

CITY MANAGER
FY11/12



City Manager

Position Summary

Position Title	Amended FY 2009/2010	Amended FY 2010/2011	Proposed FY 2011/2012
City Manager	1	1	1
Assistant City Manager	1	1	1
Assistant to the City Manager	1	0	0
Executive Assistant	1	1	1
Economic Development Director	1	1	1
Citizen Service Specialist	1	1	1
Total Positions	6	5	5

City Manager

Definition/Description of Program

The City Manager serves as the Chief Administrative Officer for the City of Sunrise. Duties and functions are specifically defined in Section 4.04 of the Sunrise City Charter. Major responsibilities include: preparation and implementation of the City's annual budget, implementation of policies established by the Mayor and Commission, providing professional recommendations to the Mayor and Commission, serving as a point of contact for City information and inquiries from citizens and outside entities, and directing and supervising the administration of City departments.

Program Expenditures--Cost to Continue at Current Levels

	Actual FY 2010	Amended FY 2011	Proposed FY 2012	\$ Change	% Change
Personnel Services	\$934,471	\$1,001,255	\$994,775	(\$6,480)	-0.6%
Operating Expenses	26,355	31,346	31,724	378	1.2%
TOTALS	\$961,801	\$1,032,601	\$1,026,499	(\$6,102)	-0.6%

Program Revenue

	Actual FY 2010	Amended FY 2011	Proposed FY 2012	\$ Change	% Change
General Fund	961,801	1,032,601	1,026,499	(6,102)	-0.6%
TOTALS	\$961,801	\$1,032,601	\$1,026,499	(\$6,102)	-0.6%

City Manager

Position Summary			
Position Title	Amended FY 2010	Amended FY 2011	Proposed FY 2012
City Manager	1	1	1
Assistant City Manager	1	1	1
Assistant to the City Manager	1	0	0
Executive Assistant	1	1	1
Economic Development Director	1	1	1
Citizen Service Specialist	1	1	1
Total Program Positions	6	5	5
Full Time Positions	6	5	5