

CITY ATTORNEY
FY09/10



*The City Attorney functions were contracted to a private law firm during Fiscal Year 2008

City Attorney

Mission

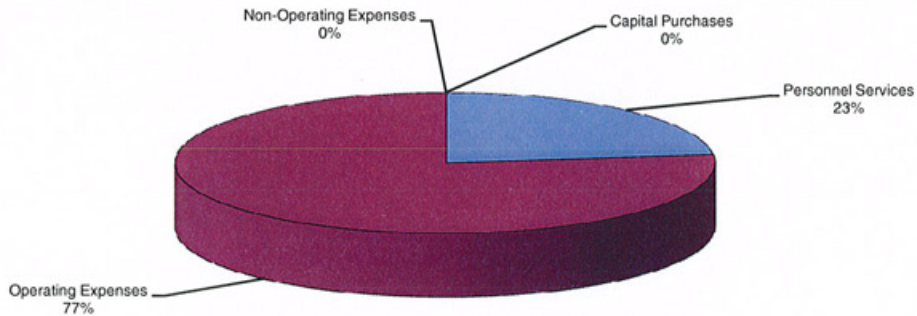
The City Attorney's Office provides effective and timely legal representation and advice to the Mayor and Commission and City Staff.

Description of Programs

The City Attorney's Office serves as the principal legal counsel to City officials and staff and performs the following functions: provides legal counsel to City Commission, City Manager and all departments; reviews and drafts contracts, leases, ordinances and resolutions; handles real estate transactions; assists in the preparation of agenda backup documents; renders ethics opinions; interacts with consultants, other governmental entities, private enterprise and local citizens; interprets laws and ordinances; prosecutes municipal code violations; represents the City in civil matters, including confiscation forfeiture actions and special assessment foreclosures; serves as liaison to outside special legal counsel; handles small claims for and against the City; and conducts all administrative functions of a City department.

Financial Summary--Program Expenditures

	Actual FY 2008	Amended FY 2009	Adopted FY 2010	\$ Change	% Change
Personnel Services	\$465,984	\$255,519	\$142,154	(113,365)	-44.4%
Operating Expenses	128,713	451,714	468,419	16,705	3.7%
Non-Operating Expenses	0	0	0	0	N/A
Capital Purchases	5,677	0	0	0	N/A
TOTALS	\$600,374	\$707,233	\$610,573	(\$96,660)	-13.7%



Position Summary

Position Title	Amended FY 2007/2008	Amended FY 2008/2009	Adopted FY 2009/2010
City Attorney ¹	1	0	0
Assistant City Attorney ¹	1	0	0
Real Estate Director ²	1	1	0
Legal Secretary	1	1	1
Secretary II	1	1	1
Total Positions	5	3	2

¹The function of City Attorney's Office was privatized in FY 2007/2008

²Position transferred to the Community Development Department

	ACTUAL FY 2007-2008	AMENDED FY 2008-2009	ADOPTED FY 2009-2010
CITY ATTORNEY			
PERSONNEL SERVICES			
1401-514.12-01 Salaries	\$304,602	\$177,133	\$86,088
1401-514.14-01 Time and a Half Overtime	0	100	100
1401-514.14-02 Straight-Time Overtime	610	400	400
1401-514.15-04 Auto Allowance	231	100	0
1401-514.15-06 Deferred Compensation	15,000	0	0
1401-514.21-01 SS and Medicare Matching	21,132	13,581	6,605
1401-514.22-01 Pension-General	80,500	24,316	25,083
1401-514.23-01 Health Insurance	42,182	38,339	23,387
1401-514.24-00 Workers' Compensation	1,727	1,550	491
REQUESTED APPROPRIATION	\$465,984	\$255,519	\$142,154
OPERATING EXPENSES			
1401-514.31-14 Court Costs	\$0	\$250	\$250
1401-514.31-15 Legal Contract	72,000	432,000	449,280
1401-514.31-30 Professional Services	0	100	100
1401-514.34-02 Records Retention	444	500	500
1401-514.34-04 Temporary Services	19,851	700	100
1401-514.40-01 Travel and Per Diem	8,027	0	0
1401-514.40-02 Local Mileage	125	0	100
1401-514.41-01 Telephone	3,866	5,400	5,400
1401-514.41-05 Data Line	0	1,126	1,126
1401-514.44-01 Automobiles-Rental	4,110	0	0
1401-514.44-09 Rentals-Other	0	123	123
1401-514.46-10 Maint Auto Equipment	1,025	0	0
1401-514.46-11 Maint Office Equipment	319	400	400
1401-514.47-01 Printing and Binding	1,062	600	600
1401-514.47-02 Photocopying Costs	1,784	2,800	2,800
1401-514.51-01 Office Supplies	1,967	2,200	2,200
1401-514.52-01 Gas & Oil	38	0	0
1401-514.52-90 Other Supplies & Expenses	2,095	3,974	3,900
1401-514.54-01 Subs & Memberships	2,269	0	0
1401-514.54-02 Tuition & Training	0	541	540
1401-514.54-05 Law Library- Subscriptions	9,731	1,000	1,000
REQUESTED APPROPRIATION	\$128,713	\$451,714	\$468,419
CAPITAL PURCHASES			
1401-514.64-02 Computer Equipment	\$5,677	\$0	\$0
REQUESTED APPROPRIATION	\$5,677	\$0	\$0
TOTAL REQUESTED APPROPRIATION	\$600,374	\$707,233	\$610,573