Purchases - Resale	2,123,387	1,714,572	2,319,220	2,497,000
505246	Meter Replacement	-	74,355	65,000	65,000
505295	Other Material & Supplies	-	58	8,600	8,600
505299	Purchase Inventory	2,881	10,562	10,000	10,000
505401	Subs & Memberships	20,698	20,015	23,270	23,600
505501	Training Registration	3,445	5,165	18,700	21,660
TOTAL OPERATING EXPENSES		\$ 3,717,001	\$ 3,665,766	\$ 4,410,540	\$ 4,553,510
CAPITAL OUTLAY					
506203	Building Improvements	\$ -	\$ -	\$ 4,500	\$ -
506401	Machines & Equipment	61,381	48,659	-	-
506402	Computer Equipment	60	-	4,730	-
506405	Motor Vehicles	32,957	24,312	38,500	-
506408	Meters & Accessories	197	-	17,780	-
TOTAL CAPITAL OUTLAY		\$ 94,595	\$ 72,971	\$ 65,510	\$ -
OTHER USES					
509142	Transfer To Debt Servc Fund 405	\$ 305,162	\$ -	\$ 149,000	\$ 142,130
509153	Transfer To IT/Comm Fund 503	-	96,030	-	-
509172	Transfer To Renew/Repl Fund 472	409,770	413,180	402,120	430,840
509174	Transfer To Gas Sys Rsv Fund 474	1,044,607	862,160	321,910	442,210
509300	Proprietary Interest Expense	1,094	357	-	-
509501	Depreciation	484,332	469,089	-	-
509502	Amortization	(584)	(41)	-	-
509504	Debt Service Coverage 405	-	-	14,900	14,210
509900	Contingency	-	-	100,000	100,000
TOTAL OTHER		\$ 2,244,381	\$ 1,840,775	\$ 987,930	\$ 1,129,390
TOTAL EXPENDITURES		\$ 8,132,869	\$ 7,925,432	\$ 8,042,250	\$ 8,616,720

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

New Position - Director of Field Operations (Gas)

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
41.21	GAS	OPERATIONS	\$ 67,940

Justification

The Assistant Utility Director - Gas Division and the Gas Manager provide planning, control, and direction of the daily operations for the Gas Division through the Senior Gas System Supervisor. Emergency response regulations require that Gas Division Management be available 24/7 to handle the responsibility for all regulatory notifications and reporting should a reportable incident occur. The addition of a third management position capable of providing the required operational oversight and reporting responsibilities is necessary for continuity of Gas Operations. This position will replace the Senior Gas System Supervisor in May, 2019. We are requesting the addition of this position as of April 1, 2018 to allow time for recruitment and transitioning.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Director Field Operations (Gas)	E	FT	42,200	25,740	67,940
					-	-
					-	-
Total Personnel Costs						\$ 67,940

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

The position provides needed additional coverage for emergency response and after-hours work. It allows a reallocation of daily work direction and priorities from the Gas Manager and Assistant Utility Director. The Gas Division will experience a number of retirements in leadership positions throughout 2019. This new management position supports the succession plan for these positions.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Conversion - Engineering Aide PT to FT

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
41.21	GAS	OPERATIONS	\$ 43,620

Justification

Due to the increased pipeline safety regulatory requirements occurring in the industry and to ensure that minimum State and Federal regulatory compliance is maintained, additional documentation and facility record support is required. This position will provide support for preparing preliminary construction drawings, permit preparation and submittal, capturing as-built data documentation, assisting in updating division procedures and manuals (O&M, Emergency Manual, Distribution Integrity Management Plan (DIMP) Manual, Construction Standards, etc.), Graphic Information System (GIS) maintenance, Network Model maintenance, and accumulation and summation of information from field operations.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
(1)	Engineering Aide - PT	NE	PT	21,346	1,630	(22,980)
1	Engineering Aide - FT	NE	FT	42,693	23,910	66,600
					-	-
Total Personnel Costs						\$ 43,620

Recurring Operating Costs

Account Number	Description	Cost
Total Recurring Operating Costs		\$ -

One-Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

Converting the Engineering Aide from part-time to full-time will facilitate the accurate and timely accumulation and summation of data from facility installations, inspections, and maintenance field work. This effort is currently being performed by management. This position will allow management adequate time to review, analyze and plan the necessary changes in procedures and operations to meet the new regulations. It is anticipated a full-time position will incorporate and migrate existing data into the GIS and Network Model which will improve operations and code compliance. State regulators are placing greater emphasis on the quality of the information utilized in the required analysis for the determination of necessary operational improvements.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Network Flow Model Update

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
41.21	GAS	OPERATIONS	\$ 10,000

Justification
<p>The Gas network flow model, which was created during FY 2016/2017, must be maintained and updated with new installations and flow data to retain its validity. For the first several years it may be necessary to rely on an outside consulting company to incorporate updates into the gas network flow model until such time as internal staff can gain the requisite knowledge and skill set.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
503130	Professional Services	10,000
Total Recurring Operating Costs		\$ 10,000

One -Time Costs		
Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits
<p>Updating the network flow model provides the Gas Department with the necessary analytics for determining the most cost effective improvements for increasing system reliability and/or capacity flow.</p>

FUND 472 - GAS RENEWAL & REPLACEMENT (R&R)

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for repairs and maintenance to the City's gas utility systems as well as the replacement and enhancement of existing equipment, and other capital items related to the system.

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
OTHER SOURCES					
381042	Transfer From Renew & Replcmt	\$ 4,763,970	\$ -	\$ -	\$ -
381071	Transfer From Gas Oper 471	409,770	413,180	402,120	430,840
TOTAL OTHER SOURCES		\$ 5,173,740	\$ 413,180	\$ 402,120	\$ 430,840
MISCELLANEOUS REVENUES					
361300	Inc (Dec) Fair Value Investmts	\$ 1,130	\$ (1,004)	\$ -	\$ -
369900	Miscellaneous Revenue	1,332	-	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 2,462	\$ (1,004)	\$ -	\$ -
TOTAL REVENUES		\$ 5,176,202	\$ 412,176	\$ 402,120	\$ 430,840
CAPITAL OUTLAY					
506331	Refurbish Service Lines	\$ 74,508	\$ -	\$ 50,000	\$ 50,000
506401	Machines & Equipment	-	3,500	14,220	-
506402	Computer Equipment	-	-	1,750	-
506405	Motor Vehicles	-	-	150,000	90,000
506408	Meters & Accessories	44,687	-	9,850	-
TOTAL CAPITAL OUTLAY		\$ 119,195	\$ 3,500	\$ 225,820	\$ 140,000
OTHER USES					
509171	Transfer To Gas Oper Fund 471	\$ 1,328	\$ 3,500	\$ -	\$ -
509800	Transfer To Fund Balance	-	-	76,300	190,840
509900	Contingency	-	-	100,000	100,000
TOTAL OTHER USES		\$ 1,328	\$ 3,500	\$ 176,300	\$ 290,840
TOTAL EXPENDITURES		\$ 120,523	\$ 7,000	\$ 402,120	\$ 430,840
NET RESULTS		\$ 5,055,679	\$ 405,176	\$ -	\$ -

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
41.21		GAS		GAS RENEWAL & REPLACEMENT		\$ 140,000
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
				<i>REPLACEMENT</i>		
1	506331	1	Replacement of Mains and Services	Unforeseen replacement of gas mains and services.	-	50,000
				<i>REPLACEMENT</i>		
2	506405	2	Gas Division Replacement Vehicles	Two work vans for the Gas Division Field staff.	-	90,000
						-
						-
						-

FUND 474 - GAS SYSTEM RESERVE

PROGRAM/SERVICES DESCRIPTION

This fund is established to separately account for the accumulation of financial resources for the Gas Enterprise.

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
OTHER SOURCES					
381071	Transfer From Gas Oper 471	\$ 1,044,607	\$ 862,160	\$ 321,910	\$ 442,210
389900	From Fund Balance	-	-	6,378,470	277,380
TOTAL OTHER SOURCES		\$ 1,044,607	\$ 862,160	\$ 6,700,380	\$ 719,590
MISCELLANEOUS REVENUES					
361300	Inc(Dec) Fair Value Other	\$ 1,105	\$ (1,883)	\$ -	\$ -
TOTAL MISCELLANEOUS REVENUES		\$ 1,105	\$ (1,883)	\$ -	\$ -
TOTAL REVENUES		\$ 1,045,712	\$ 860,277	\$ 6,700,380	\$ 719,590
OTHER USES					
509120	Transfer To Fund 001-GAS ROI	\$ 195,659	\$ 189,072	\$ 340,000	\$ 369,590
509175	Transfer To Gas Cap Proj Fund 475	-	1,613,123	6,360,380	350,000
TOTAL OTHER		\$ 195,659	\$ 1,802,195	\$ 6,700,380	\$ 719,590
TOTAL EXPENDITURES		\$ 195,659	\$ 1,802,195	\$ 6,700,380	\$ 719,590
NET RESULTS		\$ 850,053	\$ (941,918)	\$ -	\$ -

FUND 475 - GAS CAPITAL PROJECTS

PROGRAM/SERVICES DESCRIPTION

This fund is established to separately account for the construction of annual capital improvement projects associated with the Gas Utility.

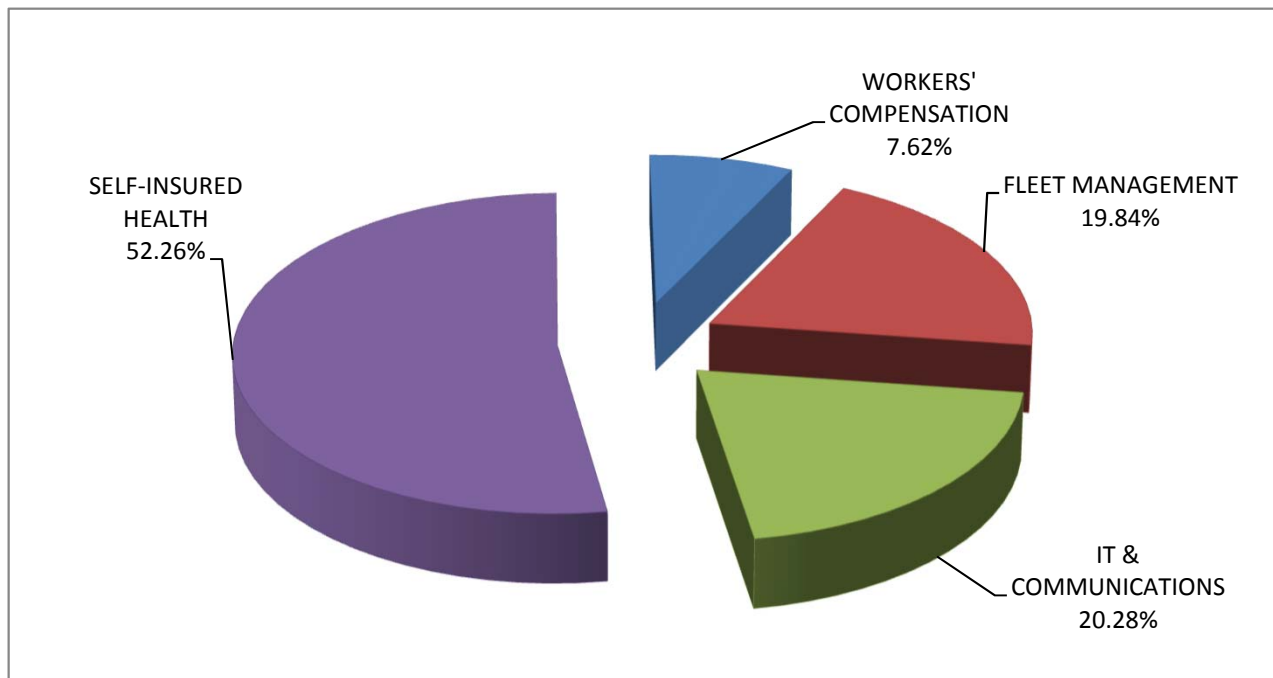
	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
MISCELLANEOUS REVENUES				
361300 Inc(Dec) Fair Value Other	\$ -	\$ (115)	\$ -	\$ -
TOTAL MISCELLANEOUS REVENUES	\$ -	\$ (115)	\$ -	\$ -
OTHER SOURCES				
381040 From System Reserve	\$ -	\$ 1,613,123	\$ 6,360,380	\$ 350,000
TOTAL OTHER SOURCES	\$ -	\$ 1,613,123	\$ 6,360,380	\$ 350,000
TOTAL REVENUES	\$ -	\$ 1,613,008	\$ 6,360,380	\$ 350,000
OTHER USES				
509171 Transfer To Gas Oper Fund 471	\$ -	\$ 188,119	\$ -	\$ -
TOTAL OTHER	\$ -	\$ 188,119	\$ -	\$ -
GAS SYSTEM IMPROVEMENTS (66.70)				
CAPITAL OUTLAY				
506100 Land Purchase	\$ -	\$ -	\$ 500,000	\$ -
506510 Construction	-	188,119	5,860,380	350,000
TOTAL CAPITAL OUTLAY	\$ -	\$ 188,119	\$ 6,360,380	\$ 350,000
TOTAL EXPENDITURES	\$ -	\$ 376,238	\$ 6,360,380	\$ 350,000
NET RESULTS	\$ -	\$ 1,236,770	\$ -	\$ -

*New Fund 475 created in FY 2015/2016

INTERNAL SERVICE FUNDS SUMMARY BY FUND

FUND	FY 2014/2015 ACTUAL	FY 2015/2016 ACTUAL	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED	% TOTAL BUDGET
WORKERS' COMPENSATION	2,082,016	1,747,734	2,409,300	2,195,300	7.62%
FLEET MANAGEMENT	6,587,691	5,828,687	6,024,810	5,711,070	19.84%
IT & COMMUNICATIONS	4,824,611	6,475,814	5,669,400	5,840,060	20.28%
SELF-INSURED HEALTH	7,918,079	12,899,209	14,118,710	15,048,770	52.26%
TOTAL	\$ 21,412,397	\$ 26,951,444	\$ 28,222,220	\$ 28,795,200	100.00%

FY 2017/2018 - Internal Service Funds \$28,795,200



FUND 501 - WORKERS' COMPENSATION

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for the City's self-insurance program for workers' compensation. This fund is supported by administrative services charges.

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 2,082,500	\$ 2,270,840	\$ 2,362,200	\$ 2,142,300
Miscellaneous Revenues	39,269	589,701	47,100	53,000
TOTAL REVENUES	\$ 2,121,769	\$ 2,860,541	\$ 2,409,300	\$ 2,195,300
EXPENDITURES				
Personnel Services	\$ 2,018,016	\$ -	\$ -	\$ -
Operating Expenses	64,000	1,747,734	2,399,300	2,185,300
Other Uses	-	-	10,000	10,000
TOTAL EXPENDITURES	\$ 2,082,016	\$ 1,747,734	\$ 2,409,300	\$ 2,195,300
NET RESULTS	\$ 39,753	\$ 1,112,807	\$ -	\$ -

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES \$ (214,000)

The negative variance is primarily attributed to a reduction in the appropriation of workers' compensation cost allocation charges based on historical collections.

OPERATING EXPENSES \$ (214,000)

The negative variance is primarily attributed to a reduction in the appropriation of workers' compensation claims expense based on historical actuals.

FUND 501 - WORKERS' COMPENSATION

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
341251	Internal Charge-Risk Mgmt	\$ 2,082,500	\$ 2,270,840	\$ 2,362,200	\$ 2,142,300
	TOTAL SERVICE REVENUES	\$ 2,082,500	\$ 2,270,840	\$ 2,362,200	\$ 2,142,300
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 37,136	\$ 25,534	\$ 31,500	\$ 25,000
361105	Investment Income	-	30,472	15,600	28,000
361300	Inc (Dec) Fair Value Investmts	2,133	(1,597)	-	-
369900	Miscellaneous Revenue	-	535,292	-	-
	TOTAL MISCELLANEOUS REVENUES	\$ 39,269	\$ 589,701	\$ 47,100	\$ 53,000
	TOTAL REVENUES	\$ 2,121,769	\$ 2,860,541	\$ 2,409,300	\$ 2,195,300
PERSONAL SERVICES					
502400	Workers' Compensation	\$ 1,581,632	\$ -	\$ -	\$ -
502402	Excess Premium	387,092	-	-	-
502403	State Assessment	49,292	-	-	-
	TOTAL PERSONNEL SERVICES	\$ 2,018,016	\$ -	\$ -	\$ -
OPERATING EXPENSES					
503130	Professional Services	\$ 17,000	\$ 75,040	\$ 72,200	\$ 71,300
503135	Insurance Administrator	47,000	48,000	50,400	54,200
504005	Travel / Out Of County	-	-	1,000	1,000
504512	Workers' Comp Insurance	-	414,811	417,200	458,300
504978	Workers' Comp Claims	-	1,209,883	1,858,000	1,600,000
505401	Subs & Memberships	-	-	150	150
505501	Training Registration	-	-	350	350
	TOTAL OPERATING EXPENSES	\$ 64,000	\$ 1,747,734	\$ 2,399,300	\$ 2,185,300
OTHER USES					
509900	Contingency	\$ -	\$ -	\$ 10,000	\$ 10,000
	TOTAL OTHER USES	\$ -	\$ -	\$ 10,000	\$ 10,000
	TOTAL EXPENDITURES	\$ 2,082,016	\$ 1,747,734	\$ 2,409,300	\$ 2,195,300

FUND 502 - FLEET MANAGEMENT (52.21.519)

PROGRAM/SERVICES DESCRIPTION

The Fleet Management Section manages the City's garage operation and provides assistance in the purchasing, processing, and resale of all City-owned vehicles and associated equipment. All vehicle accessories, equipment, and modifications are handled through the Section. The City has a fleet of approximately 769 units. The City's fleet is maintained by a private contractor at a City-owned facility. The Section is responsible for providing proficient and timely preventative maintenance and repairs, as needed, for all City-owned vehicles and associated equipment in conjunction with the current contractor. The Section coordinates collision repairs on all City vehicles through the use of multiple vendors, collects and reviews vehicle Global Positioning System (GPS) tracking data and monitors fuel inventory and usage through a computerized fuel management system. The Section also works directly with Risk Management to subrogate insurance claims for damage to City property.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Implemented & deployed a mobile repair service van to provide repairs on-site throughout various departments in the City, allowing Fleet Services personnel flexibility to perform emergency repairs on demand.
- ◇ Purchased a hybrid vehicle in an effort to move towards improved fuel efficiency and minimize the City's carbon footprint.
- ◇ Purchased the most current vehicle diagnostic tools and equipment which allowed the Section to keep up with the newest technology and industry innovations, resulting in more precise vehicle diagnostics.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Provide continuous training for the technicians; allowing personnel to be current on all future changes in technology related to vehicle maintenance & repairs, and ultimately, reducing overall repair costs & down time.
- ◇ Continue to purchase additional alternative fuel vehicles, where appropriate, in a continued effort to maximize fuel efficiency and minimize the City's carbon footprint.
- ◇ Continue to provide on-time preventative maintenance and repairs to all City-owned vehicles and equipment resulting in reduced down time and longer life expectancy.

PERFORMANCE MEASURES	FY 2015/2016	FY 2016/2017	3/31/2017	FY 2017/2018
	ACTUAL	TARGET	ACTUAL	TARGET
Percentage of vehicles current in preventative maintenance	89%	91%	90%	90%
Vehicle preventive maintenance completed within 48 hours of vehicle drop-off	73%	75%	85%	90%
City's property damage insurance claims submitted for subrogation within 90 days of date of loss	71%	80%	82%	90%

FUND 502 - FLEET MANAGEMENT (52.21.519)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 6,352,290	\$ 6,530,000	\$ 5,475,910	\$ 3,703,380
Miscellaneous Revenues	121,817	100,051	48,900	65,000
Other Sources	-	-	500,000	1,942,690
TOTAL REVENUES	\$ 6,474,107	\$ 6,630,051	\$ 6,024,810	\$ 5,711,070
EXPENDITURES				
Personnel Services	\$ 157,220	\$ 180,888	\$ 210,350	\$ 246,540
Operating Expenses	3,101,461	2,961,800	3,783,830	3,361,840
Capital Outlay	2,507,483	1,701,212	2,030,630	2,102,690
Other Uses	821,527	984,787	-	-
TOTAL EXPENDITURES	\$ 6,587,691	\$ 5,828,687	\$ 6,024,810	\$ 5,711,070
NET RESULTS	\$ (113,584)	\$ 801,364	\$ -	\$ -

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES \$ (313,740)

The negative variance is primarily attributed to the reduction in service revenues transferred to support General Fund vehicle replacement.

PERSONNEL SERVICES \$ 36,190

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Pension based on the actuarial valuation report.

OPERATING EXPENSES \$ (421,990)

The negative variance is primarily attributed to a reduction in expenses for gas and oil and vehicle maintenance.

CAPITAL OUTLAY \$ 72,060

The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes vehicle replacements for Police, Fire Rescue, Community Development, and Leisure Services and capital project related costs.

PERSONNEL COMPLEMENT

POSITION TITLE	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
Administrative Assistant I	0	0	1	1
Administrative Assistant I P/T	0	1	0	0
Fleet Manager	1	1	1	1
TOTAL POSITIONS	1	2	2	2

FUND 502 - FLEET MANAGEMENT (52.21.519)

		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
SERVICE REVENUES					
341252	Internal Charge-Fleet Mgmt	\$ 6,352,290	\$ 6,530,000	\$ 5,475,910	\$ 3,703,380
TOTAL SERVICE REVENUES		\$ 6,352,290	\$ 6,530,000	\$ 5,475,910	\$ 3,703,380
MISCELLANEOUS REVENUES					
361100	Interest & Dividends	\$ 37,685	\$ 21,559	\$ 26,000	\$ 30,000
361105	Investment Income	-	25,706	12,900	25,000
361300	Inc (Dec) Fair Value Investments	1,790	(1,281)	-	-
364002	Gain or Loss	29,000	9,000	-	-
369906	Misc Rev-Insurance Receipts	51,004	42,943	10,000	10,000
369900	Prior Yr Revenue/Expense	2,338	2,124	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 121,817	\$ 100,051	\$ 48,900	\$ 65,000
OTHER SOURCES					
389900	From Fund Balance	\$ -	\$ -	\$ 500,000	\$ 1,942,690
TOTAL OTHER SOURCES		\$ -	\$ -	\$ 500,000	\$ 1,942,690
TOTAL REVENUES		\$ 6,474,107	\$ 6,630,051	\$ 6,024,810	\$ 5,711,070
PERSONAL SERVICES					
501201	Salaries	\$ 97,273	\$ 101,293	\$ 132,590	\$ 140,720
501300	Salaries Part-Time	-	8,048	-	-
501503	Leave Payout	2,961	-	-	-
501601	Annual Leave Pay-Out	-	1,497	-	-
501701	Sick Leave Pay-Out	-	616	-	-
502101	SS & Medicare Matching	7,345	8,163	9,940	10,820
502201	Pension - General	29,310	38,444	31,570	50,230
502301	Health Insurance	14,574	15,988	30,400	37,460
502400	Workers' Compensation	190	230	270	270
502601	Other Post Employment Ben	1,712	2,082	1,720	2,220
502602	Retiree Health OPEB	3,855	4,527	3,860	4,820
TOTAL PERSONNEL SERVICES		\$ 157,220	\$ 180,888	\$ 210,350	\$ 246,540
OPERATING EXPENSES					
503402	Records Retention	\$ -	\$ -	\$ 500	\$ 100
503407	Software Support	-	-	12,830	12,830
503420	Misc Contract Services	-	-	550	400
504004	Travel / In County	125	-	-	-
504005	Travel / Out Of County	1,310	1,490	1,400	1,400
504101	Communications	477	475	-	-
504301	Electricity	19,199	17,560	19,000	18,510
504310	Water & Wastewater Services	11,106	11,748	12,590	12,340
504315	Stormwater Charges	8,003	8,457	8,630	9,220
504406	Rents & Leases Copiers	854	706	780	780
504407	Per Print Copy Cost	192	46	300	300
504501	Liability Insurance	1,242	24,202	30,400	19,200
504502	Property Insurance	13,778	13,803	14,800	14,500
504504	Bond Insurance	-	91	100	100
504505	Flood Insurance	2,722	1,719	3,800	4,000
504506	Boiler & Machinery Insurance	159	156	200	200
504508	Liab Underground Storage	733	719	1,000	1,000
504610	Fleet Charges	1,749,489	-	-	-
504629	Maint Other Equipment	31,306	-	15,000	15,000

FUND 502 - FLEET MANAGEMENT (52.21.519)

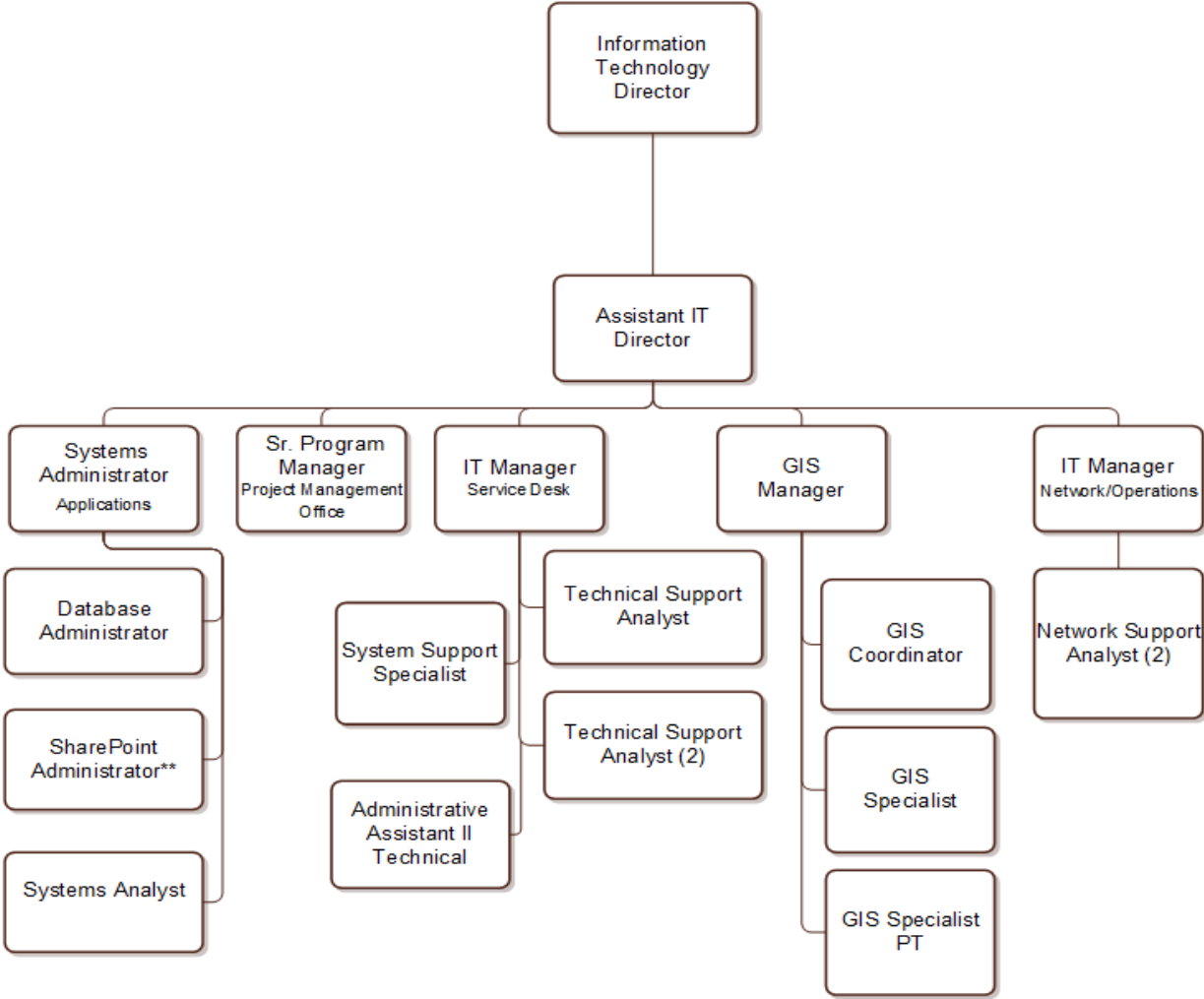
		FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
		ACTUALS	ACTUALS	ADOPTED	PROPOSED
504653	IT Charges	\$ -	\$ -	\$ 7,530	\$ -
504690	Maint of Auto Equipment	-	1,921,589	2,055,120	2,011,720
504701	Printing & Binding	25	-	600	600
504908	Permits & Licenses	-	9,995	1,470	1,470
504909	Registration Fees	43	797	-	-
505101	Office Supplies	346	296	600	600
505201	Gas & Oil	1,253,429	942,321	1,590,100	1,231,300
505203	Uniforms	541	527	680	720
505206	Non-Capital Equip & Parts	-	-	2,950	2,800
505208	Non-Capital Computer	-	998	2,000	2,000
505209	Non-Capital Software	811	-	-	-
505243	Small Hand Tools	4,426	4,055	-	-
505401	Subs & Memberships	50	50	200	50
505501	Training Registration	1,095	-	700	700
TOTAL OPERATING EXPENSES		\$ 3,101,461	\$ 2,961,800	\$ 3,783,830	\$ 3,361,840
CAPITAL OUTLAY					
506401	Machines & Equipment	\$ -	\$ 4,551	\$ 17,700	\$ -
506402	Computer Equipment	3,379	5,500	-	-
506405	Motor Vehicles	2,504,104	1,691,161	2,012,930	1,857,690
506502	Construction Design	-	-	-	35,000
506505	Construction Other Costs	-	-	-	30,000
506510	Construction	-	-	-	180,000
TOTAL CAPITAL OUTLAY		\$ 2,507,483	\$ 1,701,212	\$ 2,030,630	\$ 2,102,690
OTHER USES					
509153	Transfer To IT/Comm Fund 503	\$ -	\$ 62,139	\$ -	\$ -
509501	Depreciation	821,527	922,648	-	-
TOTAL OTHER USES		\$ 821,527	\$ 984,787	\$ -	\$ -
TOTAL EXPENDITURES		\$ 6,587,691	\$ 5,828,687	\$ 6,024,810	\$ 5,711,070

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
52.21		FLEET MANAGEMENT		OPERATIONS		\$ 1,857,690
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	506405	1	Community Development Replacement Vehicles	REPLACEMENT 1 Pickup Truck for Code Field Staff.	-	30,000
2	506405	5	Leisure Services Replacement Vehicles	REPLACEMENT Includes 1 Truck for Field Operations, 2 Staff Vehicles for Senior Center, & 2 Buses.	-	415,000
3	506405	26	Police Replacement Vehicles	REPLACEMENT Includes 16 marked PPV Utility, 5 unmarked PPV Sedans, 3 K-9 SUVs, & 2 marked LT. SUVs	-	1,032,690
4	506405	3	Fire Rescue Apparatus and Staff Replacement Vehicles	REPLACEMENT Includes 1 Rescue Truck 2 Staff Vehicles.	-	380,000
					-	-

INFORMATION TECHNOLOGY

(19 Full-Time, 1 Part-Time)



FUND 503 - INFORMATION TECHNOLOGY & COMMUNICATIONS (17.21.519)

PROGRAM/SERVICES DESCRIPTION

The Information Technology (IT) Department is made up of four areas of support: Service Desk, Network, Applications, and Geographic Information Systems (GIS). The objectives of the department are: provide a secure and reliable technical environment citywide by maintaining a technical environment that ensures security, privacy, accessibility, availability, and integrity of the City's hardware and data; provide continuous improvement in technology by collaborating with all departments and utilize business intelligence to increase effectiveness; increase efficiency in all business areas through the use of technology by implementing business applications that will enable staff to provide high-level responsiveness within their operations and to residents; and provide results oriented technology in an open, accountable, and responsive manner by creating and maintaining a reputation of quality technology services and support among the City's internal and external customers. The IT Department also manages and monitors all of the City's communications, including connectivity, telecommunications, and audio-visual/digital services.



