

ORDINANCE NO. 523

AN ORDINANCE OF THE CITY OF SUNRISE, FLORIDA, AMENDING CHAPTER 2, "ADMINISTRATION*;" ARTICLE III "BOARDS, COMMITTEES, COMMISSIONS, COUNCILS;" BY AMENDING SECTION 2-157; AND BY CREATING DIVISION 15 "SMALL BUSINESS ADVISORY BOARD;" PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission wishes to update provisions of the City's Code, and further wishes to create a Small Business Advisory Board;

NOW, THEREFORE, BE IT ORDAINED by the City Commission of City of Sunrise, Florida, as follows:

Section 1. That Section 2-157 of the Code of the City of Sunrise, Florida is hereby amended as follows:

Sec. 2-157. Advisory capacity; meetings.

The economic development board shall act in an advisory capacity to the director of economic development ~~city commission~~. Meetings of the board shall be held at such times as the membership shall determine. Meetings shall be conducted in accordance with rules of procedure promulgated by the board and approved by the city commission. The board shall meet promptly to consider matters submitted to it by the city commission.

Section 2. That the Code of the City of Sunrise, Florida is hereby amended by adding a division and section to be numbered Division 15, Section 250.8, which reads as follows:

DIVISION 15. SMALL BUSINESS ADVISORY BOARD

Section 250.8 Small Business Advisory Board

(a) **Created; term.** There is hereby created a Small Business Advisory Board. The initial members of the Small Business Advisory Board shall be appointed as follows: the mayor shall appoint two (2) board members and the deputy mayor shall appoint two (2) board members. Each other commissioner shall appoint one (1) member. Preference may be given to appointing members who are in one or more of the following categories: small business owner (retail), certified property manager, community bank representative, real estate broker, and retail leasing agent. Each member shall serve during his term at the pleasure of the commissioner who appointed him to the board. The initial board members shall serve until March 2012 and thereafter appointments shall be in March of each year. The executive director of the Sunrise Chamber of Commerce shall be an ex officio member of the board.

(b) Chairman; records of proceeding. Following the appointment of the members of the Small Business Advisory

Board, the board shall convene and a chairman shall be selected by a majority vote of the board members. The chairman of the board shall have a vote on matters before the board. The board shall keep records of its proceedings and submit reports to the director of economic development from time to time or when requested by the city commission.

(c) To function in advisory capacity. The Small Business Advisory Board shall act in an advisory capacity to the Director of Economic Development. The Small Business Advisory Board shall be advisory in nature only. The Small Business Advisory Board shall have the following duties and responsibilities:

1. Advise the Director of Economic Development on matters related to small business activity, development and support within the City of Sunrise.
2. Provide the Director of Economic Development a strategy for promoting Sunrise as an attractive location for small businesses to operate.
3. Assist in the development of information and/or programs on state, county and local resources available to assist small & minority owned businesses.

4. Work closely with similar boards, chambers of commerce, SBA, Enterprise Florida, SBDC's, Greater Fort Lauderdale/ Broward County Alliance and the Broward County office of Economic and Small Business Development towards the advancement, promotion, support and betterment of the small business community in Sunrise.
5. Recommend policies, procedures and strategies to assist, support and promote small retailers and store front business establishments throughout the City.
6. Perform such other activities as directed by the Director of Economic Development or the city commission.

(d) Rules of conduct. The Small Business Advisory Board may establish rules for the conduct of its meetings, including order of business. Conduct of meetings shall, when practicable, conform to Robert's Rules of Order, Newly Revised. Meetings of the board shall be held at such times as the membership shall determine.

Section 4. Conflict. All ordinances or parts of ordinances, all City Code sections or parts of City Code sections, and all resolutions or parts of resolutions in

conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5. Severability. Should any provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof, other than the part declared to be invalid.

Section 6. Inclusion in the City Code. It is the intention of the City Commission, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of the City of Sunrise, Florida.

Section 7. Effective Date. This Ordinance shall be effective immediately upon its passage.

PASSED AND ADOPTED upon this first reading this 28TH DAY OF SEPTEMBER, 2010.

PASSED AND ADOPTED upon this second reading this 12TH DAY OF OCTOBER, 2010.

Mayor Michael J. Ryan

Authentication:

Felicia M. Bravo
City Clerk

FIRST READING

SECOND READING

MOTION: WISHNER
SECOND: SCUOTTO

MOTION: WISHNER
SECOND: SCUOTTO

ALU: YEA
ROSEN: YEA
SCUOTTO: YEA
WISHNER: YEA
RYAN: YEA

ALU: YEA
ROSEN: YEA
SCUOTTO: YEA
WISHNER: YEA
RYAN: YEA

Approved by the City Attorney
As to Form and Legal Sufficiency.

Stuart R. Michelson