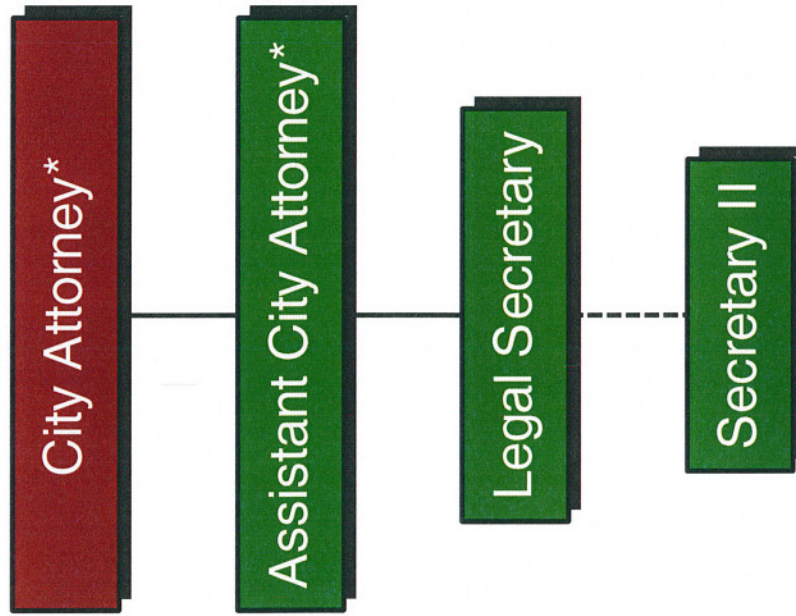


CITY ATTORNEY FY11/12



*The City Attorney functions were contracted to a private law firm during FY 2008 and brought back in-house during FY 2011

City Attorney

Position Summary

Position Title	Amended FY 2009/2010	Amended FY 2010/2011	Proposed FY 2011/2012
Special Counsel	0	0	0
City Attorney	0	1	1
Assistant City Attorney	0	1	1
Legal Secretary	1	1	1
Secretary II	1	1	1
Total Positions	2	4	4

The function of City Attorney's Office was privatized in FY 2007/2008 and moved back in house during FY 2010/2011

City Attorney

Definition/Description of Program
The City Attorney's Office serves as the principal legal counsel to City officials and staff and performs the following functions: provides legal counsel to City Commission, City Manager and all departments; reviews and drafts contracts, leases, ordinances and resolutions; handles real estate transactions; assists in the preparation of agenda backup documents; renders ethics opinions; interacts with consultants, other governmental entities, private enterprise and local citizens; interprets laws and ordinances; prosecutes municipal code violations; represents the City in civil matters, including confiscation forfeiture actions and special assessment foreclosures; serves as liaison to outside special legal counsel; handles small claims for and against the City; and conducts all administrative functions of a City department.

Program Expenditures--Cost to Continue at Current Levels					
	Actual FY 2010	Amended FY 2011	Proposed FY 2012	\$ Change	% Change
Personnel Services	\$102,111	\$145,151	\$573,772	\$428,621	295.3%
Operating Expenses	447,512	488,170	22,336	(465,834)	-95.4%
TOTALS	\$549,623	\$633,321	\$596,108	(\$37,213)	-5.9%

Program Revenue					
	Actual FY 2010	Amended FY 2011	Proposed FY 2012	\$ Change	% Change
General Fund	549,623	633,321	596,108	(37,213)	-5.9%
TOTALS	\$549,623	\$633,321	\$596,108	(\$37,213)	-5.9%

Performance Measures	Actual FY 2010	Amended FY 2011	Projected FY 2012	% Change
Number of resolutions and ordinances drafted	449	450	450	0

City Attorney

Position Summary			
Position Title	Amended FY 2010	Amended FY 2011	Proposed FY 2012
City Attorney	0	1	1
Assistant City Attorney	0	1	1
Legal Secretary	1	1	1
Secretary II	1	1	1
Total Program Positions	2	4	4
Full Time Positions	2	4	4
¹ The function of City Attorney's Office was privatized in FY 2008 and brought back in-house in FY 2011			