FY 2016/2017 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Completed implementation of Kronos which automated our scheduling and timekeeping processes which allowed the City to streamline operations and eliminate paper timecards, and minimize compliance risk.
- ◇ Completed analysis, configuration, testing and training of Phase I of the Enterprise Resource Planning (ERP) system which included Finance, Budget, and Procurement.
- ◇ Developed and delivered an Enterprise Geographic Information Systems (GIS) strategy to maximize the value of the services to the City and public.

FY 2017/2018 OBJECTIVES/GOALS

- ◇ Implement citywide Human Resources/Payroll (Phase 1.5) of the ERP System.
- ◇ Implement citywide Content Management System (Financials) of the ERP System.
- ◇ Implement Community Development EnerGov (Phase 2) of the ERP system.

PERFORMANCE MEASURES	FY 2015/2016 ACTUAL	FY 2016/2017 TARGET	3/31/2017 ACTUAL	FY 2017/2018 TARGET
Number of service requests received	8,100	4,500	4,400	6,000
Network system availability	99%	99%	99%	99%
Email availability	99%	99%	99%	99%
Internet availability	99%	99%	99%	99%

FUND 503 - INFORMATION TECHNOLOGY & COMMUNICATIONS (17.21.519)

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 2,900,590	\$ 3,706,730	\$ 5,641,900	\$ 5,801,660
Miscellaneous Revenues	29,074	33,760	27,500	38,400
Other Sources	4,711,540	2,561,398	-	-
TOTAL REVENUES	\$ 7,641,204	\$ 6,301,888	\$ 5,669,400	\$ 5,840,060
EXPENDITURES				
Personnel Services	\$ 2,007,078	\$ 2,215,439	\$ 2,694,920	\$ 2,898,890
Operating Expenses	1,860,718	1,690,062	2,425,980	2,619,520
Capital Outlay	860,603	2,353,789	48,500	121,650
Other Uses	96,212	216,524	500,000	200,000
TOTAL EXPENDITURES	\$ 4,824,611	\$ 6,475,814	\$ 5,669,400	\$ 5,840,060
NET RESULTS	\$ 2,816,593	\$ (173,926)	\$ -	\$ -

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES	\$ 170,660
The positive variance is primarily attributed to in an increase in cost allocation revenues.	
PERSONNEL SERVICES	\$ 203,970
The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements settled in October 2016, annual increases in insurance benefits, and the General Pension based on the actuarial valuation report.	
OPERATING EXPENSES	\$ 193,540
The positive variance is primarily attributed to increased costs for software support and communications, offset by a reduction in expenses for professional services.	
CAPITAL OUTLAY	\$ 73,150
The positive variance is due to changes in capital needs from year to year. In FY 2017/2018, the budget includes upgrades to the phone systems at Fire Stations 39, 83, and 92, and tablets for use by Fire Rescue and Community Development personnel.	
OTHER USES	\$ (300,000)
The negative variance is primarily attributed to a decrease in the amount budgeted for contingency purposes.	

PERSONNEL COMPLEMENT

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
POSITION TITLE				
Administrative Assistant II	0	0	1	1
Administrative Officer I	1	1	0	0
Asst Information Technology Dir.	1	1	1	1
Database Administrator	1	1	1	1
GIS Coordinator	0	0	1	1
GIS Manager	1	1	1	1
GIS Specialist	0	0	1	1
GIS Specialist PT	0	0	1	1
Information Technology Director	1	1	1	1
IT Manager	2	2	2	2
Network Support Analyst	2	2	2	2
SharePoint Administrator	0	1	1	1
Sr Program Manager	1	1	1	1
Systems Administrator	1	1	1	1
Systems Analyst	1	1	1	1
Systems Support Specialist	1	1	1	1
Technical Support Analyst	2	2	3	3
TOTAL POSITIONS	15	16	20	20

FUND 503 - INFORMATION TECHNOLOGY & COMMUNICATIONS (17.21.519)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
341253	IT Charges	\$ 2,900,590	\$ 3,706,730	\$ 5,641,900	\$ 5,801,660
TOTAL SERVICE REVENUES		\$ 2,900,590	\$ 3,706,730	\$ 5,641,900	\$ 5,801,660
MISCELLANEOUS REVENUES					
361100	Interest & Dividends	\$ 12,324	\$ 14,964	\$ 18,400	\$ 18,400
361105	Invest Income	-	19,058	9,100	20,000
364002	Gain or Loss	16,750	(637)	-	-
369900	Other Miscellaneous	-	375	-	-
TOTAL MISCELLANEOUS REVENUES		\$ 29,074	\$ 33,760	\$ 27,500	\$ 38,400
OTHER SOURCES					
381001	General Fund 001	\$ 4,711,540	\$ -	\$ -	\$ -
381105	Building Fund 105	-	1,052,025	-	-
381041	Water & Wastewater 401	-	1,268,355	-	-
381044	Stormwater Fund 444	-	82,849	-	-
381052	Fleet Management Fund	-	62,139	-	-
381071	Gas Operating 471	-	96,030	-	-
TOTAL OTHER SOURCES		\$ 4,711,540	\$ 2,561,398	\$ -	\$ -
TOTAL REVENUES		\$ 7,641,204	\$ 6,301,888	\$ 5,669,400	\$ 5,840,060
PERSONAL SERVICES					
501201	Salaries	\$ 1,156,442	\$ 1,302,759	\$ 1,630,300	\$ 1,699,180
501300	Salaries Part-Time	-	-	27,460	29,430
501402	Overtime-Straight Time	34	1	-	-
501503	Leave Payout	165,731	-	-	-
501504	Auto Allowance	2,407	2,413	2,400	2,400
501601	Annual Leave Pay-Out	-	10,603	-	-
501701	Sick Leave Pay-Out	-	6,190	-	-
502101	SS & Medicare Matching	100,362	104,704	124,530	137,400
502201	Pension - General	346,005	497,824	515,340	606,510
502204	401A Contribution	5,962	7,395	6,200	9,750
502301	Health Insurance	134,453	170,906	292,150	279,170
502305	Long Term Care Insurance	2,274	2,788	2,280	2,280
502306	Dental Insurance	1,665	1,720	1,810	1,670
502307	Catastrophic/Intensive Care	4,530	4,542	4,550	4,020
502400	Workers' Compensation	2,510	3,000	3,190	5,820
502601	Other Post Employment Ben	26,882	32,694	26,890	34,700
502602	Retiree Health OPEB	57,821	17,275	57,820	18,340
502603	Retiree Health Ins Mnthly	-	50,625	-	64,880
502605	Retiree Long Term Care	-	-	-	2,400
502606	Retiree Life And AD&D Ins	-	-	-	940
TOTAL PERSONNEL SERVICES		\$ 2,007,078	\$ 2,215,439	\$ 2,694,920	\$ 2,898,890
OPERATING EXPENSES					
503130	Professional Services	\$ 147,072	\$ 140,171	\$ 241,000	\$ 165,000
503404	Temporary Services	-	15,142	-	-
503407	Software Support	693,046	567,522	1,065,410	1,275,250
503420	Misc Contract Services	51,069	45,032	110,000	125,500
504002	Local Mileage	22	90	100	100
504004	Travel / In County	-	8	260	260
504005	Travel / Out Of County	723	862	1,500	1,500
504006	Travel / Out Of State	-	1,089	10,200	10,200

FUND 503 - INFORMATION TECHNOLOGY & COMMUNICATIONS (17.21.519)

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
504101	Communications	\$ 757,131	\$ 756,673	\$ 743,280	\$ 770,200
504106	Communication Equipment	631	1,088	600	600
504201	Postage	344	84	400	400
504406	Rents & Leases Copiers	856	709	800	800
504407	Per Print Copy Cost	52	78	150	150
504501	Liability Insurance	-	-	34,000	24,600
504504	Bond Insurance	-	-	100	100
504611	Maint Office Equipment	-	-	600	-
504616	Maint Computer Equipment	101,264	86,821	127,420	143,500
504701	Printing & Binding	11	108	800	800
505101	Office Supplies	3,074	2,131	3,000	3,000
505203	Uniforms	900	203	-	1,200
505208	Non-Capital Computer	61,335	41,693	45,000	55,000
505295	Other Material & Supplies	300	548	600	600
505401	Subs & Memberships	8,285	215	910	910
505501	Training Registration	34,603	29,795	39,850	39,850
TOTAL OPERATING EXPENSES		\$ 1,860,718	\$ 1,690,062	\$ 2,425,980	\$ 2,619,520
CAPITAL OUTLAY					
506402	Computer Equipment	\$ 860,603	\$ 2,329,020	\$ 48,500	\$ 121,650
506405	Motor Vehicles	-	24,769	-	-
TOTAL CAPITAL OUTLAY		\$ 860,603	\$ 2,353,789	\$ 48,500	\$ 121,650
OTHER USES					
509501	Depreciation	\$ 96,212	\$ 216,524	\$ -	\$ -
509800	Transfer To Fund Balance	-	-	300,000	-
509900	Contingency	-	-	200,000	200,000
TOTAL OTHER USES		\$ 96,212	\$ 216,524	\$ 500,000	\$ 200,000
TOTAL EXPENDITURES		\$ 4,824,611	\$ 6,475,814	\$ 5,669,400	\$ 5,840,060

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Mainframe Maintenance Services - Business Continuity

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
17.21	INFORMATION TECHNOLOGY	OPERATIONS	\$ 15,000

Justification
<p>There is a need to set up mainframe maintenance services to continue Naviline legacy system support for business continuity purposes while the City transitions to Tyler Munis. Support will include assistance with keeping the system running and available for reference as well as performing tasks as needed.</p>

Required Resources						
Personnel Costs						
Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs		
Account Number	Description	Cost
503420	Misc Contract Services	15,000
Total Recurring Operating Costs		\$ 15,000

One -Time Costs		
Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits
<p>This business continuity plan for mainframe maintenance services will keep City operations running, and also includes a one-time setup/knowledge transfer all designed to provide enhanced support of the City's legacy system for all business areas.</p>

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

WiFi in the Parks - Network Expansion

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
17.21	INFORMATION TECHNOLOGY	OPERATIONS	\$ 75,000

Justification

Direction has been provided to install a microwave point to point network to provide backup connectivity of critical sites for Public Safety and operations. This network also included the capability to provide wireless hotspots in the parks for the public. The Information Technology (IT) Department plans to expand the SUNPUBLIC wireless network to additional parks as they are updated with the next proposed sites to include: Flamingo, Piper Field, Oak Hammock, Cypress Preserve, Roarke Hall, Village Beach Club Pool, and Welleby Pool.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
504616	Maint Computer Equipment	5,000
Total Recurring Operating Costs		\$ 5,000

One -Time Costs

Account Number	Description	Cost
503130	Professional Services	40,000
506402	Computer Equipment	20,000
505208	Non-Capital Computer	10,000
Total One-Time Costs		\$ 70,000

Benefits

The expansion of the City's wireless guest network to additional parks and facilities will provide a valuable service to the public.

PROGRAM MODIFICATION-SUPPLEMENTAL REQUEST

Security Provisions - City Data and Systems (Phase 1)

DEPT/ DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST
17.21	INFORMATION TECHNOLOGY	OPERATIONS	\$ 40,000

Justification

Set up proactive measures to protect the City's data and systems from the cyber attacks and harmful risks that are inherent in a local government institution. The City's Information Technology Department continues to enhance security and awareness throughout the organization on an ongoing basis and has developed a Security Plan that will be rolled out in phases in order to address vulnerabilities and harden security across the board. This first phase includes an antivirus upgrade for all devices and a firewall enhancement (load balancer) for increased security and protection.

Required Resources

Personnel Costs

Number of Positions (A)	Title	Exempt Status	FT/PT	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
					-	-
					-	-
					-	-
Total Personnel Costs						\$ -

Recurring Operating Costs

Account Number	Description	Cost
503407	Software Support	40,000
Total Recurring Operating Costs		\$ 40,000

One -Time Costs

Account Number	Description	Cost
Total One-Time Costs		\$ -

Benefits

Phase 1 of the City's IT Security Plan includes a focus on protecting servers and workstations from virus attacks and load balancing critical infrastructure to best handle business and operational needs.

CAPITAL OUTLAY REQUEST

DEPT/ DIV NO.		DEPARTMENT NAME		DIVISION NAME		TOTAL COST
17.21		INFORMATION TECHNOLOGY		OPERATIONS		\$ 101,650
#	Acct. # (50XXXX)	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
				REPLACEMENT		
1	506402	1	VOIP at Fire Stations 92, 39, 83	As planned, work to rewire and upgrade phone systems to Voice over Internet Protocol (VOIP) at the three (3) remaining Fire Stations.	35,000	35,000
				NEW		
2	506402	37	Tablets for ERP Mobility	As planned, tablet/devices is needed for implementation & field workers to use the new Enterprise Resource Planning (ERP) system for efficiency and productivity. Fire Rescue will get thirteen (13) tablets and Community Development, twenty-four (24). Includes rugged case for protection.	1,350	49,950
				REPLACEMENT		
3	506402	5	Panasonic Toughpad FZ-GI-10.1 - Tablet	Tablets in police vehicles need to be replaced due to technology changes. Current tablets are out of warranty. Price includes extended 2-year service warranty.	3,340	16,700
						-
						-

FUND 505 - SELF INSURED HEALTH

PROGRAM/SERVICES DESCRIPTION

This fund is used to account for the City's self-insurance health program. This fund is supported by administrative services charges to city departments.

	FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
REVENUES				
Service Revenues	\$ 8,930,204	\$ 13,841,019	\$ 14,108,710	\$ 14,121,770
Miscellaneous Revenues	108,914	998,284	10,000	927,000
TOTAL REVENUES	\$ 9,039,118	\$ 14,839,303	\$ 14,118,710	\$ 15,048,770
EXPENDITURES				
Operating Expenses	\$ 7,918,079	\$ 12,899,209	\$ 14,118,710	\$ 15,048,770
TOTAL EXPENDITURES	\$ 7,918,079	\$ 12,899,209	\$ 14,118,710	\$ 15,048,770
NET RESULTS	\$ 1,121,039	\$ 1,940,094	\$ -	\$ -

SIGNIFICANT CHANGES FROM FISCAL YEAR 2016/2017 ADOPTED BUDGET

REVENUES \$ 930,060

The positive variance is primarily attributed to the appropriation of revenues for Prescription Rebates and Reinsurance Reimbursements based on historical collections.

OPERATING EXPENSES \$ 930,060

The positive variance is primarily attributed to the projected increase in stop/loss premiums and annual medical claims expenses.

FUND 505 - SELF INSURED HEALTH

		FY 2014/2015 ACTUALS	FY 2015/2016 ACTUALS	FY 2016/2017 ADOPTED	FY 2017/2018 PROPOSED
SERVICE REVENUES					
341255	Internal Charge-Health Ins	\$ 8,930,204	\$ 13,841,019	\$ 14,108,710	\$ 14,121,770
	TOTAL SERVICE REVENUES	\$ 8,930,204	\$ 13,841,019	\$ 14,108,710	\$ 14,121,770
MISCELLANEOUS REVENUES					
361100	Interest Earnings	\$ 2,759	\$ 7,089	\$ 6,700	\$ 15,000
361105	Investment Income	-	8,466	3,300	12,000
361300	Inc (Dec) Fair Value Investmnts	100	(331)	-	-
369955	Misc Rev-Rx Rebates	-	463,536	-	400,000
369956	Misc Rev-Reinsurance Reimb	106,055	519,524	-	500,000
	TOTAL MISCELLANEOUS REVENUES	\$ 108,914	\$ 998,284	\$ 10,000	\$ 927,000
	TOTAL REVENUES	\$ 9,039,118	\$ 14,839,303	\$ 14,118,710	\$ 15,048,770
OPERATING EXPENSES					
503130	Professional Services	\$ 46,610	\$ 55,854	\$ 74,000	\$ 71,500
503420	Misc Contract Services	-	24,661	25,000	25,000
504950	Administrative Costs	312,854	428,488	440,000	457,000
504985	Affordable Care Act Cost	-	68,046	70,000	6,000
504986	Stop/Loss Premiums	708,755	1,070,986	1,080,000	1,280,000
504987	Medical Claims	6,849,860	11,251,174	12,429,710	13,209,270
	TOTAL OPERATING EXPENSES	\$ 7,918,079	\$ 12,899,209	\$ 14,118,710	\$ 15,048,770
	TOTAL EXPENDITURES	\$ 7,918,079	\$ 12,899,209	\$ 14,118,710	\$ 15,048,770



CAPITAL IMPROVEMENT PROGRAM

INTRODUCTION

The Capital Improvement Program (CIP) concentrates on the development of a long-range framework in which physical projects may be planned while, at the same time, implementing projects within the City's financial capabilities. The comprehensive program is prepared for the ensuing five years and is based upon the requirements of the community for all types of public improvements.

PURPOSE

The primary purpose of the Capital Improvement Program includes: the development of a long-range framework in which physical projects are planned, evaluated, and presented in an order sequence; the coordination of the capital-related projects of City departments to ensure equitable distributions of projects with regard to the needs of the community, the timing of related projects, and the fiscal ability of the City to undertake the projects; the assistance of City staff and City Commission members in the determination of project requests and funding with regard to short and long-range plans; and the provision of information regarding planned capital projects to the residents of the City of Sunrise.

DEFINITIONS

Capital Improvement: Any major expenditure for physical development, which generally falls into one of the following categories: Land and non-structural improvements; New structures; Major repairs; Major equipment.

Capital Improvement Project: Any major non-recurring expenditure for physical facilities of government such as costs for acquisition of land or interests in land; construction of buildings or other structures including additions or major alterations; construction of streets or utility lines; fixed equipment; and landscaping and similar expenditures including associated planning and design work related directly to an individual project. A Capital Improvement Project generally exceeds \$25,000, takes more than a year to complete, and has a useful life of five (5) years or more.

Capital Improvement Budget: A list of projects, together with cost amounts and sources of funds for the coming fiscal year, regarded as the first year of the Capital Improvement Program. The Capital Improvement Program may be included as a part of the City operating budget.

METHODOLOGY

Projects included in the Capital Improvement Program were derived from needs identified by City staff. Departments submitted projects that encompassed both the improvement of the City's physical development, as well as the improvement of the particular programs and services that they provide to the public. Each department estimated project costs, assigned a project manager, determined the priority level, identified the sources of possible funding across the five fiscal years, gave an explanation and justification of the project, identified costs which would extend beyond the five years, and identified any annual impact on the operating budget. After initial compilation, the Utilities Department, the Finance and Administrative Services Department, and the City Manager assessed and ranked the projects by priority for City Commission's consideration. After the City Commission's review and approval, funded projects would be implemented.

NEED FOR CAPITAL PROJECTS

In recent years a vast array of new Federal and State regulations, primarily in areas of environmental quality, have imposed tremendous costs upon local units of government for Capital Improvements in order to comply. Although some programs are combined with financial aid to encourage and assist cities in compliance, the local share of costs often runs into the millions of dollars. Once built, facilities must be maintained and operated, imposing tremendous ongoing costs for labor and materials. The ability to absorb future operating costs is as important in planning a Capital Improvement Program as the ability to finance the

CAPITAL IMPROVEMENT PROGRAM

actual construction. Rapidly changing technology often contributes to capital projects planning. Modernization of facilities and equipment, while costly, can often help reduce maintenance and operating costs significantly over the long run. There is a constant need to rebuild and/or replace facilities, which have begun to deteriorate due to age. This is particularly true with streets and bridges. The impact of the various factors, which contribute to generating Capital Improvements, highlight the need for sound fiscal planning in the preparation of Sunrise's Capital Improvement Program.

FUNDING OF CAPITAL PROJECTS

The success of the Capital Improvement Program depends on the close coordination of the physical plan with a financial plan. Projects may be financed through regular operating funds such as the General Fund, which can be challenging for very large Capital Improvement Projects and which must compete with recurring operating requirements. The financial plan may require in-depth research in determining alternative means within a desired timetable to finance Capital Improvements. The City can borrow money through the sale of bonds. Bonds sold by the City fall into two categories: General Obligation Bonds and Revenue Bonds. A property tax levy is used to pay for General Obligation Bonds, which requires voter approval. Revenue Bonds are paid for by pledging a specific revenue stream for the repayment of debt. It has become practical to pay for some very large Capital Improvements on a pay-as-you-go basis with the popularity of various lease-purchase options. Federal and State Aid Programs also play an important role in Capital Improvement planning. Federal and State Grant Programs aid in the ability to plan for and finance projects.

The administrative ability to seek and utilize the best possible source, or combination of sources, from the various alternatives for financing capital improvements can maximize the City's Capital Improvement Program, saving the cost of inefficiencies that can occur from not adequately addressing infrastructure needs. The individual funds used to account for the City's Capital Improvement Programs are listed below.

Governmental Funds are the funds through which most governmental functions typically are funded. These funds are generally used to account for tax-supported activities:

FUND 001 - GENERAL FUND

The General Fund of a government unit serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, utility taxes and user fee charges.

FUND 191 - FUEL AND ROADWAY FUND

The City's Fuel & Roadway Fund is funded primarily by fuel taxes. Allowable uses of these fuel taxes are restricted and this fund has been established to account for the various transportation-related activities that are allowable under the established guidelines for use.

FUND 309 - SPECIAL TAXING DISTRICT I CAPITAL PROJECTS FUND

This fund has been established to account for the construction of a parking garage and additional public works improvements for the district.

FUND 325 - GENERAL CAPITAL IMPROVEMENTS FUND

This fund has been established to account for the various general government capital improvement projects for general government operations and funded primarily by the General Fund. Examples include facilities and improvements for Police, Fire Rescue, Leisure Services, and other general government improvements.

CAPITAL IMPROVEMENT PROGRAM

FUND 326 - GENERAL OBLIGATION BOND SERIES 2015 CONSTRUCTION FUND

This fund accounts for the development, design, and construction of certain parks, recreation, and leisure projects citywide.

Enterprise Funds account for the operations that are financed and operated in a manner similar to private business enterprises. These are used to report activity for which a fee is charged to external users for goods or services:

FUND 401 - WATER AND WASTEWATER

This fund has been established to account for the regular operating expenses of the City's Water & Wastewater Utility, and the necessary infrastructure improvements and expansions to the system. Proceeds from these funds are primarily from charges for service from the City's utility customers, which include customers from the City of Sunrise and customers residing in the neighboring cities of Davie, Weston, and Southwest Ranches.

FUND 402 - WATER AND WASTEWATER RENEWAL & REPLACEMENT (R&R)

This fund provides funding for the bond-required minimum of 5% of operating revenues to be used for system wide renewal and replacement of existing system infrastructure.

FUND 408 - UTILITIES SERIES 2010 CONSTRUCTION

This fund provides funding for various capital improvement projects identified at the time that the bonds were issued. The City has the flexibility to utilize remaining funding on other eligible projects.

FUND 444 - STORMWATER

This fund provides funding for the necessary programs and capital improvement required for compliance with the National Pollutant Discharge Elimination System (NPDES) Permit. The fund provides for the maintenance and construction of the City's stormwater control activities and infrastructure.

FUND 465 - WATER AND WASTEWATER CAPITAL PROJECTS

This fund is established to separately account for the development and construction of annual capital improvement projects associated with the Water and Wastewater Utility.

FUND 471 - GAS OPERATING AND MAINTENANCE

This fund accounts for the daily operations of Gas utilities. The Gas function provides for the safe and efficient management of the City's Natural Gas Operations, assuring a continuous supply of clean energy, and servicing of gas equipment and appliances for residential and commercial customers.

FUND 472 - GAS RENEWAL AND REPLACEMENT (R&R)

This fund is used to account for repairs and maintenance to the City's gas utility systems as well as the replacement and enhancement of existing equipment, and other capital items related to the system.

FUND 475 - GAS CAPITAL PROJECTS

This fund is established to separately account for the construction of annual capital improvement projects associated with the Gas Utility.

FUND 502 - FLEET MANAGEMENT

This fund is used to account for the operations of Fleet Services and the repairs and replacements of vehicle and equipment.

CAPITAL IMPROVEMENT PROGRAM

FUND 503 - INFORMATION TECHNOLOGY (IT) AND COMMUNICATIONS

This fund is used to account for the acquisition of technology and communications related equipment and the operation of Information Technology.

