

Building & Code Department--Building Division

Mission
The Building Department is responsible for protecting the lives, safety, and general welfare of the residents of Sunrise through the enforcement of the Florida Building Code and all local ordinances to ensure the highest level of building code compliance

Description of Programs
The Building Department provides the following services: performs plan review for all commercial and residential construction and performs mandatory inspections for all phases of construction to ensure compliance with the Florida Building Code and all local ordinances; collects permit fees and issues permits for all new residential, commercial, and industrial construction as well as residential and commercial improvements; issues Certificates of Completion and Certificates of Occupancy; and processes building code violations before the Special magistrate.

Performance Measures	FY 08 Target	FY 09 Projected	FY 09 Actual	FY 10 Projected
Number of permit applications issued	N/A	3,294	2,196	3,300
Percentage of building permit applications processed within 15 business days	N/A	100%	100%	100%
Number of requested inspections performed	N/A	22,800	14,694	25,000
Percentage of requested inspections performed within 1 business day	N/A	95%	100%	100%

Financial Summary--Program Expenditures					
	Actual FY 2008	Amended FY 2009	Adopted FY 2010	\$ Change	% Change
Personnel Services	\$2,461,652	\$2,965,488	\$0	(2,965,488)	-100.0%
Operating Expenses	721,057	394,350	0	(394,350)	-100.0%
Non-Operating Expenses	0	0	0	0	N/A
Capital Purchases	27,009	36,002	0	(36,002)	-100.0%
TOTALS	\$3,209,718	\$3,395,840	\$0	(\$3,395,840)	-100.0%

This function is being consolidated into a new Community Development Department for the FY 2009/2010 Proposed Budget

Building & Code Department--Building Division

Position Summary

Position Title	Amended FY 2007/2008	Amended FY 2008/2009	Adopted FY 2009/2010
Building Director	1	1	0
Assistant Building Director	1	1	0
Chief Building Inspector	1	1	0
Chief Electrical Inspector	1	1	0
Chief Plumbing Inspector	1	1	0
Chief Mechanical Inspector	1	1	0
Mechanical Inspector	1	1	0
Electrical Plan Examiner P/T	1	1	0
Structural Inspector P/T	1	0	0
Plans Examiner	6	6	0
Building Inspector	5	5	0
Electrical Inspector	3	2	0
Plumbing Inspector	1	1	0
Administrative Officer I	1	1	0
Secretary II	1	1	0
Clerk Typist II	1	1	0
Permit Supervisor	1	1	0
Permit Specialist II	4	4	0
Permit Specialist I	4	4	0
Permit Specialist I P/T	0	0	0
Plans Custodian	1	1	0
Total Positions	37	35	0
Part Time Positions	2	1	0
Full Time Positions	35	34	0

This function is being consolidated into a new Community Development Department for the FY 2009/2010 Proposed Budget

	ACTUAL FY 2007-2008	AMENDED FY 2008-2009	ADOPTED FY 2009-2010
BUILDING			
PERSONNEL SERVICES			
3401-524.12-01 Salaries	\$1,665,667	\$2,020,843	\$0
3401-524.14-01 Time and a Half Overtime	20,137	1,000	0
3401-524.14-02 Straight-Time Overtime	31,765	1,500	0
3401-524.15-04 Auto Allowance	0	2,400	0
3401-524.21-01 SS and Medicare Matching	126,529	157,228	0
3401-524.22-01 Pension-General	306,852	414,297	0
3401-524.23-01 Health Insurance	224,192	289,634	0
3401-524.24-00 Workers' Compensation	86,510	78,586	0
REQUESTED APPROPRIATION	\$2,461,652	\$2,965,488	\$0
OPERATING EXPENSES			
3401-524.31-30 Professional Services	\$306,606	\$2,000	\$0
3401-524.34-02 Records Retention	4,000	4,000	0
3401-524.34-04 Temporary Services	0	100	0
3401-524.34-06 Demolition	0	100	0
3401-524.34-20 Misc. Contractual Services	20,926	22,000	0
3401-524.40-01 Travel and Per Diem	0	800	0
3401-524.40-02 Local Mileage	0	100	0
3401-524.41-01 Telephone	17,423	25,000	0
3401-524.41-05 Data Line	0	6,793	0
3401-524.43-01 Electricity	9,591	100	0
3401-524.43-10 Water & Wastewater	0	100	0
3401-524.44-02 Buildings-Rental	217,838	200,685	0
3401-524.46-10 Maint Auto Equipment	32,023	40,220	0
3401-524.46-11 Maint Office Equipment	8,104	6,600	0
3401-524.47-01 Printing and Binding	4,643	7,000	0
3401-524.47-02 Photocopying Costs	5,561	5,500	0
3401-524.51-01 Office Supplies	5,676	6,000	0
3401-524.52-01 Gas & Oil	48,483	34,000	0
3401-524.52-03 Uniforms	4,690	5,000	0
3401-524.52-14 Building Maintenance/Supplies	0	100	0
3401-524.52-17 Small Equipment	1,016	2,500	0
3401-524.52-90 Other Supplies & Expenses	21,101	14,245	0
3401-524.54-01 Subs & Memberships	2,177	1,855	0
3401-524.54-04 Tuition & Training	7,187	2,452	0
3401-524.54-06 Defensive Driving	0	100	0
3401-524.54-07 Certification & Cert. Training	4,012	7,000	0
REQUESTED APPROPRIATION	\$721,057	\$394,350	\$0
CAPITAL PURCHASES			
3401-524.64-02 Computer Equipment	\$27,009	\$34,351	\$0
3401-524.64-04 Office Furniture & Equipt.	0	1,651	0
REQUESTED APPROPRIATION	\$27,009	\$36,002	\$0
TOTAL REQUESTED APPROPRIATION	\$3,209,718	\$3,395,840	\$0

Building Department--Code Enforcement Division

Mission

Code Enforcement preserves the public's health and safety and protects property values through the enforcement of City Codes to maintain community standards and appearance.

