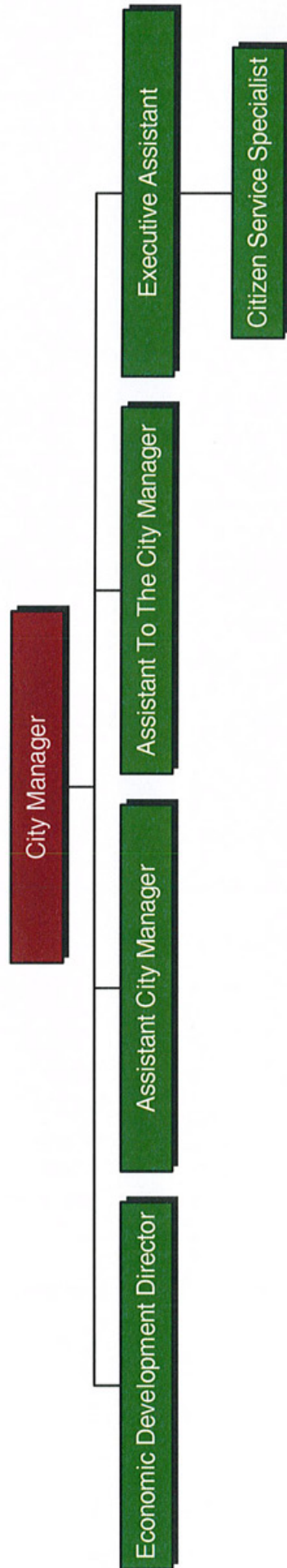


CITY MANAGER
FY09/10



City Manager

Mission

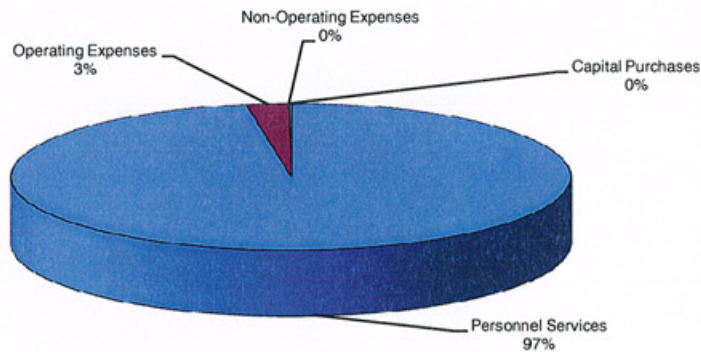
The City Manager's Office provides leadership and direction for the implementation of City Commission policy, and oversight of City departments and functions.

Description of Programs

The City Manager serves as the Chief Administrative Officer for the City of Sunrise. Duties and functions are specifically defined in Section 4.04 of the Sunrise City Charter. Major responsibilities include: preparation and implementation of the City's annual budget, implementation of policies established by the Mayor and Commission, providing professional recommendations to the Mayor and Commission, serving as a point of contact for City information and inquiries from citizens and outside entities, and directing and supervising the administration of City departments.

Financial Summary--Program Expenditures

	Actual FY 2008	Amended FY 2009	Adopted FY 2010	\$ Change	% Change
Personnel Services	\$1,003,659	\$888,987	\$1,093,788	204,801	23.0%
Operating Expenses	27,532	30,574	27,545	(3,029)	-9.9%
Non-Operating Expenses	0	0	0	0	N/A
Capital Purchases	9,329	512	1,500	988	193.0%
TOTALS	\$1,040,520	\$920,073	\$1,122,833	\$202,760	22.0%



Position Summary

Position Title	Amended FY 2007/2008	Amended FY 2008/2009	Adopted FY 2009/2010
	City Manager	1	1
Assistant City Manager	1	1	1
Assistant to the City Manager	1	1	1
Executive Assistant	1	1	1
Economic Development Director ¹	0	0	1
Citizen Service Specialist	1	1	1
Total Positions	5	5	6

¹ Position transferred from the Community Development Department

	ACTUAL FY 2007-2008	AMENDED FY 2008-2009	ADOPTED FY 2009-2010
CITY MANAGER			
PERSONNEL SERVICES			
1201-512.12-01 Salaries	\$687,302	\$576,727	\$698,442
1201-512.14-01 Time and a Half Overtime	642	100	100
1201-512.14-02 Straight-Time Overtime	1,811	200	200
1201-512.15-01 Executive Expense	1,558	5,000	5,000
1201-512.15-04 Auto Allowance	0	2,400	2,400
1201-512.15-06 Deferred Compensation	22,816	20,500	22,500
1201-512.21-01 SS and Medicare Matching	42,548	44,955	44,139
1201-512.22-01 Pension-General	203,527	172,683	225,466
1201-512.23-01 Health Insurance	40,837	64,316	93,503
1201-512.24-00 Workers' Compensation	2,618	2,106	2,038
REQUESTED APPROPRIATION	\$1,003,659	\$888,987	\$1,093,788
OPERATING EXPENSES			
1201-512.31-30 Professional Services	\$1,745	\$500	\$500
1201-512.34-02 Records Retention	0	100	100
1201-512.34-04 Temporary Services	0	100	100
1201-512.40-01 Travel and Per Diem	1,508	1,450	1,450
1201-512.40-02 Local Mileage	278	700	700
1201-512.41-01 Telephone	4,263	6,200	6,200
1201-512.41-05 Data Line	0	1,251	1,251
1201-512.44-01 Automobiles-Rental	6,792	8,400	0
1201-512.46-10 Maint Auto Equipment	264	500	500
1201-512.46-11 Maint Office Equipment	72	184	184
1201-512.47-01 Printing and Binding	412	500	500
1201-512.47-02 Photocopying Costs	441	1,500	1,200
1201-512.48-01 Eco. Dev. Hosting/marketing	0	0	100
1201-512.49-54 Vehicle Replacement Funding	0	0	5,583
1201-512.51-01 Office Supplies	1,479	1,728	1,727
1201-512.52-01 Gas & Oil	461	1,700	1,700
1201-512.52-90 Other Supplies & Expenses	5,533	3,800	3,800
1201-512.54-01 Subs & Memberships	4,284	1,961	1,950
REQUESTED APPROPRIATION	\$27,532	\$30,574	\$27,545
CAPITAL PURCHASES			
1201-512.64-02 Computer Equipment	\$9,329	\$512	\$1,500
REQUESTED APPROPRIATION	\$9,329	\$512	\$1,500
TOTAL REQUESTED APPROPRIATION	\$1,040,520	\$920,073	\$1,122,833