The following Funding Source codes apply to the Five Year Capital Improvement Program:

BC	Broward County	GR	Grants
BP	Bond Proceeds	PC	Police Confiscation
CF	Connection Fees	R&R	Renewal & Replacement
CI	Contributions - Private Developers	SR	System Reserve
FR	Fuel & Roadway Fund	SW	Stormwater Reserve
GC	Gas Charges	WWS	Water/Wastewater Charges
GF	General Fund		

FY 2018-2022 Proposed Capital Improvement Program: Five Year Summary by Fund

	Funding Sources	Project #	PTD Budget	FY 2017/2018 Budget	FY 2018/2019 Budget	FY 2019/2020 Budget	FY 2020/2021 Budget	FY 2021/2022 Budget	Five Year Total	FY 2017/2018 Operating Impact
<u>SPEC TAX DISTRICT #1 SER 03 BOND FUND 309</u>										
<u>Revenues</u>										
Reappropriated Fund Balance				-	-	-	-	-	-	-
Total Revenues				0	0	0	0	0	0	0
<u>Appropriations</u>										
Flamingo Road Powerline Relocation				-	-	-	-	-	-	-
Total Appropriations				0	0	0	0	0	0	0
<u>CAPITAL IMPROVEMENTS FUND 325</u>										
<u>Revenues</u>										
Reappropriated Fund Balance:										
Committed (IKEA Contribution - proj 6450)				-	500,000	-	-	-	500,000	-
Committed (Rick Case Kia Contrib - proj 6450)				-	100,000	-	-	-	100,000	-
From Fund Balance				270,770	1,740,000	360,000	-	-	2,370,770	-
Florida Dept of Trans Grant (6488)				280,970	-	-	-	-	280,970	-
Interest Income				220,000	-	-	-	-	220,000	-
Anticipated General Fund Transfer In				-	-	-	-	-	-	-
Future Bond Proceeds (6207)				-	48,722,500	-	-	-	48,722,500	-
Miscellaneous Revenues				-	-	-	-	-	-	-
Total Revenues				771,740	51,062,500	360,000	0	0	52,194,240	
<u>Appropriations</u>										
Municipal Campus Expansion				-	48,722,500	-	-	-	48,722,500	-
Entry Signs				-	-	-	-	-	-	-
Hiatus Road Privacy Wall				-	-	-	-	-	-	-
Sunrise Blvd & NW 136 Ave Streetscape Improvements				-	1,360,000	-	-	-	1,360,000	-
Sunrise Lakes Phase 1 Park				-	-	-	-	-	-	15,800
Sunblest Sound Wall				-	-	-	-	-	-	-
NW 44th Street Bicycle Lanes				-	-	-	-	-	-	-
W Sunrise Transit Oriented Design Infr Improv				-	-	-	-	-	-	-
25.5 Wetlands Remediation				-	-	-	-	-	-	14,500
Public Safety Bldg Community Room Expansion				-	-	-	-	-	-	-
Commercial Blvd. Landscape & Irrigation Improvements				-	-	-	-	-	-	-
NW 64th Avenue Complete Street				-	-	-	-	-	-	-
Welleby Pool Deck Replacement				-	-	-	-	-	-	-
Hiatus Road Privacy Wall Fence Connections				-	-	-	-	-	-	-
Sunrise Commerce Park Entry Features				-	-	-	-	-	-	-
Sunset Strip Bicycle Lanes				445,300	-	-	-	-	445,300	-
Fire Station 92 Fire Alerting System Replacement				-	-	-	-	-	-	-
Fire Station Bay Door Replacement				-	795,000	-	-	-	795,000	-
Sunset Strip Traffic Circle Enhancements				20,000	150,000	-	-	-	170,000	-
Old Post Office Building				-	35,000	360,000	-	-	395,000	-

FY 2018-2022 Proposed Capital Improvement Program: Five Year Summary by Fund

	Funding Sources	Project #	PTD Budget	FY 2017/2018 Budget	FY 2018/2019 Budget	FY 2019/2020 Budget	FY 2020/2021 Budget	FY 2021/2022 Budget	Five Year Total	FY 2017/2018 Operating Impact
Roarke Hall	BP/GF	7000GI	1,208,200	-	-	-	-	-	-	-
Welleby Park Expansion	BP/GF	7002PK	15,000	-	-	-	-	-	-	-
Senior Center Expansion	BP/GF	7003GB	60,000	-	-	-	-	-	-	-
Flamingo Park Renovation	BP/GF	7004PK	3,231,115	-	-	-	-	-	-	-
P.I.R./NW 50th Street Athletic Complex	BP/GF	7005PK	5,000	-	-	-	-	-	-	-
Civic Center Expansion	BP/GF	7006GB	4,635,000	-	-	-	-	-	-	-
Veterans Park	BP/GF	7008PK	2,561,595	-	-	-	-	-	-	-
Oscar Wind Park	BP/GF	7009PK	2,900,000	-	-	-	-	-	-	-
Sunset Strip Park at NW 109 Avenue	BP/GF	7012PK	1,024,000	-	-	-	-	-	-	-
Nob Hill Soccer Club Improvements	BP/GF	7014PK	2,500,000	-	-	-	-	-	-	-
Village Beach Club Improvements	BP/GF	7017GI	15,000	-	-	-	-	-	-	-
Capitalized Labor	N/A	CAPLAB	-	306,440	-	-	-	-	306,440	-
Total Appropriations			44,298,902	771,740	51,062,500	360,000	0	0	52,194,240	30,300
NEW PARKS G.O. BOND FUND 326										
Revenues										
Future Bond Proceeds				-	29,609,800	75,000	-	-	29,684,800	
Interest Income				280,000	-	-	-	-	280,000	
From Fund Balance				54,290	-	-	-	-	54,290	
Total Revenues				334,290	29,609,800	75,000	0	0	30,019,090	
Appropriations										
Roarke Hall	BP/GF	7000GI	270,020	-	-	-	-	-	-	-
Welleby Park Expansion	BP/GF	7002PK	6,329,164	-	-	-	-	-	-	31,500
Senior Center Expansion	BP/GF	7003GB	2,292,079	-	-	-	-	-	-	23,000
Flamingo Park Renovation	BP/GF	7004PK	2,317,308	-	-	-	-	-	-	144,500
P.I.R./NW 50th Street Athletic Complex	BP/GF	7005PK	16,476,783	-	-	-	-	-	-	107,700
Civic Center Expansion	BP/GF	7006GB	5,616,820	-	-	-	-	-	-	-
Security Improvements	BP	7007GI	98,600	-	1,900,000	-	-	-	1,900,000	-
Veterans Park	BP/GF	7008PK	1,416,890	-	-	-	-	-	-	-
Oscar Wind Park	BP/GF	7009PK	-	-	9,593,400	-	-	-	9,593,400	-
City Park Improvements	BP/GF	7010PK	720,921	-	4,506,000	-	-	-	4,506,000	-
Sunset Strip Park at NW 109 Avenue	BP/GF	7012PK	190,607	-	-	-	-	-	-	-
Sunrise Athletic Complex (SAC) Park Expansion and Renovation	BP/GF	7013PK	997,129	-	11,760,000	75,000	-	-	11,835,000	-
Nob Hill Soccer Club Improvements	BP/GF	7014PK	364,558	-	-	-	-	-	-	-
Welleby Pool Deck Replacement	BP/GF	7015GI	248,600	-	-	-	-	-	-	-
NW 44th Street Bicycle Lanes	BP/GF	7016GI	2,728,260	-	-	-	-	-	-	-
Village Beach Club Improvements	BP/GF	7017GI	254,255	-	-	-	-	-	-	-
9525 Parcel Improvements	BP	TBD	-	-	1,073,800	-	-	-	1,073,800	-
Bair Middle School Joint Use Park	BP	TBD	-	-	776,600	-	-	-	776,600	-
Capitalized Labor	N/A	CAPLAB	-	334,290	-	-	-	-	334,290	-
Total Appropriations			40,321,994	334,290	29,609,800	75,000	0	0	30,019,090	306,700

FY 2018-2022 Proposed Capital Improvement Program: Five Year Summary by Fund

	Funding Sources	Project #	PTD Budget	FY 2017/2018 Budget	FY 2018/2019 Budget	FY 2019/2020 Budget	FY 2020/2021 Budget	FY 2021/2022 Budget	Five Year Total	FY 2017/2018 Operating Impact
<u>RENEWAL & REPLACEMENT FUND 402</u>										
<u>Revenues</u>										
				-	-	-	-	-	-	-
				-	-	-	-	-	-	-
				264,650	-	-	-	-	264,650	-
			Total Revenues	264,650	0	0	0	0	264,650	
<u>Appropriations</u>										
	R&R	5031PI	4,706,848	-	-	-	-	-	-	-
	R&R	5036WF	8,154,000	-	-	-	-	-	-	-
	R&R	5037PI	865,700	-	-	-	-	-	-	-
	R&R	5037ST	10,448,330	-	-	-	-	-	-	-
	R&R	5043PI	1,983,004	-	-	-	-	-	-	-
	R&R	5045ST	10,767,735	-	-	-	-	-	-	-
	R&R	5048PI	3,039,395	-	-	-	-	-	-	-
	R&R	5056LS	5,066,954	-	-	-	-	-	-	-
	R&R	5068PI	1,197,313	-	-	-	-	-	-	-
	R&R	5070PI	203,980	-	-	-	-	-	-	-
	R&R	5071SG	1,033,962	-	-	-	-	-	-	-
	R&R	5072PI	261,196	-	-	-	-	-	-	-
	R&R	5079PI	3,644,511	-	-	-	-	-	-	-
	R&R	5082PI	4,712,937	-	-	-	-	-	-	-
	R&R	5083SW	4,091,372	-	-	-	-	-	-	-
	R&R	5115SG	147,285	-	-	-	-	-	-	-
	N/A	CAPLAB	-	264,650	-	-	-	-	264,650	-
			Total Appropriations	60,324,522	264,650	0	0	0	264,650	0
<u>WATER/WASTEWATER CONNECTION FEES FUND 403</u>										
<u>Revenues</u>										
				41,790	-	-	-	-	41,790	-
				-	6,000,000	-	-	-	6,000,000	-
			Total Revenues	41,790	6,000,000	0	0	0	6,041,790	
<u>Appropriations</u>										
	CF	5014SY	-	-	6,000,000	-	-	-	6,000,000	-
	CF	5036WF	5,250,000	-	-	-	-	-	-	-
	CF	5074ST	288,350	-	-	-	-	-	-	-
	N/A	CAPLAB	-	41,790	-	-	-	-	41,790	-
			Total Appropriations	5,538,350	41,790	6,000,000	0	0	6,041,790	0
<u>WATER/WASTEWATER AND GAS SERIES 96A CONSTRUCTION FUND 406</u>										
<u>Revenues</u>										
				-	-	-	-	-	-	-
			Total Revenues	0	0	0	0	0	0	
<u>Appropriations</u>										
	BP	5110SG	143,464	-	-	-	-	-	-	-
			Total Appropriations	143,464	0	0	0	0	0	0

FY 2018-2022 Proposed Capital Improvement Program: Five Year Summary by Fund

	Funding Sources	Project #	PTD Budget	FY 2017/2018 Budget	FY 2018/2019 Budget	FY 2019/2020 Budget	FY 2020/2021 Budget	FY 2021/2022 Budget	Five Year Total	FY 2017/2018 Operating Impact
UTILITIES SERIES 2010 CONSTRUCTION FUND 408										
Revenues										
				17,760	-	-	-	-	17,760	
				10,100	-	-	-	-	10,100	
			Total Revenues	27,860	0	0	0	0	27,860	
Appropriations										
	BP	5009WF	4,873,661	-	-	-	-	-	-	-
	BP	5017SG	3,013,443	-	-	-	-	-	-	-
	BP	5031PI	1,067,248	-	-	-	-	-	-	-
	BP	5036WF	1,804,787	-	-	-	-	-	-	-
	BP	5045ST	340,060	-	-	-	-	-	-	-
	BP	5048PI	186,030	-	-	-	-	-	-	-
	BP	5056LS	148,612	-	-	-	-	-	-	-
	BP	5068PI	71,785	-	-	-	-	-	-	-
	BP	5070PI	22,578	-	-	-	-	-	-	-
	BP	5071SG	324,180	-	-	-	-	-	-	-
	BP	5074ST	607,714	-	-	-	-	-	-	-
	BP	5079PI	817,712	-	-	-	-	-	-	-
	BP	5082PI	1,483,223	-	-	-	-	-	-	-
	BP	5083SW	180,286	-	-	-	-	-	-	-
	BP	5110SG	44,983	-	-	-	-	-	-	-
	N/A	CAPLAB	-	27,860	-	-	-	-	27,860	-
			Total Appropriations	27,860	0	0	0	0	27,860	0
STORMWATER UTILITY FUND 444										
Revenues										
				947,500	400,000	400,000	400,000	400,000	2,547,500	
			Total Revenues	947,500	400,000	400,000	400,000	400,000	2,547,500	
Appropriations										
	SW	6305	5,013,920	-	-	-	-	-	-	-
	SW	6317	313,134	-	-	-	-	-	-	-
	SW	6324	495,602	-	-	-	-	-	-	-
	SW	6325	283,000	-	-	-	-	-	-	-
	SW	6326	-	400,000	400,000	400,000	400,000	400,000	2,000,000	-
	SW	6327	-	450,000	-	-	-	-	450,000	-
	N/A	CAPLAB	-	97,500	-	-	-	-	97,500	-
			Total Appropriations	947,500	400,000	400,000	400,000	400,000	2,547,500	0

FY 2018-2022 Proposed Capital Improvement Program: Five Year Summary by Fund

	Funding Sources	Project #	PTD Budget	FY 2017/2018 Budget	FY 2018/2019 Budget	FY 2019/2020 Budget	FY 2020/2021 Budget	FY 2021/2022 Budget	Five Year Total	FY 2017/2018 Operating Impact
WATER/WASTEWATER/REUSE CAPITAL PROJECTS FUND 465										
Revenues										
				24,541,270	63,995,920	42,111,400	18,667,000	11,551,000	160,866,590	
			Total Revenues	24,541,270	63,995,920	42,111,400	18,667,000	11,551,000	160,866,590	
Appropriations										
Springtree Biscayne Test Wells/Wellheads Replacement	SR	5009WF	2,979,050	-	-	-	-	-	-	-
C-51 Reservoir Project	SR	5014SY	-	-	19,450,000	-	-	-	19,450,000	-
Sawgrass 4MGD Reuse Treatment Plant Expansion Phase I	SR	5017SG	19,307,794	-	-	-	-	-	-	-
Escape and Valencia Water Main Replacement	SR	5031PI	1,300,196	-	-	-	-	-	-	-
Wastewater Pipeline Flow Capacity Improvements	SR	5037PI	4,753,900	2,856,550	1,067,420	2,641,400	3,425,000	3,425,000	13,415,370	-
Wastewater Sys Rehab-Lateral & Manhole Imprvmt-SSES for I/I	SR	5043PI	900,000	900,000	900,000	900,000	900,000	900,000	4,500,000	-
System-Wide Lift Station Improvement Program	SR	5056LS	3,976,000	1,826,000	3,976,000	3,976,000	3,976,000	3,976,000	17,730,000	-
Pine Island Road 12" Water Main Replacement	SR	5068PI	55,000	-	-	-	-	-	-	-
Hiatus Road Water Main and Force Main Adjustments	SR	5070PI	552,900	-	-	-	-	-	-	-
Water System Improvement Projects	SR	5072PI	1,846,430	1,770,000	3,250,000	3,250,000	3,250,000	3,250,000	14,770,000	-
Sawgrass WWTP Biosolids Stabilization	SR	5073SG	4,315	-	900,000	9,000,000	-	-	9,900,000	-
Springtree WWTP Biosolids Stabilization	SR	5074ST	10,050,028	-	-	-	-	-	-	-
East Sunrise Water Main Replacement	SR	5079PI	3,800,000	-	-	-	-	-	-	-
30" Water Main Replacement NW 44th St and Pine Island Rd	SR	5082PI	215,000	-	-	-	-	-	-	-
Southwest Water Treatment Plant Improvements	SR	5083SW	8,562,000	-	-	-	-	-	-	-
Southwest WTP Improvements - Ion Exchange	SR	5084SW	5,673,855	-	-	-	-	-	-	-
Reuse Distribution System - SICP & Markham Park (Ph III)	SR	5095PI	495,896	-	200,000	9,660,000	-	-	9,860,000	-
Reuse Distribution Sys-SICP, Sawgrass Mills & Artesia (Ph II)	SR	5096PI	13,183,450	-	-	-	-	-	-	-
SGF-1 ASR Conversion	SR	5098RW	6,191,582	-	-	-	-	-	-	-
Sawgrass Water Treatment Plant Membrane Replacement	SR	5110SG	5,377,995	-	-	-	-	-	-	-
Springtree Wastewater Headworks Improvements	SR	5114ST	1,262,064	10,050,000	-	-	-	-	10,050,000	-
Water Treatment Plant Guardhouses	SR	5116SY	633,432	-	-	-	-	-	-	900
Utility Administration Building Fire Alarm Panel Upgrade	SR	5118SY	61,000	-	-	-	-	-	-	-
Sawgrass WTP Ion Exchange	SR	5120SG	9,928,955	-	-	-	-	-	-	-
4360 Springtree Drive Site Improvements	SR	5121ST	316,000	-	-	-	-	-	-	-
Springtree WWTP Storage & Equipment Building	SR	5122ST	440,000	2,570,000	-	-	-	-	2,570,000	-
Sawgrass WTP & Springtree WTP Security Improvements	SR	5123SY	1,050,000	-	-	-	-	-	-	-
Sawgrass WWTP Train A Secondary Treatment	SR	5124SG	-	1,480,000	19,557,000	-	-	-	21,037,000	-
Southwest WTP Well Replacement	SR	5125SW	-	413,000	1,782,000	-	-	-	2,195,000	-
Bonaventure Service Line Replacements	SR	5126SY	-	630,000	4,830,000	-	-	-	5,460,000	-
SW 121st Avenue Water Main Replacement	SR	5127PI	-	950,000	4,750,000	-	-	-	5,700,000	-
Sawgrass Fuel Station Rehabilitation	SR	5128SG	-	845,000	-	-	-	-	845,000	-
Landscaping & Irrigation Improvements at Treatment Plants	SR	TBD	-	-	472,500	385,000	-	-	857,500	-
Sawgrass Facility Equipment Maintenance Building	SR	TBD	-	-	-	1,397,000	5,100,000	-	6,497,000	-
Springtree Ion Exchange Process	SR	TBD	-	-	2,430,000	10,080,000	-	-	12,510,000	-
Springtree WTP Biscayne Aquifer Wells 2, 7 & 8 Replacement	SR	TBD	-	-	-	486,000	2,016,000	-	2,502,000	-
Springtree WTP VFD Replacement - HSP "B"	SR	TBD	-	-	81,000	336,000	-	-	417,000	-
Water System - Wide Zoning Metering	SR	TBD	-	-	350,000	-	-	-	350,000	-
Capitalized Labor	N/A	CAPLAB	-	250,720	-	-	-	-	250,720	-
			Total Appropriations	102,916,842	24,541,270	63,995,920	42,111,400	18,667,000	160,866,590	900

FY 2018-2022 Proposed Capital Improvement Program: Five Year Summary by Fund


	Funding Sources	Project #	PTD Budget	FY 2017/2018 Budget	FY 2018/2019 Budget	FY 2019/2020 Budget	FY 2020/2021 Budget	FY 2021/2022 Budget	Five Year Total	FY 2017/2018 Operating Impact
<u>GAS CAPITAL PROJECTS FUND 475</u>										
<u>Revenues</u>										
				350,000	-	-	-	-	350,000	
				350,000	0	0	0	0	350,000	
<u>Appropriations</u>										
	GC	276	80,507	-	-	-	-	-	-	-
	GC	309	206,000	-	-	-	-	-	-	500
	GC	310	6,567,880	-	-	-	-	-	-	-
	GC	312	60,000	-	-	-	-	-	-	100
	GC	319	210,396	-	-	-	-	-	-	-
	GC	320	150,000	-	-	-	-	-	-	500
	GC	777	100,190	350,000	-	-	-	-	350,000	-
			7,374,973	350,000	0	0	0	0	350,000	1,100
<u>FLEET MANAGEMENT FUND 502</u>										
<u>Revenues</u>										
				160,000	-	-	-	-	160,000	
				85,000	-	-	-	-	85,000	
				245,000	0	0	0	0	245,000	
<u>Appropriations</u>										
	MULTIPLE	6492	-	245,000	-	-	-	-	245,000	-
			0	245,000	0	0	0	0	245,000	0
<u>IT & COMMUNICATIONS FUND 503</u>										
<u>Revenues</u>										
				-	-	-	-	-	-	-
				0	0	0	0	0	0	0
<u>Appropriations</u>										
	MULTIPLE	IT0001	4,300,000	-	-	-	-	-	-	-
			4,300,000	0	0	0	0	0	0	0

FY 2018-2022 Proposed Capital Improvement Program: Five Year Summary by Fund

	FY 2017/2018 Budget	FY 2018/2019 Budget	FY 2019/2020 Budget	FY 2020/2021 Budget	FY 2021/2022 Budget	Five Year Total
REVENUE SUMMARY BY FUND						
<i>Capital Improvements Fund 325</i>	771,740	51,062,500	360,000	-	-	52,194,240
<i>New Parks G.O. Bond Fund 326</i>	334,290	29,609,800	75,000	-	-	30,019,090
<i>Renewal & Replacement Fund 402</i>	264,650	-	-	-	-	264,650
<i>Water/Wastewater Connection Fees Fund 403</i>	41,790	6,000,000	-	-	-	6,041,790
<i>Utilities Series 2010 Construction Fund 408</i>	27,860	-	-	-	-	27,860
<i>Stormwater Utility Fund 444</i>	947,500	400,000	400,000	400,000	400,000	2,547,500
<i>Water/Wastewater/Reuse Capital Projects Fund 465</i>	24,541,270	63,995,920	42,111,400	18,667,000	11,551,000	160,866,590
<i>Gas Capital Projects Fund 475</i>	350,000	-	-	-	-	350,000
<i>Fleet Management Fund 502</i>	245,000	-	-	-	-	245,000
	<u>\$27,524,100</u>	<u>\$151,068,220</u>	<u>\$42,946,400</u>	<u>\$19,067,000</u>	<u>\$11,951,000</u>	<u>\$252,556,720</u>
APPROPRIATIONS SUMMARY BY FUND						
<i>Capital Improvements Fund 325</i>	771,740	51,062,500	360,000	-	-	52,194,240
<i>New Parks G.O. Bond Fund 326</i>	334,290	29,609,800	75,000	-	-	30,019,090
<i>Renewal & Replacement Fund 402</i>	264,650	-	-	-	-	264,650
<i>Water/Wastewater Connection Fees Fund 403</i>	41,790	6,000,000	-	-	-	6,041,790
<i>Utilities Series 2010 Construction Fund 408</i>	27,860	-	-	-	-	27,860
<i>Stormwater Utility Fund 444</i>	947,500	400,000	400,000	400,000	400,000	2,547,500
<i>Water/Wastewater/Reuse Capital Projects Fund 465</i>	24,541,270	63,995,920	42,111,400	18,667,000	11,551,000	160,866,590
<i>Gas Capital Projects Fund 475</i>	350,000	-	-	-	-	350,000
<i>Fleet Management Fund 502</i>	245,000	-	-	-	-	245,000
	<u>\$27,524,100</u>	<u>\$151,068,220</u>	<u>\$42,946,400</u>	<u>\$19,067,000</u>	<u>\$11,951,000</u>	<u>\$252,556,720</u>



FLAMINGO ROAD POWERLINE RELOCATION

PROJECT NUMBER:	6485					
LOCATION:	Sunrise Boulevard to Panther Parkway					
STATUS:	In Progress - Design					
DEPARTMENT:	Public Works					
PROJECT MANAGER:	Bob Romeo					
START DATE:	5/2016					
COMPLETION DATE:	12/2018					
ESTIMATED PROJECT COST:	\$ 1,480,000					
DESCRIPTION/JUSTIFICATION						
<p>This project will relocate the overhead utilities along Flamingo Road from Sunrise Boulevard to Panther Parkway, underground. The work will be performed by FP&L and the City will assist and coordinate with them.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 309						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 309	1,480,000	6,433	1,473,567			
			-			
			-			
TOTAL	\$ 1,480,000	\$ 6,433	\$ 1,473,567			



MUNICIPAL CAMPUS EXPANSION



PROJECT NUMBER:	6207
LOCATION:	Municipal Campus
STATUS:	New Project
DEPARTMENT:	City Wide
PROJECT MANAGER:	Bob Romeo
START DATE:	3/2017
COMPLETION DATE:	9/2021
ESTIMATED PROJECT COST:	\$ 65,232,728

DESCRIPTION/JUSTIFICATION

This project allows for construction of a new City Hall building to replace the existing facility located at 10770 W Oakland Park Boulevard. This budget assumes a 100,000 square foot facility with an 800 space parking garage. The new building would consolidate all departments currently in City Hall as well as other departments operating in the Annex on NW 136th Avenue. Other work included in this project includes addition of a family aquatic center adjacent to the 50 meter pool, expansion of the amphitheater stage and bowl, construction of a roof canopy - potentially solar - over the amphitheater stage and bowl, addition of public restrooms, and a green room for the amphitheater. The project will also include an investigation of seating in the Civic Center Theater to determine whether additional seating can be added within the existing building shell.

**Sustainability considerations include referencing and possibly pursuing LEED or similar green building certification toward realizing operating cost benefits from energy and water savings, enhanced indoor air quality and a healthy work environment to support productivity. Elements may include LED site lighting, electric vehicle charging stations, and Florida Friendly Landscaping.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Future Bond Proceeds		48,722,500				\$ 48,722,500
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,722,500

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs		2,222,500				\$ 2,222,500
506510 - Construction		46,500,000				\$ 46,500,000
TOTAL	\$ -	\$ 48,722,500	\$ -	\$ -	\$ -	\$ 48,722,500

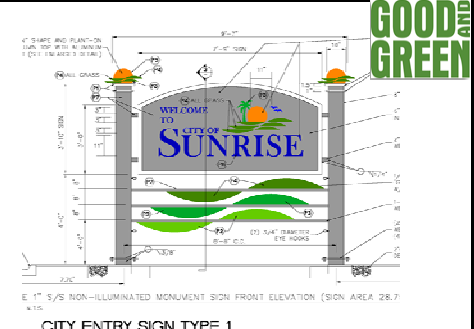
ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	16,510,228	627,771	15,882,457
			-
			-
TOTAL	\$ 16,510,228	\$ 627,771	\$ 15,882,457

ENTRY SIGNS

PROJECT NUMBER:	6274	 <p style="font-size: small; text-align: center;">E 17' 5/8" NON-ILLUMINATED MONUMENT SIGN FRONT ELEVATION (SIGN AREA: 28.7' x 10.0') CITY ENTRY SIGN TYPE 1</p>
LOCATION:	Citywide - Various Locations	
STATUS:	In Progress - Construction	
DEPARTMENT:	Public Works	
PROJECT MANAGER:	Dave Abderhalden	
START DATE:	1/2011	
COMPLETION DATE:	12/2017	
ESTIMATED PROJECT COST:	\$ 672,483	

DESCRIPTION/JUSTIFICATION

This project will provide solar lighted entry feature signs in medians near 12 major entry points to the City. They are at Weston Road, NW 136th Avenue, Sunrise Boulevard (west), Oakland Park Boulevard (west and east), Hiatus Road (north), Nob Hill Road (north and south), Flamingo Road (south), University Drive (north and south) and Sunset Strip. An indexing sign pilot project was added to the project in 2013. The indexing signs were installed on University Drive between Sunrise Boulevard and NW 44th Street. The indexing signs will assist drivers in locating addresses in the business district. A total of 11 signs were installed. This project also includes restoration of the Entry Sign at NW 50th Street and Nob Hill. Additionally, utility box wraps will be evaluated for installation as screening.

**Sustainable design elements include solar lighting, and the project will complement our Naturescape landscaping.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	672,483	427,883	244,600
			-
			-
TOTAL	\$ 672,483	\$ 427,883	\$ 244,600

HIATUS ROAD PRIVACY WALL



PROJECT NUMBER:	6287
LOCATION:	Oakland Pk Blvd south to City limits
STATUS:	In Progress - Construction
DEPARTMENT:	Public Works
PROJECT MANAGER:	Dave Abderhalden
START DATE:	8/2014
COMPLETION DATE:	11/2017
ESTIMATED PROJECT COST:	\$ 691,230



DESCRIPTION/JUSTIFICATION
<p>This project will construct approximately one mile of new 10 foot high precast concrete privacy wall on the eastern side of the Hiatus Road Extension Project between Sunrise Boulevard and Oakland Park Boulevard. This project is in cooperation with Broward County, which is responsible for the design and construction management of the Hiatus Road Extension Project. Through a Joint Project Agreement between the City and Broward County, the City is responsible for 25% of the cost of the privacy wall and will be responsible for maintaining the western side of the privacy wall along the new roadway.</p> <p>**Sustainability benefits include enhanced management of vehicular light and noise pollution. The wall may be enhanced by Florida Friendly Landscaping.</p>

FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	691,230	198,643	492,587
			-
			-
TOTAL	\$ 691,230	\$ 198,643	\$ 492,587

SUNRISE BLVD & NW 136TH AVE STREETScape IMPROVEMENTS



PROJECT NUMBER:	6450
LOCATION:	NW 136 Ave, Sunrise Blvd to SR 84
STATUS:	New Project
DEPARTMENT:	Public Works
PROJECT MANAGER:	Dave Abderhalden
START DATE:	10/2018
COMPLETION DATE:	4/2021
ESTIMATED PROJECT COST:	\$ 1,360,000



DESCRIPTION/JUSTIFICATION

This project would provide landscape and irrigation improvements to the medians on Sunrise Boulevard from the Sawgrass Expressway to NW 136th Avenue along with the medians on NW 136th Avenue from Sunrise Boulevard to SR 84. These roadways are considered the corporate and business entrances to the City. The landscaping and irrigation within these medians are nearly 30 years old and need updating to enhance the City's image and to incorporate state of the art irrigation system design. Additionally, this project provides for the design and construction of gateway structures at the intersection of NW 136th Avenue and Sunrise Boulevard to emphasize this major commercial, retail, and tourism intersection with iconic gateway features.

**Sustainable design elements will include Florida Friendly Landscaping and a future connection to irrigational reuse water. Sustainability benefits include supporting our economic vibrancy, place making and environmental benefits such as water conservation and habitat promotion.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 325		760,000				\$ 760,000
Develop. Contributions		600,000				\$ 600,000
						\$ -
TOTAL	\$ -	\$ 1,360,000	\$ -	\$ -	\$ -	\$ 1,360,000

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design		150,000				\$ 150,000
506505 - Const. Othr. Costs						\$ -
506510 - Construction		1,210,000				\$ 1,210,000
TOTAL	\$ -	\$ 1,360,000	\$ -	\$ -	\$ -	\$ 1,360,000


ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
			-
			-
			-
TOTAL	\$ -	\$ -	\$ -

SUNRISE LAKES PHASE 1 PARK

PROJECT NUMBER:	6453	
LOCATION:	Sunrise Lakes Blvd & Sunrise Lakes Dr.	
STATUS:	In Progress - Construction	
DEPARTMENT:	Leisure Services	
PROJECT MANAGER:	Dave Abderhalden	
START DATE:	11/2011	
COMPLETION DATE:	6/2018	
ESTIMATED PROJECT COST:	\$ 1,272,235	

DESCRIPTION/JUSTIFICATION

This project includes the construction of a new passive park on land purchased by Broward County and given to the City for the purpose of developing a passive park. The park will have a walking trail, trellis structure with seating and enhanced landscaping and irrigation. In cooperation with the Sunrise Lakes Phase I Condominium Association, an access easement will be created along the water so that the residents will have access from buildings south of the park to the clubhouse on the north side of the park.

**Sustainable design features include Florida Friendly Landscaping, butterfly friendly plants, LED lighting and possibly, a raised bed herb garden area.

