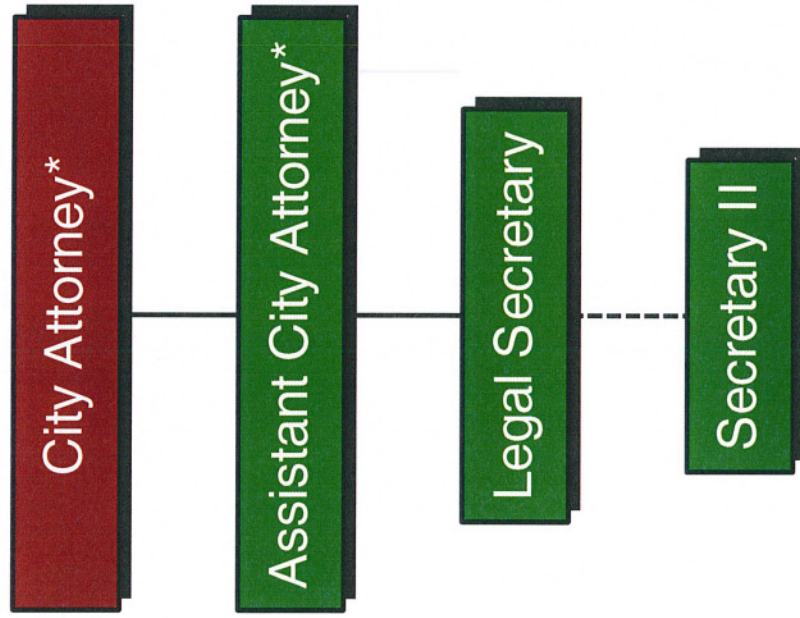


# CITY ATTORNEY FY11/12



\*The City Attorney functions were contracted to a private law firm during FY 2008 and brought back in-house during FY 2011

## City Attorney

### Position Summary

Position Title	Amended FY 2009/2010	Amended FY 2010/2011	Proposed FY 2011/2012
Special Counsel	0	0	0
City Attorney	0	1	1
Assistant City Attorney	0	1	1
Legal Secretary	1	1	1
Secretary II	1	1	1
<b>Total Positions</b>	<b>2</b>	<b>4</b>	<b>4</b>

The function of City Attorney's Office was privatized in FY 2007/2008 and moved back in house during FY 2010/2011

	ACTUAL FY 2009-2010	AMENDED FY 2010-2011	PROPOSED FY 2011-2012
<b>CITY ATTORNEY</b>			
<b>PERSONNEL SERVICES</b>			
1401-514.12-01 Salaries	\$65,009	\$88,448	\$358,538
1401-514.14-01 Time and a Half Overtime	0	100	100
1401-514.14-02 Straight-Time Overtime	168	400	400
1401-514.15-04 Auto Allowance	0	0	3,600
1401-514.15-06 Deffered Compensation	0	0	16,500
1401-514.21-01 SS and Medicare Matching	4,600	6,805	23,436
1401-514.22-01 Pension-General	17,503	25,089	115,521
1401-514.23-01 Health Insurance	14,340	24,012	55,425
1401-514.24-00 Workers' Compensation	491	297	252
<b>REQUESTED APPROPRIATION</b>	<b>\$102,111</b>	<b>\$145,151</b>	<b>\$573,772</b>
<b>OPERATING EXPENSES</b>			
1401-514.31-14 Court Costs	\$0	\$250	\$100
1401-514.31-15 Legal Contract	432,000	467,251	\$0
1401-514.31-30 Professional Services	0	100	100
1401-514.34-02 Records Retention	770	500	500
1401-514.34-04 Temporary Services	1,863	100	100
1401-514.40-02 Local Mileage	0	100	100
1401-514.41-01 Communications	2,915	5,400	6,906
1401-514.41-05 Data Line	2,868	2,906	0
1401-514.44-09 Rentals-Other	0	123	123
1401-514.46-11 Maint Office Equipment	39	400	351
1401-514.47-01 Printing and Binding	28	600	400
1401-514.47-02 Photocopying Costs	1,706	2,800	2,800
1401-514.51-01 Office Supplies	3,710	3,200	3,200
1401-514.52-90 Other Supplies & Expenses	140	2,400	2,400
1401-514.54-02 Tuition & Training	0	540	540
1401-514.54-05 Law Library- Subscriptions	1,473	1,500	4,716
<b>REQUESTED APPROPRIATION</b>	<b>\$447,512</b>	<b>\$488,170</b>	<b>\$22,336</b>
<b>TOTAL REQUESTED APPROPRIATION</b>			
	<b>\$549,623</b>	<b>\$633,321</b>	<b>\$596,108</b>

## City Attorney

### Definition/Description of Program

The City Attorney's Office serves as the principal legal counsel to City officials and staff and performs the following functions: provides legal counsel to City Commission, City Manager and all departments; reviews and drafts contracts, leases, ordinances and resolutions; handles real estate transactions; assists in the preparation of agenda backup documents; renders ethics opinions; interacts with consultants, other governmental entities, private enterprise and local citizens; interprets laws and ordinances; prosecutes municipal code violations; represents the City in civil matters, including confiscation forfeiture actions and special assessment foreclosures; serves as liaison to outside special legal counsel; handles small claims for and against the City; and conducts all administrative functions of a City department.

### Program Expenditures--Cost to Continue at Current Levels

	Actual FY 2010	Amended FY 2011	Proposed FY 2012	\$ Change	% Change
Personnel Services	\$102,111	\$145,151	\$573,772	\$428,621	295.3%
Operating Expenses	447,512	488,170	22,336	(465,834)	-95.4%
<b>TOTALS</b>	<b>\$549,623</b>	<b>\$633,321</b>	<b>\$596,108</b>	<b>(\$37,213)</b>	<b>-5.9%</b>

### Program Revenue

	Actual FY 2010	Amended FY 2011	Proposed FY 2012	\$ Change	% Change
General Fund	549,623	633,321	596,108	(37,213)	-5.9%
<b>TOTALS</b>	<b>\$549,623</b>	<b>\$633,321</b>	<b>\$596,108</b>	<b>(\$37,213)</b>	<b>-5.9%</b>

### Performance Measures

	Actual FY 2010	Amended FY 2011	Projected FY 2012	% Change
Number of resolutions and ordinances drafted	449	450	450	0

## City Attorney

<b>Position Summary</b>			
<b>Position Title</b>	<b>Amended FY 2010</b>	<b>Amended FY 2011</b>	<b>Proposed FY 2012</b>
City Attorney	0	1	1
Assistant City Attorney	0	1	1
Legal Secretary	1	1	1
Secretary II	1	1	1
<b>Total Program Positions</b>	<b>2</b>	<b>4</b>	<b>4</b>
<b>Full Time Positions</b>	<b>2</b>	<b>4</b>	<b>4</b>
<sup>1</sup> The function of City Attorney's Office was privatized in FY 2008 and brought back in-house in FY 2011			