Description of Programs

Code Enforcement provides the following services: issues Business Tax Receipts (Occupational Licenses) in accordance with Chapter 11 of the City Code and conducts inspections of businesses for proper licensing; inspects and monitors commercial properties for compliance with sanitation, sign, landscaping and City codes; inspects and monitors all other properties for compliance with City codes; investigates complaints and secures correction of violations by property owners; presents cases to the Code Enforcement Special Magistrate for disposition; and issues permits for special events within the City.

Performance Measures	FY 08 Target	FY 09 Projected	FY 09 Actual	FY 10 Projected
Number of first inspections performed	N/A	5,700	3,810	6,000
Percentage of response time for first inspections within 2 days	N/A	96%	100%	100%
Number of new business licenses	N/A	500	473	450
Percentage of renewed business license	N/A	90%	88%	95%

Financial Summary--Program Expenditures

	Actual FY 2008	Amended FY 2009	Adopted FY 2010	\$ Change	% Change
Personnel Services	\$811,181	\$882,804	\$0	(882,804)	-100.0%
Operating Expenses	214,521	270,739	0	(270,739)	-100.0%
Non-Operating Expenses	0	0	0	0	N/A
Capital Purchases	7,121	30,879	0	(30,879)	-100.0%
TOTALS	\$1,032,823	\$1,184,422	\$0	(\$1,184,422)	-100.0%

The Code Enforcement function is being transferred to the Police Department in the Proposed FY 2009/2010 Budget

Building Department--Code Enforcement Division

Position Summary

Position Title	Amended	Amended	Adopted
	FY 2007/2008	FY 2008/2009	FY 2009/2010
Code Enforcement Manager	1	1	0
Code Enforcement Coordinator	1	1	0
Code Enforcement Field Supervisor	1	0	0
Code Enforcement Officer ¹	5	5	0
Code Enforcement Officer (Solid Waste)	1	1	0
Code Enforcement Officer (Landscaping)	3	3	0
Secretary I	1	1	0
Clerk Typist II	2	2	0
Code Enforcement Officer P/T	1	1	0
Occupational License Specialist	1	1	0
Total Positions	17	16	0
Part Time Positions	1	1	0
Full Time Positions	16	15	0

¹One position is funded through the CDBG Program in Fund 155

The Code Enforcement function is being transferred to the Police Department in the Proposed FY 2009/2010 Budget

	ACTUAL FY 2007-2008	AMENDED FY 2008-2009	ADOPTED FY 2009-2010
CODE ENFORCEMENT			
PERSONNEL SERVICES			
3402-524.12-01 Salaries	\$528,237	\$579,319	\$0
3402-524.14-01 Time and a Half Overtime	1,962	500	0
3402-524.14-02 Straight-Time Overtime	8,922	500	0
3402-524.21-01 SS and Medicare Matching	38,547	45,006	0
3402-524.22-01 Pension-General	95,631	122,739	0
3402-524.23-01 Health Insurance	107,634	117,361	0
3402-524.24-00 Workers' Compensation	30,248	17,379	0
REQUESTED APPROPRIATION	\$811,181	\$882,804	\$0
OPERATING EXPENSES			
3402-524.31-30 Professional Services	\$6,250	\$10,000	\$0
3402-524.34-04 Temporary Services	0	250	0
3402-524.34-20 Misc. Contractual Services	117	100	0
3402-524.40-01 Travel and Per Diem	0	100	0
3402-524.40-02 Local Mileage	0	100	0
3402-524.41-01 Telephone	10,028	11,375	0
3402-524.41-05 Data Line	0	6,793	0
3402-524.43-01 Electricity	5,164	100	0
3402-524.44-02 Buildings- Rental	79,311	108,060	0
3402-524.46-10 Maint Auto Equipment	7,307	17,430	0
3402-524.46-11 Maint Office Equipment	187	250	0
3402-524.47-01 Printing and Binding	3,142	3,140	0
3402-524.47-02 Photocopying Costs	3,248	3,400	0
3402-524.49-20 Title Searches	0	40	0
3402-524.49-21 Liens/Cleanup	52,808	69,331	0
3402-524.51-01 Office Supplies	4,043	4,500	0
3402-524.52-01 Gas & Oil	23,208	20,731	0
3402-524.52-03 Uniforms	2,047	2,600	0
3402-524.52-90 Other Supplies & Expenses	9,830	7,889	0
3402-524.54-01 Subs & Memberships	575	660	0
3402-524.54-04 Tuition & Training	7,256	3,850	0
3402-524.54-06 Defensive Driving	0	40	0
REQUESTED APPROPRIATION	\$214,521	\$270,739	\$0
CAPITAL PURCHASES			
3402-524.64-02 Computer Equipment	\$7,121	\$30,879	\$0
REQUESTED APPROPRIATION	\$7,121	\$30,879	\$0
TOTAL REQUESTED APPROPRIATION	\$1,032,823	\$1,184,422	\$0