Annual Operating expenses include: 25% of a Facility Attendant position, utilities, and maintenance of the structures and grounds.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

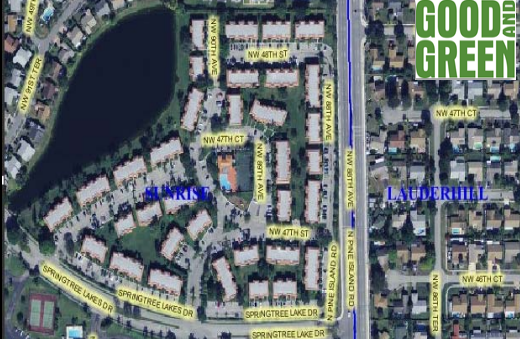
ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating	15,800	24,900	26,100	27,400	26,800	\$ 121,000
Capital Outlay						\$ -
TOTAL	\$ 15,800	\$ 24,900	\$ 26,100	\$ 27,400	\$ 26,800	\$ 121,000

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	1,272,235	817,121	455,114
			-
			-
TOTAL	\$ 1,272,235	\$ 817,121	\$ 455,114

SUNBLEST SOUND WALL

PROJECT NUMBER:	6472	
LOCATION:	4600 to 4700 Block of Pine Island Road	
STATUS:	In Progress - Construction	
DEPARTMENT:	Utilities	
PROJECT MANAGER:	Dave Abderhalden	
START DATE:	6/2014	
COMPLETION DATE:	11/2017	
ESTIMATED PROJECT COST:	\$ 446,149	

DESCRIPTION/JUSTIFICATION
<p>This project includes the design, construction & inspection of approximately 915 linear feet of 8' high precast concrete sound wall adjacent to Pine Island Road within the property of the Sunblest HOA Community. The City has entered into a Joint Project Agreement (JPA) for funding purposes with Broward County. The JPA identifies that the County will reimburse the City for 50% of the design, construction and inspection of the sound wall. The improvements will be made on private property and will be turned over to the Sunblest Home Owners Association upon final completion.</p> <p>**Sustainability benefits include the mitigation of vehicular light and noise pollution reduction, and may include future Florida Friendly Landscaping enhancements.</p>

FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	446,149	64,090	382,059
			-
			-
TOTAL	\$ 446,149	\$ 64,090	\$ 382,059

NW 44TH STREET BICYCLE LANES



PROJECT NUMBER:	6473
LOCATION:	Pine Island Rd to SAC Park
STATUS:	In Progress - Construction
DEPARTMENT:	Leisure Services
PROJECT MANAGER:	Meghan Kaufold
START DATE:	7/2014
COMPLETION DATE:	3/2018
ESTIMATED PROJECT COST:	\$ 537,870



DESCRIPTION/JUSTIFICATION	
<p>This project includes the design, construction and construction inspection of a five-foot wide bicycle lane, with a two-foot buffer, within the existing swale areas along both sides of NW 44th Street from Pine Island Road west to the Sunrise Athletic Complex located at 11501 NW 44th Street, and construction of a westbound right turn lane at Nob Hill Road. The existing eastbound and westbound travel lanes will be reduced to ten-feet in width. The bike lane portion of the project is approved to be reimbursed by an FDOT Grant in the amount of \$1,141,268. The construction for the westbound right turn lane is estimated to be \$125,000. The signage and striping improvements will be maintained by Broward County, per the interlocal agreement.</p> <p>**Sustainability benefits include enhancing transportation options to include non-motorized alternatives and the associated public health, safety, and carbon reduction benefits.</p> <p>**This project partially funded in General Obligation Bonds Fund 326, Project #7016GI.**</p>	


FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	537,870	285,906	251,964
			-
			-
TOTAL	\$ 537,870	\$ 285,906	\$ 251,964

W. SUNRISE TOD INFRASTRUCTURE IMPROVEMENTS

PROJECT NUMBER:	6474	
LOCATION:	Sawgrass Mills Mall	
STATUS:	In Progress - Design	
DEPARTMENT:	Public Works	
PROJECT MANAGER:	Bob Romeo	
START DATE:	7/2016	
COMPLETION DATE:	TBD	
ESTIMATED PROJECT COST:	\$ 264,133	

DESCRIPTION/JUSTIFICATION

As part of the overall development of the Mall area (bounded by Sunrise Blvd on the south, Flamingo Road on the east and NW 136th Ave on the west and north) there will be a need for various transit oriented design (TOD) infrastructure improvements (e.g. drainage, lighting, bicycle lanes, sidewalk, striping, signage, signalization, landscaping, irrigation) to be made by the City. At this point specific design criteria have not yet been developed by the Developer or the City. The first phase of the project would develop a master plan in order to prepare the specific scope and future phasing for these improvements. It is intended that the City's consultant and staff attend meetings with the Developer and Community Development to develop the basis of design. A full design budget will be developed and presented to the City Commission at a future date.

**Sustainable design elements may include Florida Friendly Landscaping, expanded multi-modal transport options including safe walking and bicycle accommodation, promotion of public transportation, installation of LED lighting, and potentially, infrastructure for alternative fuel and/or electric vehicles and commuter service.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

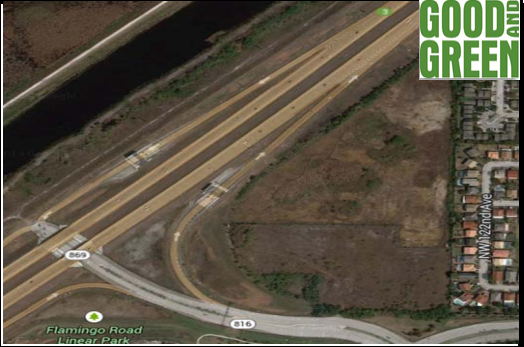
ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	264,133	13,959	250,174
			-
			-
TOTAL	\$ 264,133	\$ 13,959	\$ 250,174

25.5 WETLANDS REMEDIATION

PROJECT NUMBER:	6475					
LOCATION:	Oakland Park Blvd. & Sawgrass Expy					
STATUS:	In Progress - Construction					
DEPARTMENT:	Public Works					
PROJECT MANAGER:	Dave Abderhalden					
START DATE:	12/2015					
COMPLETION DATE:	11/2017					
ESTIMATED PROJECT COST:	\$ 939,140					
DESCRIPTION/JUSTIFICATION						
<p>This project includes the design, construction and construction inspection for the removal of exotic and invasive plant material from approximately 16 acres of previously constructed wetlands on the "25.5" acre City owned parcel (folio 494024180010). Upon completion of the remediation activities, the City will be required to provide annual maintenance reports, written by a consultant, based upon the quarterly maintenance provided by a specialized private vendor.</p> <p>**Sustainable design elements include Florida Friendly Landscaping and other restoration best practices. Sustainability benefits include habitat restoration and wetland preservation which will provide green infrastructure that supports our community's resiliency. The site will be eligible for Broward County Naturescape recognition for achieving National Wildlife Federation certification.</p> <p>Annual Operating Expenses - Ongoing control of non-native invasive species in the wetlands.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating	14,500	15,500	16,000	16,500	17,000	\$ 79,500
Capital Outlay						\$ -
TOTAL	\$ 14,500	\$ 15,500	\$ 16,000	\$ 16,500	\$ 17,000	\$ 79,500
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget		Project-to-Date (PTD) Actuals		Project-to-Date (PTD) Balance	
Fund 325	939,140		48,111		891,029	
					-	
					-	
TOTAL	\$	939,140	\$	48,111	\$	891,029

PUBLIC SAFETY BUILDING COMMUNITY ROOM EXPANSION



PROJECT NUMBER:	6477	
LOCATION:	10440 W. Oakland Park Blvd	
STATUS:	Completed	
DEPARTMENT:	Police	
PROJECT MANAGER:	Earl Prizlee	
START DATE:	4/2015	
COMPLETION DATE:	10/2017	
ESTIMATED PROJECT COST:	\$ 1,078,396	

DESCRIPTION/JUSTIFICATION
<p>This project provides for the design and construction of an additional 812 square feet of space to expand the existing Community Meeting Room on the first floor of the Public Safety Building. The larger Community Meeting Room is needed in order to accommodate additional capacity for public meetings. In addition, the project includes rehabilitation of the adjacent fountains.</p> <p>**Sustainable design considerations will include the evaluation of energy efficient, water conserving and other green building best practices.</p>

FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	1,078,396	470,633	607,763
			-
			-
TOTAL	\$ 1,078,396	\$ 470,633	\$ 607,763

COMMERCIAL BLVD LANDSCAPE AND IRRIGATION IMPROVEMENTS



PROJECT NUMBER:	6480	
LOCATION:	Pine Island Rd to Sawgrass Expwy	
STATUS:	New Project	
DEPARTMENT:	Public Works	
PROJECT MANAGER:	Earl Prizlee	
START DATE:	10/2017	
COMPLETION DATE:	TBD	
ESTIMATED PROJECT COST:	\$ 553,000	

DESCRIPTION/JUSTIFICATION
<p>This project will enhance approximately 1.5 miles of the median on Commercial Boulevard from Pine Island Road to the Sawgrass Expressway with new landscaping material, a new irrigation system, and hardscaping. This will be a joint participation project with the City of Tamarac who will share the cost of design and construction.</p> <p>** Sustainable design elements include Florida Friendly Landscaping, and sustainable community benefits include enhancing our business district.</p>

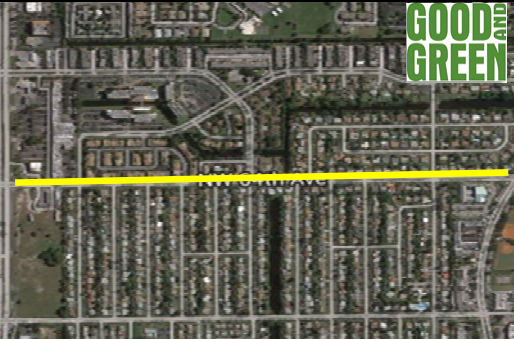
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	553,000	-	553,000
			-
			-
TOTAL	\$ 553,000	\$ -	\$ 553,000

NW 64TH AVENUE COMPLETE STREET

PROJECT NUMBER:	6482	
LOCATION:	Sunset Strip to W. Oakland Park Blvd	
STATUS:	In Progress - Construction	
DEPARTMENT:	Leisure Services	
PROJECT MANAGER:	Meghan Kaufold	
START DATE:	3/2016	
COMPLETION DATE:	9/2018	
ESTIMATED PROJECT COST:	\$ 2,647,951	

DESCRIPTION/JUSTIFICATION

This project will expand on the "Complete Street" project in the Village area of Sunset Strip north to Oakland Park Boulevard along NW 64th Avenue. Work includes modifying the existing four lane road section down to a two lane road section with bicycle lanes and buffers in each direction, new eight foot wide sidewalks with ADA connections at intersections, decorative crosswalks, decorative pedestrian lighting, landscaping improvements and drainage improvements. The City is receiving an FDOT Grant to reimburse for portions of this project in the amount of \$927,540.

**Sustainable design elements include Florida Friendly Landscaping, enhanced pedestrian and bicycle safety, and LED lighting. Sustainable community benefits include traffic calming to enhance neighborhood quality and sense of place. Complete Streets have been shown to support local business vibrancy. Environmental benefits include potential carbon emission reductions, and water and habitat benefits from environmentally responsible landscaping.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -


ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -


HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	2,647,951	224,106	2,423,845
			-
			-
TOTAL	\$ 2,647,951	\$ 224,106	\$ 2,423,845

HIATUS ROAD PRIVACY WALL FENCE CONNECTIONS

PROJECT NUMBER:	6486					
LOCATION:	Various					
STATUS:	New Project					
DEPARTMENT:	Public Works					
PROJECT MANAGER:	Dave Abderhalden					
START DATE:	9/2017					
COMPLETION DATE:	6/2018					
ESTIMATED PROJECT COST:	\$ 150,000					
DESCRIPTION/JUSTIFICATION						
<p>This project proposes to extend existing wood shadow box fencing from individual homeowner properties to the new concrete sound wall on Hiatus Road between Oakland Park Boulevard and Sunrise Boulevard. The fence will be turned over to the individual property owners upon completion of the project.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 325	150,000	-	150,000			
			-			
			-			
TOTAL	\$ 150,000	\$ -	\$ 150,000			

SUNRISE COMMERCE PARK ENTRY FEATURES

PROJECT NUMBER:	6487	
LOCATION:	Hiatus Rd/NW 50th St/Nob Hill Rd	
STATUS:	In Progress - Design	
DEPARTMENT:	Public Works	
PROJECT MANAGER:	TBD	
START DATE:	8/2017	
COMPLETION DATE:	1/2020	
ESTIMATED PROJECT COST:	\$ 25,308	

DESCRIPTION/JUSTIFICATION
<p>This project proposes to evaluate the need and cost of entrance features into the Sawgrass Commerce Park. The initial phase will look at entry features at Hiatus Road and NW 44th Street, Hiatus Road and Commercial Boulevard, and NW 50th Street and Hiatus Road. Based on the outcome of the initial phase, funds may become available to provide design and construction services for the areas described above.</p>

FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	25,308	308	25,000
			-
			-
TOTAL	\$ 25,308	\$ 308	\$ 25,000

SUNSET STRIP BICYCLE LANES



PROJECT NUMBER:	6488	
LOCATION:	NW 109th Ave to Nob Hill Road	
STATUS:	In Progress - Design	
DEPARTMENT:	Public Works	
PROJECT MANAGER:	Meghan Kaufold	
START DATE:	3/2017	
COMPLETION DATE:	4/2019	
ESTIMATED PROJECT COST:	\$ 485,300	

DESCRIPTION/JUSTIFICATION

This project proposes to extend the road diet on Sunset Strip from Nob Hill Road to NW 109th Avenue. Work includes modifying the existing four lane road section down to a two lane road section with bicycle lanes and buffers in each direction. The City has received an award letter for an FDOT Grant in the amount of \$280,967 to reimburse for portions of this project. Construction engineering inspection fees up to \$30,104 are covered by the FDOT grant and are included in the construction account.

** This project promotes sustainability by encouraging the use of zero emission transportation. Sustainability benefits include enhanced neighborhood quality and safety.


FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 325	164,333					\$ 164,333
FDOT Grant	280,967					\$ 280,967
						\$ -
TOTAL	\$ 445,300	\$ -	\$ -	\$ -	\$ -	\$ 445,300

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction	445,300					\$ 445,300
TOTAL	\$ 445,300	\$ -	\$ -	\$ -	\$ -	\$ 445,300


ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	40,000	-	40,000
			-
			-
TOTAL	\$ 40,000	\$ -	\$ 40,000

FIRE STATION 92 FIRE ALERTING SYSTEM REPLACEMENT

PROJECT NUMBER:	6489					
LOCATION:	Fire Stations					
STATUS:	In Progress - Design					
DEPARTMENT:	Fire					
PROJECT MANAGER:	Bob Romeo					
START DATE:	10/2016					
COMPLETION DATE:	11/2018					
ESTIMATED PROJECT COST:	\$ 285,000					
DESCRIPTION/JUSTIFICATION						
<p>This project will replace the existing alerting system that is not in compliance with NFPA 1221 and Insurance Service Organization. This regulatory item will make us compliant and will coincide with the replacement of the County's existing Fire Station Alerting System. The station alerting benefits include improved response times, maximized situational awareness and reduced dispatcher stress. The system aids first responders by increasing situational awareness and mental preparedness by using clear, consistent station alerting vocals. This helps units respond more quickly and efficiently.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 325	285,000		285,000			
			-			
			-			
TOTAL	\$ 285,000	\$ -	\$ 285,000			

FIRE STATION BAY DOOR REPLACEMENT

PROJECT NUMBER:	6490	
LOCATION:	Fire Stations 39, 59, 83, and 92	
STATUS:	In Progress - Construction	
DEPARTMENT:	Fire-Rescue	
PROJECT MANAGER:	Meghan Kaufold	
START DATE:	1/2019	
COMPLETION DATE:	10/2019	
ESTIMATED PROJECT COST:	\$ 795,000	

DESCRIPTION/JUSTIFICATION
<p>This project includes new apparatus bay doors at the front of Fire Stations 39, 59, 83, and 92. The project will replace the current roll-up type bay doors with new accordion type bay doors. The new accordion type bay doors open faster than the roll-up type bay doors and are rated to withstand hurricane force winds.</p>


FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 325		795,000				\$ 795,000
						\$ -
						\$ -
TOTAL	\$ -	\$ 795,000	\$ -	\$ -	\$ -	\$ 795,000

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design		35,000				\$ 35,000
506505 - Const. Othr. Costs						\$ -
506510 - Construction		760,000				\$ 760,000
TOTAL	\$ -	\$ 795,000	\$ -	\$ -	\$ -	\$ 795,000


ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
			-
			-
			-
TOTAL	\$ -	\$ -	\$ -

SUNSET STRIP TRAFFIC CIRCLE ENHANCEMENTS


PROJECT NUMBER:	6491					
LOCATION:	Sunset Strip at NW 64 Ave. & 19 St.					
STATUS:	New Project					
DEPARTMENT:	Public Works					
PROJECT MANAGER:	Meghan Kaufold					
START DATE:	1/2018					
COMPLETION DATE:	9/2019					
ESTIMATED PROJECT COST:	\$ 170,000					
DESCRIPTION/JUSTIFICATION						
<p>The Florida Department of Transportation (FDOT) is designing and constructing new bicycle lanes and traffic circles on Sunset Strip from Sunrise Boulevard to Nob Hill Road. The traffic circles will be located at NW 64th Avenue and NW 19th Street. FDOT will only install pavers or a similar type of surface in the center, non-vehicular area of the circles. The project proposes to enhance these areas with landscaping, irrigation, public art, and lighting.</p> <p>Annual Operating Impact includes a water, electricity, and lawn maintenance.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 325	20,000	150,000				\$ 170,000
						\$ -
						\$ -
TOTAL	\$ 20,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 170,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	20,000					\$ 20,000
506505 - Const. Othr. Costs						\$ -
506510 - Construction		150,000				\$ 150,000
TOTAL	\$ 20,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 170,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating		100	1,200	1,225	1,250	\$ 3,775
Capital Outlay						\$ -
TOTAL	\$ -	\$ 100	\$ 1,200	\$ 1,225	\$ 1,250	\$ 3,775
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
						-
						-
						-
TOTAL	\$ -	\$ -	\$ -			

OLD POST OFFICE BUILDING

PROJECT NUMBER:	TBD					
LOCATION:	2240 NW 68th Avenue					
STATUS:	New Project					
DEPARTMENT:	Leisure Services					
PROJECT MANAGER:	Bob Romeo					
START DATE:	1/2019					
COMPLETION DATE:	5/2021					
ESTIMATED PROJECT COST:	\$ 395,000					
DESCRIPTION/JUSTIFICATION						
<p>This project would allow for the conversion of the old Village Post Office building to a public use facility. The work includes bringing the facility up to current building codes. The final use of the building is yet to be determined.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 325		35,000	360,000			\$ 395,000
						\$ -
						\$ -
TOTAL	\$ -	\$ 35,000	\$ 360,000	\$ -	\$ -	\$ 395,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design		35,000				\$ 35,000
506505 - Const. Othr. Costs			10,000			\$ 10,000
506510 - Construction			350,000			\$ 350,000
TOTAL	\$ -	\$ 35,000	\$ 360,000	\$ -	\$ -	\$ 395,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
				-		
				-		
				-		
TOTAL	\$ -	\$ -	\$ -	-		



ROARKE HALL

PROJECT NUMBER:	7000GI					
LOCATION:	1720 NW 60th Avenue					
STATUS:	In Progress - Design					
DEPARTMENT:	Leisure Services					
PROJECT MANAGER:	Meghan Kaufold					
START DATE:	4/2017					
COMPLETION DATE:	4/2019					
ESTIMATED PROJECT COST:	\$ 1,478,220					
DESCRIPTION/JUSTIFICATION						
<p>This project will resurface the existing pool, construct a 2,500 square foot splash pad. Work includes adding additional parking spaces, renovation of the restrooms and interior floor surfaces, replacement of the air conditioning system, replacement of the roof, installation of impact resistant windows for clearstory glazing, and landscaping improvements and security improvements.</p> <p>Annual operating expenses include: A Facility Attendant position, utilities, maintenance of the building and grounds, as well as future capital outlay expenses.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
	-	-				\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel		23,600	48,400	49,600	50,800	\$ 172,400
Operating		12,000	18,100	31,600	33,200	\$ 94,900
Capital Outlay					9,000	\$ 9,000
TOTAL	\$ -	\$ 35,600	\$ 66,500	\$ 81,200	\$ 93,000	\$ 276,300
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals		Project-to-Date (PTD) Balance		
Fund 326	270,020	1,220		268,800		
Fund 325	1,208,200	-		1,208,200		
				-		
TOTAL	\$ 1,478,220	\$ 1,220		\$ 1,477,000		

WELLEBY PARK EXPANSION



PROJECT NUMBER:	7002PK
LOCATION:	11100 NW 44th Street
STATUS:	In Progress - Construction
DEPARTMENT:	Leisure Services
PROJECT MANAGER:	Dave Abderhalden
START DATE:	5/2015
COMPLETION DATE:	8/2018
ESTIMATED PROJECT COST:	\$ 6,344,164

DESCRIPTION/JUSTIFICATION

This project will expand the existing park to the west and renovate existing site amenities. The project includes the purchase of the adjacent 4-acre parcel on the western side of the park that will be developed into a Dog Park. Dog Park work includes the creation of large, small, and tiny dog areas, small restroom building, site furnishings and adjacent parking for dog owners. In the existing portion of the park, work includes an 800 square foot expansion to the existing meeting room, construction of a Family Themed Splash Pad, a new playground, construction of a "Safety Town" next to the new Splash Pad, and construction of a pier along the water's edge.

**Sustainable features in this park include LED lighting, use of recycled lumber on the boardwalk, high efficiency air conditioning systems, and Florida friendly landscaping.

Annual operating expenses include: A Facility Attendant position, utilities, maintenance of the building and grounds, as well as future capital outlay expenses.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
		-				\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT

Personnel	31,500	48,400	49,600	50,800	52,100	\$ 232,400
Operating		58,700	73,900	77,600	81,500	\$ 291,700
Capital Outlay		8,000				\$ 8,000
TOTAL	\$ 31,500	\$ 115,100	\$ 123,500	\$ 128,400	\$ 133,600	\$ 532,100

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 326	6,329,164	1,367,689	4,961,475
Fund 325	15,000	-	15,000
			-
TOTAL	\$ 6,344,164	\$ 1,367,689	\$ 4,976,475

SENIOR CENTER EXPANSION



PROJECT NUMBER:	7003GB
LOCATION:	10650 W. Oakland Park Boulevard
STATUS:	In Progress - Construction
DEPARTMENT:	Leisure Services
PROJECT MANAGER:	Bob Romeo
START DATE:	5/2015
COMPLETION DATE:	6/2018
ESTIMATED PROJECT COST:	\$ 2,352,079

DESCRIPTION/JUSTIFICATION

This project provides for the expansion of the existing Senior Center to provide space for enhanced and additional programming. Work includes a new exercise room, a new craft room, an upgraded kitchen that can accommodate cooking classes, a new media room, expansion of the garden area with screened-in space, updating of the Burgundy Room, additional parking and roof replacement. Security improvements will be included and costs will be determined during design.

**Sustainable elements in this project include new LED interior lighting, low VOC paints, improved insulation, and reflective roofing.

Annual operating expenses include: A Facility Attendant position, utilities, maintenance of the building and grounds, as well as future capital outlay expenses.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
		-				\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT

Personnel	8,200	16,700	17,100	17,600	18,000	\$ 77,600
Operating	6,800	17,100	18,000	18,900	19,800	\$ 80,600
Capital Outlay	8,000					\$ 8,000
TOTAL	\$ 23,000	\$ 33,800	\$ 35,100	\$ 36,500	\$ 37,800	\$ 166,200

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 326	2,292,079	366,085	1,925,994
Fund 325	60,000	-	60,000
			-
TOTAL	\$ 2,352,079	\$ 366,085	\$ 1,985,994

FLAMINGO PARK RENOVATION



PROJECT NUMBER:	7004PK
LOCATION:	12855 NW 8th Street
STATUS:	In Progress - Construction
DEPARTMENT:	Leisure Services
PROJECT MANAGER:	Earl Prizlee
START DATE:	5/2015
COMPLETION DATE:	7/2018
ESTIMATED PROJECT COST:	\$ 5,548,423

DESCRIPTION/JUSTIFICATION

This project will renovate and add amenities to the existing park. Work includes the demolition of the existing meeting hall, construction of a new 5,088 square foot meeting hall, three new covered basketball courts (replacing the two existing courts), drainage improvements to the soccer/football field, a splash pad, addition of 10 exercise equipment pieces located at 5 fitness stations around the existing walking trail and the addition of a second batting cage. Security improvements will be included and costs will be determined during design.

**Sustainable elements in this park include LED lighting, low VOC paints, high R-value insulation, and drinking fountains with a water bottle filling spout.

Annual operating expenses include: A Pool Mechanic position, utilities, maintenance of the building and grounds, as well as future capital outlay expenses.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
		-				\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

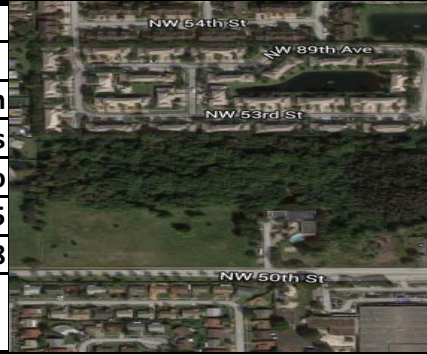
ESTIMATED ANNUAL OPERATING IMPACT

Personnel	57,500	115,000	117,800	12,800	124,800	\$ 427,900
Operating	49,000	98,000	102,800	108,000	114,400	\$ 472,200
Capital Outlay	38,000		-	7,000		\$ 45,000
TOTAL	\$ 144,500	\$ 213,000	\$ 220,600	\$ 127,800	\$ 239,200	\$ 945,100

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 326	2,317,308	366,085	1,951,223
Fund 325	3,231,115	-	3,231,115
			-
TOTAL	\$ 5,548,423	\$ 366,085	\$ 5,182,338

P.I.R./NW 50TH STREET ATHLETIC COMPLEX



PROJECT NUMBER:	7005PK
LOCATION:	Pine Island Road and NW 50th Street
STATUS:	In Progress - Construction
DEPARTMENT:	Leisure Services
PROJECT MANAGER:	Bob Romeo
START DATE:	8/2015
COMPLETION DATE:	8/2018
ESTIMATED PROJECT COST:	\$ 16,481,783

DESCRIPTION/JUSTIFICATION

The project includes the purchase of two parcels totaling approximately 16.4 acres, near the northwest corner of Pine Island Road and NW 50th Street that will be developed into a new park. Work includes the construction of one lighted convertible full size multi-purpose field, four lighted youth baseball/softball fields, two playgrounds, one concession building with restroom facilities, one maintenance/storage building with restroom facilities, covered bleachers and a paved parking lot. Security improvements will be included and costs will be determined during design.

**Sustainable elements include LED field and site lighting, Florida friendly landscaping, and drinking fountains with a bottle filler spout.

Annual operating expenses include: Two (2) full time Facility Attendant positions, one (1) part time Facility Attendant position, utilities, maintenance of the building and grounds, purchase of a sand pro, purchase of a utility vehicle, and purchase of three (3) pitching machines.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
		-				\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT

Personnel	51,200	210,000	215,200	220,600	226,100	\$ 923,100
Operating	26,000	163,800	172,000	180,600	189,600	\$ 732,000
Capital Outlay	30,500					\$ 30,500
TOTAL	\$ 107,700	\$ 373,800	\$ 387,200	\$ 401,200	\$ 415,700	\$ 1,685,600

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 326	16,476,783	4,724,476	11,752,307
Fund 325	5,000	-	5,000
			-
TOTAL	\$ 16,481,783	\$ 4,724,476	\$ 11,757,307

CIVIC CENTER EXPANSION



PROJECT NUMBER:	7006GB
LOCATION:	10610 W. Oakland Park Blvd
STATUS:	In Progress - Construction
DEPARTMENT:	Leisure Services
PROJECT MANAGER:	Earl Prizlee
START DATE:	5/2015
COMPLETION DATE:	9/2018
ESTIMATED PROJECT COST:	\$ 10,251,820

DESCRIPTION/JUSTIFICATION

This project allows for the expansion of the existing Civic Center to provide space for enhanced and additional programming. Work includes a new gymnasium with basketball courts and second floor walking track, new multi-level fitness area, new racquetball courts, new multi-purpose room, repurposing of the game room, new restrooms with a dressing area, additional office space on the second floor, roof replacement, and associated landscape improvements. Security improvements will be included and costs will be determined during design.

** Sustainable elements in this project include new LED interior lighting, low VOC paints, improved insulation, and reflective roofing.

