



BENEFITS PACKAGE SUMMARY SUPERVISORY/PROFESSIONAL HIRED ON OR AFTER 10/1/09



The City of Sunrise is an economic powerhouse in western Broward County encompassing more than 18 square miles. As the host of Sawgrass International Corporate Park – the largest business park in South Florida – Sunrise has its own flourishing job market and currently employs approximately 1,100 employees and numbers continue to rise.

The City takes a very active role in business development, recruitment and prides itself on creating job opportunities for its residents. There are very few communities of similar size that welcome the tens of millions of visitors that we do here in Sunrise, or that can boast the magnitude of regional assets found in our City.

Our City shines and we understand in order to shine brighter; we must continue to recognize our employees as one of our most valuable assets. The City of Sunrise takes great pride in recruiting future employees and developing and retaining current ones by offering our comprehensive compensation and benefits package throughout an employee's career.



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Annual Leave

Annual leave may be taken as earned. Maximum accumulation each fiscal year is 360 hours. At time of resignation or retirement, employee is paid for all annual leave accrued at their current rate of pay. Annual leave is accrued based on continuous, full-time service with the City, as follows:

<u>Years of Service</u>	<u>Total Hours/Days Accrued Annually</u>
1 thru 5 Years of Service	128 hours/16 Days
6 thru 10 Years of Service	168 hours/21 Days
11 thru 17 Years of Service	208 hours/26 Days
17+ Years of Service	248 hours/31 Days

Sick Leave

Each employee earns (96) hours (12 days) of sick leave annually with no waiting period for use and maximum accrual of 1,440 hours. Upon separation of City employment due to resignation, employee shall receive payment of all accrued sick leave at a rate of twenty-five percent (25%) of the employee's current rate of pay at time of resignation. Upon separation of employment due to retirement, employee shall receive payment of all accrued sick leave at a rate of fifty percent (50%) of the employee's current rate of pay at the time of retirement.

Sick Leave Conversion

After completion of one (1) year of continuous, full-time employment with the City, an employee may convert their unused portion of their first six (6) days (maximum of forty-eight (48) hours) of accrued sick leave into annual leave. Conversions are subject to the following: A minimum of 96 unused sick leave hours accrued prior to hours being converted, total eligible sick leave hours to be converted shall be reduced hour-for-hour by any sick leave hours utilized during the eligible benefit period, and conversion subject to annual leave accrual cap.

Perfect Attendance

For every six (6) months period (April 1 - September 30) and (October 1 - March 31) in which, no sick or unpaid leave is utilized, an employee shall receive ten (10) hours of annual leave credited. Employees who qualify for a consecutive Perfect Attendance benefit shall receive fourteen (14) hours of annual leave credited for each applicable consecutive earning period.



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Holidays

Employees receive the following City-paid holidays:

- New Year's Day
- Martin Luther King Day
- Memorial Day
- 4th of July, Independence Day
- Labor Day
- Veterans' Day
- Thanksgiving Day
- Friday after Thanksgiving
- Christmas Day

Floating Holidays

Upon completion of twenty-six (26) weeks of full-time employment with the City, employee shall be entitled to utilize up to four (4) floating holidays and one (1) birthday holiday per fiscal year. Floating and birthday holidays shall not carry over to the next fiscal year.

Bereavement

Qualifying City-paid Bereavement Leave as follows:

- In State = Up to 3 Days
- Out of State = Up to 5 Days

Longevity

Based on successful completion of full-time, continuous service with the City, employee shall receive the following:

<u>Years of Creditable Service</u>	<u>Longevity Benefit*</u>
10 Years	2.5%
15 Years	2.5%
20 Years	5.0%

* Longevity Benefit calculated on employee's base rate of pay



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Tuition Reimbursement

After two (2) years of full time employment

- 100% reimbursement for a grade of A or B
- 50% reimbursement for a grade of C
- \$500 books/lab reimbursement per semester

Credit Union

City County Credit Union is located at the corner of 44th Street and Pine Island Road

Retirement

- Employee Contribution = 8%
- Vesting = 6 Years
- Average Final Compensation (AFC) = 2.5% of pensionable earnings for each year of creditable service
- Maximum Benefit = 80% of AFC
- Normal Retirement = Age 62 and six (6) years of creditable service
- Early Retirement = Age 57 and six (6) years of creditable service, up to 3% annual reduction for each year prior to normal retirement age
- 13th check paid in December each year following retirement
- Deferred Retirement Option Plan (DROP) = 6 years (72 months) maximum; eligibility is at least early retirement age and vested in retirement plan.
- DROP Interest Rate = 4%, compounded annually

City-Paid Medical Benefits

- Group Health Insurance: The City pays for 100% of the cost for single coverage for full-time employees and 66.66% of cost for Dependent/Family Coverage. Upon retirement and separation from City employment, employee receives a monthly stipend of \$350 per month, applicable toward retiree health coverage.
- Life Insurance: \$50,000
- Accidental Death & Dismemberment (AD&D): \$50,000
- Eye Care Reimbursement – Up to \$250 every two (2) fiscal years (Employee only)
- EKG/Stress Test – Up to \$150 reimbursement per fiscal year (Employee only)
- Physical Examination – Up to \$250 reimbursement per fiscal year (Employee only)
- Employee Assistance Program (EAP) through Cigna Behavioral



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Optional Voluntary Benefits at Employee's Cost

Supervisory/Professional employees hired on or after 10/1/09 shall receive a five percent (5%) supplemental pay calculated on the employee's base rate of pay to offset the costs of voluntary medical benefits. The City offers the following optional voluntary benefits paid by the employee.

- Voluntary Single or Family Dental Insurance Coverage
- Voluntary Single or Family Vision Insurance Coverage
- Voluntary Accident Indemnity Advantage
- Voluntary Life Insurance Coverage
- Voluntary AD&D
- Voluntary Long Term Disability Insurance Coverage
- Voluntary Long Term Care Insurance Coverage
- Voluntary Short Term Disability
- Voluntary Catastrophic Health & Intensive Care
- Voluntary ICMA Retirement Compensation Programs
 - ICMA 457 Deferred Compensation Plan
 - ICMA 401(a) Governmental Purchase Plan

Important Note: The description of benefits for which, an employee may be eligible have been generally summarized in this information sheet for your convenience; however, you must refer to all applicable City ordinances, collective bargaining agreements and/or plan documents for specific terms and conditions. These benefits may be affected by future changes in policy, collective bargaining, City ordinances and/or legislative actions. The City reserves the right to increase, modify, decrease or eliminate benefits at any time. No benefit is created or maintained simply based on this document, and its contents do not give rise to any contractual rights related to continuing employment or receipt of benefits between the City of Sunrise and its employees. The information contained herein supersedes any prior benefit sheet(s).