Annual operating expenses include: One (1) part time Facility Attendant position, one (1) full time Recreation Leader position, two (2) part time Recreation Attendant positions, utilities, and maintenance of the building and grounds.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -


ESTIMATED ANNUAL OPERATING IMPACT

Personnel		135,400	138,800	142,300	149,500	\$ 566,000
Operating		85,700	90,000	94,500	99,300	\$ 369,500
Capital Outlay						\$ -
TOTAL	\$ -	\$ 221,100	\$ 228,800	\$ 236,800	\$ 248,800	\$ 935,500

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 326	5,616,820	559,277	5,057,543
Fund 325	4,635,000	-	4,635,000
			-
TOTAL	\$ 10,251,820	\$ 559,277	\$ 9,692,543

SECURITY IMPROVEMENTS

PROJECT NUMBER:	7007GI					
LOCATION:	Varies					
STATUS:	In Progress - Design					
DEPARTMENT:	Leisure Services					
PROJECT MANAGER:	Alan Gavazzi					
START DATE:	5/2015					
COMPLETION DATE:	9/2020					
ESTIMATED PROJECT COST:	\$ 1,998,600					
DESCRIPTION/JUSTIFICATION						
<p>This project allows for the installation of a security system for parks, recreation or leisure services facilities which are not otherwise receiving financing from the bond proceeds. Items may include a CCTV system, emergency call stations, enhanced lighting, fencing, and modifications to landscaping or similar built elements that may cause security concerns.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Future Bond Proceeds		1,900,000				\$ 1,900,000
						\$ -
						\$ -
TOTAL	\$ -	\$ 1,900,000	\$ -	\$ -	\$ -	\$ 1,900,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction		1,900,000				\$ 1,900,000
TOTAL	\$ -	\$ 1,900,000	\$ -	\$ -	\$ -	\$ 1,900,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 326	98,600	36,285	62,315			
			-			
			-			
TOTAL	\$ 98,600	\$ 36,285	\$ 62,315			

VETERANS PARK



PROJECT NUMBER:	7008PK
LOCATION:	5300 Nob Hill Road
STATUS:	In Progress - Design
DEPARTMENT:	Leisure Services
PROJECT MANAGER:	Dave Abderhalden
START DATE:	12/2015
COMPLETION DATE:	8/2018
ESTIMATED PROJECT COST:	\$ 3,978,485



DESCRIPTION/JUSTIFICATION

This project allows for the construction of Veterans Park (4.5 acres). Veterans Park will have a Memorial Garden with a contemplation labyrinth and the design process will engage the Vet Gardens program at the William B Kling VA Clinic. Other amenities include a boundless playground, restroom facilities, walking paths, security lighting, open play area, vehicular parking, landscaping improvements, and irrigation.

**Sustainable design elements include Florida Friendly Landscaping, LED lighting, low flow toilets, playground safety surface made of recycled tires, site furnishings made from recycled lumber. The park will receive Broward County Naturescape recognition for receiving National Wildlife Federation certification.

Annual operating expenses include: A part time Facility Attendant position, maintenance of the building and grounds, as well as future capital outlay expenses.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
		-				\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ANNUAL OPERATING IMPACT

Personnel		47,200	48,400	49,600	50,800	\$ 196,000
Operating		41,800	47,900	50,200	52,800	\$ 192,700
Capital Outlay		8,500				\$ 8,500
TOTAL	\$ -	\$ 97,500	\$ 96,300	\$ 99,800	\$ 103,600	\$ 397,200

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 325	2,561,595	78,485	2,483,110
Fund 326	1,416,890	-	1,416,890
			-
TOTAL	\$ 3,978,485	\$ 78,485	\$ 3,900,000

OSCAR WIND PARK

PROJECT NUMBER:	7009PK
LOCATION:	200 North New River Circle
STATUS:	New Project
DEPARTMENT:	Leisure Services
PROJECT MANAGER:	Bob Romeo
START DATE:	10/2016
COMPLETION DATE:	9/2020
ESTIMATED PROJECT COST:	\$ 12,493,400



DESCRIPTION/JUSTIFICATION

Work includes renovation and expansion of Oscar Wind Park with the purchase of the Cypress Bay Annex facility from the School Board. At Cypress Bay Annex, work includes the demolition of existing structures, construction of 100 paved parking spaces, construction of 150 stabilized grade overflow parking spaces, construction of a 15,000 square foot multi-purpose building with a gymnasium, landscaping, irrigation, and site lighting. At Oscar Wind, work includes the demolition of the existing bathroom and playground, construction of a new playground near the entrance, a new restroom building near the entrance and a new boardwalk with a fishing pier on the shoreline with a canoe/kayak launch area. The existing fields will remain. Security improvements will be included and costs will be determined during design.

** Sustainable elements in this project include new LED interior lighting, low VOC paints, high R-value insulation, Florida friendly landscaping, and recycled lumber on the boardwalk.

Annual operating expenses include: A Facility Attendant position, one (1) full time Operations Supervisor position, one (1) full time Recreation Leader position, two (2) part time Recreation Attendant positions, utilities, maintenance of the building and grounds, as well as future capital outlay expenses.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Future Bond Proceeds		9,593,400				\$ 9,593,400
						\$ -
						\$ -
TOTAL	\$ -	\$ 9,593,400	\$ -	\$ -	\$ -	\$ 9,593,400

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design		925,000				\$ 925,000
506505 - Const. Othr. Costs		75,000				\$ 75,000
506510 - Construction		8,593,400				\$ 8,593,400
TOTAL	\$ -	\$ 9,593,400	\$ -	\$ -	\$ -	\$ 9,593,400


ESTIMATED ANNUAL OPERATING IMPACT

Personnel			59,600	244,300	250,400	\$ 554,300
Operating			14,900	93,600	98,300	\$ 206,800
Capital Outlay			8,000			\$ 8,000
TOTAL	\$ -	\$ -	\$ 82,500	\$ 337,900	\$ 348,700	\$ 769,100

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 326	-	-	-
Fund 325	2,900,000	-	2,900,000
			-
TOTAL	\$ 2,900,000	\$ -	\$ 2,900,000

CITY PARK IMPROVEMENTS

PROJECT NUMBER:	7010PK	
LOCATION:	6700 Sunset Strip	
STATUS:	In Progress - Design	
DEPARTMENT:	Leisure Services	
PROJECT MANAGER:	Bob Romeo	
START DATE:	9/2015	
COMPLETION DATE:	1/2019	
ESTIMATED PROJECT COST:	\$ 5,226,921	

DESCRIPTION/JUSTIFICATION

This project is a complete renovation of City Park. Work under the reconfiguration of the park to include the construction of three new covered basketball courts, renovations of the two existing tennis courts, an expanded parking lot, a new multi-purpose field, installation of a permanent theatrical stage for City events, walking paths, and purchase and renovation of three or more existing storefronts in the commercial building located at the southeast corner of NW 68th Avenue and Sunset Strip. Security improvements will be included and costs will be determined during design.

** Sustainable elements in this project include LED site interior lighting, low VOC paints, Florida friendly landscaping, and drinking fountains with a water bottle filling spout.

Annual operating expenses include: A part time Facility Attendant position, utilities, maintenance of the building and grounds, as well as future capital outlay expenses.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Future Bond Proceeds		4,506,000				\$ 4,506,000
						\$ -
						\$ -
TOTAL	\$ -	\$ 4,506,000	\$ -	\$ -	\$ -	\$ 4,506,000

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs		30,000				\$ 30,000
506510 - Construction		4,476,000				\$ 4,476,000
TOTAL	\$ -	\$ 4,506,000	\$ -	\$ -	\$ -	\$ 4,506,000


ESTIMATED ANNUAL OPERATING IMPACT

Personnel		8,200	16,700	17,100	17,600	\$ 59,600
Operating		11,000	27,600	29,000	30,400	\$ 98,000
Capital Outlay					4,000	\$ 4,000
TOTAL	\$ -	\$ 19,200	\$ 44,300	\$ 46,100	\$ 52,000	\$ 161,600

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 326	720,921	79,722	641,199
			-
			-
TOTAL	\$ 720,921	\$ 79,722	\$ 641,199

SUNSET STRIP PARK AT NW 109TH AVENUE

PROJECT NUMBER:	7012PK					
LOCATION:	Sunset Strip & NW 109th Avenue					
STATUS:	In Progress - Design					
DEPARTMENT:	Leisure Services					
PROJECT MANAGER:	Dave Abderhalden					
START DATE:	10/2016					
COMPLETION DATE:	8/2019					
ESTIMATED PROJECT COST:	\$ 1,214,607					
DESCRIPTION/JUSTIFICATION						
<p>This project will convert an existing four-lane divided road section into a new park. Work may include installation of a new playground with a shade structure, a small restroom building, open multi-purpose green space, pavilions, landscaping, irrigation and a decorative perimeter fence. Security improvements will be included and costs will be determined during design.</p> <p>** Sustainable elements in this project include LED lighting, low VOC paints, reduced impervious area, and Florida friendly landscaping.</p> <p>Annual operating expenses include: 25% of a Facility Attendant position, utilities, and maintenance of the building and grounds.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
		-				\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel		16,000	32,800	33,600	34,400	\$ 116,800
Operating		15,600	39,200	41,100	43,200	\$ 139,100
Capital Outlay						\$ -
TOTAL	\$ -	\$ 31,600	\$ 72,000	\$ 74,700	\$ 77,600	\$ 255,900
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals		Project-to-Date (PTD) Balance		
Fund 326	190,607	11,352		179,255		
Fund 325	1,024,000	-		1,024,000		
				-		
TOTAL	\$ 1,214,607	\$ 11,352		\$ 1,203,255		

SAC PARK EXPANSION AND RENOVATION



PROJECT NUMBER:	7013PK	
LOCATION:	11501 NW 44th Street	
STATUS:	In Progress - Design	
DEPARTMENT:	Leisure Services	
PROJECT MANAGER:	Meghan Kaufold	
START DATE:	10/2016	
COMPLETION DATE:	10/2020	
ESTIMATED PROJECT COST:	\$ 12,832,129	

DESCRIPTION/JUSTIFICATION

This project will renovate the existing playground, meeting hall, and restroom facilities and may include removal of ball fields 4 and 5, removal of the existing basketball courts, construction of a 15,000 square foot Multi-purpose building, construction of five new basketball courts with shade structures, refurbish the existing full size multi-purpose fields, construction of additional parking, resurfacing of the existing tennis courts, construction of a new concession building with scorers tower, and upgrading of existing sports lighting. Security improvements will be included and costs will be determined during design.

** Sustainable elements in this project include LED lighting, low VOC paints, high R-Value insulation, Florida friendly landscaping, and drinking fountains with a water bottle filling spout.

Annual operating expenses include: A part time Facility Attendant position, one (1) full time Operations Supervisor position, one (1) full time Recreation Leader position, two (2) part time Recreation Attendant positions, utilities, maintenance of the building and grounds, and the purchase of a floor cleaning machine.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Future Bond Proceeds		11,760,000	75,000			\$ 11,835,000
						\$ -
						\$ -
TOTAL	\$ -	\$ 11,760,000	\$ 75,000	\$ -	\$ -	\$ 11,835,000

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs			75,000			\$ 75,000
506510 - Construction		11,760,000				\$ 11,760,000
TOTAL	\$ -	\$ 11,760,000	\$ 75,000	\$ -	\$ -	\$ 11,835,000


ESTIMATED ANNUAL OPERATING IMPACT

Personnel			51,900	212,700	218,000	\$ 482,600
Operating			14,300	90,000	94,500	\$ 198,800
Capital Outlay			8,000			\$ 8,000
TOTAL	\$ -	\$ -	\$ 74,200	\$ 302,700	\$ 312,500	\$ 689,400


HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 326	997,129	51,201	945,928
			-
			-
TOTAL	\$ 997,129	\$ 51,201	\$ 945,928

NOB HILL SOCCER CLUB IMPROVEMENTS

PROJECT NUMBER:	7014PK					
LOCATION:	10200 Sunset Strip					
STATUS:	In Progress - Design					
DEPARTMENT:	Leisure Services					
PROJECT MANAGER:	Earl Prizlee					
START DATE:	2/2017					
COMPLETION DATE:	10/2018					
ESTIMATED PROJECT COST:	\$ 2,864,558					
DESCRIPTION/JUSTIFICATION						
<p>This project will improve site amenities at the Soccer Club. Work includes the replacement of natural grass at fields 1 and 2 with synthetic turf along with drainage improvements at fields 1, 2 and 3. Additionally, the project will replace damaged or destroyed landscaping, replace aluminum perimeter fencing with steel fencing and replace the existing A/V systems in the meeting hall. The project includes playground improvements at Nob Hill Elementary School to provide for a shared usage of the playground between the City of Sunrise and the School. A new playground for toddlers will also be constructed on the Nob Hill Soccer Club property. Security improvements will be included and costs will be determined during design.</p> <p>Annual operating expenses include: Maintenance of the building and grounds, as well as future capital outlay expenses.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
		-				\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating		1,300	4,100	4,300	4,500	\$ 14,200
Capital Outlay		2,000				\$ 2,000
TOTAL	\$ -	\$ 3,300	\$ 4,100	\$ 4,300	\$ 4,500	\$ 16,200
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 326	364,558	26,323	338,235			
Fund 325	2,500,000	-	2,500,000			
			-			
TOTAL	\$ 2,864,558	\$ 26,323	\$ 2,838,235			

WELLEBY POOL DECK REPLACEMENT

PROJECT NUMBER:	7015GI	
LOCATION:	9605 Oakland Park Boulevard	
STATUS:	In Progress - Construction	
DEPARTMENT:	Leisure Services	
PROJECT MANAGER:	Meghan Kaufold	
START DATE:	10/2015	
COMPLETION DATE:	10/2017	
ESTIMATED PROJECT COST:	\$ 279,469	

DESCRIPTION/JUSTIFICATION

This project will replace the existing concrete deck that has cracked due to differential settlement of the subgrade. Work includes removal of the existing deck, excavation of existing pool piping to determine its condition, replacement of pool piping as required, installation of new pool deck drainage inlets and piping, installation of new concrete decking.

This project previously funded in General Capital Fund 325, Project #6483.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 326	248,600	147,384	101,216
Fund 325	30,869	30,869	-
			-
TOTAL	\$ 279,469	\$ 178,253	\$ 101,216

NW 44TH STREET BICYCLE LANES



PROJECT NUMBER:	7016GI
LOCATION:	Pine Island Road to SAC Park
STATUS:	In Progress - Construction
DEPARTMENT:	Public Works
PROJECT MANAGER:	Meghan Kaufold
START DATE:	7/2014
COMPLETION DATE:	3/2018
ESTIMATED PROJECT COST:	\$ 2,728,260

DESCRIPTION/JUSTIFICATION

This project includes the design, construction and construction inspection of a five-foot wide bicycle lane, with a two-foot buffer, within the existing swale areas along both sides of NW 44th Street from Pine Island Road west to the Sunrise Athletic Complex located at 11501 NW 44th Street, and construction of a westbound right turn lane at Nob Hill Road. The existing travel eastbound and westbound travel lanes will be reduced to ten-feet in width. The bike lane portion of the project is approved to be reimbursed by an FDOT Grant in the amount of \$1,141,268. The construction for the westbound right turn lane is estimated to be \$125,000. The signage and striping improvements will be maintained by Broward County, per the interlocal agreement. **Sustainability benefits include enhancing transportation options to include non-motorized alternatives and the associated public health, safety, and carbon reduction benefits.

This project partially funded in General Capital Fund 325, Project #6473.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -


ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 326	2,728,260	818,005	1,910,255
			-
			-
TOTAL	\$ 2,728,260	\$ 818,005	\$ 1,910,255

VILLAGE BEACH CLUB IMPROVEMENTS

PROJECT NUMBER:	7017GI					
LOCATION:	6967 NW 24th Street					
STATUS:	New Project					
DEPARTMENT:	Leisure Services					
PROJECT MANAGER:	Meghan Kaufold					
START DATE:	6/2017					
COMPLETION DATE:	8/2018					
ESTIMATED PROJECT COST:	\$ 269,255					
DESCRIPTION/JUSTIFICATION						
<p>This project will renovate the restrooms facilities, improve hurricane protection to the buildings, replace air conditioning systems in the buildings, replace the plastic fence with steel, replacement of the monument sign, replacement of parking lot lighting with new LED fixtures, replace drinking fountain, and modify the existing landscaping. Security improvements will be included and costs will be determined during design.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating			9,900	31,000	32,600	\$ 73,500
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ 9,900	\$ 31,000	\$ 32,600	\$ 73,500
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 326	254,255	-	254,255			
Fund 325	15,000	-	15,000			
			-			
TOTAL	\$ 269,255	\$ -	\$ 269,255			

9525 PARCEL IMPROVEMENTS



PROJECT NUMBER:	TBD
LOCATION:	9525 W. Oakland Park Boulevard
STATUS:	New Project
DEPARTMENT:	Leisure Services
PROJECT MANAGER:	TBD
START DATE:	10/2017
COMPLETION DATE:	9/2020
ESTIMATED PROJECT COST:	\$ 1,073,800

DESCRIPTION/JUSTIFICATION

This project could develop the existing vacant City parcel at the northeast corner of West Oakland Park Boulevard and NW 95th Terrace into a new park. Work could include construction of a small restroom building, pavilions, walking paths, a parking lot, landscape enhancements, irrigation and a decorative perimeter fence. Security improvements would be included and costs would be determined during design.

** Sustainable elements in this project could include LED lighting and Florida friendly landscaping.

Annual operating expenses include: 25% of a Facility Attendant position, utilities, and maintenance of the building and grounds.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Future Bond Proceeds		1,073,800				\$ 1,073,800
						\$ -
						\$ -
TOTAL	\$ -	\$ 1,073,800	\$ -	\$ -	\$ -	\$ 1,073,800

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design		140,100				\$ 140,100
506505 - Const. Othr. Costs						\$ -
506510 - Construction		933,700				\$ 933,700
TOTAL	\$ -	\$ 1,073,800	\$ -	\$ -	\$ -	\$ 1,073,800


ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating			15,000	31,500	33,100	\$ 79,600
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ 15,000	\$ 31,500	\$ 33,100	\$ 79,600


HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
			-
			-
			-
TOTAL	\$ -	\$ -	\$ -


BAIR MIDDLE SCHOOL JOINT USE PARK

PROJECT NUMBER:	TBD					
LOCATION:	9100 NW 21st Manor					
STATUS:	New Project					
DEPARTMENT:	Leisure Services					
PROJECT MANAGER:	TBD					
START DATE:	10/2016					
COMPLETION DATE:	5/2019					
ESTIMATED PROJECT COST:	\$ 776,600					
DESCRIPTION/JUSTIFICATION						
<p>This project would enhance existing facilities at Bair Middle School under a joint agreement with the School Board of Broward County and the City. Work may include resurfacing the existing running track, upgrading of the existing basketball courts, addition of shade structures over the basketball courts, improvements to the existing lighting, and modifications to the existing fencing. Security improvements would be included and costs would be determined during design.</p> <p>Annual operating expenses include: 50% of Facility Attendant position.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Future Bond Proceeds		776,600				\$ 776,600
						\$ -
						\$ -
TOTAL	\$ -	\$ 776,600	\$ -	\$ -	\$ -	\$ 776,600
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design		101,300				\$ 101,300
506505 - Const. Othr. Costs						\$ -
506510 - Construction		675,300				\$ 675,300
TOTAL	\$ -	\$ 776,600	\$ -	\$ -	\$ -	\$ 776,600
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating			9,900	31,000	32,600	\$ 73,500
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ 9,900	\$ 31,000	\$ 32,600	\$ 73,500
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
						-
						-
						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	-


SPRINGTREE BISCAYNE TEST WELLS/WELLHEADS REPLACEMENT

PROJECT NUMBER:	5009WF					
LOCATION:	Springtree Biscayne Wellfield					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Allan Miller					
START DATE:	1/2016					
COMPLETION DATE:	12/2017					
ESTIMATED PROJECT COST:	\$ 7,852,711					
DESCRIPTION/JUSTIFICATION						
<p>The City's 2008 Master Plan outlined the need to evaluate the Springtree Biscayne Aquifer production wells due to age and deterioration. The City's evaluation confirmed corroded and leaking steel casings, valves and well head seals, and sand infiltration in the wells. This project provides replacement of eight (8) wells and eight (8) wellheads to return capacity lost due to failures. These wells were installed in the early to mid-1970s and are beyond their useful life. The South Florida Water Management District issued limiting conditions in the City's 2008 Water Use Permit reducing Springtree's raw water allocation to 10.7 MGD on an average daily flow basis. It is expected the replacement of these wells will adequately supplement production of the existing wells to ensure that the City can supply sufficient raw water to meet its demands.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 408	4,873,661	4,865,654	8,007			
Fund 465	2,979,050	1,620,479	1,358,571			
			-			
TOTAL	\$ 7,852,711	\$ 6,486,133	\$ 1,366,578			


C-51 RESERVOIR PROJECT

PROJECT NUMBER:	5014SY					
LOCATION:	System					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Tim Welch					
START DATE:	10/2018					
COMPLETION DATE:	TBD					
ESTIMATED PROJECT COST:	\$ 25,450,000					
DESCRIPTION/JUSTIFICATION						
<p>The City will require additional water supply within the next 15 years. The South Florida Water Management District, through its Water Availability Rule, capped any expansion of Biscayne aquifer water supply to that use which occurred in year 2006, thereby forcing utilities to obtain new or expanded supply from alternate water supply projects involving the Floridan aquifer, wastewater reuse, or through conservation projects. The C-51 reservoir is being planned for capture of wet weather flows that would have otherwise been pumped to tide. Once captured, the C-51 would store and transmit water supply during dry periods through existing canal networks from Palm Beach County south to Broward or Miami-Dade Counties. The City received authorization of \$400,000 in grant funding for development of this project.</p> <p>Annual Operating Impact - Maintenance contract for the maintenance of a levee based on 5 MGD.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465		19,450,000				\$ 19,450,000
Fund 403		6,000,000				\$ 6,000,000
						\$ -
TOTAL	\$ -	\$ 25,450,000	\$ -	\$ -	\$ -	\$ 25,450,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction		25,450,000				\$ 25,450,000
TOTAL	\$ -	\$ 25,450,000	\$ -	\$ -	\$ -	\$ 25,450,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating		200,000	200,000	200,000	200,000	\$ 800,000
Capital Outlay						\$ -
TOTAL	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
						-
						-
						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	-


SAWGRASS 4 MGD REUSE TREATMENT PLANT EXPANSION (PHASE I)

PROJECT NUMBER:	5017SG					
LOCATION:	14150 NW 8th St.					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Jin Huo					
START DATE:	9/2012					
COMPLETION DATE:	11/2018					
ESTIMATED PROJECT COST:	\$ 22,321,237					
DESCRIPTION/JUSTIFICATION						
<p>The City is required to implement wastewater reuse as a condition of its wastewater operating permits described in the City's 2009 Reuse Feasibility Report. Additionally, recent legislation passed in 2013 provided the opportunity for virtual reuse whereby a utility may contract with another for implementation of reuse in another utility's service area and receive reuse credit associated with that system. This project provides for up to 4 million gallons per day (MGD) treatment and 2 MGD distribution, with deep bed sand filtration and high level disinfection. If the City does not construct reuse treatment and distribution, the City will violate specific permitting conditions in its Sawgrass and Springtree Wastewater Treatment Plant Operating License, which was renewed in 2009 and is currently under review for renewal in 2014.</p> <p>Annual Operating Impact is for electricity and chemical usage. The plant will begin production as 1.5 MGD, but will ramp up to 4 MGD of production; thus increasing operating expenses.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating		67,000	67,000	67,000	180,000	\$ 381,000
Capital Outlay						\$ -
TOTAL	\$ -	\$ 67,000	\$ 67,000	\$ 67,000	\$ 180,000	\$ 381,000
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 408	3,013,443	3,013,443	-			
Fund 465	19,307,794	4,119,462	15,188,332			
			-			
TOTAL	\$ 22,321,237	\$ 7,132,905	\$ 15,188,332			

ESCAPE AND VALENCIA WATER MAIN REPLACEMENT

PROJECT NUMBER:	5031PI					
LOCATION:	System					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Earl Prizlee					
START DATE:	12/2013					
COMPLETION DATE:	1/2018					
ESTIMATED PROJECT COST:	\$ 7,074,292					
DESCRIPTION/JUSTIFICATION						
<p>The City requires renewal and replacement of community water systems in reasonable time in order to sustain reliable service and maintain adequate water quality for its customers. This project includes the replacement of water distribution mains in Davie. The project is intended to improve integrity of the existing infrastructure and to provide additional system capacity. The existing 24,000 lineal feet of pipe, portions of which are thin walled Schedule 160 plastic piping, has demonstrated excessive vulnerability through the occurrence of a number of water main breaks over the past 6 to 7 years.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget		Project-to-Date (PTD) Actuals		Project-to-Date (PTD) Balance	
Fund 402	4,706,848		2,776,532		1,930,316	
Fund 408	1,067,248		1,067,248		-	
Fund 465	1,300,196		171,186		1,129,010	
TOTAL	\$ 7,074,292		\$ 4,014,966		\$ 3,059,326	

SPRINGTREE INDUSTRIAL DEEP INJECTION WELLS

PROJECT NUMBER:	5036WF					
LOCATION:	4350 Springtree Drive					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Allan Miller					
START DATE:	8/2013					
COMPLETION DATE:	10/2017					
ESTIMATED PROJECT COST:	\$ 15,208,787					
DESCRIPTION/JUSTIFICATION						
<p>The City disposes treated wastewater from the Springtree treatment site through a 30-inch force main to the Sawgrass treatment site. The current emergency back up to this disposal system is to overflow on site or to surrounding surface water, which is not an ideal solution. This project provides two new Industrial Injection wells for disposal of treated wastewater and concentrate (waste) stream from the City's new Reverse Osmosis Water Treatment Plant. The new wells would provide 12.4 MGD capacity each and full redundancy during mechanical integrity (pressure) testing which is required every five (5) years.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 402	8,154,000	6,161,644	1,992,356			
Fund 403	5,250,000	829,954	4,420,046			
Fund 408	1,804,787	1,804,787	-		3,609,574	
TOTAL	\$ 15,208,787	\$ 8,796,385	\$ 6,412,402			

WASTEWATER PIPELINE FLOW CAPACITY IMPROVEMENTS

PROJECT NUMBER:	5037PI	<p style="font-size: small; margin-top: 5px;"> Sunrise Utilities Service Area Map > 70 Square Miles > Sunrise > Weston > SW Ranches > portions of Davis > Population Served: Over 220,000 </p>
LOCATION:	System	
STATUS:	In Progress - Design	
DEPARTMENT:	Utilities	
PROJECT MANAGER:	Jin Huo	
START DATE:	10/2015	
COMPLETION DATE:	On Going	
ESTIMATED PROJECT COST:	\$ 19,034,970	

DESCRIPTION/JUSTIFICATION
This project provides several waste water transmission improvements to provide increased level of service, increased capacity, and provide redundancy where necessary in order to improve overall customer service.


FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	2,856,550	1,067,420	2,641,400	3,425,000	3,425,000	\$ 13,415,370
						\$ -
						\$ -
TOTAL	\$ 2,856,550	\$ 1,067,420	\$ 2,641,400	\$ 3,425,000	\$ 3,425,000	\$ 13,415,370

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	97,750	273,020	425,000	425,000	425,000	\$ 1,645,770
506505 - Const. Othr. Costs	459,800	132,400	369,400	500,000	500,000	\$ 1,961,600
506510 - Construction	2,299,000	662,000	1,847,000	2,500,000	2,500,000	\$ 9,808,000
TOTAL	\$ 2,856,550	\$ 1,067,420	\$ 2,641,400	\$ 3,425,000	\$ 3,425,000	\$ 13,415,370

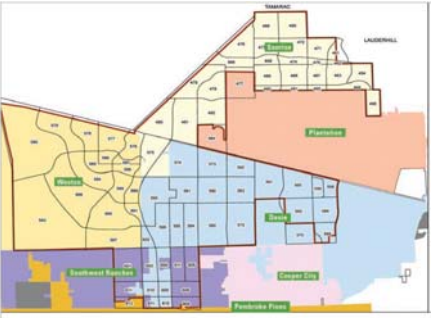
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 402	865,700	49,521	816,179
Fund 465	4,753,900	23,741	4,730,159
			-
TOTAL	\$ 5,619,600	\$ 73,262	\$ 5,546,338


SPRINGTREE INDUSTRIAL INJECTION WELLS FLOW DELIVERY SYSTEM

PROJECT NUMBER:	5037ST					
LOCATION:	4350 Springtree Drive					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Allan Miller					
START DATE:	8/2013					
COMPLETION DATE:	6/2019					
ESTIMATED PROJECT COST:	\$ 10,448,330					
DESCRIPTION/JUSTIFICATION						
<p>This project supplements project 5036WF with the construction of a new Industrial Injection well, pump, motor and emergency generator set for disposal of treated wastewater and concentrate (waste) stream from the City's new Reverse Osmosis Water Treatment Plant. In order to facilitate construction of the injection wells it is necessary to fill an existing on-site dry retention area. An evaluation of the site drainage system concluded that extensive improvements to the plant's drainage system is needed on-site and off-site. This project also includes the installation of a new 12-inch diameter water main from the plant site north to NW 44th Street and extending east and west to connect with existing water mains near the intersection with Springtree Drive and at Piper High School to improve service reliability, circulation and water quality.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 402	10,448,330	26,764	10,421,566			
			-			
			-			
TOTAL	\$ 10,448,330	\$ 26,764	\$ 10,421,566			

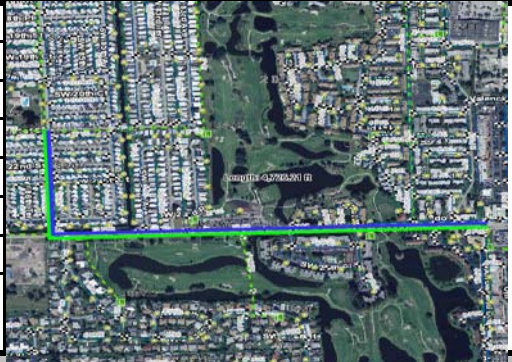
WASTEWATER SYS REHAB-LATERAL & MANHOLE IPMTS-SSES FOR I/I

PROJECT NUMBER:	5043PI					
LOCATION:	System					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Guarionex De Los Santos					
START DATE:	10/2015					
COMPLETION DATE:	Ongoing					
ESTIMATED PROJECT COST:	\$ 7,383,004					
DESCRIPTION/JUSTIFICATION						
<p>This project provides evaluation, repair, replacement and upgrades of wastewater manhole and gravity sewer systems. The project is intended to reduce stormwater from infiltrating and inflowing (I/I) into the wastewater sewer system. The project will reduce or push out required lift station pumping rehabilitation requirements, push out required wastewater treatment plant expansions necessary, reduce effluent disposal costs, and improve the integrity of the City's infrastructure for long term reliable service due to flow reductions.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	900,000	900,000	900,000	900,000	900,000	\$ 4,500,000
						\$ -
						\$ -
TOTAL	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 4,500,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	100,000	100,000	100,000	100,000	100,000	\$ 500,000
506505 - Const. Othr. Costs						\$ -
506510 - Construction	800,000	800,000	800,000	800,000	800,000	\$ 4,000,000
TOTAL	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 4,500,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 402	1,983,004	1,823,180	159,824			
Fund 465	900,000	236,093	663,907			
			-			
TOTAL	\$ 2,883,004	\$ 2,059,273	\$ 823,731			

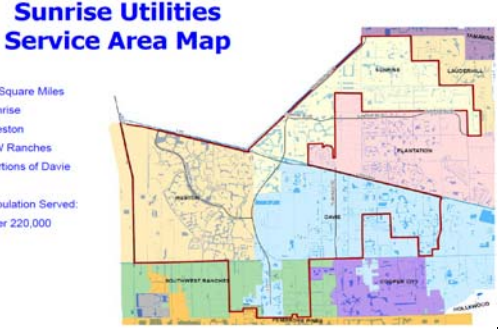
SPRINGTREE WATER TREATMENT PLANT REHABILITATION - PHASE 2

PROJECT NUMBER:	5045ST					
LOCATION:	4350 Springtree Drive					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Luisa Arbelaez					
START DATE:	2/2016					
COMPLETION DATE:	3/2018					
ESTIMATED PROJECT COST:	\$ 11,107,795					
DESCRIPTION/JUSTIFICATION						
<p>This project includes rehabilitation improvements to restore and renew treatment processes at the Springtree Water Plant. Structural restoration of the filters is required since concrete has spalled at numerous locations, exposing reinforcing steel. The previously used "Greenleaf" filters, taken out of service in a late 1990s project, require piping modifications to convey softened water directly from lime treatment units to the newer filters without passing through these abandoned filters (complicates hydraulic efficiency and regulator compliance). The lime sludge vacuum filter presses used for dewatering sludge are beyond useful life and require replacement. A recarbonation (carbon dioxide injection) process is needed for improving pH stabilization (buffering), a compliance recommendation from the Health Department.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 402	10,767,735	6,202,894	4,564,841			
Fund 408	340,060	340,060	-			
			-			
TOTAL	\$ 11,107,795	\$ 6,542,954	\$ 4,564,841			

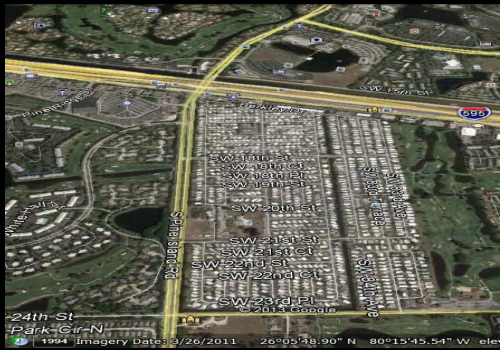
NOVA DRIVE WATER MAIN AND FORCE MAIN REPLACEMENT

PROJECT NUMBER:	5048PI					
LOCATION:	System					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Guarionex De Los Santos					
START DATE:	6/2014					
COMPLETION DATE:	10/2017					
ESTIMATED PROJECT COST:	\$ 3,225,425					
DESCRIPTION/JUSTIFICATION						
<p>This project provides replacement of a 10-inch asbestos cement force main and a 12-inch asbestos cement water main. Replacement will commence at University Drive and heading west along S.W. 24th Street to S.W. 86th Avenue and north to about S.W. 20 Street. Both mains have outlived their useful life. The force main has been repaired several times. There is documented erosion of piping walls due to hydrogen sulfide gases which react with available oxygen to form sulfuric acid inside the piping. This project is required to reduce potential for sewage spills and water main breaks.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 402	3,039,395	1,120,586	1,918,809			
Fund 408	186,030	186,030	-			
			-			
TOTAL	\$ 3,225,425	\$ 1,306,616	\$ 1,918,809			


SYSTEMWIDE LIFT STATION IMPROVEMENT

PROJECT NUMBER:	5056LS					
LOCATION:	System					
STATUS:	In Progress - Design					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Gregg Bagnall					
START DATE:	10/2013					
COMPLETION DATE:	Ongoing					
ESTIMATED PROJECT COST:	\$ 26,921,566					
DESCRIPTION/JUSTIFICATION						
<p>The City owns and operates 214 lift stations (LS). Many of these LSs have degraded operational efficiency, served beyond useful life, and are becoming more difficult to maintain because replacement parts for older equipment are difficult to purchase. This project provides LS rehabilitation or replacements for stations that, due to their configuration, age or degree of deterioration, cannot meet performance objectives. In addition there are risks for overflows/spills, which would result in notices of violation and fines from regulatory agencies. These improvements will include replacement of pumps, motors, electrical systems and restoration of the sewage receiving wet wells as necessary to restore reliable service.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	1,826,000	3,976,000	3,976,000	3,976,000	3,976,000	\$ 17,730,000
						\$ -
						\$ -
TOTAL	\$ 1,826,000	\$ 3,976,000	\$ 3,976,000	\$ 3,976,000	\$ 3,976,000	\$ 17,730,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	199,000	476,000	476,000	476,000	476,000	\$ 2,103,000
506505 - Const. Othr. Costs	175,000	420,000	420,000	420,000	420,000	\$ 1,855,000
506510 - Construction	1,452,000	3,080,000	3,080,000	3,080,000	3,080,000	\$ 13,772,000
TOTAL	\$ 1,826,000	\$ 3,976,000	\$ 3,976,000	\$ 3,976,000	\$ 3,976,000	\$ 17,730,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 402	5,066,954	454,837	4,612,117			
Fund 408	148,612	148,612	-			
Fund 465	3,976,000	-	3,976,000			
TOTAL	\$ 9,191,566	\$ 603,449	\$ 8,588,117			


PINE ISLAND ROAD 12" WATER MAIN REPLACEMENT

PROJECT NUMBER:	5068PI					
LOCATION:	Pine Island Rd. from Nova Dr. to SR 84					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Gregg Bagnall					
START DATE:	5/2016					
COMPLETION DATE:	12/2018					
ESTIMATED PROJECT COST:	\$ 1,324,098					
DESCRIPTION/JUSTIFICATION						
<p>Broward County is designing roadway improvements along Pine Island Road from S.W. 24 Street (Nova Drive) north to S.R. 84, including milling, resurfacing, and the installation of new sidewalk(s). The City of Sunrise has an existing 12-inch diameter asbestos concrete water main located within areas of the County's project that requires replacement due to the type and age of the pipe and the fact that Broward is rebuilding this road segment, so it is an appropriate time for the City to replace this piping. The total length of replacement is approximately 2000 feet and will include 13 conflict structures.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 402	1,197,313	35,360	1,161,953			
Fund 408	71,785	65,446	6,339			
Fund 465	55,000	-	55,000			
TOTAL	\$ 1,324,098	\$ 100,806	\$ 1,223,292			

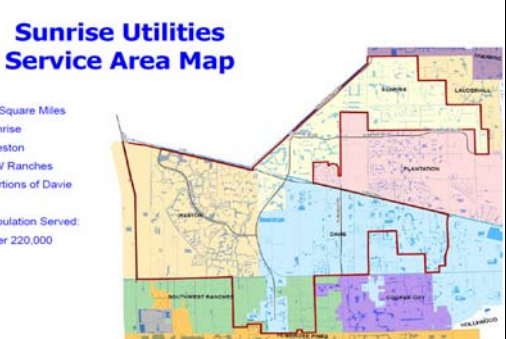
HIATUS ROAD WATER MAIN AND FORCE MAIN ADJUSTMENTS

PROJECT NUMBER:	5070PI					
LOCATION:	System					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Dave Abderhalden					
START DATE:	10/2014					
COMPLETION DATE:	10/2017					
ESTIMATED PROJECT COST:	\$ 779,458					
DESCRIPTION/JUSTIFICATION						
<p>This project is being completed as a Joint Project Agreement (JPA) with Broward County. New fire hydrants have been installed and City personnel will remove other existing fire hydrants. The costs included in this project will complete adjustments of water main valves, force main valves, and water main realignment on Hiatus Road as required by the Broward County Design for the new roadway.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 402	203,980	-	203,980			
Fund 408	22,578	21,827	751			
Fund 465	552,900	14,950	537,950			
TOTAL	\$ 779,458	\$ 36,777	\$ 742,681			

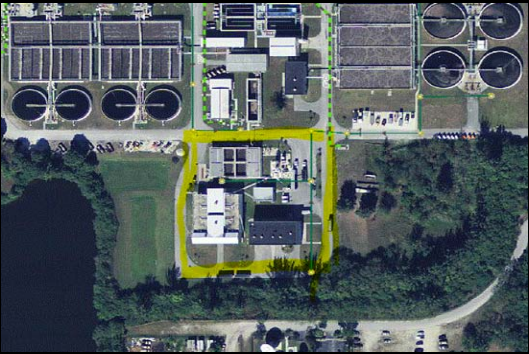
SAWGRASS WWTP CLARIFIER SCUM EJECTOR IMPROVEMENTS

PROJECT NUMBER:	5071SG					
LOCATION:	14150 NW 8th Street					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Guarionex De Los Santos					
START DATE:	1/2014					
COMPLETION DATE:	4/2018					
ESTIMATED PROJECT COST:	\$ 1,358,142					
DESCRIPTION/JUSTIFICATION						
<p>The Sawgrass Wastewater Treatment Plant (WWTP) has eight secondary clarifiers. Clarifiers 1 - 4 have a recessed impeller pumping system mounted in a collection box which is to be replaced in a currently funded project. Clarifiers 5 - 8 were installed in 1997, and utilize a scum collection system using a pneumatic ejection system which collects scum in a receiving trough and air compressors feed air to piping ejectors which convey the scum to a holding tank. These clarifiers accumulate excessive scum due to solids passing over from the headworks process and clogging check valves and ejector piping which leads to scum carry over and dispersion into the clarifiers. Air bubbles are observed on leaking seals which also demonstrate excessive wear and tear and stresses on this system.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget		Project-to-Date (PTD) Actuals		Project-to-Date (PTD) Balance	
Fund 402	1,033,962		23,689		1,010,273	
Fund 408	324,180		318,225		5,955	
					-	
TOTAL	\$ 1,358,142		\$ 341,914		\$ 1,016,228	

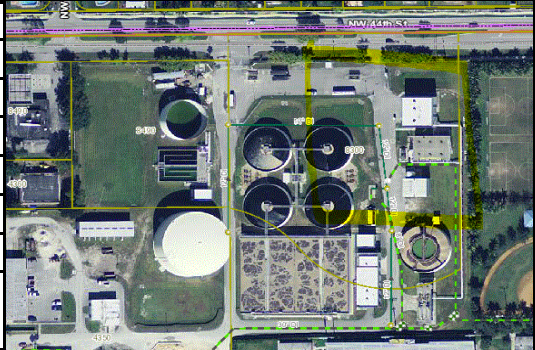
WATER SYSTEM IMPROVEMENT PROJECTS

PROJECT NUMBER:	5072PI					
LOCATION:	System					
STATUS:	In Progress - Design					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Jin Huo					
START DATE:	1/2015					
COMPLETION DATE:	Ongoing					
ESTIMATED PROJECT COST:	\$ 16,877,626					
DESCRIPTION/JUSTIFICATION						
<p>This project provides several water transmission system improvements to provide redundancy, reduce water age, and improve fire service based on recommendations in the Water Modeling report.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	1,770,000	3,250,000	3,250,000	3,250,000	3,250,000	\$ 14,770,000
						\$ -
						\$ -
TOTAL	\$ 1,770,000	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ 14,770,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	375,000	375,000	375,000	375,000	375,000	\$ 1,875,000
506505 - Const. Othr. Costs	182,000	375,000	375,000	375,000	375,000	\$ 1,682,000
506510 - Construction	1,213,000	2,500,000	2,500,000	2,500,000	2,500,000	\$ 11,213,000
TOTAL	\$ 1,770,000	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ 14,770,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 402	261,196	41,194	220,002			
Fund 465	1,846,430	-	1,846,430			
			-			
TOTAL	\$ 2,107,626	\$ 41,194	\$ 2,066,432			


SAWGRASS WWTP BIOSOLIDS STABILIZATION

PROJECT NUMBER:	5073SG					
LOCATION:	14150 NW 8th Street					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Jin Huo					
START DATE:	10/2018					
COMPLETION DATE:	10/2022					
ESTIMATED PROJECT COST:	\$ 9,904,315					
DESCRIPTION/JUSTIFICATION						
<p>Sawgrass biosolids processes currently include dissolved air floatation (thickening) and odor control. A digestion process called Autothermal Thermophilic Aerobic Digestion (ATAD) was installed at this site in the late 1990s. This process had so many complications that the City reduced its use, treating only about 25% of the sludge by the early 2000s due to excessive odors and operational complications. This process was finally shut down completely in 2010. The dissolved air floatation and odor control systems function reasonably well at present, but these processes are now reaching the end of it's useful life and require replacement. This project will assess and provide recommendation and design for demolition of the dissolved air floatation and odor control systems and replacement with a sludge stabilization process that produces wastewater bio-solids classified as B, A or AA which can be land applied in conformance with Florida Administrative Code 62-640.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	-	900,000	9,000,000	-	-	\$ 9,900,000
						\$ -
						\$ -
TOTAL	\$ -	\$ 900,000	\$ 9,000,000	\$ -	\$ -	\$ 9,900,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs		900,000				\$ 900,000
506510 - Construction			9,000,000			\$ 9,000,000
TOTAL	\$ -	\$ 900,000	\$ 9,000,000	\$ -	\$ -	\$ 9,900,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 465	4,315	4,315	-			
			-			
			-			
TOTAL	\$ 4,315	\$ 4,315	\$ -			

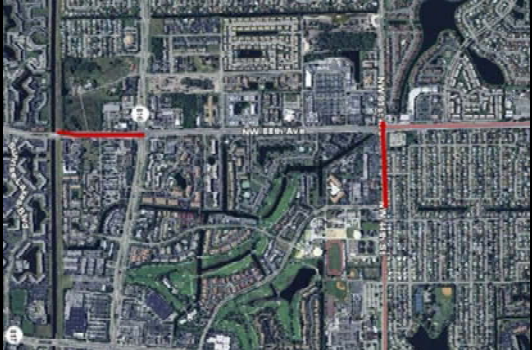
SPRINGTREE WWTP BIOSOLIDS STABILIZATION

PROJECT NUMBER:	5074ST					
LOCATION:	4350 Springtree Drive					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Jin Huo					
START DATE:	2/2015					
COMPLETION DATE:	9/2018					
ESTIMATED PROJECT COST:	\$ 10,946,092					
DESCRIPTION/JUSTIFICATION						
<p>The biosolids facilities at Springtree include a retrofitted steel tank converted to a digester installed around 1964, a gravity belt thickener (GBT) and odor control scrubbers installed in late 1990s. The 2008 Master Plan recommended replacement of transfer pumps, blending system, piping and valves in the GBT polymer system, and the digester due to its extended age and extensive pitted corrosion creating operational complications. Recently passed legislation requires increased pathogen reduction, nutrient management plans (NMP) and monitoring within the Florida Administrative Code 62-640 in 2013 for land application sites. These rules have caused haulers to extend travel out of the Lake Okeechobee and upper and lower Kissimmee basins and into Seminole County, resulting in a 16% cost increase in late 2013, and costs will continue to escalate with time.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
	-	-	-	-	-	\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 403	288,350	75,952	212,398			
Fund 408	607,714	607,714	-			
Fund 465	10,050,028	15,979	10,034,049			
TOTAL	\$ 10,946,092	\$ 699,645	\$ 10,246,447			

EAST SUNRISE WATERMAIN REPLACEMENT

PROJECT NUMBER:	5079PI					
LOCATION:	System					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Guarionex De Los Santos					
START DATE:	12/2013					
COMPLETION DATE:	4/2018					
ESTIMATED PROJECT COST:	\$ 8,262,223					
DESCRIPTION/JUSTIFICATION						
<p>The City suffered 8 water main breaks in the East Sunrise community bounded by N.W. 19th Place, N.W. 58th Terrace, N.W. 63rd Avenue and Sunrise Boulevard in 2014. This water system partially consists of asbestos concrete piping installed in the 1960s and other portions are PVC installed in the 1990s. This project replaces the older AC and cast iron portions, and interconnects with newer PVC systems, relocating all piping within the public right-of-way. This project will improve water quality, service reliability, and fire service protection.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget		Project-to-Date (PTD) Actuals		Project-to-Date (PTD) Balance	
Fund 402	3,644,511		912,576		2,731,935	
Fund 408	817,712		817,712		-	
Fund 465	3,800,000		-		3,800,000	
TOTAL	\$	8,262,223	\$	1,730,288	\$	6,531,935

30" WATER MAIN REPLACEMENT - NW 44TH ST AND PINE ISLAND RD

PROJECT NUMBER:	5082PI	
LOCATION:	NW 44th ST / Pine Island Road	
STATUS:	In Progress - Construction	
DEPARTMENT:	Utilities	
PROJECT MANAGER:	Luisa Arbelaez	
START DATE:	5/2015	
COMPLETION DATE:	9/2018	
ESTIMATED PROJECT COST:	\$ 6,411,160	

This project provides replacement of the 42-inch diameter pre-stressed concrete cylinder pipe (PCCP) transmission main from the Springtree Water Treatment Plant at 4350 Springtree Drive west to Pine Island Road along N.W. 44th Street, inclusive of the intersection at Pine Island Road and N.W. 44th Street. An additional segment of 30-inch welded steel transmission piping requires replacement in the eastern Pine Island Road right-of-way, from south of the C-13 canal to a point which is a couple hundred feet north of Oakland Park Boulevard. This also includes replacement of the adjacent Sanitary Line over the C-13 Canal. These mains have required repairs over the past decade and operations personnel have recommended replacement of this piping since it is approaching 50 years of age.

Original FY 2017 Project-to-Date Budget of \$4,023,130 (Construction) is increased by \$1,442,000 and transferred in from 408 Fund Balance

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -


ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 402	4,712,937	134,629	4,578,308
Fund 408	1,483,223	41,223	1,442,000
Fund 465	215,000	-	215,000
TOTAL	\$ 6,411,160	\$ 175,852	\$ 6,235,308

SOUTHWEST WTP IMPROVEMENTS

PROJECT NUMBER:	5083SW	
LOCATION:	15400 Watermill Road	
STATUS:	In Progress - Construction	
DEPARTMENT:	Utilities	
PROJECT MANAGER:	Gregg Bagnall	
START DATE:	10/2015	
COMPLETION DATE:	9/2018	
ESTIMATED PROJECT COST:	\$ 12,833,658	

DESCRIPTION/JUSTIFICATION
<p>The Southwest Water Treatment Plant (WTP) was constructed in the early 1980s. This is a lime softening plant and several of the processes at this facility are deteriorated due to age and corrosion and require rehabilitation or replacement, including the softener (impeller, drives and structural steel), filters (transfer and backwash pumps and motors, piping, valves, and under-drain system), chlorination system, auxiliary and primary electrical systems and high service pumps and motors.</p>


FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

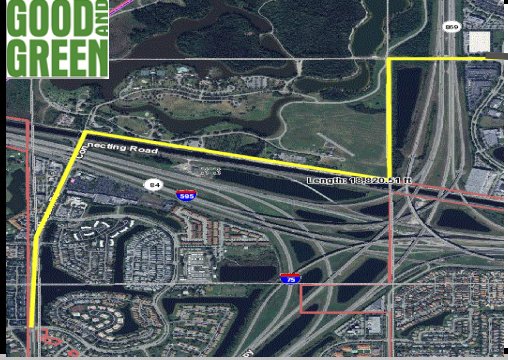
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 402	4,091,372	842,613	3,248,759
Fund 408	180,286	180,286	-
Fund 465	8,562,000	24,337	8,537,663
TOTAL	\$ 12,833,658	\$ 1,047,236	\$ 11,786,422

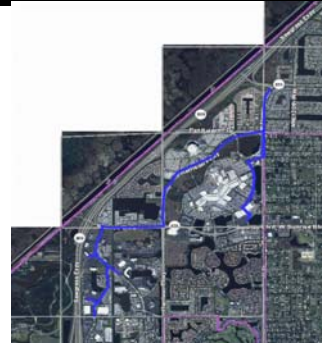
SOUTHWEST WTP IMPROVEMENTS - ION EXCHANGE

PROJECT NUMBER:	5084SW					
LOCATION:	15400 Watermill Road					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Gregg Bagnall					
START DATE:	10/2015					
COMPLETION DATE:	6/2018					
ESTIMATED PROJECT COST:	\$ 5,673,855					
DESCRIPTION/JUSTIFICATION						
<p>The Southwest Water Treatment (WTP) is challenged to comply with Florida Administrative Code (FAC) 62-550, specifically with contaminants including disinfection by-products (DBPs), and color (organic matter), which impacts the public perception of water quality, and it compromises the City's capabilities for regulatory compliance. An Ion Exchange process is necessary in order to resolve these complications. In addition, due to deterioration and age of processes, this project will include a raw water well replacement, a new lime silo, and new generator.</p> <p>Annual operating expenses are for electricity usage and salt costs.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating		14,000	14,000	14,000	14,000	\$ 56,000
Capital Outlay						\$ -
TOTAL	\$ -	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 56,000
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 465	5,673,855	27,170	5,646,685			
			-			
			-			
TOTAL	\$ 5,673,855	\$ 27,170	\$ 5,646,685			

REUSE DISTRIBUTION SYSTEM - SICP & MARKHAM PARK (PHASE III)

PROJECT NUMBER:	5095PI					
LOCATION:	System					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Guarionex De Los Santos					
START DATE:	5/2019					
COMPLETION DATE:	9/2022					
ESTIMATED PROJECT COST:	\$ 10,355,896					
DESCRIPTION/JUSTIFICATION						
<p>This project proposes the installation of approximately 15,000 linear feet of new reuse distribution system to Markham Park and beyond to Weston. The City of Sunrise began planning for irrigational reuse in 2010. This project provides 2 MGD distribution to reuse customers from the Sawgrass Treatment Facility. The City's initial modeling demonstrated about 96% offset credit could be received from reuse in this area. With passage of Senate Bill 444, utilities discharging treated wastewater through ocean outfalls will be required to reuse 60% of these flows by 2025. This legislation provides an opportunity for a utility to contract with another for implementation of reuse in that other utility's service area and qualify for the associated reuse credits by virtue of the investment. Reuse is strongly encouraged by the regulatory agencies (SFWMD and the FDEP) as an alternate water source.</p> <p>**This project supports sustainability by making reuse water more available to customers for irrigation.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465		200,000	9,660,000			\$ 9,860,000
						\$ -
						\$ -
TOTAL	\$ -	\$ 200,000	\$ 9,660,000	\$ -	\$ -	\$ 9,860,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design		200,000				\$ 200,000
506505 - Const. Othr. Costs			1,260,000			\$ 1,260,000
506510 - Construction			8,400,000			\$ 8,400,000
TOTAL	\$ -	\$ 200,000	\$ 9,660,000	\$ -	\$ -	\$ 9,860,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 465	495,896	204,947	290,949			
			-			
			-			
TOTAL	\$ 495,896	\$ 204,947	\$ 290,949			

REUSE DISTRIBUTION SYS-SICP, SAWGRASS MILLS & ARTESIA (PHASE II)



PROJECT NUMBER:	5096PI
LOCATION:	System
STATUS:	In Progress - Construction
DEPARTMENT:	Utilities
PROJECT MANAGER:	Guarionex De Los Santos
START DATE:	10/2015
COMPLETION DATE:	9/2018
ESTIMATED PROJECT COST:	\$ 13,183,450

DESCRIPTION/JUSTIFICATION

The project proposes installation of a new reuse distribution system within portions of the Sawgrass International Corporate Park north to Artesia and through Sawgrass Mills. The work will be designed in two segments. The first segment will extend through the Corporate Park from IKEA to Sunrise Boulevard. The second segment will extend service to the Sawgrass Mills Mall, BB&T Center, and Artesia. The project provides 0.5 MGD distribution to reuse customers from the Sawgrass Treatment Facility. The City's initial modeling demonstrated 96% offset credit could be received from reuse in this area. The law requires utilities discharging treated wastewater through ocean outfalls to reuse 60% of flows by 2025 and provides an opportunity for a utility to contract with another for reuse implementation in that City's service area and qualify for the associated reuse credits by virtue of the investment. This project extends distribution piping from the new HLD Reuse Facility to serve more than what is conditioned in the City's operating permits. Reuse is strongly encouraged by regulatory agencies (SFWMD and the FDEP) as an alternate water source.

This project supports sustainability by provided reuse water to customers for irrigation.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -


ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -


HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 465	13,183,450	157,709	13,025,741
			-
			-
TOTAL	\$ 13,183,450	\$ 157,709	\$ 13,025,741


SGF-1 ASR CONVERSION

PROJECT NUMBER:	5098RW					
LOCATION:	Sawgrass Corporate Park					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Guarionex De Los Santos					
START DATE:	10/2015					
COMPLETION DATE:	9/2018					
ESTIMATED PROJECT COST:	\$ 6,191,582					
DESCRIPTION/JUSTIFICATION						
<p>The City is currently utilizing about 27 MGD of the 29 MGD Biscayne aquifer allocation in its water use permit. This project proposes the installation of a new raw water supply main from the recently constructed Sawgrass Floridan (SGF) Test Well No. 1, and well head assembly including electrical instrumentation and controls for development as an aquifer storage and recovery (ASR) well. This ASR well would provide capability to store in the Floridan aquifer unused Biscayne aquifer allocation, and recovery for treatment of this water with the City's existing Sawgrass Water Treatment Plant. This raw water ASR well system is proposed since the existing Floridan test wells demonstrated marginal water yield and quality during aquifer performance testing, although the geologic strata appears to show reasonable promise for raw water ASR development. The ASR well will have a capacity of 3 MGD.</p> <p>Annual operating expenses are for electricity, laboratory testing, maintenance, and engineering costs.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating			173,000	173,000	173,000	\$ 519,000
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ 173,000	\$ 173,000	\$ 173,000	\$ 519,000
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 465	6,191,582	133,780	6,057,802			
			-			
			-			
TOTAL	\$ 6,191,582	\$ 133,780	\$ 6,057,802			


SAWGRASS WTP MEMBRANE REPLACEMENT

PROJECT NUMBER:	5110SG					
LOCATION:	Sawgrass 14150 NW 8th Street					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Gregg Bagnall					
START DATE:	11/2015					
COMPLETION DATE:	12/2017					
ESTIMATED PROJECT COST:	\$ 5,566,442					
DESCRIPTION/JUSTIFICATION						
<p>The existing membranes at the Sawgrass Water Treatment Plant (WTP) were installed and placed into service in 2000 for trains 1-4, and in 2002 for trains 5-6. Drinking water membranes typically have a useful life span of 7 to 12 years, depending on the raw water quality, chemicals used, and maintenance. The membranes are serving well beyond their expected life and need to be replaced.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 406	143,464	143,464			-	
Fund 408	44,983	44,983			-	
Fund 465	5,377,995	1,956,162			3,421,833	
TOTAL	\$ 5,566,442	\$ 2,144,609			\$ 3,421,833	


SPRINGTREE WASTEWATER HEADWORKS IMPROVEMENTS

PROJECT NUMBER:	5114ST					
LOCATION:	4350 Springtree Drive					
STATUS:	In Progress - Design					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Gregg Bagnall					
START DATE:	5/2016					
COMPLETION DATE:	12/2019					
ESTIMATED PROJECT COST:	\$ 11,312,064					
DESCRIPTION/JUSTIFICATION						
<p>This project includes improvements to the Springtree wastewater treatment plant (WWTP) headworks consisting of grit removal, odor control and screening facilities. This project is intended to replace the existing grit and screening equipment that has served beyond its expected useful life, and to provide improved level of service in odor control.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	10,050,000	-				\$ 10,050,000
						\$ -
						\$ -
TOTAL	\$ 10,050,000	\$ -	\$ -	\$ -	\$ -	\$ 10,050,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs	1,050,000					\$ 1,050,000
506510 - Construction	9,000,000					\$ 9,000,000
TOTAL	\$ 10,050,000	\$ -	\$ -	\$ -	\$ -	\$ 10,050,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 465	1,262,064	229,218	1,032,846			
			-			
			-			
TOTAL	\$ 1,262,064	\$ 229,218	\$ 1,032,846			


SAWGRASS WWTP CHLORINE TANK FARM DEMOLITION

PROJECT NUMBER:	5115SG					
LOCATION:	14150 NW 8th Street					
STATUS:	In Progress - Design					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Guarionex De Los Santos					
START DATE:	9/2016					
COMPLETION DATE:	12/2017					
ESTIMATED PROJECT COST:	\$ 147,285					
DESCRIPTION/JUSTIFICATION						
<p>The Chlorine storage facility at Sawgrass WWTP was constructed in 1996. There are six (8500 gallon) chlorine storage tanks inside the building which have been out of operation in recent years due to leaks and malfunctioning. The intent of this project is to have the tanks removed to create storage area and have the building structure sand-blasted and coated.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 402	147,285	10,236	137,049			
			-			
			-			
TOTAL	\$ 147,285	\$ 10,236	\$ 137,049			


WATER TREATMENT PLANT GUARD HOUSES

PROJECT NUMBER:	5116SY					
LOCATION:	Sawgrass/Springtree/Southwest WTP					
STATUS:	In Progress - Construction					
DEPARTMENT:	Public Works					
PROJECT MANAGER:	Meghan Kaufold					
START DATE:	3/2016					
COMPLETION DATE:	12/2017					
ESTIMATED PROJECT COST:	\$ 633,432					
DESCRIPTION/JUSTIFICATION						
<p>Construction of a guardhouse at the main entrances to the Sawgrass Water Treatment Plant on NW 8th Street, Springtree Water Treatment Plant on Springtree Drive, and Southwest Water Treatment Plant on Watermill Road. The structure will provide shelter, electricity, telephone, air conditioning, and restroom facilities for the security company's guard.</p> <p>Annual operating costs are for electricity, water, and wastewater.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating	900	930	960	990	1,050	\$ 4,830
Capital Outlay						\$ -
TOTAL	\$ 900	\$ 930	\$ 960	\$ 990	\$ 1,050	\$ 4,830
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget		Project-to-Date (PTD) Actuals		Project-to-Date (PTD) Balance	
Fund 465	633,432		75,387		558,045	
					-	
					-	
TOTAL	\$ 633,432		\$ 75,387		\$ 558,045	


UTILITY ADMINISTRATION BUILDING FIRE ALARM PANEL UPGRADE

PROJECT NUMBER:	5118SY					
LOCATION:	14150 NW 8th Street					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Bob Romeo					
START DATE:	12/2016					
COMPLETION DATE:	10/2017					
ESTIMATED PROJECT COST:	\$ 61,000					
DESCRIPTION/JUSTIFICATION						
<p>This project is requested as a result of a Fire Inspection. Due to expansion of the plant facilities, the existing fire alarm panel may not be able to accommodate future electrical points for other buildings not covered by the existing alarm panel. Having a single panel that accommodates all facilities within the plant site would allow for all information to be received from a single source.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 465	61,000	-	61,000			
TOTAL	\$ 61,000	\$ -	\$ 61,000			


SAWGRASS WTP ION EXCHANGE

PROJECT NUMBER:	5120SG					
LOCATION:	Sawgrass 14150 NW 8th Street					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Gregg Bagnall					
START DATE:	12/2016					
COMPLETION DATE:	12/2018					
ESTIMATED PROJECT COST:	\$ 9,928,955					
DESCRIPTION/JUSTIFICATION						
<p>This project propose the addition of Ion Exchange as part of the water treatment process at the Sawgrass Water Treatment Plant. The Ion Exchange (IX) treatment process provides treatment for dissolved iron and organic carbon removal. The system will have an initial capacity of 3 mgd which can be expanded to 6 mgd in the future. Also included in the project is the installation of a cleaning system for the existing degasifiers. This system is necessary due to the fact that over time the degasifier packing accumulates deposits such as iron, carbonate scale, and bacteria. The cleaning system will allow operators to clean the packing in each of the four degasifiers. The degasifier cleaning system consists of a chemical tank, a chemical pump, piping, valves, and ancillary items. Minor modifications to the degasifiers will be necessary to facilitate the introduction and removal of the cleaning solution. The IX system will improve treated water quality with improved alkalinity, improved hardness, and reduced iron concentration to minimize staining and metallic taste.</p> <p>Annual operating expenses are for electricity and salt usage, but there are savings from use of less sulfuric acid and sodium hydroxide.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating		48,000	48,000	48,000	48,000	\$ 192,000
Capital Outlay						\$ -
TOTAL	\$ -	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 192,000
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 465	9,928,955	7,628	9,921,327			
			-			
			-			
TOTAL	\$ 9,928,955	\$ 7,628	\$ 9,921,327			


4360 SPRINGTREE DRIVE SITE IMPROVEMENTS

PROJECT NUMBER:	5121ST					
LOCATION:	4360 Springtree Drive					
STATUS:	In Progress - Design					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Luisa Alberaez					
START DATE:	11/2016					
COMPLETION DATE:	1/2018					
ESTIMATED PROJECT COST:	\$ 316,000					
DESCRIPTION/JUSTIFICATION						
<p>This project will remove the remaining foundation system and other miscellaneous structures on the property. This site will be cleared and grubbed, graded, sodded, and fenced in on the north and west sides.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 465	316,000	263,923	52,077			
			-			
			-			
TOTAL	\$ 316,000	\$ 263,923	\$ 52,077			


SPRINGTREE WWTP STORAGE & EQUIPMENT BUILDING

PROJECT NUMBER:	5122ST					
LOCATION:	4350 Springtree Drive					
STATUS:	In Progress - Design					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Luisa Alberaez					
START DATE:	9/2017					
COMPLETION DATE:	8/2019					
ESTIMATED PROJECT COST:	\$ 3,010,000					
DESCRIPTION/JUSTIFICATION						
<p>The City recently replaced HSP Station "A" at Springtree WTP with exterior slab mounted pumps and the existing maintenance building has aged to its useful life and requires replacement. This project provides for replacement of the maintenance building and additional storage lost from the demolition of HSP Station "A" building. The new building will be approximately 6,000 square feet.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	2,570,000		-			\$ 2,570,000
						\$ -
						\$ -
TOTAL	\$ 2,570,000	\$ -	\$ -	\$ -	\$ -	\$ 2,570,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs	330,000					\$ 330,000
506510 - Construction	2,240,000					\$ 2,240,000
TOTAL	\$ 2,570,000	\$ -	\$ -	\$ -	\$ -	\$ 2,570,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 465	440,000	-	440,000			
			-			
			-			
TOTAL	\$ 440,000	\$ -	\$ 440,000			


SAWGRASS WTP & SPRINGTREE WTP SECURITY IMPROVEMENTS

PROJECT NUMBER:	5123SY					
LOCATION:	Sawgrass WTP and Springtree WTP					
STATUS:	In Progress - Design					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Bob Romeo					
START DATE:	8/2017					
COMPLETION DATE:	12/2018					
ESTIMATED PROJECT COST:	\$ 1,050,000					
DESCRIPTION/JUSTIFICATION						
<p>This project will install fixed security cameras throughout the Springtree and Sawgrass Water Treatment Plants. The first phase of security improvements installed walls and/or fences with card access gates and improved lighting at both facilities. The second phase of security improvements is to install a guard houses at the main entrance of each facility. During the first phase, the lighting was installed with conduit for future security cameras. That conduit will now be utilized for the network based camera system. The images will be captured to DVR's located on site, but the images will be accessible from any point on the City's network given the proper security access credentials.</p> <p>Annual operating costs are for maintenance and licensing agreements for the cameras.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating		20,000	20,000	20,000	20,000	\$ 80,000
Capital Outlay						\$ -
TOTAL	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 80,000
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget		Project-to-Date (PTD) Actuals		Project-to-Date (PTD) Balance	
Fund 465	1,050,000		-		1,050,000	
					-	
					-	
TOTAL	\$ 1,050,000		\$ -		\$ 1,050,000	

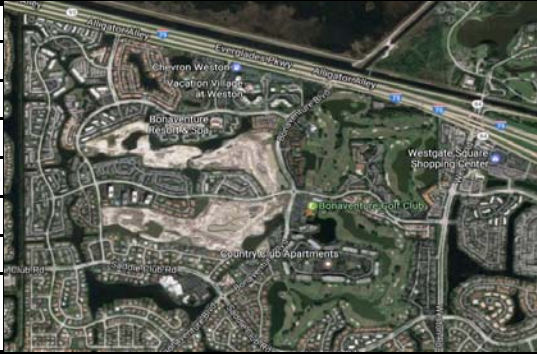
SAWGRASS WWTP TRAIN A SECONDARY TREATMENT

PROJECT NUMBER:	5124SG					
LOCATION:	11450 NW 8th Street					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Guarionex De Los Santos					
START DATE:	10/2017					
COMPLETION DATE:	12/2019					
ESTIMATED PROJECT COST:	\$ 21,037,000					
DESCRIPTION/JUSTIFICATION						
<p>The Sawgrass Wastewater Treatment Plant (WWTP) is a conventional activated sludge treatment facility which is divided into two parallel/separate secondary treatment systems comprised of a two train systems, referred to as Train A (old) and Train B (new). Train A was originally constructed in two phases and completed circa 1987 & 1989, respectively. The multi-stage centrifugal blowers and the electrical equipment for the original Train A treatment system are reaching the end of their useful life. This equipment is housed in Blower Building 1, which is a pre-engineered metal building constructed in 1987 that clearly shows signs of deterioration and age. The purpose of this design project is to replace the equipment located in Blower Building 1 by constructing a new building adjacent to the existing Blower Building 1, and demolishing the existing building once the new process and electrical services have been made operational. The replacement of the Train A aeration process equipment also allows modifications to the Train A Aeration Basins to be made. These modifications will eliminate the existing Surge Tanks, by incorporating them into the aeration basins, as well as the large Dosing Pumps, which have also reached the end of their useful lives.</p> <p>Annual operating expenses will decrease due to a reduction in electricity usage.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	1,480,000	19,557,000				\$ 21,037,000
						\$ -
						\$ -
TOTAL	\$ 1,480,000	\$ 19,557,000	\$ -	\$ -	\$ -	\$ 21,037,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	1,480,000					\$ 1,480,000
506505 - Const. Othr. Costs		2,385,000				\$ 2,385,000
506510 - Construction		17,172,000				\$ 17,172,000
TOTAL	\$ 1,480,000	\$ 19,557,000	\$ -	\$ -	\$ -	\$ 21,037,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating			(62,000)	(62,000)	(62,000)	\$ (186,000)
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ (62,000)	\$ (62,000)	\$ (62,000)	\$ (186,000)
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
						-
						-
						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	-


SOUTHWEST WTP WELL REPLACEMENT

PROJECT NUMBER:	5125SW					
LOCATION:	15400 Slydge Mill Road					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Gregg Bagnall					
START DATE:	1/2018					
COMPLETION DATE:	1/2020					
ESTIMATED PROJECT COST:	\$ 2,195,000					
DESCRIPTION/JUSTIFICATION						
<p>This project will replace wells 1 and 3 that have been in production for 30 plus years and are nearing the end of their useful life. New wells will be drilled and new wellheads will be constructed for delivery of the raw water from the wells to the treatment facility. All electrical components and piping associated with the new wellheads included in the work.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	413,000	1,782,000				\$ 2,195,000
						\$ -
						\$ -
TOTAL	\$ 413,000	\$ 1,782,000	\$ -	\$ -	\$ -	\$ 2,195,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	165,000					\$ 165,000
506505 - Const. Othr. Costs	248,000					\$ 248,000
506510 - Construction		1,782,000				\$ 1,782,000
TOTAL	\$ 413,000	\$ 1,782,000	\$ -	\$ -	\$ -	\$ 2,195,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
			-			
			-			
			-			
TOTAL	\$ -	\$ -	\$ -			

BONAVENTURE SERVICE LINE REPLACEMENTS

PROJECT NUMBER:	5126SY					
LOCATION:	System					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Jin Huo					
START DATE:	1/2018					
COMPLETION DATE:	1/2020					
ESTIMATED PROJECT COST:	\$ 5,460,000					
DESCRIPTION/JUSTIFICATION						
<p>The City owns and maintains approximately 600 miles of water mains throughout the service area. In addition to the mains, the system includes service lines to each water service customer. Some of these service lines are older galvanized service lines from main to meters. Due to age and condition, these service lines need to be replaced. This project requires the replacement of approximately 500 - 50' (average) service lines as well as several 4" and 2" galvanized dead-end lines throughout the Bonaventure community.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	630,000	4,830,000			-	\$ 5,460,000
						\$ -
						\$ -
TOTAL	\$ 630,000	\$ 4,830,000	\$ -	\$ -	\$ -	\$ 5,460,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	630,000					\$ 630,000
506505 - Const. Othr. Costs		630,000				\$ 630,000
506510 - Construction		4,200,000				\$ 4,200,000
TOTAL	\$ 630,000	\$ 4,830,000	\$ -	\$ -	\$ -	\$ 5,460,000
ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
						-
						-
						-
TOTAL	\$ -	\$ -	\$ -			-

SW 121st AVENUE WATER MAIN REPLACEMENT

PROJECT NUMBER:	5127PI	
LOCATION:	System	
STATUS:	New Project	
DEPARTMENT:	Utilities	
PROJECT MANAGER:	Jin Huo	
START DATE:	1/2018	
COMPLETION DATE:	1/2020	
ESTIMATED PROJECT COST:	\$ 5,700,000	

DESCRIPTION/JUSTIFICATION
<p>This project requires the replacement of a 12" asbestos cement pipe which is located along SW 121st Avenue from SR84 to SW 36th Court (approximately 15,000 LF). In addition to line replacement, this project will include a canal crossing, service replacement and reconnections, and providing the proper easements for access.</p>


FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	950,000	4,750,000			-	\$ 5,700,000
						\$ -
						\$ -
TOTAL	\$ 950,000	\$ 4,750,000	\$ -	\$ -	\$ -	\$ 5,700,000

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	950,000					\$ 950,000
506505 - Const. Othr. Costs		950,000				\$ 950,000
506510 - Construction		3,800,000				\$ 3,800,000
TOTAL	\$ 950,000	\$ 4,750,000	\$ -	\$ -	\$ -	\$ 5,700,000

ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
			-
			-
			-
TOTAL	\$ -	\$ -	\$ -

SAWGRASS FUEL STATION REHABILITATION

PROJECT NUMBER:	5128SG	
LOCATION:	14150 NW 8th Street	
STATUS:	New Project	
DEPARTMENT:	Fleet Services	
PROJECT MANAGER:	Luisa Arbelaez	
START DATE:	10/2017	
COMPLETION DATE:	4/2019	
ESTIMATED PROJECT COST:	\$ 845,000	

DESCRIPTION/JUSTIFICATION

This project will remove the existing underground unleaded and diesel fuel tanks, filling station and adjacent appurtenances. The new station will include installation of new above ground unleaded and diesel fuel tanks, fuel pumps and asphalt to provide proper circulation for fuel delivery trucks and City vehicles.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465	\$ 845,000					\$ 845,000
						\$ -
						\$ -
TOTAL	\$ 845,000	\$ -	\$ -	\$ -	\$ -	\$ 845,000

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design	80,000					\$ 80,000
506505 - Const. Othr. Costs	100,000					\$ 100,000
506510 - Construction	665,000					\$ 665,000
TOTAL	\$ 845,000	\$ -	\$ -	\$ -	\$ -	\$ 845,000


ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -


HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
			-
			-
			-
TOTAL	\$ -	\$ -	\$ -


LANDSCAPING & IRRIGATION IMPROVEMENTS AT TREATMENT PLANTS

PROJECT NUMBER:	TBD					
LOCATION:	Varies					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Dave Abderhalden					
START DATE:	2/2019					
COMPLETION DATE:	6/2021					
ESTIMATED PROJECT COST:	\$ 857,500					
DESCRIPTION/JUSTIFICATION						
<p>Sawgrass and Springtree Water/Wastewater Treatment Plant Landscaping Improvements – In the 2010 Bond Program several projects were designed for rehabilitation of treatment processes for regulatory or renewal purposes, and much of the landscaping which had been designed in previous projects over the last several decades have died or may have been removed to make room for additions (as well as applicable irrigation system portions). This project includes analyzing those approved plans which the City has on file to replace sufficient landscaping and install a reclaimed water irrigation system from the City's new reuse treatment process.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465		472,500	385,000			\$ 857,500
						\$ -
						\$ -
TOTAL	\$ -	\$ 472,500	\$ 385,000	\$ -	\$ -	\$ 857,500
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design		52,500				\$ 52,500
506505 - Const. Othr. Costs		35,000				\$ 35,000
506510 - Construction		385,000	385,000			\$ 770,000
TOTAL	\$ -	\$ 472,500	\$ 385,000	\$ -	\$ -	\$ 857,500
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
						-
						-
						-
TOTAL	\$ -	\$ -	\$ -			-


SAWGRASS FACILITY EQUIPMENT MAINTENANCE BUILDING

PROJECT NUMBER:		TBD				
LOCATION:	14150 NW 8th St.					
STATUS:		New Project				
DEPARTMENT:		Utilities				
PROJECT MANAGER:		Meghan Kaufold				
START DATE:		1/2020				
COMPLETION DATE:		12/2021				
ESTIMATED PROJECT COST:		\$ 6,497,000				
DESCRIPTION/JUSTIFICATION						
<p>The Sawgrass W&WWTP has a significant amount of equipment and machinery utilized at the wellfields, pump stations, for maintenance of traffic, and work at night or during other events (generators, portable lift stations, pumps, motors, bearings, meters, brass parts and fittings, light towers/trailers, message boards, etc.), which require protection from weather and to be secured for emergency or general use. The existing facility equipment maintenance and storage building is over 40 years old and deteriorated due to steel corrosion, infestations, etc. This project would include a new masonry building sufficiently sized to replace the existing building for these same uses, and for more storage due to growth as well as improvement to the parking areas around the building to accommodate more vehicles. The budget is based on an 18,000 square foot building.</p> <p>Annual operating costs are for electricity.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465			1,397,000	5,100,000		\$ 6,497,000
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ 1,397,000	\$ 5,100,000	\$ -	\$ 6,497,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design			612,000			\$ 612,000
506505 - Const. Othr. Costs			785,000			\$ 785,000
506510 - Construction				5,100,000		\$ 5,100,000
TOTAL	\$ -	\$ -	\$ 1,397,000	\$ 5,100,000	\$ -	\$ 6,497,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating				3,600	3,650	\$ 7,250
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 3,600	\$ 3,650	\$ 7,250
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
					-	
					-	
					-	
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	


SPRINGTREE ION EXCHANGE PROCESS

PROJECT NUMBER:	TBD					
LOCATION:	4350 Springtree Drive					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Gregg Bagnall					
START DATE:	11/2018					
COMPLETION DATE:	6/2021					
ESTIMATED PROJECT COST:	\$ 12,510,000					
DESCRIPTION/JUSTIFICATION						
<p>The majority of the production capacity at the Springtree WTP is a Lime Softening process (24 of 25.5 MGD), and the Biscayne aquifer groundwater source for this process contains significant organic matter available to react with free chlorine during the disinfection process which forms disinfection by-products (DBPs) called tri-halomethanes (THMs) and halo-acetic acids (HAAs), known carcinogens and regulated by the U.S. EPA/FDEP as primary contaminants to be controlled under 80 mg/l and 60 mg/l, respectively. The City injects ammonia in the disinfection process (after filtration) forming chloramines in order to maintain compliance with the DBP Rule, although this process is difficult to regulate continuously due to fluctuations in flow and corresponding chemical demands and can provide a food source for nitrifying bacteria in the distribution system, further complicating the City's capability to maintain regulatory compliance for adequate chlorine residual to the customer's faucets. This project provides an ion exchange process to substantially remove the organic matter in the lime softening process, reducing DBP formation potential and reducing required amount of ammonia. There is a total of 12 MGD of Ion exchange being proposed under this project.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465		2,430,000	10,080,000			\$ 12,510,000
						\$ -
						\$ -
TOTAL	\$ -	\$ 2,430,000	\$ 10,080,000	\$ -	\$ -	\$ 12,510,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design		1,080,000				\$ 1,080,000
506505 - Const. Othr. Costs		1,350,000				\$ 1,350,000
506510 - Construction			10,080,000			\$ 10,080,000
TOTAL	\$ -	\$ 2,430,000	\$ 10,080,000	\$ -	\$ -	\$ 12,510,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
						-
						-
						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	-


SPRINGTREE WTP BISCAYNE AQUIFER WELLS 2, 7 & 8 REPLACEMENT

PROJECT NUMBER:	TBD					
LOCATION:	Springtree Biscayne Wellfield					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Jin Huo					
START DATE:	11/2019					
COMPLETION DATE:	7/2022					
ESTIMATED PROJECT COST:	\$ 2,502,000					
DESCRIPTION/JUSTIFICATION						
<p>The City's 2008 Master Plan outlined the need to evaluate the Springtree Biscayne Aquifer production wells due to age and deterioration. The City's evaluation confirmed corroded and leaking steel casings, valves and well head seals, and sand infiltration in the wells. This project provides for the replacement of three (3) of fifteen (15) wells and wellheads to return capacity lost due to failures. To date, we have replaced eight (8) wells. These wells were installed in the early to mid-1970s and are beyond their useful life. The South Florida Water Management District issued limiting conditions in the City's 2008 Water Use Permit reducing Springtree's raw water allocation to 10.7 MGD on an average daily flow basis. It is expected the replacement of these three wells will adequately supplement production from remaining wells to ensure that the City can supply sufficient raw water to meet its demands.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465			486,000	2,016,000	-	\$ 2,502,000
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ 486,000	\$ 2,016,000	\$ -	\$ 2,502,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design			216,000			\$ 216,000
506505 - Const. Othr. Costs			270,000			\$ 270,000
506510 - Construction				2,016,000		\$ 2,016,000
TOTAL	\$ -	\$ -	\$ 486,000	\$ 2,016,000	\$ -	\$ 2,502,000
ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
					-	
					-	
					-	
TOTAL	\$ -	\$ -			-	

SPRINGTREE WTP VFD REPLACEMENT- HSP "B"

PROJECT NUMBER:	TBD					
LOCATION:	4350 Springtree Drive					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Gregg Bagnall					
START DATE:	2/2019					
COMPLETION DATE:	2/2021					
ESTIMATED PROJECT COST:	\$ 417,000					
DESCRIPTION/JUSTIFICATION						
<p>Unit Substation Transformer at Springtree WTP 500kva 4160volt - which provides power to the main switchgear in the Springtree WTP electrical room - requires replacement. This transformer was installed in the 1970's and has reached its useful life. Additionally this project will include the replacement of the Robicon Variable Frequency Drive (VFD) which operate the main high service pumps which have become obsolete and parts are difficult to obtain.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465		81,000	336,000			\$ 417,000
						\$ -
						\$ -
TOTAL	\$ -	\$ 81,000	\$ 336,000	\$ -	\$ -	\$ 417,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design		36,000				\$ 36,000
506505 - Const. Othr. Costs		45,000				\$ 45,000
506510 - Construction			336,000			\$ 336,000
TOTAL	\$ -	\$ 81,000	\$ 336,000	\$ -	\$ -	\$ 417,000
ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
						-
						-
						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	-

WATER SYSTEM-WIDE ZONE METERING

PROJECT NUMBER:	TBD					
LOCATION:	Varies					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Jin Huo					
START DATE:	2/2019					
COMPLETION DATE:	5/2020					
ESTIMATED PROJECT COST:	\$ 350,000					
DESCRIPTION/JUSTIFICATION						
<p>Water System-wide Zone Metering Installation (4 to 5 meters) This project provides the capability to meter and monitor water that flows to sub-regions within the City's distribution system.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 465		350,000				\$ 350,000
						\$ -
						\$ -
TOTAL	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction		350,000				\$ 350,000
TOTAL	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
						-
						-
						-
TOTAL	\$ -	\$ -	\$ -			-

STORMWATER PUMP STATION #5 REPLACEMENT



PROJECT NUMBER:	6305
LOCATION:	9601 Sunrise Lakes Boulevard
STATUS:	In Progress - Design
DEPARTMENT:	Utilities Public Works
PROJECT MANAGER:	Guarionex De Los Santos
START DATE:	2/2013
COMPLETION DATE:	9/2018
ESTIMATED PROJECT COST:	\$ 5,013,920

DESCRIPTION/JUSTIFICATION

Stormwater Pump Station # 5 provides stormwater protection for the residential neighborhood and commercial properties. Due to the condition of the existing pumps, motors and building, the existing Stormwater Pump Station # 5 must be replaced.

**Sustainable elements in this project include removal of pollution from the canal and use of a cleaner burning natural gas generator.

FUNDING SOURCES

FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS

506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -


ESTIMATED ANNUAL OPERATING IMPACT

Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -


HISTORICAL PROJECT-TO-DATE

FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 444	5,013,920	239,475	4,774,445
			-
			-
TOTAL	\$ 5,013,920	\$ 239,475	\$ 4,774,445


STORMWATER PUMP STATION #4

PROJECT NUMBER:	6317					
LOCATION:	8510 Sunrise Lakes Boulevard					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities - Public Works					
PROJECT MANAGER:	Mark Winslow					
START DATE:	10/2015					
COMPLETION DATE:	10/2017					
ESTIMATED PROJECT COST:	\$ 313,134					
DESCRIPTION/JUSTIFICATION						
<p>Stormwater Pump Station # 4 provides flood protection for predominantly residential neighborhoods including the Sunrise Lakes Phase II Condominium Complex. This project will include the slip line repair of the existing pump station by-pass culvert, installation of a new by-pass culvert discharge control gate and headwalls and stabilization of the pump station canal embankments on the upstream and downstream sides of the by-pass pipe. This project will be designed and managed by City Staff.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 444	313,134	215,647	97,487			
			-			
			-			
TOTAL	\$ 313,134	\$ 215,647	\$ 97,487			


EAST SUNRISE DRAINAGE IMPROVEMENTS

PROJECT NUMBER:	6324					
LOCATION:	Various Streets					
STATUS:	In Progress - Construction					
DEPARTMENT:	Utilities - Public Works					
PROJECT MANAGER:	Guarionex De Los Santos					
START DATE:	10/2015					
COMPLETION DATE:	12/2017					
ESTIMATED PROJECT COST:	\$ 495,602					
DESCRIPTION/JUSTIFICATION						
<p>This project proposes to improve drainage issues in the neighborhood on the southern end of Sunset Strip from NW 19th Street to Del Lago Circle. The work will be performed in conjunction with water main replacements in the same area. Improvements include new drainage structures, exfiltration trench, and swale regrading.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 444	495,602	76,385	419,217			
			-			
			-			
TOTAL	\$ 495,602	\$ 76,385	\$ 419,217			


7100 W. OAKLAND PARK BOULEVARD DITCH IMPROVEMENT

PROJECT NUMBER:	6325					
LOCATION:	7100 W. Oakland Park Boulevard					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Mark Winslow					
START DATE:	1/2017					
COMPLETION DATE:	2/2019					
ESTIMATED PROJECT COST:	\$ 283,000					
DESCRIPTION/JUSTIFICATION						
<p>This project will make improvements to an existing drainage ditch along the southern side of the property located at 7100 W. Oakland Park Boulevard. Work may include regrading of the existing ditch or replacing the ditch with an underground pipe.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 444						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 444	283,000	7,846	275,154			
			-			
			-			
TOTAL	\$ 283,000	\$ 7,846	\$ 275,154			

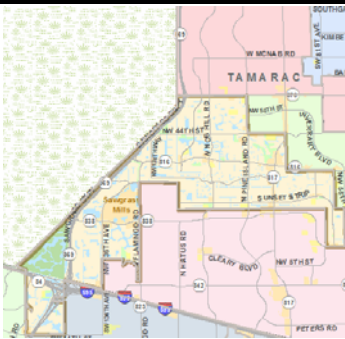
CITY WIDE BOAT RAMP REPLACEMENT PROGRAM

PROJECT NUMBER:	6326					
LOCATION:	Various					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Mark Winslow					
START DATE:	10/2017					
COMPLETION DATE:	Ongoing					
ESTIMATED PROJECT COST:	\$ 2,000,000					
DESCRIPTION/JUSTIFICATION						
<p>This is a comprehensive project that includes the design and construction of improved boat ramps for City use in order to provide access to key waterway entrances. The City maintains 97 waterbodies and access is required to each of these water bodies several times a year to perform several maintenance activities. Maintenance involves the removal of debris that may have the potential obstruction of the water flow, trimming of vegetation and the control of weed and other aquatic growth. Those activities are a requirement of maintaining the drainage system per the City's National Pollutant Discharge Elimination System permit. It is anticipated that ten boat ramps will be constructed per fiscal year. Staff is exploring grant funding to assist funding the program.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 444	400,000	400,000	400,000	400,000	400,000	\$ 2,000,000
						\$ -
						\$ -
TOTAL	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	35,000	35,000	35,000	35,000	35,000	\$ 175,000
506505 - Const. Othr. Costs	15,000	15,000	15,000	15,000	15,000	\$ 75,000
506510 - Construction	350,000	350,000	350,000	350,000	350,000	\$ 1,750,000
TOTAL	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
					-	
					-	
					-	
TOTAL	\$ -	\$ -	\$ -		\$ -	


NW 68TH AVENUE CANAL HEADWALL REPLACEMENT

PROJECT NUMBER:	6327					
LOCATION:	2550 NW 68th Avenue					
STATUS:	New Project					
DEPARTMENT:	Utilities					
PROJECT MANAGER:	Mark Winslow					
START DATE:	10/2017					
COMPLETION DATE:	9/2018					
ESTIMATED PROJECT COST:	\$ 450,000					
DESCRIPTION/JUSTIFICATION						
<p>Inspection of the culvert crossing under NW 68th Avenue revealed that the 60 inch corrugated metal pipe (CMP) is in poor condition. In addition, the existing sand-cement headwalls have reached their useful service life and will be replaced with pre-cast concrete headwalls. Ancillary work under this project will include the installation of new storm drainage structures, guardrails, sidewalks, boat ramp, embankment stabilization and site work.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 444	450,000					\$ 450,000
						\$ -
						\$ -
TOTAL	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	15,000					\$ 15,000
506505 - Const. Othr. Costs	50,000					\$ 50,000
506510 - Construction	385,000					\$ 385,000
TOTAL	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
						-
						-
						-
TOTAL	\$ -	\$ -	\$ -			-

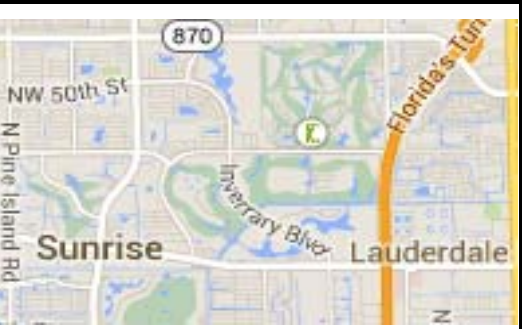
GAS SYSTEM BACKFEED IMPROVEMENTS

PROJECT NUMBER:	276					
LOCATION:	VARIOUS					
STATUS:	In Progress - Design					
DEPARTMENT:	Utilities - Gas					
PROJECT MANAGER:	Jeffrey Elliott					
START DATE:	10/2015					
COMPLETION DATE:	9/2020					
ESTIMATED PROJECT COST:	\$ 80,507					
DESCRIPTION/JUSTIFICATION						
<p>This project is for several secondary supply main extensions in areas of the gas distribution system currently served by a single connection point. These new secondary supply mains will create redundancy loops for the areas. Areas of the gas distribution system that have multiple connection points have 100% redundancy and have a more consistent pressure within the area. The following locations have been identified as areas for system improvement loop projects. The Pointe at Sawgrass, Sawgrass Preserve, Plum Harbor, and Josh Lee area (Municipal Campus).</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 475						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 475	80,507		80,507			
			-			
			-			
TOTAL	\$ 80,507	\$ -	\$ 80,507			


BOTANIKO DEVELOPMENT

PROJECT NUMBER:	309					
LOCATION:	Weston Bonaventure					
STATUS:	In Progress - Design					
DEPARTMENT:	Utilities - Gas					
PROJECT MANAGER:	Jeffrey Elliott					
START DATE:	10/2015					
COMPLETION DATE:	9/2018					
ESTIMATED PROJECT COST:	\$ 206,000					
DESCRIPTION/JUSTIFICATION						
<p>This project is to serve a new 125 single family home (custom estate homes) sub-division to be constructed on the old West Course of the Bonaventure Country Club. The development is currently under construction. The project will require approximately 17,000 feet of main and 125 service lines.</p> <p>Annual operating expenses include annual inspections required by regulation.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating	500	1,000	1,000	1,000	1,000	\$ 4,500
Capital Outlay						\$ -
TOTAL	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,500
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 475	206,000	23	205,977			
			-			
			-			
TOTAL	\$ 206,000	\$ 23	\$ 205,977			

HIGH PRESSURE SUPPLY MAIN

PROJECT NUMBER:	310					
LOCATION:	TBD					
STATUS:	New Project					
DEPARTMENT:	Utilities - Gas					
PROJECT MANAGER:	Jeffrey Elliott					
START DATE:	10/2015					
COMPLETION DATE:	9/2020					
ESTIMATED PROJECT COST:	\$ 6,567,880					
DESCRIPTION/JUSTIFICATION						
<p>This project provides an additional supply source from the interstate pipeline along Florida's Turnpike to support the entire natural gas distribution system by increasing system reliability and redundancy. The project supports the gas utility expansion and revenue growth through the addition of commercial accounts and projected load growth from compressed natural gas fueling. This project is proposed as the primary option for providing a secondary feed to the natural gas system for both system integrity and redundancy of supply. An alternate option for a reduced redundant supply from the interstate pipeline has been identified and will be undertaken if we are unable to move forward with the primary option.</p> <p>Annual operating expenses include annual inspections required by regulation and maintenance expenses.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating		30,000	30,000	30,000	30,000	\$ 120,000
Capital Outlay						\$ -
TOTAL	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 475	6,567,880	-	6,567,880			
			-			
			-			
TOTAL	\$ 6,567,880	\$ -	\$ 6,567,880			

METROPICA

PROJECT NUMBER:	312	
LOCATION:	NW 136TH AVE & W SUNRISE BLVD	
STATUS:	In Progress - Design	
DEPARTMENT:	Utilities - Gas	
PROJECT MANAGER:	Jeffrey Elliott	
START DATE:	10/2015	
COMPLETION DATE:	3/2018	
ESTIMATED PROJECT COST:	\$ 60,000	

DESCRIPTION/JUSTIFICATION
<p>The project is to install the natural gas main infrastructure to the Metropica Development. This is only to install the primary gas main infrastructure during the land development phase for this project. The project broke ground in 2016, with an anticipated 10 year build out. Costs beyond the first year are unknown because the type and size of gas customers to be added to the system have not been determined. This will be a high density, mixed-use (i.e. commercial/residential) development.</p> <p>Annual operating expenses include annual inspections required by regulation.</p>


FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating	100	100	100	100	100	\$ 500
Capital Outlay						\$ -
TOTAL	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 500


HISTORICAL PROJECT-TO-DATE			
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance
Fund 475	60,000	-	60,000
			-
			-
TOTAL	\$ 60,000	\$ -	\$ 60,000

GAS EXTENSION TO SHOPPING PLAZA

PROJECT NUMBER:	320					
LOCATION:	Weston Lakes Plaza					
STATUS:	New Project					
DEPARTMENT:	Utilities - Gas					
PROJECT MANAGER:	Jeffrey Elliott					
START DATE:	10/2015					
COMPLETION DATE:	9/2018					
ESTIMATED PROJECT COST:	\$ 150,000					
DESCRIPTION/JUSTIFICATION						
<p>This project extends the gas distribution system to provide natural gas to an existing shopping plaza containing a Publix supermarket and three additional restaurants.</p> <p>Annual operating expenses include annual inspections required by regulation.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating	500	500	500	500	500	\$ 2,500
Capital Outlay						\$ -
TOTAL	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,500
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
Fund 475	150,000	-	150,000			
			-			
			-			
TOTAL	\$ 150,000	\$ -	\$ 150,000			




QUICK SERVICE AREA AND STORAGE AREA ROOFS

PROJECT NUMBER:	6492					
LOCATION:	5580 NW 108 AVE					
STATUS:	New Project					
DEPARTMENT:	Utilities - Fleet Services					
PROJECT MANAGER:	Earl Prizlee					
START DATE:	10/2017					
COMPLETION DATE:	6/2019					
ESTIMATED PROJECT COST:	\$ 245,000					
DESCRIPTION/JUSTIFICATION						
<p>This project will provide new roof structures for the development of a dedicated "Quick Service Area" and a storage area that stores tires and parts temporarily until the materials are removed for disposal. The "Quick Service Area" will include a minimum of four (4) dedicated spaces that will facilitate expediting minor repairs and minimize downtime to the City's fleet of vehicles. The current City contract with the firm that provides fleet maintenance includes provisions to staff a "Quick Service Area." The new roof over the storage area will help to prevent the safety hazard of standing water in the storage area.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
Fund 502	245,000					\$ 245,000
						\$ -
						\$ -
TOTAL	\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ 245,000
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design	35,000					\$ 35,000
506505 - Const. Othr. Costs	30,000					\$ 30,000
506510 - Construction	180,000					\$ 180,000
TOTAL	\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ 245,000
ESTIMATED ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget	Project-to-Date (PTD) Actuals	Project-to-Date (PTD) Balance			
			-			-
						-
						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



New Enterprise Resource Planning System

PROJECT NUMBER:	IT0001					
LOCATION:	City-Wide					
STATUS:	In Progress					
DEPARTMENT:	Information Technology					
PROJECT MANAGER:	Laurie Gagner					
START DATE:	3/2016					
COMPLETION DATE:	3/2020					
ESTIMATED PROJECT COST:	\$ 4,300,000					
DESCRIPTION/JUSTIFICATION						
<p>This project will provide a more modern and robust solution to replace the current, legacy Naviline system. The migration to a fully integrated Enterprise Resource Planning (ERP) system will be tailored by Tyler Technologies for the City of Sunrise. Work will include professional services and training to install the suite of software modules that are based around two foundational core modules (Munis for Financials and EnerGov for Community Development). The project will be implemented in 5 phases over 48 months with some flexibility built-in if needed. This ERP will manage business processes and work flows across all City departments and result in significant staff efficiencies, robust automation, streamlining of processes, data sharing, enhanced customer service, and overall improved operations for the City.</p>						
FUNDING SOURCES						
FUND/SOURCE	FY18	FY19	FY20	FY21	FY22	5-Year Total
						\$ -
						\$ -
						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECT COMPONENTS						
506100 - Land Purchase						\$ -
506502 - Const. Design						\$ -
506505 - Const. Othr. Costs						\$ -
506510 - Construction						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ANNUAL OPERATING IMPACT						
Personnel						\$ -
Operating						\$ -
Capital Outlay						\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HISTORICAL PROJECT-TO-DATE						
FUND	Project-to-Date (PTD) Budget		Project-to-Date (PTD) Actuals		Project-to-Date (PTD) Balance	
Fund 503	4,300,000		1,766,770		2,533,230	
					-	
					-	
TOTAL	\$ 4,300,000		\$ 1,766,770		\$ 2,533,230	



GLOSSARY

ACCOUNT - A financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure are recorded in accounts.

ACCOUNTING STANDARDS - The generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB), which guide the recording and reporting of financial information by state and local governments. The standards establish guidelines as when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.

ACCRUAL BASIS - A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is received.

ACTIVITY - A department effort contributing to the achievement of a specific set of program objectives; the smallest unit of the program budget.

ACTIVITY MEASURE - Data collected to determine how effective or efficient a program is in achieving its objective.

ADOPTED BUDGET - The original budget as approved by the City Commission at the beginning of the fiscal year.

ADVANCED LIFE SUPPORT (ALS) - The resuscitation efforts that extend beyond basic CPR.

ANNUALIZE - Taking changes that occurred at any given time during the year and calculating their cost for a full year, for the purpose of preparing an annual budget.

APPROPRIATION - A legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.

ASSESSED VALUATION - The value set upon real estate and certain personal property by the county property appraiser as a basis for levying property taxes.

AUDIT - An examination of records of financial accounts to check for accuracy.

AVAILABLE (UNASSIGNED) FUND BALANCE - This refers to funds remaining from prior years, which are available for appropriation and expenditure in the current year.

BALANCED BUDGET - A budget in which current revenues equal current expenditures. The legal requirements for a balanced budget may be set by the state or local government.

BENCHMARK - A point of reference from which measurements may be made. A benchmark is something that serves as a standard by which other performance indicators may be evaluated or compared.

BLUE ASE SEAL CERTIFICATION - ASE, is an acronym for the National Institute for Automotive Service Excellence. This independent non-profit organization works to improve the quality of vehicle repair and service by testing and certifying automotive professionals. At least 75% of technicians performing diagnosis and repairs must be ASE certified in order for a fleet garage to be Blue Seal Certified.

GLOSSARY

BOND - A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. Local governments use bonds to obtain long-term financing for capital projects.

BOND ORDINANCE - A law approving the sale of government bonds that specifies how revenues may be spent.

BOND PROCEEDS - Revenues generated by the sale of municipal bonds.

BROWARD CITY HOME PROGRAM - A homebuyer assistance program funded by the Housing Finance Authority of Broward County.

BROWARD COUNTY HOME CONSORTIUM GRANT- A Broward County program that provides home repair assistance to Florida residents in low income brackets.

BROWARD METROPOLITAN PLANNING ORGANIZATION (MPO) - A transportation policy-making board comprised of 19 voting members including representatives from the South Florida Regional Transportation Authority/Tri-Rail (SFRTA), the Broward County School Board, three Broward County Commissioners, and local governments. The MPO is responsible for transportation planning and funding allocation in Broward County. The Broward MPO works with the public, planning organizations, government agencies, elected officials, and community groups to develop transportation plans.

BUDGET AMENDMENT - A revision of the adopted budget that, when approved by the Commission, replaces the original provision. Budget amendments occur throughout the fiscal year, as spending priorities shift.

BUDGET CALENDAR - The schedule of key dates, which a government follows in the preparation and adoption of the budget.

BUDGET MANUAL - A book prepared by the Finance & Administrative Services Department or Budget Office that includes, at a minimum, the budget calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

BUDGETARY CONTROL - The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

CAPITAL BUDGET - The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.

CAPITAL IMPROVEMENTS - Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government - sometimes referred to as infrastructure.

CAPITAL OUTLAY - Expenditures for fixed assets which have a value of \$1,000 or more and have a useful life of more than one year.

GLOSSARY

CAPITAL PROJECTS FUNDS - Governmental funds established to account for resources used for the acquisition/construction of large capital improvement other than those accounted for in the proprietary funds.

CASH FLOW - The net cash balance at any given point. The treasurer prepares a cash budget that projects the inflow, outflow, and net balance of cash reserves on a daily, weekly, and/or monthly basis.

CHART OF ACCOUNTS - A chart that assigns a unique number to each type of transaction (e.g., salaries or property taxes) and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fit the organizational structure.

COMMUNICATION SERVICES TAXES (CST) - Taxes applied to telecommunications, cable, direct-to-home satellite, and related services. CST revenue is collected and distributed by the State of Florida.

CONNECTION FEES - A one-time refundable or non-refundable fee paid by a consumer to a utility for connecting to receive services.

CONSTANT OR REAL DOLLARS - The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.

CONTINGENCY - A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted. This type of account protects the local government from having to issue short-term debt to cover such needs.

CONVERSION - A "status change" from either part-time to full-time or full-time to part-time. There are no changes to the pay grade/step of the position.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - A flexible program that provides communities with resources to address a wide range of unique community development needs.

CONTRIBUTIONS IN AID OF CONSTRUCTION (CIAC) - A calculation used to determine impact fee revenues paid by developers to cover the increased costs of new construction.

DEBT SERVICE - The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

DEDICATED TAX - A tax levied in order to support a specific government program or purpose.

DEFICIT - The amount by which expenditures exceed revenues during a single accounting period.

DEPRECIATION - A reduction in the value of an asset over a period of time due to particular wear and tear.

DISBURSEMENT - Payment for goods or services that have been delivered and invoiced.

ENCUMBRANCE - The contractual commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

GLOSSARY

ENTERPRISE FUNDS - Funds used to account for services supported primarily by service charges; examples are water, sewer, golf, and airport funds.

EQUIVALENT RESIDENTIAL UNIT (ERU) - A standard of measurement used to establish the stormwater rate and represents the average impervious area of residential developed property located within the City. One dwelling unit is equivalent to one ERU.

EXPENSE - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

FISCAL POLICY - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

FIXED ASSETS - Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

FULL FAITH AND CREDIT- A pledge of government's taxing power to repay debt obligations.

FUND - A fiscal entity with revenues and expenses that are segregated for the purpose of carrying out a specific purpose or activity.

FUND BALANCE - The difference between a fund's assets and its liabilities. Portions of the fund balance may be committed or assigned for various purposes, such as contingencies or encumbrances.

FUTURE LAND USE ELEMENT (FLUE) - Part of the Sunrise Comprehensive Plan that outlines the principles and performance standards for the control and distribution of land development intensity and population densities.

FUTURE LAND USE MAP (FLUM) - Part of the Sunrise Comprehensive Plan that shows existing land uses and the proposed distribution, location, and extent of future land uses in the City.

GENERAL FUND - The major fund in most governmental units, the General Fund accounts for all activities not accounted for in other funds. Most tax-funded functions, such as police and fire protection, are accounted for in the General Fund.

GENERAL OBLIGATION (GO) BOND - This type of bond is backed by the full faith, credit and taxing power of the government.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) - GASB is the non-governmental body charged with establishing and maintaining generally accepted standards for state and local governments.

GRANT - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

GOAL - A statement of broad direction, purpose or intent based on the needs of the community.

GLOSSARY

HAZMAT RESPONSE TEAM - A group of trained personnel who respond to releases of hazardous materials for the purpose of control or stabilization of the incident.

HOMESTEAD EXEMPTION - Florida law provides property tax relief of \$50,000 off of the taxable value for properties that qualify. Every person who has legal or equitable title to real property in the State of Florida and who resides on the property on January 1 and in good faith makes it his or her permanent home is eligible for a homestead exemption. The Senior Homestead Exemption is additional property tax relief of \$25,000 off of the taxable value for properties owned by residents age 65 and over, but only if approved by municipalities. Any person who has the legal or equitable title to real estate and maintains thereon the permanent residence of the owner, who has attained age 65, and whose household income does not

US DEPARTMENT OF HOMELAND SECURITY (DHS) - A cabinet department of the United States Federal government with responsibilities in public security. Its stated missions involve anti-terrorism, border security, immigration and customs, cyber security, and disaster prevention and management.

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) - A Cabinet department in the Executive branch of the United States federal government established to develop and execute policies on housing and metropolises.

HOUSING AND ECONOMIC RECOVERY ACT OF 2008 (HERA) - A Federal law that provides grants to cities and counties to stabilize neighborhoods hard hit during the mortgage crisis of 2008.

INFRASTRUCTURE - The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

INTERGOVERNMENTAL REVENUE - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

INTERLOCAL AGREEMENT - An interlocal agreement is a written contract between local government agencies such as a city, a county, a school board or a constitutional office. Any time a public service involves the joint operations and budgets of two or more local government agencies, an interlocal agreement must be drawn up and approved by all parties involved.

LEVY - To impose taxes for the support of government activities.

LIFT STATION - Wastewater lift stations are facilities designed to move wastewater from lower to higher elevation, particularly where the elevation of the source is not sufficient for gravity flow and/or when the use of gravity conveyance will result in excessive excavation depths and high sewer construction costs.

LOCAL OPTION GAS TAX (LOGT) and LOCAL OPTION GAS TAX ADDITIONAL (LOGTA) - Under authority granted by Florida law, County governments are authorized to levy up to 12 cents of local option fuel taxes in three separate levies on fuel sold within the county. The funds are used for transportation expenditures and shared with local municipal governments.

LONG-TERM DEBT - Debt payable more than one year after date of issue.

GLOSSARY

MANDATE - A requirement from a higher level of government that a lower level of government perform a task in a particular way, or perform a task to meet a particular standard, often without compensation from the higher level of government.

MISSION - A clear and concise statement that focuses on the purpose of the program and sets program goals to align practices with values. A mission statement is an actionable plan for a program's future, which includes the objectives, how these objectives will be reached, who is responsible for performance and why the program must meet its goals.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM - A permit program, which controls water pollution by regulating point sources that discharge pollutants into waters of the United States.

NEW POSITION - A position that is added to a department/division with corresponding compensation either during the fiscal year or included as part of the budget process.

OBJECTIVE - Something to be accomplished in specific, well-defined, and measurable terms and is achievable within a specific period.

OPERATING BUDGET - That portion of a budget that deals with recurring expenditures such as salaries, electric bills, postage, printing, office supplies, and gasoline. The operating budget may be a separate document from the capital budget, or a consolidated document may be prepared that has one section devoted to operating expenditures and another to capital expenditures. Taken together, the operating and the capital budgets should equal the total amount of spending for the fiscal period.

OPERATING EXPENSES - The cost for services, materials, and equipment required for a department to function.

ORDINANCE - A law, statute, or regulation enacted by the City Commission.

P-CARD - A company charge card that allows goods and services to be procured without using a traditional purchasing process.

PERFORMANCE BUDGET - A budget format that includes 1.) performance goals and objectives and 2.) demand, workload, efficiency, and effectiveness (outcome or impact) measures for each governmental

PERSONNEL SERVICES - Expenditures for salaries, wages, and fringe benefits of government employees.

PRODUCTIVITY - The cost per unit of goods or services, holding quality constant. Productivity increases when the cost per unit goes down but quality remains constant or increases.

PROGRAM BASED BUDGET - A method of budgeting whereby the services provided to the residents are broken down in identifiable service programs or performance units. A unit can be a department, a division, or a workgroup. Each program has an identifiable service or output and objectives to effectively provide the service. Performance indicators measure the effectiveness and efficiency of providing service by the program.

GLOSSARY

PROPRIETARY FUNDS - The funds used to account for operations that are financed and operated in a manner similar to private business enterprises, where (a) the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

PURCHASE ORDER - An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

RECLASSIFICATION - The assignment of a new job classification and/or pay grade to an existing position as a result of permanent changes to the position's assigned duties and responsibilities.

RESOLUTION - A resolution is a written motion adopted by the City Commission.

RESOURCES - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

REVENUE BOND - This type of bond is backed only by revenues, which come from a specified revenue source.

SELF CONTAINED BREATHING APPARATUS (SCBA) - Equipment that allows firefighters to breathe breathable air while in an immediate dangerous atmosphere.

SELF CONTAINED UNDERWATER BREATHING APPARATUS (SCUBA) - A form of underwater diving equipment that allows a diver to breathe underwater.

SERVICE LEASE - A lease under which the lessor maintains and services the asset.

SERVICE LEVEL - Services or products which comprise actual or expected output of a given program. Focus is on result, not measures of workload.

SPECIAL REVENUE FUND - Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

STATUTE- A law enacted by a legislative body.

STRATEGIC INTERMODAL SYSTEM (SIS) - A transportation system that is made up of facilities and services of statewide and interregional significance; contains all forms of transportation for moving both people and goods, including linkages that provide for smooth and efficient transfers between modes and major facilities; and integrates individual facilities, services, forms of transportation (modes) and linkages into a single, integrated transportation network.

SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) - Refers to a system that collects data from various sensors in remote locations and then sends this data to a central computer which then manages and controls the data.

GLOSSARY

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TEMPORARY POSITIONS - An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads, or to address temporary staffing needs. Temporary employees are on a per-hour basis and do not receive benefits.

TRUST FUNDS - A fund established to receive money that the local government holds on behalf of individuals or other governments; the government holding the money has little or no discretion over it. Examples include employee pension funds and taxes collected for other governments.

TRUTH IN MILLAGE (TRIM) - In compliance with Florida Statutes, Truth in Millage (TRIM) Notices are mailed in the fall of each year (August/September). TRIM form notify property owners of the proposed values and millage rates for the upcoming tax bills.

TRUST AND AGENCY FUNDS - Funds that account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other trust funds.

UNENCUMBERED BALANCE - The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future use.

UNASSIGNED FUND BALANCE - The portion of a fund balance that is not restricted for a specific purpose and is available for general appropriation.

URBAN AREA SECURITY INITIATIVE (UASI) GRANT PROGRAM - A Federal grant passed through the Department of Homeland Security. UASI grants are awarded across the nation to urban areas based on threat and risk factors that are determined by the Department of Homeland Security.

USER CHARGES - The payment of a fee for direct receipt of a public service by the party who benefits from the service.

VARIABLE COST - A cost that increases/decreases with increases/decreases in the amount of service provided such as the electric bill.

WORKING CASH - Excess of readily available assets over current liabilities, or cash on hand equivalents, which may be used to satisfy cash flow needs.

ACRONYMS

AC - Air Conditioning

ACD - Automated Call Distribution

ADA - Americans with Disabilities Act

ALS - Advanced Life Support

ARRA - American Recovery and Reinvestment Act

ASHRAE - American Society of Heating, Refrigerating, and Air-Conditioning Engineers

BB&T - Branch, Banking & Trust

BC - Broward County

BCC - Board of County Commissioners

BHP - Broward City Home Program

BP - Bond Proceeds

BPE - Board of Professional Engineers

CAD - Computer Aided Design

CADD - Computer Aided Drafting & Design

CAFR - Comprehensive Annual Financial Report

CC - Contributions - Comcast

CD - Community Development

CDBG - Community Development Block Grant

CEMP - Comprehensive Emergency Management Plan

CERT - Community Emergency Response Team

CF - Connection Fees

CFA - Commission for the Florida Law Enforcement Accreditation

CHP - COPS Hiring Program

CI - Contributions - Private Developers

CIAC - Contributions in Aid of Construction

CID - Criminal Investigation Division

CIP - Capital Improvement Program

CIT - Crisis Intervention Training

CMAQ - Congestion Mitigation and Air Quality

COLA - Cost of Living Adjustment

COPS - Community Oriented Policing Servicing

CPA - Certified Public Accountant

CPI - Consumer Price Index

CPR - Cardio-Pulmonary Resuscitation

ACRONYMS

CPVC - Chlorinated Polyvinyl Chloride Piping

CRS - Community Rating System

CST - Communications Services Tax

DARE - Drug Awareness Resistance Education

DF - Debt Financing

DHS - US Department of Homeland Security

DMV - Department of Motor Vehicles

DOJ - U.S. Department of Justice

DRC - Development Review Committee

DRI - Developments of Regional Impact

DRI - Broward County Disaster Recovery Initiative Grant (Funding Source for Capital Projects)

DuC - Dual Check Valve

EAP - Employee Assistance Program

EEOC - Equal Employment Opportunity Commission

EFT - Electronic Funds Transfer

EMS - Emergency Medical Services

EOC - Emergency Operations Center

EPA - Environmental Protection Agency

ERC - Equivalent Residential Connection

ERP - Enterprise Resource Planning

ERU - Equivalent Residential Unit

ESRI - Environmental Systems Research Institute

FAC - Florida Administrative Code

FAS - Finance & Administrative Services

FDEP - Florida Department of Environmental Protection

FDIC - Federal Deposit Insurance Corporation

FDLE - Florida Department of Law Enforcement

FDOH - Florida Department of Health

FDOT - Florida Department of Transportation

FEMA - Federal Emergency Management Agency

FLUE - Future Land Use Element

FLUM - Future Land Use Map

FMLA - Family and Medical Leave Act

FPL - Florida Power and Light

ACRONYMS

FRF - Fuel & Roadway Fund
FRDAP - Florida Recreation Development Assistance Program
FRS - Florida Retirement System
FT - Full Time
FTE - Full Time Equivalent
FTGA - Florida Turfgrass Association
FY - Fiscal Year
GAAP - Generally Accepted Accounting Principles
GAO - Government Accountability Office
GASB - Governmental Accounting Standards Board
GC - Gas Charges
GF - General Fund
GFOA - Government Finance Officers Association
GHG - Greenhouse Gas
GIS - Graphic Information Systems
GOB - General Obligation Bond
GPS - Global Positioning System
GR - Grants
HC - Broward County Home Consortium Grant
HMGP - Hazard Mitigation Grant Program
HR - Human Resources
HUD - US Department of Housing & Urban Development
IF - Impact fees
IFAS - Institute of Food and Agricultural Sciences
ICS - Incident Command System
ILA - Inter-local Agreement
IMT - Incident Management Team
IRS - Internal Revenue Service
ISP - Independent Service Provider
IT - Information Technology
ISTEA - Intermodal Surface Transportation Efficiency Act
ISO - Insurance Services Office, Inc.
JAG - Justice Assistance Grant
K-9 - Canine (Police Dog)

ACRONYMS

LED - Light-emitting Diode
LETF - Law Enforcement Trust Fund
LOGT - Local Option Gas Tax
LOGTA - Local Option Gas Tax Additional
HERA - Housing and Economic Recovery Act of 2008
MIG - Metal Inert Gas
MIS - Management Information Services
MPO - Metropolitan Planning Organization
NFPA - National Fire Protection Association
NIMS - National Incident Management System
NPDES - National Pollutant Discharge Elimination System
NWF - National Wildlife Federation
NS - Neighborhood Stabilization
O&M - Operation and Maintenance Manual
OEM - Original Equipment Manufacturer
OG&T - Office of Grants and Training
OMB - U.S. Office of Management and Budget
OSSI - Office Software Solutions Incorporated
PC - Police Confiscation
PO - Purchase Order
PPE - Personal Protection Equipment
PS - Property Sale
PSA - Public Service Aide
PST - Public Service Taxes
PT or P/T - Part Time
PWS - Public Water Systems
R & M - Repair and Maintenance
R & R - Renewal & Replacement
RFP - Request for Proposal
RFQ - Request for Quote
RO - Reverse Osmosis
SC - Service Connection
SCADA - Supervisory Control and Data Acquisition
SCBA - Self Contained Breathing Apparatus

ACRONYMS

SCUBA - Self Contained Underwater Breathing Apparatus

SFWMD - South Florida Water Management District

SHIP - State Housing Initiative Partnership Grant

SIS - Strategic Intermodal System

SOH - Save Our Homes

SR - System Reserve

SS - Social Security

SWAT - Special Weapons and Tactics

TRIM - Truth in Millage

UASI - Urban Area Security Initiative Grant Program

VAB - Value Adjustment Board

VIN - Vice, Intelligence and Narcotics

VOCA - Victims of Crime Act

VOIP - Voice over Internet Protocol

VR - Vehicle R&R Fund

WC - Workers' Comp Fund

WWS - Water/Wastewater Charges

WWTP - Wastewater Treatment Plant

